Pleasant Hills, PA
January 24, 2018

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Board Member Richard G. Nieman presiding.

Members present: Messrs. Belcher, Bondi, Nieman, Rodeheaver and Stuncard
Members absent: Howley and O'Har

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Dan Goncz, P.E., representing the Authority Engineer; Jean Crane, Manager; Mike Majzer, Superintendent; and William Trimbath and Greg Smith, representing Pleasant Hills Borough.

The minutes of the meeting of December 13, 2017 were considered. It was moved by Mr. Belcher and seconded by Mr. Stuncard to approve the meeting minutes of December 13, 2017 as presented. Motion carried.

Election of Officers for year 2018 – Chairman & Vice-Chairman

Mr. Nieman opened the floor for nominations the position of Chairman. It was moved by Mr. Stuncard that Richard G. Nieman be nominated for the position of Chairman. There being no further nominations, the motion carried and Mr. Nieman was declared Chairman. Mr. Nieman opened the floor for nominations the position of Vice-Chairman. It was moved by Mr. Bondi that John Belcher be nominated for the position of Vice-Chairman. There being no further nominations, the motion carried and Mr. Belcher was declared Vice-Chairman.

Appointments for 2018

The appointments from 2017 were reviewed.

Treasurer	Jean L. Crane
Assistant Treasurer	James D. Stuncard, Jr.
Secretary	Jean L. Crane
Assistant Secretary	John J. Howley, III
Solicitor	Dickie, McCamey & Chilcote, P.C.
Consulting Engineers	Gannett Fleming, Inc.
Auditors	Hosack, Specht, Muetzel & Wood LLP
Financial Advisor	Jean L. Crane
Administrator	Vacant

It was moved by Mr. Rodeheaver that Jean L. Crane be appointed as the Treasurer and Secretary. There being no further nominations, the motion carried.

It was moved by Mr. Bondi that Mr. Stuncard be nominated as Assistant Treasurer. There being no further nominations, the motion carried.

It was moved by Mr. Bondi that Mr. Howley be nominated as Assistant Secretary. There being no further nominations, the motion carried.

It was moved by Mr. Stuncard that Dickie, McCamey & Chilcote, P.C. be appointed as Solicitor. Motion carried. Mr. Brown thanked the Board for the appointment.

It was moved by Mr. Rodeheaver that Gannett Fleming, Inc. be appointed as Consulting Engineers. Motion carried.

It was moved by Mr. stuncard that Hosack, Specht, Muetzel & Wood LLP be appointed as the Auditors. Motion carried. The Manager stated that for the audit of 2017, the costs will be increased because a single audit is required for the PennVEST loan. A single audit is a more intensive audit of the financial records.

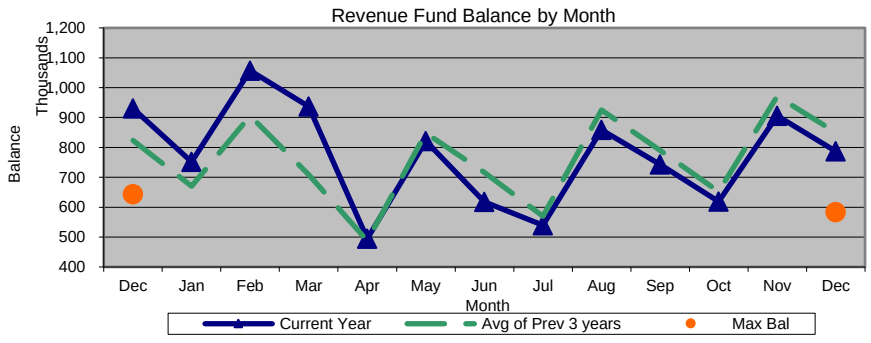
Mr. Nieman stated that the Administrator position is currently vacant and that the board is open for suggestions if anyone is interested in the position. Mr. Rodeheaver asked what the Administrator position entailed. Mr. Nieman stated that the reason for Administrator position is to track construction in the sewershed and make sure that all Authority regulations are being followed.

Financial Report – The report for December was reviewed. The Capital Fund decreased by $35,935 in December primarily due to payment of capital expenses. The Debt Service Reserve account balance increased by $95 in December due to interest.

The Treasurer's report for the month of December was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of December 2017

			December 2017
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			109,811.44
Actual Cash Balance	Previous Month	$	140,188.56
DEPOSITS:			
Transfers from Sweep Accounts		105,329.16	
Transfer from Capital Fund	Capital bills	37,213.32	
	Service Fees - Contracting Mun	-	
	Service Fees - Contract Customer	-	
Transfer from PennVEST	Reimbursement	923.91	
Other	Scrap, Lab Supplies sold to WM	599.80	
TOTAL DEPOSITS		$	144,066.19
DISBURSEMENTS:			
O&M Vouchers		143,454.78	
Electronic Fund Transfers		2,861.88	
Capital Vouchers		11,556.72	
Transfers to Sweep Accounts		-	
Service Fee	PNC Bank	-	
Other		-	
TOTAL DISBURSEMENTS		$	157,873.38
ACTUAL CASH BALANCE	Current Month		**126,381.37**
Add Outstanding Checks and Electronic Fund Transfers			123,618.63
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
PNC Sweep Account - Accrued Interest			33.43
PNC Sweep Account - TOTAL		$	-
Dollar Bank Sweep Account - Accrued Interest			1,531.21
Dollar Bank Sweep Account - TOTAL			**660,373.78**
TOTAL REVENUE FUND INVESTMENTS			**660,373.78**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			786,755.15



Pleasant Hills Authority
Pennvest Account
Month of December 2017

			December 2017
Bank BALANCE	Starting balance	$	1,486.43
Less outstanding checks			687,477.73
Actual Cash Balance	Previous Month	$	(685,991.30)
DEPOSITS:			

Month of December 2017			December 2017
PENNVEST ACH	Disbursement	687,477.73	
From Revenue Fund	For Interest Payment	2,459.40	
Other		-	689,937.13
TOTAL CASH BALANCE AND DEPOSITS		$	3,945.83
DISBURSEMENTS:			
Checks	1016-1018	404,970.25	
PHA Reimbursement	Interest and Legal fees	2,240.43	
PENNVEST ACH	Interest	1,486.43	
Other			
TOTAL DISBURSEMENTS		$	408,697.11
ACTUAL CASH BALANCE	Current Month		**(404,751.28)**
Add Outstanding Checks			407,210.68
Bank BALANCE	Current Month	$	**2,459.40**

Status of Loan and Disbursements			
PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	Pay Request #7 (Jan)	898,345.29	
Total Disbursements			**3,433,372.53**
Remaining Balance	(Loan Amount less Disbursements)		**14,040,927.47**

Mr. Nieman asked is the expenditures for the PennVEST loan are on schedule. Mr. Majzer stated that there are equipment expenditures at the beginning of the project and he thinks the expenditures are in line with the progress. Mr. Brown stated that the progress update from the Construction Manager lacks context for what is completed versus the schedule. He thinks it would be helpful to have a percentage complete actual compared to the schedule. Mr. Majzer stated that currently the contractor may be slightly behind schedule due to some changes needed. The Manager stated that, they are looking at being done with Phase 1 of construction in the May timeframe and that is right on track with completion of Phase 1 in a year. Mr. Trimbath asked if there have been any significant change orders. The Manager stated that they are currently getting together the costs for a change order to summarize all of the changes to date. Mr. Nieman stated that in summary, the project is pretty close to on schedule and the money seems to be appropriate for the construction progress. It was moved by Mr. Bondi and seconded by Mr. Belcher that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of January were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
January 2018

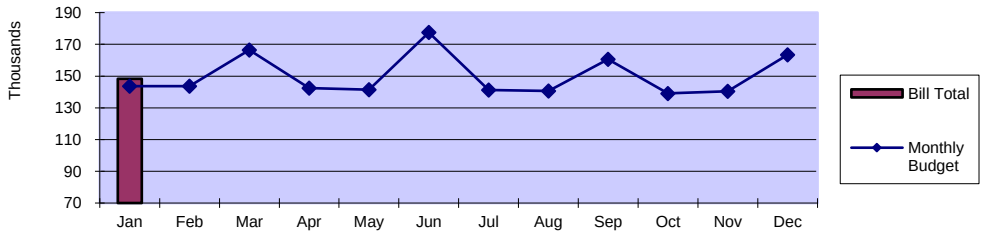
Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2017-12	7020 · Electric - Treatment Plant	18,303.71
Duquesne Light LRPS	61562871365	7025 · Electric - Pump Stations	3,704.94
Duquesne Light SDPS	381790798383	7025 · Electric - Pump Stations	469.76
Natural Gas			
Peoples Gas	2018-01	7030 · Gas	1,665.49
Phone			
Comcast		7549 · Telephone	363.05
Water			
PA Am Water FIRE	2017-12	7040 · Water	86.97
PA Am Water LRPS	2017-12	7040 · Water	473.72
PA American Water SDPS		7040 · Water	15.82
PA American Water WWTP	2018-01	7040 · Water	185.94
Total Utilities			**25,269.40**
Bills - Monthly			
Aqua Filter Fresh	383380	-SPLIT-	59.10
Cintas	5 inv	7070 · Personnel Uniform Service	870.65
Daniel's	2017-12	7055 · Materials and Supplies	134.62
PA One Call	755910	7047 · PA-One Call Charges	51.66
Republic Services	0264-002252174	7080 · Sludge / Garbage Disposal	6,788.83
WEX	52540068	7065 · Automotive Expenses	184.17
Bills - Miscellaneous			
ACHD - Air Pollution Cntrl	2018 Annual fee	7570 · Annual Licenses/Permits	375.00
Benshaw	105561	7060 · Maintenance - Mach. & Equip.	1,294.30
Cintas FAS	1 inv	7055 · Materials and Supplies	35.82
Fayette Parts Svc	507724	7060 · Maintenance - Mach. & Equip.	25.67
Fisher Scientific	7347577	7075 · Laboratory Equipment Exp	271.32
Frank's Shoes	174943	7585 · Safety Shoes	149.98
IDEXX Laboratories	3025732484	7075 · Laboratory Equipment Exp	3,215.93
Kappe Associates	17-245-W	7060 · Maintenance - Mach. & Equip.	6,249.00

Name	Num	Account	Amount
Kappe Associates	18-4427-J1	7060 · Maintenance - Mach. & Equip.	5,754.19
Kone Cranes	152001898	7060 · Maintenance - Mach. & Equip.	5,170.00
NSI Lab Solutions	2 inv.	7075 · Laboratory Equipment Exp	663.50
Pace Analytical	4 inv.	7075 · Laboratory Equipment Exp	1,248.00
Prism Response	1-1-3619	7060 · Maintenance - Mach. & Equip.	1,480.00
Shiloh	0240934-IN	7045 · Maintenance / Support Contracts	3,614.40
TF Campbell	138044	7060 · Maintenance - Mach. & Equip.	400.58
Trumbull Industries	9041364	7060 · Maintenance - Mach. & Equip.	62.00
Univar	2 inv.	7050 · Chemicals	575.00
USA Bluebook	459584	7075 · Laboratory Equipment Exp	676.42
WB Mason	4 inv.	-SPLIT-	422.31
WEF	MM Renewal	7567 · Memberships and Education	130.00
Total Treatment Plant Bills			**65,171.85**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
January 2018

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**65,171.85**	
Borough of Pleasant Hills	2017-4th	7547 · Office Expense	452.25	
	2017-12	2000 · Revenue Fd-Accts. Pay.	63,995.69	
Borough of Pleasant Hills Total			64,447.94	
Cecere Properties	2018-02	7545 · Office Rental	550.00	
Columbia Gas	2017-12	7545 · Office Rental	92.51	
Comcast		7549 · Telephone	190.43	
Commonwealth of PA - Pennvest	P 2018-02	9055 · PENNVEST Loan 2017 - Int	2,757.49	EFT
Dickie McCamey	10395931	7515 · Legal Fees	816.00	
Duquesne Light office		7545 · Office Rental	29.23	
Gannett Fleming, Inc.	47497.12*48546	7510 · Consulting Engineers	400.00	
	47497.H*48553	7510 · Consulting Engineers	593.32	
	47497.J*48530	7510 · Consulting Engineers	67.06	
	47497.K*48526	7510 · Consulting Engineers	67.06	
	47497.T*48527	7510 · Consulting Engineers	268.24	
Total Gannett Fleming, Inc.			1,395.68	
Pittsburgh Post-Gazette	Annual Mtg Notice	7565 · Publications	168.75	
PMAA	2018 dues	7567 · Memberships and Education	2,200.00	
Credit Card - M.Majzer	Best buy - Laptop Asst	7060 · Maint. - Mach. & Equip.	944.95	
	Poster Compliance	7055 · Materials and Supplies	79.95	
	Sam's -Xmas lunch	7590 · Miscellaneous Expenses	93.15	
	Sam's office supplies	7547 · Office Expense	39.92	
	Xmas Lunch	7590 · Miscellaneous Expenses	70.31	
	UPSP	7547 · Office Expense	2.24	
Credit Card - J. Crane	Google	7547 · Office Expense	5.35	
Total Credit Card			1,235.87	
Sub-Total Expenses			**139,055.75**	
Payroll				
Jean L. Crane - Manager	6,180.00	Less Deductions: 1,651.60	4,528.40	
Insurance Trustees of PMAA	Annual Premium	Life Insurance	248.00	
PMRS	January 2018	Retirement Account	514.40	
United States Treasury	January 2018	Federal Taxes, SS & Medicare	1,518.54	EFT
PA Dept of Revenue	January 2018	State Taxes	189.73	EFT
Sub-Total Payroll			**6,999.07**	
Total			**146,054.82**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
January 24, 2018

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	January	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Inv 055254.A0*	COA WWTP Design	1,166,000		-	-	1,165,897.31
Inv 055254.B0*	COA WWTP Bid Phase	60,000		-	-	60,000.00
Inv 055254.C0*46379	Construction Support	15,000		-	-	14,471.52
Inv 47497.11*	Master Meter - Feasibility	5,000		-	-	4,681.96
Inv 63286.01*48528	Master Meter - Design	117,000	Cap Acct	4,596.43	4,596.43	12,172.25
Inv 047497.02*45761	COA Activities			-	-	103,962.05
Subtotal Gannett Fleming, Inc.				4,596.43	4,596.43	1,361,185.09

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	January	YTD	Total TD
KLH Engineers, Inc.						
Inv 52404	Management	275,000	PennVEST	9,500.00	9,500.00	66,500.00
Inv 52405	Observation	450,000	PennVEST	15,109.57	15,109.57	77,496.09
Subtotal KLH Engineers, Inc.		725,000		24,609.57	24,609.57	143,996.09
Mele & Mele & Sons, Inc.	Pay Application #7	12,221,000	PennVEST	734,161.32	734,161.32	2,945,008.96
Guy's Mechanical Systems	Pay Application #	468,000		-	-	6,300.00
Right Electric, Inc.	Pay Application #5	2,924,292	PennVEST	137,115.00	137,115.00	298,440.00
Re-Imburse PHA	Interest	190,000	PennVEST	2,459.40	2,459.40	39,627.48
Expenses from Previous Years				-	-	968,232.44
Subtotal COA Compliance				**902,941.72**	**902,941.72**	**5,762,790.06**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*48532		Cap Acct	3,584.15	3,584.15	42,065.59
Construction Support				-	-	-
Mele & Mele & Sons, Inc.				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		3,584.15	3,584.15	42,065.59
Streambank Remediation						
USACOE	PPA - 35%			-	-	322,200.00
Subtotal Other Engineering Projects				**3,584.15**	**3,584.15**	**364,265.59**
Total				**906,525.87**	**906,525.87**	**6,127,055.65**

		Req #				
Summary by Fund	Capital Account - Dollar		Cap Acct	8,180.58	8,180.58	
			PennVEST	898,345.29	898,345.29	3,433,372.53
	Total			**906,525.87**	**906,525.87**	

Mr. Bondi asked if we were going to get additional information on the project from the Construction Manager. The Manager stated that she would request that they provide the additional information on the progress and the schedule. It was moved by Mr. Bondi and seconded by Mr. Stuncard that the bills be paid as presented. Motion carried.

The Solicitor reported that the Borough of Pleasant Hills approved the Operation and Maintenance Agreement for operation of the EQ Basin and Tassel Lane Pump Station. The Solicitor recommend that the Board approve the Agreement. The Agreement can be terminated by either party with a year's notice and tracks very closely the Agreement already in place with Baldwin Borough. It was moved by Mr. Rodeheaver and seconded by Mr. Belcher to approve the Operation and Maintenance Agreement with the Borough of Pleasant Hills for operation of the EQ Basin and Tassel Lane Pump Station. Motion carried.

The Manager stated that our insurance carrier visited the plant and conducted a risk assessment. The only recommendation is for the Authority to enter into either mutual aid agreements with the surrounding authorities or to join PA WARN, which provides is an organization for mutual aid agreements. Through this organization, the members can request aid or provide aid that is needed. The provision of aid is voluntary and compensation is paid to those providing aid. The fee to join PA WARN is $0.005 per population, so for us it would be around $90. This agreement is for emergencies and generally for a short duration. Mr. Nieman stated that it seems to be a reasonable action to take. Mr. Stuncard asked Mr. Brown if there is any risk for other people coming on our property. Mr. Brown stated that the agreement states that the entity requesting the aid holds the entity providing the aid harmless unless there is gross negligence. The Authority will inform our insurance carrier that we have joined this agreement. Mr. Nieman asked if this program could have helped when we had the failure at Sunrise Drive Pump Station. Mr. Majzer stated that it could have been used to initially get a temporary pump in place while we were locating a pump to rent for the duration. Mr. Majzer stated that there is a website where the members indicate the equipment available. Then, when you have a need, you can access the website to find who near you has the equipment you need. Mr. Bondi asked

who else is a member. The Manager stated that ALCOSAN is a member along with some others in the Pittsburgh area, however none of the authorities directly next to us. Mr. Majzer stated that many times the authorities around us just call and ask for equipment on an informal basis when needed. It was moved by Mr. Belcher and seconded by Mr. Stuncard to approve entering into the Mutual Aid Agreement with PA WARN. Motion carried.

Mr. Goncz presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
January 24, 2018

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1. Annual Services (047497.2017)
- a) We were informed there was an error in the water usage amount that was submitted by South Park Township. We received the revised water usage data from South Park Township, and have revised the Calculation of Service Fees accordingly and re-issued the revised pages of the 2017 Annual Report for distribution.

2. Pretreatment Program (047497.009 & 010)
- a) Plant effluent continues to be in compliance with the NPDES Permit and pollutants are below the USEPA Effluent Goals. A summary of the DMR sampling results are attached.
- b) We are working on addressing a request from NIOSH for a determination on whether wastewater from cleaning the coils from air handling units and wash down of maintenance vehicles can be discharged to the Authority's system. We have requested additional information from NIOSH in order to evaluate this request. To date, we have not received a response to this request.

3. NPDES Permit Renewal (047497.017)
- a) We received a copy of the Deficiency Letter issued by PaDEP relative to the effluent sampling results for Mercury and Benzidine in the NPDES renewal application. PaDEP has requested ten (10) additional samples for these pollutants. Re-sampling for mercury and benzidine has been complete and the sample results are below the requirements listed in the renewal application. The sampling results have been forwarded to PaDEP..

4. Consent Order & Decree (047497.020)
- a) The last Engineer's meeting was held on January 17, 2018.

5. PA Small Water & Sewer Project Grant (047497.021)
- a) The Commonwealth Finance Authority has awarded a grant of $89,625 for the Sanitary Sewer Rehabilitation Project. The amount requested in the application was $388,450.
- b) This year's application period is now open. Total Project Cost must be between $30,000 and $500,000 and there is a 15% matching funds requirement. Applications are due February 28, 2018 and there is a $100 application fee.

6. Lewis Run Interceptor Evaluation (047497.032)
- a) The main issue of concern discovered during the recent television of the Lewis Run Interceptor is the condition of the cast iron interceptor crossing under Route 51 by east Bruceton Road.
- b) We have prepared a draft memorandum for PHA Staff and Board review that recommends installing a new bored and jacked crossing of Route 51 to the north of the existing sewer crossing.
- c) We understand Pleasant Hills Borough has some concerns with the potential impacts of sewer construction on East Bruceton Road and we recommend setting up a meeting with the Borough to consider how these concerns can be addressed during design.

7. Digester #2 Cover Replacement Project (047497.033)
- a) The Notice of Intent to Award Letter has been sent to the apparent low bidder, Mele & Mele & Sons and we understand they are in the process of submitting their bonds, insurance certificates and other required information.
- b) We recommend the Authority pass a motion to enter into an agreement with Mele & Mele on this contract and issue the Notice to Proceed, contingent upon satisfactory submittal of bonds, insurance certificates and all other required information.

8. SSO Elimination Plan and Capital Additions (055254)
- a) Construction:
  - We have been responding to questions on the drawings as presented by KLH Engineers, the Construction Manager.
- b) Emergency Power – Automatic Transfer Switch:
  - Agreement with West Penn Power has been executed and the fee has been paid for the installation of the Automatic Transfer Switch.
- c) Project Cost & Schedule:
  - Current versions are attached to this report.

9. Master Billing Meters Project (063286)
- a) We have initiated the Preliminary Design Phase of this project. Tasks that have been performed during the last month include:
  - Initiated utility coordination.
  - Continued coordination with railroad companies on easements and permits.
  - Initiated coordination with surveyor and have been working scheduling the surveyor.
  - Met with Eric Planey of Drnach Environmental to review options for gathering and maintaining the flow meter data.
- b) We have scheduled the following tasks over the next month:
  - Perform initial PA-One Call for Design.
  - Initiate Coordination with Power Company on providing power to meter sites.
  - Begin surveying activities.
- c) A copy of the current Project Design Schedule is attached.

Respectfully submitted,

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ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2017

Approved Local Limits 3/15 (mg/l)	3.21	0.0062	0.32	0.0061	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0228	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
28-Feb-17	0.0018	0.0000008	0.01	0.00032	X
19-Apr-17	<0.0020	0.0000037	0.013	<0.00032	X
19-Jul-17	<0.0020	0.0000195	0.016	<0.00032	X
11-Oct-17	<0.0030	0.000101	0.016	<0.00032	X
27-Oct-17		0.0000237			

(Report from KLH Engineers provided for Authority review)

PLEASANT HILLS AUTHORITY
SSO ELIMINATION PROJECT PROGRESS REPORT
January 15, 2018

Contract One, General – Mele & Mele

Currently the contractor is completing or has completed the following activities.

1. Most piping demolition in the Main Equipment Building is complete.
2. The 20" raw sewage piping is currently being installed.
3. Gannett Fleming has completed design of the channel air piping supply system. The compressor and supply piping are being installed.
4. Wet weather meter vault structure has been installed, piping work and meter installation has not yet begun.
5. Headworks building wet well, lower floors, walls and diversion structure have been poured. Concrete work is approx. 75% complete in this building. Mechanical screens have been delivered to the site.
6. The Stage 1 primary clarifier wall extensions and flow control chamber concrete work is 98% complete. The Contractor is awaiting delivery of weir gates for installation. Contractor is also awaiting delivery of chain and flight systems for the clarifiers.
7. UV building walls, channels and a portion of the upper floor have been poured. Interior concrete work is 90 % complete. Gannett Fleming has issued a revised design for the UV; work on this new structure has not begun.
8. Erosion and sediment control systems are being maintained.
9. Demolition of Stage 1 final clarifiers #1 and #2 has been completed.
10. A portion of the demolition work in the Filter building has been completed.

Contract Two, Plumbing/ HVAC – Guys Mechanical

1. No work was performed from last reporting period.

Contract Three, Electrical – Right Electric

1. Conduit installation in the Headworks Building, UV Building and Main Equipment Building is ongoing.

Miscellaneous Items

1. KLH is working through various field changes with the Authority and Contractor.

Respectfully submitted,

John C. Mowry, P.E.

Mr. Goncz reviewed the status of the Digester #2 Lid Replacement Project (Item 7 on report). It was moved by Mr. Bondi and seconded by Mr. Stuncard to approve entering into the contract with Mele & Mele & Sons, Inc. for the Digester #2 Lid Replacement Project and issue the Notice to Proceed contingent upon receipt of the necessary bonds and insurances. Motion carried.

Mr. Majzer reviewed the operations through 01/24/2018.

- Army Corps of Engineers is looking to begin late summer this year.
- Master Meter Project – met with Drnach Environmental to discuss data collection and storage options.
- For the Baldwin EQ Basin, we are waiting on O&M Manuals and also working to resolve remote data entry issues.
- For the Pleasant Hills EQ Basin, startup is scheduled next week.
- PHA takeover of operation for both tanks will probably be in March, pending receipt of O&M Manuals and training.
- Working with Gannett Fleming on the generator load information for future considerations.
- Working on developing a safety committee at the plant
- Working with NRG to see if we qualify for a Demand Response contract. NRG would pay the upfront costs to upgrade the generators to be in compliance. Their initial investment would decrease our initial savings until the upgrade costs are recouped. One advantage of this program is that NRG then take responsibility for the maintenance of the generators.
- The mercury samples are complete for the NPDES Permit renewal. We received a letter from the EPA that stated we should survey all the dentists in the area for mercury usage.

- The annual ACHD Air Quality Report is completed and mailed.

Mr. Trimbath reported as follows:

1) Mr. Greg Smith will be the first alternate for the Authority. Mr. Trimbath will continue to be the Council representative at least until the project is over.
2) Mr. Bondi was re-appointed by Council to the Authority for another 5 years. Mr. Bondi stated that Baldwin Borough had a different date for his term at the Authority. Mr. Bondi will investigate and get back to Mr. Trimbath.
3) The EQ Basin has been hydrotested and held water. Mr. Trimbath stated that they are waiting on the final connection from Duquesne Light.
4) The police chief has traffic concerns for the interceptor replacement at the Rt. 51 & East Bruceton intersection. A major concern is traffic backing up on Rt. 51 and the detours available are Coal Valley Rd or the cloverleaf. Additionally, East Bruceton is used by ambulances for access to Jefferson Hospital. That is the reason for a meeting between the Authority's Engineer and the Borough. Mr. Trimbath stated that East Bruceton was not originally on the paving list for this year, but the condition has deteriorated more quickly than anticipated.
5) The construction for the Tassel Lane Pump Station has to start this year.

Mr. Stuncard asked about the project. The Manager will contact the newspaper. Mr. Trimbath suggested contacting the communities about their newsletters.

It was moved by Mr. Bondi and seconded by Mr. Belcher to adjourn the meeting. Motion carried.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jean L. Crane
Manager