RESOLUTION NO. 317

A RESOLUTION OF THE PLEASANT HILLS AUTHORITY AUTHORIZING THE AUTHORITY'S SECRETARY TO DISPOSE OF CERTAIN OFFICIAL AUTHORITY RECORDS PURSUANT TO THE REQUIREMENTS OF THE MUNICIPAL RECORDS ACT, 53 P.S. 9001 ET SEQ. AND THE RETENTION AND DISPOSITION SCHEDULE OF RECORDS OF PENNSYLVANIA MUNICIPALITIES, 46 PA. CODE 13.1 ET SEQ.

BE IT RESOLVED by the Pleasant Hills Authority of the Borough of Pleasant Hills and it is here by resolved by and with the authority of the same as follows:

SECTION 1. The Pleasant Hills Authority of the Borough of Pleasant Hills is hereby authorized to dispose of and destroy all Authority records set forth in the attached Schedule designated at Exhibit "A".

SECTION 2. The destruction of the aforesaid records is made pursuant to the requirements of the Municipal Records Act of 1968.

SECTION 3. Any resolution or part of a resolution of the Pleasant Hills Authority conflicting with the provisions of this Resolution are hereby repealed to the extent of such conflict.

RESOLVED this 13th day of December, 2017.

ATTEST:

Secretary

PLEASANT HILLS AUTHORITY

By: Richard E. Mercuri

Chairman

APPROVED:

DICKIE, MCCAMEY & CHILCOTE, P.C.

Authority Solicitor

APPROVED:

GANNETT FLEMING, INC.

Robert W. Gephart

Consulting Engineer

EXHIBIT "A"

PLEASANT HILLS AUTHORITY
Allegheny Count, Pennsylvania

SCHEDULE OF RECORDS DISPOSAL

Description	Dates
Monthly Reports	
Treasurer's Reports (including Bank Statements)	1985-2008
Bill Sheets including check copies and invoices	1985-2008
Financial Advisor Reports	1980-2003
Taxes and Payroll	1964-2006
Capital Expenditure Fund Requisitions	
#198 - #243, #271 - #338	1992-1999, 2001-2003
A-138 to A-198	1980-1988
Surplus Fund Requisitions	
A-1 to A-44	1973-1988
#1 to #78	1994-2005
1987 Construction Fund Requisitions #1 to #55	1987-1992
Trustee Statements	
Chase Manhattan Trust Company	1981-10/2001
JP Morgan Trust Company	11/2001-2007
State Subsidy Act 339	1979-2002
General Correspondence	
Allegheny County - Dept. of Engineering & Construction	1980-1987
Allegheny County - Health Department	1982-1998
Borough of Baldwin	1981-1996
Borough of Jefferson	1980-1996
Borough of Pleasant Hills	1988-1996
Borough of West Mifflin	1980-1996
Borough of Whitehall	1959-1996
Cusumano Insurance Agency	1994-2004
Daily News - Proof of Publications	1985-2001
Ernst & Young (Auditor)	1978-1998
Gannet t Fleming, Inc. (Monthly Engineering Reports)	1998. 2001-2004
Gannett Fleming, Inc. (General)	1998. 2001-2004
Grogan Graffam, P.C. (Solicitor)	2000-2001
Hoseck, Specht, Meutzel & Wood, LLC (Auditor)	1997-2001
JP Morgan Trust Company	1998-2001
Misc. Correspondence	1978-2005

EXHIBIT "A"

PLEASANT HILLS AUTHORITY
Allegheny Count, Pennsylvania

SCHEDULE OF RECORDS DISPOSAL

Description	Dates
Municipality of Bethel Park	1981-1996
Notice of Meetings	1988-1996
PA Department of Commerce & Economic Development	1980-1997
PMAA	1987-2001
PNC Bank	1987-2001
Township of South Park	1958-1996
Treatment Plant Monthly Reports	
Trustee Correspondence - JP Morgan	2002-2005
Contract Customer Bills	
Toys-R-Us	1988-2003
Ames	8/86-1997
National City Bank	1988-1997
Pizza Hut	1988-1997
Krispy Kreme	2002-2006
Borough of Jefferson	1988-2001
Municipality of Bethel Park	1988-2001
Wasteload Management Reports	1994-2000, 2006-2009
Wasteload Surveys	1983-1996
Pre-Treatment Program	
Annual Reports	1999-2009
Local Limits Evaluation/ Headworks Analysis	2002
Monitoring Reports	1996-2003