Pleasant Hills, PA
October 24, 2018

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Richard G. Nieman presiding.

Members present: Messrs. Belcher, Bondi, Howley, Nieman, O'Har, Rodeheaver and Stuncard
Members absent: None

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Mike Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

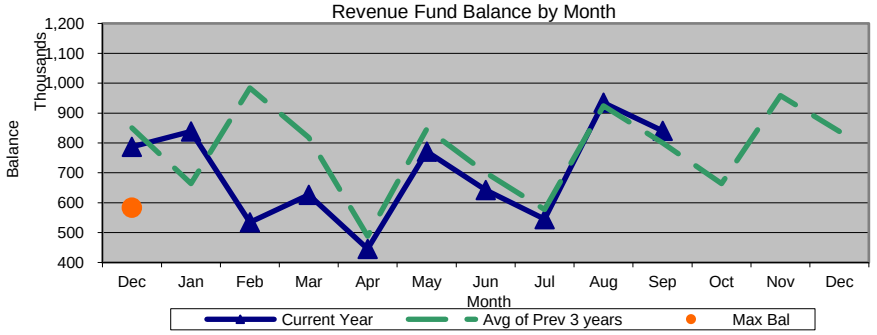
The minutes of the meeting of September 26, 2018 were considered. It was moved by Mr. O'Har and seconded by Mr. Rodeheaver to approve the meeting minutes of September 26, 2018 as presented. Motion carried.

Financial Report – The report for September was reviewed. In September, the Capital Fund decreased by $54,665 primarily due to transfer of capital expenses to the Revenue Fund. The Debt Service Reserve account balance increased by $201 in September due to interest.

The Treasurer's report for the month of September was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of September 2018

			September 2018
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			71,951.03
Actual Cash Balance	Previous Month	$	178,048.97
DEPOSITS:			
Transfers from Sweep Accounts		63,662.68	
Transfer from Capital Fund	Capital bills	55,975.16	
	Service Fees - Contracting Mun	-	
	Service Fees - Contract Customer	-	
Transfer from PennVEST	Reimbursement	9,706.25	
Other		-	
TOTAL DEPOSITS		$	129,344.09
DISBURSEMENTS:			
O&M Vouchers		90,857.11	
Electronic Fund Transfers		13,620.67	
Capital Vouchers		55,975.16	
Transfers to Sweep Accounts		-	
Other		-	
TOTAL DISBURSEMENTS		$	160,452.94
ACTUAL CASH BALANCE	Current Month		**146,940.12**
Add Outstanding Checks and Electronic Fund Transfers			103,059.88
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			691,671.87
Dollar Bank Sweep Account - Accrued Interest		313.15	1,585.76
TOTAL REVENUE FUND INVESTMENTS			**693,257.63**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			840,197.75



Pleasant Hills Authority
Pennvest Account

Month of September 2018

			September 2018
Bank BALANCE	Starting balance	$	10,795.24
Less outstanding checks			53,335.17
Actual Cash Balance	Previous Month	$	(42,539.93)
DEPOSITS:			
PENNVEST ACH	Disbursement	53,335.17	
From Revenue Fund	For Interest Payment	10,824.01	
Other		-	64,159.18
TOTAL CASH BALANCE AND DEPOSITS		$	21,619.25
DISBURSEMENTS:			
Checks	1042-1043	254,201.56	
PHA Reimbursement	Interest	10,795.24	
PENNVEST ACH	Interest	10,795.24	
Other			
TOTAL DISBURSEMENTS		$	275,792.04
ACTUAL CASH BALANCE	Current Month		**(254,172.79)**
Add Outstanding Checks			264,996.80
Bank BALANCE	Current Month	$	**10,824.01**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	Pay Request #7 (Jan)	898,345.29	
	Pay Request #8 (Feb)	714,961.37	
	Pay Request #9 (Mar)	709,286.08	
	Pay Request #10 (Apr)	1,846,671.60	
	Pay Request #11 (May)	886,933.65	
	Pay Request #12 (Jun)	834,205.94	
	Pay Request #13 (Jul)	914,358.86	
	Pay Request #14 (Aug)	53,335.17	
	Pay Request #15 (Sep)	264,996.80	
	Pay Request #16 (Oct)	1,282,394.08	
Total Disbursements			**10,940,516.08**
			62.61%
Remaining Balance	(Loan Amount less Disbursements)		**6,533,783.92**

It was moved by Mr. Belcher and seconded by Mr. Bondi that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of October were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
October 2018

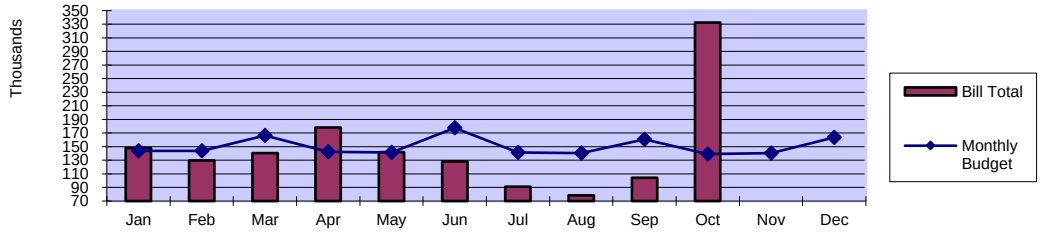
Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2018-09	7020 · Electric - Treatment Plant	15,120.39
Duquesne Light LRPS	2018-09	7025 · Electric - Pump Stations	5,528.51
Duquesne Light SDPS	2018-10	7025 · Electric - Pump Stations	546.78
Natural Gas			
Peoples Gas	2018-10	7030 · Gas	482.61
UGI Energy	G3980685	7030 · Gas	490.65
Phone			
Comcast	2018-10	7549 · Telephone	379.31
AT&T Mobility	2018-10	7549 · Telephone	152.82
Water			
PA Am Water FIRE	2018-09	7040 · Water	97.15
PA Am Water LRPS	2018-09	7040 · Water	508.45
PA American Water SDPS	2018-10	7040 · Water	15.38
PA American Water WWTP	2018-10	7040 · Water	238.64
Total Utilities			**23,560.69**
Bills - Monthly			
Aqua Filter Fresh	635555	-SPLIT-	90.30
Cintas	5 inv	7070 · Personnel Uniform Service	730.40
Daniel's	2018-09	7055 · Materials and Supplies	267.99
PA One Call	788099	7047 · PA-One Call Charges	115.72
Republic Services	0264-002390361	7080 · Sludge / Garbage Disposal	5,857.50
WEX	56036952	7065 · Automotive Expenses	359.29
Bills - Miscellaneous			
Alfa Laval	278052170	7060 · Maintenance - Mach. & Equip.	339.91
Cintas FAS	8403847928	7055 · Materials and Supplies	198.73
Dan Hosack	Wire Stripper	7055 · Materials and Supplies	150.00
Kappe Associates	18-4281-J9	7060 · Maintenance - Mach. & Equip.	72.00
Lowes	902834	7060 · Maintenance - Mach. & Equip.	60.30
Lowes	907048	7055 · Materials and Supplies	6.71
Lowes	902896	7055 · Materials and Supplies	2.90
Lowman Plumbing	694668	7055 · Materials and Supplies	490.00
Methodworks	23279	7060 · Maintenance - Mach. & Equip.	1,100.00
Microbac	AA8J01068	7075 · Laboratory Equipment Exp	55.00
Mike Voytovich	Ex Rep	7567 · Memberships and Education	310.00

Name	Num	Account	Amount
Mission Communications	1024091	7045 · Maint / Support Contracts	623.40
MSA	99878139	7060 · Maintenance - Mach. & Equip.	476.40
Pace Analytical	1830156004	7075 · Laboratory Equipment Exp	788.00
Pro-Am Safety	46859	7055 · Materials and Supplies	24.39
Ryan Kortina	Exp Rep 10/2018	7567 · Memberships and Education	298.34
Sherwin Williams	9373-0	7055 · Materials and Supplies	28.54
Sherwin Williams	9616-2	7055 · Materials and Supplies	192.06
Shiloh Service	1083616-IN	7547 · Office Expense	70.00
Taylor Rental	1-292282-02	7055 · Materials and Supplies	61.63
United Industrial	NSSI-13656	7060 · Maintenance - Mach. & Equip.	167.00
WB Mason	I59434288	7547 · Office Expense	10.29
WB Mason	3 inv	7055 · Materials and Supplies	233.79
Total Treatment Plant Bills			**36,741.28**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
October 2018

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**36,741.28**	
Borough of Pleasant Hills	2018 Jan-Sep finals	2000 · Revenue Fd-Accts. Pay.		231,561.38	
	2018-10 draft	2000 · Revenue Fd-Accts. Pay.		27,855.55	
Borough of Pleasant Hills Total				259,416.93	
Cecere Properties	2018-11	7545 · Office Rental		550.00	
Columbia Gas	2018-09	7545 · Office Rental		27.38	
Comcast	2018-10	7545 · Office Rental		209.39	
Commonwealth of PA - Pennvest		9055 · PENNVEST Loan 2017 - Interest		11,010.04	EFT
Dickie McCamey	10436597	7515 · Legal Fees		1,058.80	
Duquesne Light office	336120976018	7545.4 · Office Utilities		30.99	
Hosack, Specht, Muetzel & Wood	2017 Audit	7501 · Accounting Service		13,750.00	
Gannett Fleming, Inc.	47497.15*62678	7510 · Consulting Engineers		400.00	
	47497.C*62680	7510 · Consulting Engineers		68.88	
	47497.H*62681	7510 · Consulting Engineers		438.48	
Total Gannett Fleming, Inc.				907.36	
PA Clean Water Fund	WWTP 2018-09	8020 · EPA/DEP Fines & Assessment		1,000.00	
PA Clean Water Fund	LRPS 2018-09	8020 · EPA/DEP Fines & Assessment		1,000.00	
PA Dept. of Revenue	600000596691	7547 · Office Expense		25.00	
Credit Card - M.Majzer	Home Depot	7055 · Materials and Supplies		131.97	
	WPWPCA 10/26 mtg	7567 · Memberships and Education		50.00	
Credit Card - J. Crane	Google	7547 · Office Expense		5.35	
	E-Bay - modules	7055 · Materials and Supplies		26.00	
Total Credit Card				213.32	
Sub-Total Expenses				**325,940.49**	
Payroll					
Jean L. Crane - Manager	6,180.00	Less Deductions:	1,651.60	4,528.40	
PMRS	October 2018	Retirement Account		494.40	
United States Treasury	October 2018	Federal Taxes, SS & Medicare		1,518.54	EFT
PA Dept of Revenue	October 2018	State Taxes		189.73	EFT
Sub-Total Payroll				**6,731.07**	
Total				**332,671.56**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
October 24, 2018

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	October	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Inv 055254.A0*	COA WWTP Design	1,166,000		-	-	1,165,897.31
Inv 055254.B0*	COA WWTP Bid Phase	60,000		-	-	60,000.00
Inv 055254.C0*	Construction Support	17,000		-	2,507.14	16,978.66
Inv 055254.D0*61216	Generator Design	14,000	Cap Acct	368.62	6,819.54	6,819.54
Inv 47497.11*	Master Meter - Feasibility	5,000		-	-	4,681.96
Inv 63286.01*62696	Master Meter - Design	117,000	Cap Acct	2,751.00	46,669.68	54,245.50
Inv 63286.02*62689	Master Meter - Rights of Way		Cap Acct	2,178.40	2,814.28	2,814.28
Inv 63286.02*62689	Master Meter - RR Permits		Cap Acct	812.98	3,100.02	
Inv 047497.02*61207	COA Activities			-	717.92	104,679.97
Subtotal Gannett Fleming, Inc.				6,111.00	62,628.58	1,416,117.22
KLH Engineers, Inc.						
Inv 54997	Management	275,000	PennVEST	9,500.00	95,000.00	152,000.00
Inv 54998	Observation	450,000	PennVEST	13,707.82	152,643.36	215,029.88

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	October	YTD	Total TD
Inv 55321	Flood Damage Evaluation	12,000	Cap Acct	563.00	6,753.71	6,753.71
Subtotal KLH Engineers, Inc.		725,000		23,770.82	254,397.07	373,783.59
Mele & Mele & Sons, Inc.	Pay Application #15 & 16	12,497,231	PennVEST	1,014,736.75	6,581,772.50	8,792,620.14
Guy's Mechanical Systems	Pay Application #	468,000		-	-	6,300.00
Right Electric, Inc.	Pay Application #13	2,921,976	PennVEST	233,625.50	1,507,777.07	1,669,102.07
Re-Imburse PHA	Interest	190,000	PennVEST	10,824.01	68,295.91	105,463.99
Expenses from Previous Years				-	-	968,232.44
Subtotal COA Compliance				**1,289,068.08**	**8,474,871.13**	**13,331,619.45**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*62677		Cap Acct	743.88	11,837.19	50,318.63
Construction Support				-	-	-
KLH - Const Obs	Inv #54999			-	1,606.00	1,606.00
Mele & Mele & Sons, Inc.	Pay App #2	694,413		-	115,571.70	115,571.70
Subtotal Digester #2 Lid Replacement & Repairs		694,413		743.88	129,014.89	167,496.33
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Evaluation	47497.13*			-	1,105.78	1,105.78
PA Small Project Grant				-	413.28	413.28
Route 51 Survey	47497.13*			-	1,876.80	1,876.80
Design	47497.17*62679		Cap Acct	1,078.56	13,580.84	13,580.84
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		1,078.56	16,976.70	16,976.70
Streambank Remediation						
USACOE	PPA - 35%			-	104,000.00	426,200.00
Gateway Engineers	baoundary survey WWTP	10,500		-	8,500.00	8,500.00
Subtotal Other Engineering Projects				**1,822.44**	**258,491.59**	**619,173.03**
Total				**1,290,890.52**	**8,733,362.72**	**13,950,792.48**
		Req #				
Summary by Fund	Capital Account - Dollar		Cap Acct	8,496.44	327,873.88	
			PennVEST	1,282,394.08	8,405,488.84	10,940,516.08
	Total			**1,290,890.52**	**8,733,362.72**	

It was moved by Mr. Stuncard and seconded by Mr. Howley that the bills be paid as presented. Motion carried.

The Solicitor reported that there is nothing new to report.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
October 24, 2018

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1. Annual Services (047497.2018)
a) The 2018 Annual Report has been finalized and submitted to the Authority for distribution to the municipalities.

2. Pretreatment Program (047497.009 & 010)
a) Plant effluent continues to be in compliance with the NPDES Permit and pollutants are below the USEPA Effluent Goals. A summary of the most recent DMR sampling results are attached.

3. NPDES Permit Renewal (047497.017)
a) The re-issued NPDES permit requires a reevaluation of the local limits based on a headworks analysis of the treatment plant within one (1) year. We have been working with PHA staff on developing a draft of a sampling plan that is due on December 17, 2018.

4. Consent Order & Decree (047497.020)
a) The Engineer's meeting was held on October 19, 2018.

5. Lewis Run Interceptor Route 51 Crossing Project (047497.035)
a) Preliminary design work has been completed and draft drawings and specifications have been prepared.
b) The PennDOT Highway Occupancy Permit (HOP) and Pleasant Hills Borough Street Occupancy Permit applications have been submitted.

6. Digester #2 Cover Replacement Project (047497.033)
a) We have been following up with the Contractor on the status of a revised Construction Progress Schedule.

7. SSO Elimination Plan and Capital Additions (055254)
a) Construction:
- We have been responding to RFIs and questions on the design as presented by KLH Engineers, the Construction Manager.

b) Emergency Power – Automatic Transfer Switch:
- West Penn Power work on transfer switch is complete.

8. Master Billing Meters Project (063286)
a) We have initiated the Preliminary Design Phase of this project. Tasks that have been performed during the last month include:

- The 30% Design has been completed and preliminary design drawings have been shared with the municipalities.
- We are in the process of preparing draft specifications.
- Using the preliminary meter locations, we have begun permitting work as well as continuing coordination with the power company and railroads.
- Parcel deed and sewer easement research and review.
- Wetlands investigation has been completed. No wetlands have been identified at the proposed meter sites.

a) We have scheduled the following tasks over the next month:

- Continue work on the 60% Design Phase.
- Solicit feedback from municipalities and adjust drawings accordingly.
- Submit permit applications to railroads.
- Submit permit applications to municipalities for road opening permits.

c) A copy of the current Project Design Schedule is attached.

Respectfully submitted,

ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2018

Approved Local Limits 3/15 (mg/l)	3.21	0.0062	0.32	0.0061	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0228	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
6-Mar-18	<0.0030	0.0000057	0.01	<0.00032	X
11-Apr-18	<0.0030	0.0000071	0.0086	<0.00032	X
19-Jul-18	<0.0046	0.00000349	0.0026	<0.00032	X

(Report from KLH Engineers provided for Authority review)

PLEASANT HILLS AUTHORITY
SSO ELIMINATION PROJECT PROGRESS REPORT
October 19, 2018

Contract One, General – Mele & Mele

1. Headworks Building – Standing seam roof panels, trim, and gutters are being installed. Interior painting is in progress. Exterior grating and steps are being installed.
2. Existing Blower Building (Headworks Control Building) – Interior painting is in progress.
3. Main Equipment Building – New RAS pump installation and 20" raw sewage piping is in progress. Blower air piping is largely complete.
4. Primary Clarifiers 1&2 – Start-up is being scheduled.
5. Stage 1 Aeration Tanks – Air diffuser and supply piping installation is 80% complete. Painting is in progress.
6. Stage 1 Final Clarifiers – All installation work is complete. New pipe painting is complete.
7. Stage 2 Pump Station – Shoring and excavation work is complete. Concrete forming and pouring has begun.
8. UV Building – Masonry work is partially complete.
9. Yard Piping – All UV effluent piping is complete. Plant water and 8" drain piping remain to be installed.
10. E & S controls are being maintained.

Contract Two, Plumbing/ HVAC – Guys Mechanical

1. Headworks HVAC and plumbing work is beginning.

Contract Three, Electrical – Right Electric

1. Main Equipment Building – Installation and termination of control wiring to SCADA panel and motor control center is largely complete. Added larger feeder wiring to the building is complete. New high voltage service gear is installed and energized. MCC start up process has begun.
2. Headworks Control Building – New power feed to building is energized. MCC start up process has begun. Wiring installation to Headworks is in progress.
3. Headworks Building – Conduit, panel and lighting installations are under way.
4. Stage 1 – Most wiring to outdoor equipment is complete.
5. Stage 2 – Existing generators have been removed.

Project Completion based on billing: 74%
Project Completion based on schedule: xx%*
Project billing based on field work: 60%

*Waiting on revised schedule.

Respectfully submitted,

John C. Mowry, P.E.

Mr. Dengler reviewed the status of the schedule for the Digester #2 Cover Replacement Project (Item #6 on report.) Mr. Dengler stated that last month he reported that the coating of the lid would be pushed to spring since it is not advisable to do the coating in cold weather. Mr. Dengler stated that he received a letter from the Mele & Mele today requesting to extend the substantial completion date to May 1, 2019. By extending the deadline that will enable them to start construction around March 1st and then apply the coating and install the lid in April. The change order that needs to be approved is a not cost change order and only for the schedule. Mr. Howley asked whether it was known at the beginning of the project that the weather would be problem for the installation of the lid. Mr. Dengler stated that it was known that the weather is a factor in applying the coating, and the original date for the lid to be complete was September, when the weather would be appropriate for applying the coating. However, the supplier changed the ship date to late November,

which made the weather a factor for moving forward. Mr. Bondi asked if the lid has to be covered to apply the coating. Mr. Dengler said it does not, however the temperature has to be above a specific temperature and it has to be dry weather. Mr. Rodeheaver asked what the diameter of the lid is. Mr. Dengler stated it is 65 feet. Mr. Dengler stated that a motion is needed to approve the schedule change. It was moved by Mr. Howley and seconded by Mr. Rodeheaver to approve the no cost change order to extend the schedule for Mele & Mele & Sons, Inc. to May 1, 2019 for the Digester #2 Cover Replacement Project. Motion carried.

The Manager reviewed the Progress Report from KLH Engineers. Progress is good for the project. It looks like the first hand off of equipment will be in mid-December for the Headworks, Grit Chamber #1, Primary Clarifiers #1 and #2 and Flow Control Chamber. The Manager has contacted the insurance company to get them the information they need to do the handover. The Manager stated that at the last meeting, there was some concern that the percentage based on billing was higher than the amount complete for the project. The percentage that is reported for the billed percentage on the report is actually the amount for Contract 1 only and not the entire project. The Manager presented a spreadsheet detailing the different percentages and what percentages will be reported in the future. For the future, the total project percentage for completed work and stored materials will both be reported, so that the completed work can be compared to the field work completed percentage. The Manager stated that the change orders that were reviewed last month, we now have the official paperwork and so those change orders need to be approved. These change orders are for Right Electric. Change Order No. 4 in the amount of $16,654.50 and Change Order No. 5 in the amount of $97,261.59. Change Order No. 5 is the one for upsizing the main feeders into the plant. It was moved by Mr. Howley and seconded by Mr. Stuncard to approve Change Order No. 4 to Right Electric, Inc. in the amount of $16,654.50 for the WWTP SSO Elimination and Capital Improvement Project. Motion carried. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve Change Order No. 5 to Right Electric, Inc. in the amount of $97,261.59 for the WWTP SSO Elimination and Capital Improvement Project. Motion carried.

Mr. Majzer reviewed the operations through 10/24/2018.

- Since the transfer switch from West Penn Power is now installed and working, the 2 generators in the second stage were removed and sold for $20,000. Mr. Majzer stated that the new generator has been ordered. The pad for the new generator does not need to be as high as originally thought because the flood elevations have changed. With some changes around the Headworks building to raise the dirt level and remove a ramp, the addition of the generator pad is essentially a swap and no additional funds are needed.
- When Right Electric removed the existing copper feeder wires, we kept the copper to scrap and received over $10,000 for the scrap. We rented a wire stripping machine for $150 to prepare the copper for scrap.
- Mr. Majzer stated that he is working with KLH on a significant number of Control Concept changes. There were several gate changes in the beginning and the Control Concept has to be changed to incorporate those modifications.
- Still working on punchlist items for the Baldwin and Pleasant Hills EQ Basins.
- The new Trojan UV panel has been ordered.

The Manager reviewed the information received from the Army Corps of Engineers regarding the amount of money spent to date. The Manager prepared the following summary of the information:

Army Corps of Engineers - Streambank Project
Summary of Costs

	Federal	PHA	Total
Funds Added	756,550.00	401,200.00	1,157,750.00
Spent to date	219,012.79	68,268.83	287,281.62
Remaining	537,537.21	332,931.17	870,468.38

Remaining Costs	Base Bid	15% Inc	All Options	15% Inc
Rebid	25,000.00	25,000.00	25,000.00	25,000.00
Contruction Mgmt	100,000.00	100,000.00	100,000.00	100,000.00
Project Est Cost	735,000.00	845,250.00	915,000.00	1,052,250.00
25% extra	183,750.00	211,312.50	228,750.00	263,062.50
Total Costs	1,043,750.00	1,181,562.50	1,268,750.00	1,440,312.50
Add'l funds needed	173,281.62	311,094.12	398,281.62	569,844.12
PHA Amt (35%)	60,648.57	108,882.94	139,398.57	199,445.44
PHA Total Contribution	461,848.57	510,082.94	540,598.57	600,645.44

Service Agreement (20%) Limit	
2018	547,111
2019	378,872

At the last meeting, there were several options for moving forward. One option was to provide the funds for the base bid +25% to move forward and the other was to provide the funds for all options +25%. For the base bid +25%, the amount necessary would be somewhere between $60,000-109,000. Mr. Majzer asked if there wasn't an option to provide the funds after the bids are received. The Manager stated that the problem is that then when the bids are received, the ACOE does not have enough cash on hand to go into negotiation with the contractor and we are back in the same situation. Mr. Nieman stated that the ACOE e-mail discussed moving from a Hubzone contract to a small business and asked if we knew what the difference was. Mr. Trimbath stated that Hubzone is based on economic status of the community to encourage use of specific contractors. Mr. Brown asked how high our obligation could go. The Manager stated that we have currently spent over $401,000, which is less than 2018 Service Agreement limit, but higher than 2019 limit. And our obligation may go as high as $600,000, which would require majority consent. Mr. Brown stated that maybe we should send a letter to the municipalities that we have this project that may exceed the 20% limit in the Service Agreement and then circulate the request for majority consent once the bids are received and we know the amount. The Manager stated that the problem is we have to provide the funds to the ACOE prior to the bid opening. Mr. Brown stated that we need to work up a request for majority consent as simply as possible and underscore that this is a project that has to be done and is still the best method for moving forward. Mr. Brown and the Manager will work on a draft notice.

Mr. Trimbath reported that it is interesting based on the water consumption in the Annual Report, Pleasant Hills is much higher water consumption per home, by about 30%, than Baldwin, South Park and Whitehall.

It was moved by Mr. Stuncard and seconded by Mr. Belcher to adjourn the meeting. Motion carried.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Jean L. Crane
Manager