Pleasant Hills, PA
December 11, 2019

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Richard G. Nieman presiding.

Members present: Messrs. Belcher, Howley, Nieman, Rodeheaver and Stuncard
Members absent: Messrs. Bondi, O'Har

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Matt Elyes, representing the Construction Manager, KLH Engineers; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

The minutes of the meeting of October 23, 2019 were considered. It was moved by Mr. Belcher and seconded by Mr. Howley to approve the meeting minutes of October 23, 2019 as presented. Motion carried.

Financial Report – The reports for October and November were reviewed. In October, the Capital Fund increased by $444,321 due to receipt of Service Fees from Contracting Municipalities. In November, the Capital Fund decreased by $481,109 due to transfer of funds to the Revenue Fund for the quarterly O&M Expenses and payment of capital bills. The Debt Service Reserve account balance increased by $150 and $129 in October and November, respectively, due to interest.

The Treasurer's reports for the months of October and November were presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of October 2019

			October 2019
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			163,619.48
Actual Cash Balance	Previous Month	$	86,380.52
DEPOSITS:			
Transfers from Sweep Accounts		233,183.19	
Transfer from Capital Fund	Capital bills	15,663.68	
	Service Fees - Contracting Mun	-	
	Service Fees - Contract Customer	-	
Transfer from PennVEST	Reimbursement	10,063.00	
Other	Baldwin O&M, Lab Use	2,722.69	
TOTAL DEPOSITS		$	261,632.56
DISBURSEMENTS:			
O&M Vouchers		114,331.59	
Electronic Fund Transfers		2,071.50	
Capital Vouchers		15,663.68	
Transfers to Sweep Accounts		-	
Other		-	
TOTAL DISBURSEMENTS		$	132,066.77
ADJUSTMENTS:			
Void Check #4080	Incorrect Check Amount	700.00	
TOTAL ADJUSTMENTS			700.00
ACTUAL CASH BALANCE	Current Month		**216,646.31**
Add Outstanding Checks and Electronic Fund Transfers			33,353.69
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			429,372.07
Dollar Bank Sweep Account - Accrued Interest		157.58	3,146.78
TOTAL REVENUE FUND INVESTMENTS			**432,518.85**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			649,165.16

Pleasant Hills Authority
Pennvest Account
Month of October 2019

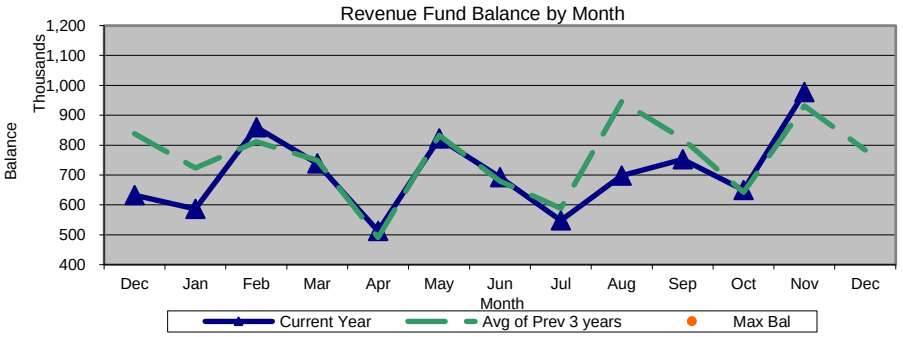
			October 2019
Bank BALANCE	Starting balance	$	17,112.54
Less outstanding checks			277,143.92
Actual Cash Balance	Previous Month	$	(260,031.38)
DEPOSITS:			
PENNVEST ACH	Disbursement	277,143.92	
From Capital Account	For Interest Payment	17,419.69	
Other		-	294,563.61
TOTAL CASH BALANCE AND DEPOSITS		$	34,532.23

Month of October 2019

			October 2019
DISBURSEMENTS:			
Checks		84,601.71	
PHA Reimbursement	Interest	-	
PENNVEST ACH	Interest	17,112.54	
Other			
TOTAL DISBURSEMENTS		$	101,714.25
ACTUAL CASH BALANCE	Current Month		**(67,182.02)**
Add Outstanding Checks			84,601.71
Bank BALANCE	Current Month	$	**17,419.69**

Pleasant Hills Authority
Revenue Fund
Month of November 2019

			November 2019
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			33,353.69
Actual Cash Balance	Previous Month	$	216,646.31
DEPOSITS:			
Transfers from Sweep Accounts		-	
Transfer from Capital Fund	Capital bills	7,795.28	
	Service Fees - Contracting Mun	453,590.24	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other	PH O&M (from Cap Acct)	2,801.29	
TOTAL DEPOSITS		$	464,186.81
DISBURSEMENTS:			
O&M Vouchers		126,425.69	
Electronic Fund Transfers		2,221.94	
Capital Vouchers		7,795.28	
Transfers to Sweep Accounts		370,067.27	
Other		-	
TOTAL DISBURSEMENTS		$	506,510.18
ACTUAL CASH BALANCE	Current Month		**174,322.94**
Add Outstanding Checks and Electronic Fund Transfers			75,677.06
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			799,439.34
Dollar Bank Sweep Account - Accrued Interest		156.77	3,303.55
TOTAL REVENUE FUND INVESTMENTS			**802,742.89**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			977,065.83



Pleasant Hills Authority
Pennvest Account
Month of November 2019

			November 2019
Bank BALANCE	Starting balance	$	17,419.69
Less outstanding checks			84,601.71
Actual Cash Balance	Previous Month	$	(67,182.02)
DEPOSITS:			
PENNVEST ACH	Disbursement	84,601.71	
From Capital Account	For Interest Payment	17,548.40	
Other		-	102,150.11
TOTAL CASH BALANCE AND DEPOSITS		$	34,968.09
DISBURSEMENTS:			
Checks		223,596.20	
PHA Reimbursement	Interest	-	
PENNVEST ACH	Interest	17,419.69	
Other			
TOTAL DISBURSEMENTS		$	241,015.89
ACTUAL CASH BALANCE	Current Month		**(206,047.80)**
Add Outstanding Checks			223,596.20

Pleasant Hills, PA
December 11, 2019

Month of November 2019

			November 2019
Bank BALANCE	Current Month	$	**17,548.40**
	Status of Loan and Disbursements		
PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	Pay Request #19 (Jan)	238,869.01	
	Pay Request #20 (Feb)	274,307.38	
	Pay Request #21 (Mar)	264,748.27	
	Pay Request #22 (Apr)	317,515.15	
	Pay Request #23 (May)	337,223.31	
	Pay Request #24 (Jun)	505,991.65	
	Pay Request #25 (Jul)	365,568.84	
	Pay Request #26 (Aug)	538,036.40	
	Pay Request #27 (Sep)	277,143.92	
	Pay Request #28 (Oct)	84,601.71	
	Pay Request #29 (Nov)	223,596.20	
	Pay Request #30 (Dec)	418,088.42	
Total Disbursements			**15,880,544.19**
			90.88%
Remaining Balance	(Loan Amount less Disbursements)		**1,593,755.81**

Mr. Howley asked if we were coming in on budget for the PENNVEST loan. The Manager stated that it looks like we will use most of the contingency available from the PENNVEST loan, but will only use about $200,000 of the $500,000 in capital funds the Authority earmarked for the project.

It was moved by Mr. Rodeheaver and seconded by Mr. Belcher that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the months of November and December were submitted as follows:

Pleasant Hills Authority
WWTP – Month
November 2019

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2019-10	7020 · Electric - Treatment Plant	11,477.99
Duquesne Light LRPS	2019-10	7025 · Electric - Pump Stations	4,473.63
Duquesne Light SDPS	2019-10	7025 · Electric - Pump Stations	578.21
Natural Gas			
Peoples Gas	2019-11	7030 · Gas	625.46
UGI Energy	2019-11	7030 · Gas	393.47
Phone			
Comcast	2019-11	7549 · Telephone	353.99
AT&T Mobility	2019-10	7549 · Telephone	239.74
Water			
PA Am Water FIRE	2019-10	7040 · Water	97.56
PA Am Water LRPS	2019-11	7040 · Water	798.66
PA American Water SDPS	2019-11	7040 · Water	15.68
PA American Water WWTP	2019-11	7040 · Water	769.75
Total Utilities			**19,824.14**
Bills - Monthly			
Aqua Filter Fresh	95732	-SPLIT-	98.05
Cintas	4 inv	7070 · Personnel Uniform Service	747.72
Daniel's	2019-10	7055 · Materials and Supplies	103.36
PA One Call	835885	7047 · PA-One Call Charges	47.20
Waste Management-Garbage	1893572-0067-5	7080 · Sludge / Garbage Disposal	142.24
Waste Management-Sludge	1927343-0067-1	7080 · Sludge / Garbage Disposal	1,146.59
WEX	62052749	7065 · Automotive Expenses	203.31
Bills - Miscellaneous			
Cintas FAS	8404365505	7055 · Materials and Supplies	25.66
Covers-All	40415	7060 · Maintenance - Mach. & Equip.	455.00
Cox Piping Supply	4 inv	7060 · Maintenance - Mach. & Equip.	223.68
JP Technical Services	65 (1364)	7075 · Laboratory Equipment Exp	450.00
Lowes	911096	7055 · Materials and Supplies	130.82
Neo Solutions	3 inv	7050 · Chemicals	6,442.00
Pace Analytical	2 inv	7075 · Laboratory Equipment Exp	556.00
Pace Analytical	2 inv	-SPLIT-	657.00
RL Miller	377208	7060 · Maintenance - Mach. & Equip.	198.18
Ryan Automotive	149294	7055 · Materials and Supplies	306.72
Shiloh Services	1091470-IN	7055 · Materials and Supplies	560.00
SpeedPro Imaging	INV-25652	7055 · Materials and Supplies	172.00
Taylor Rental	1-299180-02	7055 · Materials and Supplies	70.30
Univar	PT088976	7050 · Chemicals	870.00
USA Bluebook	4 inv	7060 · Maintenance - Mach. & Equip.	6,794.64
WB Mason	2 inv	7055 · Materials and Supplies	128.76
Wheaton & Sons	99677	7060 · Maintenance - Mach. & Equip.	96.00
Total Treatment Plant Bills			**40,449.37**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
November 2019

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**40,449.37**	
Allegheny County Cons. Dist	E&S Permit	7570 · Annual Licenses/Permits	2,900.00	
American Water	4000180076	7040 · Water	15.00	
Borough of Pleasant Hills Total	2019-10		67,483.23	
Cecere Properties	2019-12	7545 · Office Rental	550.00	
Columbia Gas	2019-10	7545 · Office Rental	34.68	
Comcast	2019-11	7549 · Telephone	219.98	
Dickie McCamey	10494781	7515 · Legal Fees	272.00	
Duquesne Light office	2019-10	7545 · Office Rental	22.08	
Gannett Fleming, Inc.	47497.18*84518	7510 · Consulting Engineers	400.00	
	47497.H*84520	7510 · Consulting Engineers	3,468.92	
	47497.I*84521	7510 · Consulting Engineers	75.60	
	47497.J*84522	7510 · Consulting Engineers	71.12	
	47497.K*84523	7510 · Consulting Engineers	395.64	
	47497.T*84524	7510 · Consulting Engineers	2,791.68	
Total Gannett Fleming, Inc.			7,202.96	
PA Clean Water Fund	WWTP Oct 2019	8020 · EPA/DEP Fines & Assess	1,000.00	
PA Clean Water Fund	NPDES Mon Avg TSS	8020 · EPA/DEP Fines & Assess	1,000.00	
PA Clean Water Fund	E&S Permit	7570 · Annual Licenses/Permits	200.00	
PA Unemp Comp Fd	2020 Solvency	7547 · Office Expense	150.44	EFT
Credit Card - M.Majzer	Sam's	7055 · Materials and Supplies	26.16	
Credit Card - J. Crane	Google	7547 · Office Expense	6.42	
	USPS - stamps	7547 · Office Expense	191.20	
Total Credit Card			223.78	
Sub-Total Expenses			**121,723.52**	
Payroll				
Jean L. Crane - Manager	6,350.00	Less Deductions: 2,013.39	4,336.61	
State Workers Insurance Fund	Audit Premium	Workers Comp Insurance	8.00	
PMRS	November 2019	Retirement Account	508.00	
United States Treasury	November 2019	Federal Taxes, SS & Medicare	1,876.55	EFT
PA Dept of Revenue	November 2019	State Taxes	194.95	EFT
Sub-Total Payroll			**6,924.11**	
Total			**128,647.63**	

Pleasant Hills Authority
November 25, 2019

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	November	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Inv 055254.A0*	COA WWTP Design	1,166,000		-	-	1,165,897.31
Inv 055254.B0*	COA WWTP Bid Phase	60,000		-	-	60,000.00
Inv 055254.C0*84525	Construction Support	17,000	Cap Acct	777.28	3,253.32	20,231.98
Inv 055254.D0*	Generator Design	14,000		-	-	6,819.54
Inv 47497.11*	Master Meter - Feasibility	5,000		-	-	4,681.96
Inv 63286.01*84526	Master Meter - Design	117,000	Cap Acct	2,219.70	22,930.30	84,945.52
Inv 63286.02*84527	Master Meter - Rights of Way		Cap Acct	453.60	6,383.39	9,343.83
Inv 63286.02*84527	Master Meter - Permits/Invst		Cap Acct	550.76	20,458.99	28,743.78
Inv 047497.02*84516	COA Activities		Cap Acct	75.60	1,107.88	106,080.17
Subtotal Gannett Fleming, Inc.				4,076.94	54,133.88	1,486,744.09
KLH Engineers, Inc.						
Inv 59226	Management	275,000	PennVEST	11,450.77	110,029.58	281,029.58
Inv 59227	Observation	450,000	PennVEST	15,621.94	164,929.15	412,160.99
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		27,072.71	274,958.73	699,944.28
Mele & Mele & Sons, Inc.	Pay Application #	12,497,213		-	1,662,146.96	11,168,734.85
	Final Clarifiers Stainless	52,621		-	52,621.00	52,621.00
Guy's Mechanical Systems	Pay Application #9	512,202	PennVEST	118,977.07	322,562.62	367,922.62
Right Electric, Inc.	Pay Application #25	3,222,731	PennVEST	77,546.42	1,071,835.67	3,007,637.47
Cleveland Brothers	Y5891701 (Generator)	74,000		-	73,893.40	73,893.40
Insight Pipe Contracting	Tank Cleanout			-	17,528.75	17,528.75
Waste Management	Second Stage Tanks			-	1,804.71	1,804.71
Walker Process Equipment	2nd Stage Final Clarifiers			-	32,521.07	32,521.07
Re-Imburse PHA	Interest	190,000		-	96,097.86	224,970.26
Commwlth of PA - Pennvest	Payment		CA-PV Pay	17,548.40	84,748.93	84,748.93
Expenses from Previous Years				-	-	968,232.44
Subtotal COA Compliance				**245,221.54**	**3,744,853.58**	**18,187,303.87**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*83073			-	5,426.08	55,979.49
KLH - Const Obs	Inv #58968			-	11,925.00	13,531.00
Mele & Mele & Sons, Inc.	Pay App #7	694,413		-	457,200.00	572,771.70
Subtotal Digester #2 Lid Replacement & Repairs		694,413		-	474,551.08	642,282.19
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*84519		Cap Acct	3,634.06	13,608.38	13,608.38
Contractor				-	-	-

Pleasant Hills, PA
December 11, 2019

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	November	YTD	Total TD
Subtotal Digester #2 Lid Replacement & Repairs		-		3,634.06	13,608.38	13,608.38
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Evaluation	47497.13*			-	-	1,105.78
PA Small Project Grant				-	-	413.28
Route 51 Survey	47497.13*			-	-	1,876.80
Design	47497.17*84517		Cap Acct	84.28	584.36	14,295.66
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		84.28	584.36	17,691.52
Streambank Remediation						
USACOE	PPA - 35%			-	200,000.00	601,200.00
Gateway Engineers	baoundary survey WWTP	10,500		-	-	10,500.00
New Plant Truck	C. Harper Ford	35,000		-	28,733.56	28,733.56
Subtotal Other Engineering Projects				**3,718.34**	**717,477.38**	**1,314,015.65**
Total				**248,939.88**	**4,462,330.96**	**19,501,319.52**

		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	7,795.28	949,980.19	
	Capital Account --> Pennvest		CA-PV Pay	17,548.40	84,748.93	
	Distribution from Pennvest		PennVEST	223,596.20	3,427,601.84	15,462,455.77
	Total			**248,939.88**	**4,462,330.96**	

Pleasant Hills Authority
WWTP – Month
December 2019

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2019-11	7020 · Electric - Treatment Plant	12,777.48
Duquesne Light LRPS	2019-11	7025 · Electric - Pump Stations	5,281.93
Duquesne Light SDPS	2019-12	7025 · Electric - Pump Stations	368.49
Natural Gas			
Peoples Gas	2019-12	7030 · Gas	1,421.64
UGI Energy	2019-11	7030 · Gas	150.05
Phone			
Comcast	2019-12	7549 · Telephone	353.99
AT&T Mobility	2019-11	7549 · Telephone	133.51
AT&T Mobility	2019-12	7549 · Telephone	195.76
Water			
PA Am Water FIRE	2019-11	7040 · Water	97.56
PA Am Water LRPS	2019-12	7040 · Water	557.17
PA American Water SDPS	2019-12	7040 · Water	15.68
PA American Water WWTP	2019-12	7040 · Water	662.23
Total Utilities			**22,015.49**
Bills - Monthly			
Aqua Filter Fresh	133658	-SPLIT-	74.80
Cintas	5 inv	7070 · Personnel Uniform Service	892.00
Daniel's	2019-11	7055 · Materials and Supplies	54.94
PA One Call	839644	7047 · PA-One Call Charges	24.56
Waste Management-Garbage	1937962-0067-6	7080 · Sludge / Garbage Disposal	142.24
Waste Management-Sludge	1971746-0067-0	7080 · Sludge / Garbage Disposal	4,211.16
WEX	62589138	7065 · Automotive Expenses	178.03
Bills - Miscellaneous			
AlphaConnecTel	Est #74	7060 · Maintenance - Mach. & Equip.	1,142.31
Auma Actuators	6278908	7060 · Maintenance - Mach. & Equip.	493.75
Cox Piping Supply	2 inv	7060 · Maintenance - Mach. & Equip.	249.17
Grainger	9360678289	7060 · Maintenance - Mach. & Equip.	46.66
Lowes	902369	7055 · Materials and Supplies	68.14
Pace Analytical	1930215538	7075 · Laboratory Equipment Exp	347.00
Pro-Am Safety	67378	7055 · Materials and Supplies	8.32
Ritter Tech	2 inv	7055 · Materials and Supplies	307.14
Ryan Automotive	150096	7065 · Automotive Expenses	717.04
Sherwin Williams	6751-0	7055 · Materials and Supplies	38.68
Shiloh	1092355-IN	7547 · Office Expense	132.00
Taylor Rental	1-299704-02	7060 · Maintenance - Mach. & Equip.	61.63
WB Mason	205191966	7547 · Office Expense	179.96
WB Mason	205061895	7055 · Materials and Supplies	188.78
Lowes	902619	7060 · Maintenance - Mach. & Equip.	37.99
Pro-Am Safety	68125	7055 · Materials and Supplies	75.71
USA Bluebook	7 inv	7060 · Maintenance - Mach. & Equip.	1,287.49
Michael Majzer	boots	7585 · Safety Shoes	99.99
Pace Analytical	1930219206	7085 · Pretreatment Program	191.00
Franks Shoes	5 inv	7585 · Safety Shoes	693.69
Univar	PT091385	7050 · Chemicals	870.00
Shiloh	1092669-IN	7547 · Office Expense	75.00
Grainger	9388312457	7547 · Office Expense	44.85
Precision Odor	8864	7060 · Maintenance - Mach. & Equip.	2,200.00
WB Mason	2 inv	7547 · Office Expense	98.71
Total Treatment Plant Bills			**37,248.23**

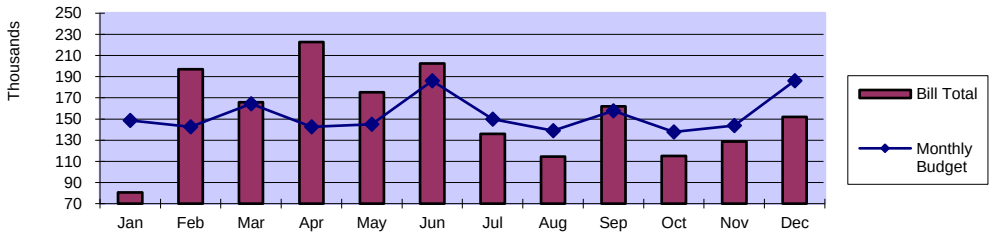
Pleasant Hills Authority

Revenue Fund – Monthly Bills Detail

December 2019

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**37,248.23**	
American Water	4000182205	7040 · Water		15.00	
Borough of Pleasant Hills Total	2019-11			67,138.80	
Cecere Properties	2020-01	7545 · Office Rental		550.00	
Columbia Gas	2019-11	7545 · Office Rental		71.30	
Comcast	2019-12	7549 · Telephone		219.93	
Cusumano	189798	1015 · Prepaid Expenses		17,467.00	
Cusumano	189118	1015 · Prepaid Expenses		348.00	
Dickie McCamey	10499883	7515 · Legal Fees		576.00	
Duquesne Light office	2019-10	7545 · Office Rental		23.77	
Gannett Fleming, Inc.	47497.18*85729	7510 · Consulting Engineers		400.00	
	47497.H*85730	7510 · Consulting Engineers		1,000.44	
	47497.J*85731	7510 · Consulting Engineers		142.24	
	47497.T*85732	7510 · Consulting Engineers		1,350.02	
	47497.03*85727	7510 · Consulting Engineers		4,291.70	
Total Gannett Fleming, Inc.				7,184.40	
Industrial Appraisal	D9-1056-01	7555 · Insurance		2,157.00	
Industrial Appraisal	Phase 2	7555 · Insurance		1,438.00	
PA Clean Water Fund	WWTP Nov 2019	8020 · EPA/DEP Fines & Assess		1,000.00	
Credit Card - M.Majzer	Sam's	7055 · Materials and Supplies		174.86	
	Batteries + Bulbs	7055 · Materials and Supplies		39.90	
	Compliance Posters	7055 · Materials and Supplies		69.95	
	USPS - Stamps	7547 · Office Expense		55.85	
	UPS Stor	7547 · Office Expense		25.53	
	Sheetz	7065 · Automotive Expenses		20.00	
Credit Card - J. Crane	Google	7547 · Office Expense		6.42	
	Amazon	7055 · Materials and Supplies		24.02	
Total Credit Card				416.53	
Wheeling & Lake Erie	RE 22491	7570 · Annual Licenses / Permits		100.00	
Sub-Total Expenses				**135,953.96**	
Payroll					
Jean L. Crane - Manager	6,350.00	Less Deductions:	2,013.41	4,336.59	
John A. Belcher - Board Member	300.00	Less Deductions:	65.16	234.84	
Richard G. Nieman - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
Douglas O'Har - Board Member	300.00	Less Deductions:	300.00	0.00	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	78.16	221.84	
Bradley Rodeheaver- Board Member	300.00	Less Deductions:	65.16	234.84	
Trustee Insurance Fund	6 month	Health Insurance		6,266.22	
Trustee Insurance Fund	6 month	Dental Insurance		215.58	
PMRS	December 2019	Retirement Account		508.00	
United States Treasury	December 2019	Federal Taxes, SS & Medicare		2,642.69	EFT
PA Dept of Revenue	December 2019	State Taxes		259.42	EFT
PA - Unemployment Comp	3rd Quarter	Unemployment		12.69	EFT
Jordan Tax Service	3rd Quarter	Local Income Taxes		211.50	EFT
HAB-LST	3rd Quarter	Local Service Tax		39.00	EFT
Sub-Total Payroll				**15,874.73**	
Total				**151,828.69**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority

December 11, 2019

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	December	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Inv 055254.A0*	COA WWTP Design	1,166,000		-	-	1,165,897.31
Inv 055254.B0*	COA WWTP Bid Phase	60,000		-	-	60,000.00
Inv 055254.C0*85733	Construction Support	17,000	Cap Acct	3,315.48	6,568.80	23,547.46
Inv 055254.D0*	Generator Design	14,000		-	-	6,819.54
Inv 47497.11*	Master Meter - Feasibility	5,000		-	-	4,681.96
Inv 63286.01*84526	Master Meter - Design	117,000		-	22,930.30	84,945.52
Inv 63286.02*85734	Master Meter - Rights of Way		Cap Acct	226.80	6,610.19	9,570.63
Inv 63286.02*85734	Master Meter - Permits/Invst		Cap Acct	335.80	20,794.79	29,079.58
Inv 047497.02*85726	COA Activities		Cap Acct	302.40	1,410.28	106,382.57
Subtotal Gannett Fleming, Inc.				4,180.48	58,314.36	1,490,924.57
KLH Engineers, Inc.						

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	December	YTD	Total TD
Inv 59565	Management	275,000	PennVEST	9,614.26	119,643.84	290,643.84
Inv 59566	Observation	450,000	PennVEST	14,054.36	178,983.51	426,215.35
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		23,668.62	298,627.35	723,612.90
Mele & Mele & Sons, Inc.	Pay Application #28	12,497,213	PennVEST	292,623.75	1,954,770.71	11,461,358.60
	Final Clarifiers Stainless	52,621		-	52,621.00	52,621.00
Guy's Mechanical Systems	Pay Application #10	512,202	PennVEST	43,245.00	365,807.62	411,167.62
Right Electric, Inc.	Pay Application #25	3,222,731	PennVEST	58,551.05	1,130,386.72	3,066,188.52
Cleveland Brothers	Y5891701 (Generator)	74,000		-	73,893.40	73,893.40
Insight Pipe Contracting	Tank Cleanout			-	17,528.75	17,528.75
Waste Management	Second Stage Tanks			-	1,804.71	1,804.71
Walker Process Equipment	2nd Stage Final Clarifiers			-	32,521.07	32,521.07
Re-Imburse PHA	Interest	190,000		-	96,097.86	224,970.26
Commwlth of PA - Pennvest	Payment		CA-PV Pay	17,768.64	102,517.57	102,517.57
Expenses from Previous Years				-	-	968,232.44
Subtotal COA Compliance				**440,037.54**	**4,184,891.12**	**18,627,341.41**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*85728		Cap Acct	75.60	5,501.68	56,055.09
KLH - Const Obs	Inv #595567		Cap Acct	75.00	12,000.00	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	457,200.00	572,771.70
Subtotal Digester #2 Lid Replacement & Repairs		694,413		150.60	474,701.68	642,432.79
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*84519			-	13,608.38	13,608.38
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	13,608.38	13,608.38
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Evaluation	47497.13*			-	-	1,105.78
PA Small Project Grant				-	-	413.28
Route 51 Survey	47497.13*			-	-	1,876.80
Design	47497.17*84517			-	584.36	14,295.66
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	584.36	17,691.52
Streambank Remediation						
USACOE	PPA - 35%			-	200,000.00	601,200.00
Gateway Engineers	baoundary survey WWTP	10,500		-	-	10,500.00
New Plant Truck	C. Harper Ford	35,000		-	28,733.56	28,733.56
Subtotal Other Engineering Projects				**150.60**	**717,627.98**	**1,314,166.25**
Total				**440,188.14**	**4,902,519.10**	**19,941,507.66**

		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	4,331.08	954,311.27	
	Capital Account --> Pennvest		CA-PV Pay	17,768.64	102,517.57	
	Distribution from Pennvest		PennVEST	418,088.42	3,845,690.26	15,880,544.19
	Total			**440,188.14**	**4,902,519.10**	

Mr. Howley asked what the bill to AlphaConnectTel is for. Mr. Majzer stated that it is for new phones and installation in the Administration Building.

It was moved by Mr. Belcher and seconded by Mr. Howley to pay the bills as presented. Motion carried.

The Solicitor reported that he and the Manager met with the Baldwin Manager, Solicitor and Engineer to coordinate reassigning the sewers and Rights-of-Ways and Easements in the Colewood Drive area. Some easements will be transferred from PHA to Baldwin, others from Baldwin to PHA and a couple easements will be abandoned. The Solicitor has to search out the easements from the original installation. Hopefully, in January, the Solicitor will bring a list to the Board for consideration. There are about 50 total changes involved.

The Majority Consent Request for the Streambank project has been distributed to the Contracting Municipalities. The Manager stated that we have received the approval from Baldwin.

Mr. Dengler presented and read the Engineer's report as follows:

1. **Operations Assistance (047497.008)**
   a) We have been monitoring operating data as provided by the Plant Superintendent relative to Stage One operations.

2. **Pretreatment Program (047497.009 & 010)**
   a) A summary of the most recent DMR sampling results is attached. The two most recent results for cyanide were over the effluent goals, but under the permit limit.

3. **NPDES Permit Renewal (047497.017)**
   a) The re-issued NPDES permit requires a reevaluation of the local limits based on a headworks analysis of the treatment plant within one (1) year.
   b) The revised limits were accepted by the USEPA and now need to be adopted by the Authority and the contributing municipalities.
   c) Responses to comments from the USEPA on the Headworks Analysis have been submitted.
   d) We are working on the TRE Status Report that is due at the end of the month.

4. **Consent Order & Decree (047497.020)**
   a) The last Engineer's meeting was held on October 29, 2019. The next Engineer's Meeting is scheduled for January 15, 2020.

5. **Grant Applications (047497.021)**
   a) An application has been prepared for an H2O PA Grant for the Master Billing Meters Project.
   b) An application has been prepared for a PA Small Water & Sewer Project Grant for the replacement of the Main Equipment Building roof at the WWTP.

6. **Lewis Run Interceptor Route 51 Crossing Project (047497.035)**
   a) We are in the process of obtaining temporary construction easements from the MedExpress and AutoZone properties. We have not had a response to date from BP/7-Eleven for the permanent sewer easement.

7. **Digester #2 Cover Replacement Project (047497.033)**
   a) A Substantial Completion Inspection was held on December 11, 2019. All work has been completed in the field with the exception of the replacement of the Digester Building roof that will occur after the new lid is installed on Digester #1. We recommend the Authority approve the Partial Substantial Completion Certificate.

8. **Digester #1 Cover Replacement Project (047497.036)**
   a) Mele & Mele has submitted their bonds and insurance. We recommend the Authority approve execution of this contract so that the Notice to Proceed can be issued.
   b) A Pre-Construction Conference has been scheduled for 2:00 p.m. on Tuesday, December 17th.

9. **SSO Elimination Plan and Capital Additions (055254)**
   a) We have been responding to RFIs and questions on the design as presented by KLH Engineers, the Construction Manager and the Plant Superintendent as they arise.
   b) We have responded to comments from the Allegheny County Conservation District (ACCD) on the application to renew the NPDES Storm Water Discharge Permit for Construction Activities. However, we have been notified by the ACCD that an infiltration test is required to be performed in the location of the new rain garden for the Headworks Building.

10. **Master Billing Meters Project (063286)**
    a) We have responded to comments from PaDEP on the application for the GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2.
    b) We have been following up with Carload Express/Allegheny Valley Railroad on the status of the RR Permits for Meter Sites #2 and #3. Additional letters have been sent to the railroad.
    c) Our understanding is that Whitehall Borough is in the process of obtaining a crossing license with Wheeling & Lake Erie Railroad for the sewer that Meter #4 will be installed on. The license is required in order to obtain a permit for the meter installation.
    d) We have been working on the Electrical Drawings and SCADA specifications. A meeting was held with Exeter Supply on September 12th to review the RAFA SCADA. A meeting is scheduled on December 13, 2019 with John P. Place to review the Mission SCADA System.
    e) A copy of the current Project Design Schedule is attached.

Respectfully submitted,

ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2019

Approved Local Limits 3/15 (mg/l)	3.21	0.0062	0.32	0.0061	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0228	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
8-Jan-19	<0.0046	0.0000019	0.0095	<0.00035	X
19-Mar-19		0.0000066			X
3-Apr-19	<0.0046	0.0000102	0.0071	0.00036	X
28-May-19		0.0000143			X
12-Jun-19		0.00000932			X
25-Jul-19	0.013	0.000206	0.012	0.012	X
21-Aug-19 (re-sample)	<0.0046			<0.00034	X
14-Aug-19		0.0000164			X
6-Sep-19		0.0000159			X
16-Oct-2019		0.0000063			X
29-Oct-2019	0.010	0.0000167	0.016	<0.00034	X
20-Nov-2019	0.0097				X

(Report from KLH Engineers provided for Authority review)

PLEASANT HILLS AUTHORITY
SSO ELIMINATION
December 10, 2019

Contract One, General – Mele & Mele

1. Headworks Building – Building is in continuous operation: Most punch work is complete, various items remain.
2. Main Equipment Building – All systems including Wet Weather pumps are operational. Building punch work is in progress.
3. Primary Clarifiers – Tanks are in continuous operation. Handrail and grating work is in largely complete.
4. Stage 2 – New pump station startup on hold pending electrical changes. Return sludge pump station work is largely complete. New blowers have been started. Aeration control system start up is in progress. New UV system startup is complete and operation, UV building concrete channel work is in progress. Aerat9ion tanks diffuser piping tie in work and startup remains.
5. Administration Building – Drywall is complete and painted. Suspended Ceiling grids are installed. Tile and carpet installation is scheduled.
6. Filter Building – New Screw Press has been started and is operational. Most painting has been completed.
7. Site Work – Base asphalt paving has been installed, wearing course remains.
8. E & S – Controls are being maintained. New permit has been applied for.

Contract Two, Plumbing/ HVAC – Guys Mechanical

1. Administration Building – HVAC control system is complete. Interior Duct supply and return louver installation is in progress. Plumbing fixtures awaiting bathroom ceramic tile and kitchen cabinet installations.
2. Headworks Building – Plumbing and HVAC insulation work is in progress.
3. Main Equipment Building – New boiler system has been started and is operational. Boiler piping insulation work is in progress.
4. Stage 2 – The last rooftop exhaust fan in stage 2 installation is in progress.

Contract Three, Electrical – Right Electric

1. Stage 1 – Only minor punch list work remains.
2. Main Equipment Building – Some SCADA system work remains.
3. Stage 2 – Most Administration building electrical work is complete, as is most work throughout stage 2. A significant amount of SCADA system work remains.

Project Completion based on billing:	96.9%
Percent paid based on billing:	92.4% (86.0% completed work, 2.5% stored materials)
Project Completion based on schedule:	90.2%
Project billing based on field work:	95%

Respectfully submitted,

John C. Mowry, P.E.

Mr. Dengler stated that as a follow-up to the Annual Report, the budget can now be officially adopted. The Annual Report was transmitted to the Contracting Municipalities for comment and no comments were received, so now the Authority can adopt the budget as contained in the Sixty-First Annual Report by Resolution No. 319. It was moved by Mr. Howley and seconded by Mr. Stuncard to adopt RESOLUTION NO. 319 – A Resolution adopting the budget for calendar year 2020 as contained in the Sixty-first Annual Report of the Engineer. Motion carried.

Mr. Dengler stated that they are reviewing the operations data, to help the Superintendent with the problems with Total Suspended Solids (TSS) in the first stage. (Item #1 on report) It appears that the issue may have been related to the older seed sludge that was used from the second stage to start up the first stage. The TSS is starting to come down. Mr. Howley asked if the fine for high TSS is related to this sludge issue. Mr. Dengler stated that it is the same issue.

Mr. Dengler noted that under the Pretreatment Program (Item #2 on report) that the EPA effluent goal for cyanide was exceeded for two months in a row, however the value was still below the approved local limits. Mr. Dengler recommends taking a sample directly from the two industrial dischargers and also from further up in the system to determine where the cyanide may be entering the system.

Mr. Dengler reviewed the process for updating the local limits that were a result of the headworks analysis (Item #3 on report). Mr. Dengler noted that the local limits will be increasing, so there should not be any problem meeting the limit. The Manager asked if that is the local limit or if the EPA effluent goal would also be increasing, because the Authority exceeds the EPA effluent goal more often than the local limit. Mr. Dengler stated that when the limit is exceeded, then the Authority would need to work to find the entity responsible for the discharge and put a plan in place to stop it. Mr. Dengler stated that the problem is they have decreased the limits to an extent that sometimes you cannot determine the source. Mr. Dengler stated that they will send out the letters to the municipalities for approval and plan to have a resolution for Authority approval in January.

Mr. Dengler stated that two grant applications are ready for submission and require the Board to adopt resolutions. It was moved by Mr. Stuncard and seconded by Mr. Howley to adopt RESOLUTION NO. 320, a

Resolution to apply for a PA H2O Grant in the amount of $950,000 for the Master Billing Meter Project. Motion carried. It was moved by Mr. Howley and seconded by Mr. Belcher to adopt RESOLUTION NO. 321, a Resolution to apply for a PA Small Sewer and Water Grant in the amount of $53,465 for the Main Equipment Building Roof Replacement Project. Motion carried.

Mr. Dengler reviewed the Digester #2 Cover Replacement Project (Item #7 on report). Mr. Dengler stated that all work associated with the project with the exception of the roof are completed and satisfactory. The only outstanding items are paperwork related. The roof replacement will take place after the Digester #1 Cover Replacement Project is completed. The contractor still owes a change order and a credit for a reduction of concrete weights in the lid. Mr. Dengler recommends the Board approve the Partial Substantial Completion for the project, which will start the warranty period for the lid. It was moved by Mr. Howley and seconded by Mr. Stuncard to issue a Partial Substantial Completion Certificate to Mele & Mele & Sons, Inc. for the Digester #2 Cover Replacement Project. Motion carried.

Mr. Dengler reviewed the Digester #1 Cover Replacement Project (Item #8 on report). Mr. Dengler stated that all of the appropriate bonds and insurances have been received from Mele & Mele for the project and he recommends that the Board authorize executing the contract. It was moved by Mr. Belcher and seconded by Mr. Rodeheaver to approve execution of the contract with Mele & Mele & Sons, Inc. for the Digester #1 Lid Replacement Project. Motion carried.

Mr. Dengler stated that Whitehall Borough was successful in getting a license agreement with Wheeling & Lake Erie Railroad for the Master Meter #4 installation (Item #10 on report). Mr. Dengler stated that all the paperwork is now in place for that installation. Mr. Dengler is still working to get information from Carload Express for Master Meters #2 and #3. Mr. Howley asked why we would not be using the same SCADA system at the plant for the Master Meters. Mr. Dengler stated that for the Master Meters, it is really just a data gathering application and a smaller scale standard application is a more cost effective solution than a custom SCADA system, such as the one installed at the plant.

Mr. Elyes reviewed the construction progress report. Stage 1 is in operation and hopefully Stage 2 will be in operation by the end of January. The paving with the binder is complete and Mele & Mele will come back in the spring to complete the top coat and do some grading and site restoration work.

Mr. Majzer reviewed the operations through 12/11/2019.

- The new UV system was put on line on November 20th.
- A new compactor screen has been ordered for the screens, which will hopefully prevent the binding that is occurring from the polymer in the filtrate.
- Screw Press training occurred on 10/25/19.
- A router, UPS and Ethernet switch have been installed for the Administration building to get internet.
- The preconstruction meeting for Tassel Lane occurred in November and the work will probably start in the spring once the pumps are available.

Mr. Trimbath reported the following:

1) Mr. Belcher's term is up at the end of the year.
2) The Plaza Development behind Primanti's seems to have stalled.
3) The sewer rate for 2020 will not be increased. After the final costs are known for the plant project, then the rate will be reevaluated in 2021.
4) The sewer line behind the American Legion will be replaced. Mr. Trimbath requested that Mr. Majzer coordinate with Mr. Smith regarding any connection with the PHA Interceptor.
5) The Majority Consent Request from the Authority is on the agenda for approval at Council's meeting on Monday.

Pleasant Hills, PA
December 11, 2019

It was moved by Mr. Howley and seconded by Mr. Stuncard to adjourn the meeting. Motion carried.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Jean L. Crane
Manager

An executive session was held after the meeting to discuss potential claims of a legal nature.