South Park, PA
March 25, 2020

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Richard G. Nieman presiding. (Meeting Minutes note: This meeting was convened by the Chairman at the Wastewater Treatment Plant using a conference call in compliance with guidelines from the Pennsylvania Governor to limit large gatherings due to the coronavirus pandemic.)

Members present:	Messrs. Nieman
Members present (via phone):	Messrs. Bondi, Howley, O'Har, Rodeheaver and Stuncard
Members absent:	Messrs. Belcher

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor (via phone); Robert Dengler, P.E., representing the Authority Engineer (via phone); John Mowry, representing the Construction Manager, KLH Engineers(via phone); Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council (via phone).

The minutes of the meeting of January 22, 2020 and February 26, 2020 were considered. It was moved by Mr. Bondi and seconded by Mr. Howley to approve the meeting minutes of January 22, 2020 and February 26, 2020 as presented. Motion carried.

Financial Report – The reports for January and February were reviewed. In January, the Capital Fund increased by $740,992 primarily due to receipt of Service Fees from Contracting Municipalities. . In February, the Capital Fund decreased by $354,307 primarily due to transfer of funds to the Revenue Fund for quarterly O&M expenses and capital bills. The Debt Service Reserve account balance increased by $120 and $112 due to interest in January and February, respectively.

The Treasurer's reports for the months of January and February were presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of January 2020

				January 2020
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				21,273.95
Actual Cash Balance	Previous Month		$	228,726.05
DEPOSITS:				
Transfers from Sweep Accounts		50,676.14		
Transfer from Capital Fund	Capital bills	63,994.33		
	Service Fees - Contracting Mun	-		
	Service Fees - Contract Customer	1,880.90		
Transfer from PennVEST		-		
Other	Lab Use, COA Reimb, Pa One Call, O&M Agr EQ Basins	19,055.62		
TOTAL DEPOSITS			$	135,606.99
DISBURSEMENTS:				
O&M Vouchers		130,996.08		
Electronic Fund Transfers		2,141.40		
Capital Vouchers		63,994.33		
Transfers to Sweep Accounts		-		
Other		-		
TOTAL DISBURSEMENTS			$	197,131.81
ACTUAL CASH BALANCE	Current Month			**167,201.23**
Add Outstanding Checks and Electronic Fund Transfers				83,289.58
Dollar Bank Balance	Current Month		$	**250,490.81**
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				546,591.66
Dollar Bank Sweep Account - Accrued Interest		160.46		122.35
TOTAL REVENUE FUND INVESTMENTS				**546,714.01**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				713,915.24

Pleasant Hills Authority
Pennvest Account
Month of January 2020

			January 2020
Bank BALANCE	Starting balance	$	95,315.06
Less outstanding checks			495,634.84
Actual Cash Balance	Previous Month	$	(400,319.78)

3284

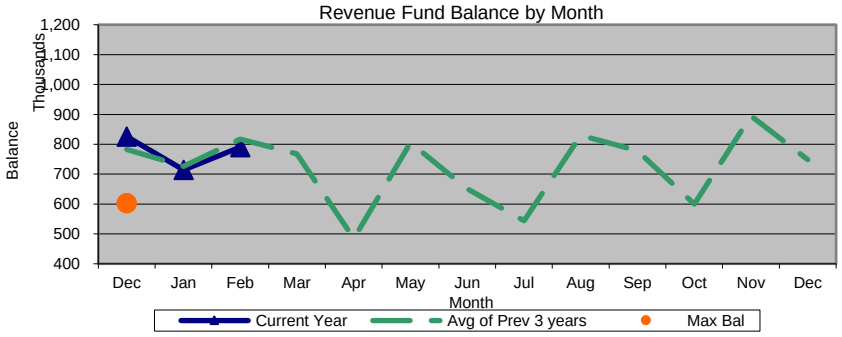
South Park, PA
March 25, 2020

Month of January 2020

			January 2020
DEPOSITS:			
PENNVEST ACH	Disbursement	418,088.42	
From Capital Account	For Interest Payment	18,113.64	
Other		-	436,202.06
TOTAL CASH BALANCE AND DEPOSITS		$	35,882.28
DISBURSEMENTS:			
Checks		296,265.36	
PHA Reimbursement	Interest		
PENNVEST ACH	Interest	17,768.64	
Other			
TOTAL DISBURSEMENTS		$	314,034.00
ACTUAL CASH BALANCE	Current Month		**(278,151.72)**
Add Outstanding Checks			296,265.36
Bank BALANCE	Current Month	$	**18,113.64**

Pleasant Hills Authority
Revenue Fund
Month of February 2020

			February 2020
Dollar Bank	Previous Month	$	250,490.81
Less outstanding checks and Electronic Fund Transfers			83,289.58
Actual Cash Balance	Previous Month	$	167,201.23
DEPOSITS:			
Transfers from Sweep Accounts		-	
Transfer from Capital Fund	Capital bills	107,332.44	
	Service Fees - Contracting Mun	452,134.59	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other	CSX Refund, Excess Polymer sale	10,250.00	
TOTAL DEPOSITS		$	569,717.03
DISBURSEMENTS:			
O&M Vouchers		161,082.76	
Electronic Fund Transfers		2,141.40	
Capital Vouchers		107,332.44	
Transfers to Sweep Accounts		91,615.06	
Other	Rev. Fund Compliance	223,162.45	
TOTAL DISBURSEMENTS		$	585,334.11
ACTUAL CASH BALANCE	Current Month		**151,584.15**
Add Outstanding Checks and Electronic Fund Transfers			98,415.85
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			638,168.61
Dollar Bank Sweep Account - Accrued Interest		135.60	296.06
TOTAL REVENUE FUND INVESTMENTS			**638,464.67**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			790,048.82



Pleasant Hills Authority
Pennvest Account
Month of February 2020

			February 2020
Bank BALANCE	Starting balance	$	18,113.64
Less outstanding checks			296,265.36
Actual Cash Balance	Previous Month	$	(278,151.72)
DEPOSITS:			
PENNVEST ACH	Disbursement	296,265.36	
From Capital Account	For Interest Payment	18,640.62	
Other		-	314,905.98
TOTAL CASH BALANCE AND DEPOSITS		$	36,754.26
DISBURSEMENTS:			

Month of February 2020

			February 2020
Checks		14,922.26	
PHA Reimbursement	Interest	-	
PENNVEST ACH	Interest	18,113.64	
Other			
TOTAL DISBURSEMENTS		$	33,035.90
ACTUAL CASH BALANCE	Current Month		**3,718.36**
Add Outstanding Checks			14,922.26
Bank BALANCE	Current Month	$	**18,640.62**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	Pay Request #31 (Jan)	296,265.36	
	Pay Request #32 (Feb)	35,387.06	
Total Disbursements			**16,212,196.61**
			92.78%
Remaining Balance	(Loan Amount less Disbursements)		**1,262,103.39**

It was moved by Mr. Stuncard and seconded by Mr. Howley that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the months of February and March were submitted as follows:

Pleasant Hills Authority
WWTP – Month
February 2020

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2020-01	7020 · Electric - Treatment Plant	13,273.08
Duquesne Light LRPS	2020-01	7025 · Electric - Pump Stations	4,872.51
Duquesne Light SDPS	381798979020	7025 · Electric - Pump Stations	406.12
Natural Gas			
Peoples Gas	2020-02	7030 · Gas	986.99
UGI Energy	G4482906	7030 · Gas	1,465.58
Phone			
Comcast	2020-02	7549 · Telephone	515.93
AT&T Mobility	2020-02	7549 · Telephone	124.35
Water			
PA Am Water FIRE	2020-01	7040 · Water	99.09
PA Am Water LRPS		7040 · Water	623.87
PA American Water SDPS	2020-02	7040 · Water	15.92
PA American Water WWTP	2020-02	7040 · Water	798.64
Total Utilities			**23,182.08**
Bills - Monthly			
Aqua Filter Fresh	3 inv	-SPLIT-	150.60
Cintas	4 inv	7070 · Personnel Uniform Service	749.72
Daniel's	2020-01	7055 · Materials and Supplies	84.55
PA One Call	846935	7047 · PA-One Call Charges	52.71
Waste Management-Garbage	2023917-0067-3	7080 · Sludge / Garbage Disposal	147.65
Waste Management-Sludge	2057730-0067-9`	7080 · Sludge / Garbage Disposal	5,386.50
WEX	63643669	7065 · Automotive Expenses	209.19
Bills - Miscellaneous			
AlphaConecTel	2 inv	7055 · Materials and Supplies	1,142.31
Cintas FAS		7055 · Materials and Supplies	25.44
David Peterson	Exp Rep 2020-2	7567 · Memberships and Education	60.00
Fayette Parts Service	604315	7065 · Automotive Expenses	25.99
Fisher Scientific	6338889	7075 · Laboratory Equipment Exp	99.49
Kappe Associates	20-4547-J1	7060 · Maintenance - Mach. & Equip.	2,861.00
Lowes	906756	7060 · Maintenance - Mach. & Equip.	55.42
Michael Majzer	HDMI	7547 · Office Expense	31.98
Neo Solutions	2 inv	7050 · Chemicals	6,503.20
Pace Analytical	2030223901	7075 · Laboratory Equipment Exp	80.00
Pace Analytical	2030224629	7085 · Pretreatment Program	582.00
Pace Analytical	2030228579	7075 · Laboratory Equipment Exp	312.00
Scott Electric	1813489	7060 · Maintenance - Mach. & Equip.	2,538.36
Sherwin Williams	2 inv	7055 · Materials and Supplies	271.03
Shiloh Service	2 inv	7547 · Office Expense	17.00
Tri-State Office Furniture	26656	7547 · Office Expense	75.00
Univar	PT093905	7050 · Chemicals	770.00
USA Bluebook	120264	7060 · Maintenance - Mach. & Equip.	466.92
USA Bluebook	122782	7075 · Laboratory Equipment Exp	62.60
WA Snyder & Son	2 inv	7060 · Maintenance - Mach. & Equip.	5,750.00
WB Mason	6 inv	-SPLIT-	325.76
Total Treatment Plant Bills			**52,018.50**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail

South Park, PA
March 25, 2020

February 2020

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**52,018.50**	
American Water	4000185938	7040 · Water	15.00	
Borough of Pleasant Hills Total	2020-01		95,002.62	
Columbia Gas	2020-01 FINAL	7545 · Office Rental	113.22	
Dickie McCamey	10507756	7515 · Legal Fees	1,696.30	
Duquesne Light office	336124811083 Final	7545 · Office Rental	21.43	
Gannett Fleming, Inc.	47497.F*89823	7510 · Consulting Engineers	516.32	
	66828.09*90247	7510 · Consulting Engineers	400.00	
	66828.06*89966	7510 · Consulting Engineers	306.88	
	66828.01*89962	7510 · Consulting Engineers	437.92	
	66828.02*89963	7510 · Consulting Engineers	613.76	
	66828.04*89964	7510 · Consulting Engineers	153.44	
	66828.05*89965	7510 · Consulting Engineers	650.16	
Total Gannett Fleming, Inc.			3,078.48	
Jean Crane	organizer	7547.6 · Equipment / Software	89.01	
PA Clean Water Fund	WWTP Jan 2020	8020 · EPA/DEP Fines & Assessment	1,000.00	
Credit Card - M.Majzer	Air Compressor Oil	7060 · Maintenance - Mach. & Equip.	1,302.18	
	Sam's Club	7547 · Office Expense	35.96	
	Home Depot	7055 · Materials and Supplies	73.79	
	Best buy-Conf Rm TV	7547 · Office Expense	1,309.96	
Credit Card - J. Crane	Ebay-Garage Door Part	7055 · Materials and Supplies	59.26	
	Cookies	7590 · Miscellaneous Expenses	44.95	
	USPS-Chg Address	7547 · Office Expense	1.05	
	Amazon-boxes	7547 · Office Expense	51.88	
	USPS - stamps	7547 · Office Expense	180.00	
	Google-email acct	7548 · Office Expense	6.42	
Total Credit Card			3,065.45	
Sub-Total Expenses			**156,100.01**	
Payroll				
Jean L. Crane - Manager	6,540.00	Less Deductions: 2,080.45	4,459.55	
PMRS	February 2020	Retirement Account	523.20	
United States Treasury	February 2020	Federal Taxes, SS & Medicare	1,940.62	EFT
PA Dept of Revenue	February 2020	State Taxes	200.78	EFT
Sub-Total Payroll			**7,124.15**	
Total			**163,224.16**	

Pleasant Hills Authority

February 26, 2020

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	February	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*	Construction Support	17,000		-	213.36	23,760.82
Inv 63286.01*	Master Meter - Design	117,000		-	1,276.74	86,222.26
Inv 63286.02*	Master Meter - Rights of Way			-	641.76	10,212.39
Inv 63286.02*	Master Meter - Permits/Invst			-	151.20	29,230.78
Inv 047497.02*89822	COA Activities		Cap Acct	226.80	226.80	106,609.37
Subtotal Gannett Fleming, Inc.				226.80	2,509.86	1,493,434.43
KLH Engineers, Inc.						
Inv 60248	Management	275,000	Cap Acct	12,199.95	20,340.76	310,984.60
Inv	Management			-	1,108.00	1,108.00
Inv 60247	Observation	450,000	Cap Acct	16,690.57	30,566.20	456,781.55
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		28,890.52	52,014.96	775,627.86
Mele & Mele & Sons, Inc.	Pay Application #	12,497,213		-	288,124.55	11,749,483.15
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Pay Application #11	512,202	PennVEST	14,922.26	14,922.26	426,089.88
Right Electric, Inc.	Pay Application #	3,222,731		-	-	3,066,188.52
Tri-State Office Equipment				-	10,720.00	10,720.00
Auma Actuators	6280537		Cap Acct	7,853.54	7,853.54	7,853.54
Robinson Pipe Cleaning	Master Meters - Inv 48395		Cap Acct	1,540.00	1,540.00	1,540.00
Re-Imburse PHA	Interest	190,000		-	-	224,970.26
Commwlth of PA - Pennvest	Payment		CA-PV Pay	18,640.62	36,754.26	139,271.83
Expenses from Previous Years				-	-	1,093,980.37
Subtotal COA Compliance				**72,073.74**	**414,439.43**	**19,041,780.84**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*88234			-	696.44	56,751.53
KLH - Const Obs	Inv #595567			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #8	694,413		-	34,200.00	606,971.70
Subtotal Digester #2 Lid Replacement & Repairs		694,413		-	34,896.44	677,329.23
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*88237			-	989.80	14,598.18
Mele & Mele & Sons, Inc.				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	989.80	14,598.18
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Evaluation	47497.13*			-	-	1,105.78

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	February	YTD	Total TD
PA Small Project Grant				-	-	413.28
Route 51 Survey	47497.13*			-	-	1,876.80
Design	47497.17*88235			-	121.40	14,417.06
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	121.40	17,812.92
Streambank Remediation						
USACOE	PPA - 35%		Cap Acct	68,821.58	68,821.58	670,021.58
Gateway Engineers	baoundary survey WWTP	10,500		-	-	10,500.00
Subtotal Other Engineering Projects				**68,821.58**	**104,829.22**	**1,390,261.91**
Total				**140,895.32**	**519,268.65**	**20,432,042.75**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	107,332.44	171,326.77	
	Capital Account --> Pennvest		CA-PV Pay	18,640.62	36,754.26	
	Distribution from Pennvest		PennVEST	14,922.26	311,187.62	16,191,731.81
	Total			**140,895.32**	**519,268.65**	

Pleasant Hills Authority
WWTP – Month
March 2020

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2020-02	7020 · Electric - Treatment Plant	12,868.17
Duquesne Light LRPS	2020-02	7025 · Electric - Pump Stations	5,895.27
Duquesne Light SDPS	2020-03	-SPLIT-	443.40
Natural Gas			
Peoples Gas	2020-03	7030 · Gas	1,595.41
UGI Energy	G4504248	7030 · Gas	1,050.20
Phone			
Comcast	2020-03	7549 · Telephone	414.72
AT&T Mobility	2020-02	7549 · Telephone	64.38
AT&T Mobility	2020-03	7549 · Telephone	134.23
Water			
PA Am Water FIRE	2020-02	7040 · Water	99.09
PA Am Water LRPS		7040 · Water	544.91
PA American Water SDPS	2020-03	7040 · Water	15.92
PA American Water WWTP	2020-03	7040 · Water	289.74
Total Utilities			**23,415.44**
Bills - Monthly			
Aqua Filter Fresh	277707	-SPLIT-	89.30
Cintas	5 inv	7070 · Personnel Uniform Service	892.00
Daniel's	2020-02	7055 · Materials and Supplies	44.62
PA One Call	850557	7047 · PA-One Call Charges	72.79
Waste Management-Garbage	2069119-0067-1	7080 · Sludge / Garbage Disposal	147.65
Waste Management-Sludge	2102948-0067-2	7080 · Sludge / Garbage Disposal	3,425.13
WEX	64163351	7065 · Automotive Expenses	111.38
Bills - Miscellaneous			
Cox Piping Supply	2 inv	7060 · Maintenance - Mach. & Equip.	197.55
Duperon	22224	7060 · Maintenance - Mach. & Equip.	750.00
IDEXX Laboratories	3060695885	7075 · Laboratory Equipment Exp	3,814.29
Lowes	3 inv	7055 · Materials and Supplies	11.69
Lowes	2 inv	7055 · Materials and Supplies	251.10
Microbac	AA0C00394	7075.6 · Lab Testing	235.95
Neo Solutions	44517	7050 · Chemicals	756.00
PA Rural Water	56980 (Annual Dues)	7567 · Memberships and Education	863.00
Precision Odor	9083	7050 · Chemicals	1,650.00
Shiloh Service	1094549-IN	7547.6 · Equipment / Software	2,207.00
Tri-State Office Furniture	26785	7547 · Office Expense	505.00
USA Bluebook	153116	7075 · Laboratory Equipment Exp	449.60
USA Bluebook	171932	7055 · Materials and Supplies	239.45
Walker Process Equip	INV019189	7060 · Maintenance - Mach. & Equip.	1,618.91
WB Mason	5 inv	7055 · Materials and Supplies	211.14
Xylem Water Solutions	2 inv	7060 · Maintenance - Mach. & Equip.	7,138.52
Total Treatment Plant Bills			**49,097.51**

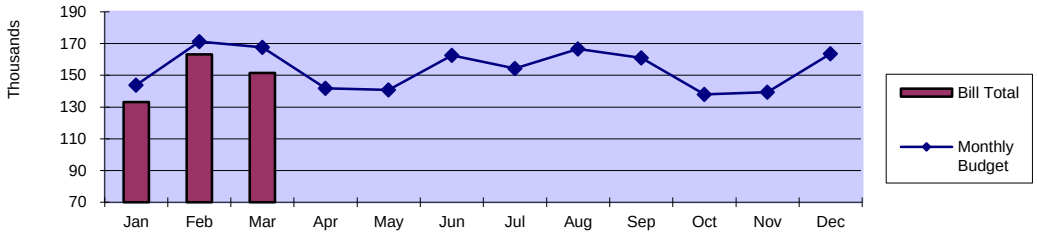
Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
March 2020

Name	Num	Split	Amount
Expenses			
Treatment Plant Bill Total			**49,097.51**
American Water	4000187926	7040 · Water	15.00
Borough of Pleasant Hills Total	2020-02		68,317.01
Cusumano	192410	7555 · Insurance	17,467.00
Dickie McCamey	10507756	7515 · Legal Fees	247.00
Gannett Fleming, Inc.	66828.09*91846	7510 · Consulting Engineers	400.00
	47497.H*91839	7510 · Consulting Engineers	379.12
	47497.T*91840	7510 · Consulting Engineers	564.00
	66828.01*91844	7510 · Consulting Engineers	530.88

South Park, PA
March 25, 2020

Name	Num	Split	Amount	
	66828.05*91845	7510 · Consulting Engineers	72.24	
Total Gannett Fleming, Inc.			1,946.24	
PA Clean Water Fund	WWTP Feb 2020	8020 · EPA/DEP Fines & Assessment	1,000.00	
Credit Card - M.Majzer	Home Depot	7055 · Materials and Supplies	15.28	
	Best Buy	7547 · Office Expense	482.91	
	PWEA - Conf	7567 · Memberships and Education	450.00	
	Trojan UV	7060 · Maintenance - Mach. & Equip.	1,440.00	
	Sam's Club	7055 · Materials and Supplies	147.34	
Credit Card - J. Crane	Sam's - time clock	7055 · Materials and Supplies	372.92	
	bhphotovideo HD Ext	7547 · Office Expense	72.49	
	Google Email	7547 · Office Expense	6.42	
	Voss TV Ref & Micro	7547 · Office Expense	950.00	
Total Credit Card			3,937.36	
South Park Township	Occupancy Permit	7570 · Annual Licenses/Permits	25.00	
South Park Twnshp	Occupancy permits	7570 · Annual Licenses / Permits	75.00	
Sub-Total Expenses			**142,127.12**	
Payroll				
Jean L. Crane - Manager	6,540.00	Less Deductions: 2,080.46	4,459.54	
Richard G. Nieman - Board Member	300.00	Less Deductions: 65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions: 78.16	221.84	
Douglas O'Har - Board Member	300.00	Less Deductions: 300.00	0.00	
James D. Stuncard - Board Member	300.00	Less Deductions: 65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions: 65.16	234.84	
. Bradley Rodeheaver- Board Member	300.00	Less Deductions: 65.16	234.84	
PMRS	March 2020	Retirement Account	523.20	
United States Treasury	March 2020	Federal Taxes, SS & Medicare	2,630.86	EFT
PA Dept of Revenue	March 2020	State Taxes	256.04	EFT
PA - Unemployment Comp	1st Quarter	Unemployment	12.85	EFT
Jordan Tax Service	1st Quarter	Local Income Taxes	214.20	EFT
HAB-LST	1st Quarter	Local Service Tax	26.00	EFT
Sub-Total Payroll			**9,283.89**	
Total			**151,411.01**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority

March 25, 2020

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	March	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*91841	Construction Support	17,000	Cap Acct	3,970.00	4,183.36	27,730.82
Inv 63286.01*91842	Master Meter - Design	117,000	Cap Acct	3,151.36	4,428.10	89,373.62
Inv 63286.02*91843	Master Meter - Rights of Way		Cap Acct	2,566.48	3,208.24	12,778.87
Inv 63286.02*91843	Master Meter - Permits/Invst		Cap Acct	839.44	990.64	30,070.22
Inv 047497.02*89822	COA Activities			-	226.80	106,609.37
Subtotal Gannett Fleming, Inc.				10,527.28	13,037.14	1,503,961.71
KLH Engineers, Inc.						
Inv 60627	Management	275,000	Cap Acct	8,166.58	29,615.34	320,259.18
Inv 60628	Observation	450,000	Cap Acct	13,909.52	44,475.72	470,691.07
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		22,076.10	74,091.06	797,703.96
Mele & Mele & Sons, Inc.	Pay Application #	12,497,213		-	288,124.55	11,749,483.15
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Pay Application #11	512,202		-	14,922.26	426,089.88
Right Electric, Inc.	Pay Application #	3,222,731		-	-	3,066,188.52
Tri-State Office Equipment				-	10,720.00	10,720.00
Auma Actuators	6280537			-	7,853.54	7,853.54
Robinson Pipe Cleaning	Master Meters - Inv 48395			-	1,540.00	1,540.00
DAS Group, Inc.	Stage 2 PS meters (7157)		Cap Acct	17,251.09	17,251.09	17,251.09
Re-Imburse PHA	Interest	190,000		-	-	224,970.26
Commwlth of PA - Pennvest	Payment		CA-PV Pay	18,715.42	55,469.68	157,987.25
Expenses from Previous Years				-	-	1,093,980.37
Subtotal COA Compliance				**68,569.89**	**483,009.32**	**19,110,350.73**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*91837		Cap Acct	89.40	785.84	56,840.93
KLH - Const Obs	Inv #595567			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #8	694,413		-	34,200.00	606,971.70

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	March	YTD	Total TD
Subtotal Digester #2 Lid Replacement & Repairs		694,413		89.40	34,985.84	677,418.63
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*91838		Cap Acct	483.64	1,473.44	15,081.82
Mele & Mele & Sons, Inc.				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		483.64	1,473.44	15,081.82
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Evaluation	47497.13*			-	-	1,105.78
PA Small Project Grant				-	-	413.28
Route 51 Survey	47497.13*			-	-	1,876.80
Design	47497.17*88235			-	121.40	14,417.06
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	121.40	17,812.92
Streambank Remediation						
USACOE	PPA - 35%			-	68,821.58	670,021.58
Gateway Engineers	baoundary survey WWTP	10,500		-	-	10,500.00
Subtotal Other Engineering Projects				**573.04**	**105,402.26**	**1,390,834.95**
Total				**69,142.93**	**588,411.58**	**20,501,185.68**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	50,427.51	221,754.28	
	Capital Account --> Pennvest		CA-PV Pay	18,715.42	55,469.68	
	Distribution from Pennvest		PennVEST	-	311,187.62	16,191,731.81
	Total			**69,142.93**	**588,411.58**	

It was moved by Mr. Rodeheaver and seconded by Mr. O'Har to pay the bills as presented. Motion carried.

The Solicitor presented Resolution #325, a resolution amending the Articles of Incorporation to add a voting member to the Authority board from South Park Township, which would reduce the number of representatives from Pleasant Hills Borough from six (6) to five (5). If the Authority approves the Resolution, then the Borough of Pleasant Hills Council must also approve a resolution. Once Pleasant Hills Council approves a resolution, then the amendment to the Articles of Incorporation will be submitted to the state. Mr. Nieman stated that in discussions with the Borough of Pleasant Hills, there is no opposition to replacing one of the representatives from Pleasant Hills Borough with a representative from South Park Township. Mr. Trimbath stated that Council thought it was a good idea. The Manager stated that the opening from Mr. Belcher electing to not be re-appointed, would be filled with a representative from South Park. Mr. Brown stated that the term of the position will be the same as the open position on the board. Mr. Brown stated that if the Authority Board approves Resolution #325, then he will send a packet of information to Mr. Jug, the Solicitor for Pleasant Hills Borough, for Council's approval in April. It was moved by Mr. Howley and seconded by Mr. Stuncard to approve Resolution #325. Motion carried. Mr. Brown recommended that the Chairman and Secretary/Manager sign the Resolution in the office and the Solicitor and Engineer can each sign the signature page and mail them to the Manager.

The Manager stated that there is another resolution needing approval. Resolution #326 is a resolution amending the agreement with Pennsylvania Municipal Retirement System (PMRS) for the Manager's retirement account. PMRS is required to review all plans for compliance with IRS rules every 6 years. The only substantive change is to increase the percentage contributed by the Authority from 4% to 4.5% to meet minimum IRS contribution requirements, which would take effect in April. All of the other changes are minor adjustments like definitions. It was moved by Mr. Stuncard and seconded by Mr. O'Har to approve Resolution #326. Motion carried.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
March 25, 2020

---

1. **Annual Chapter 94 Wasteload Management Report (066828.001)**
a) The 2019 Chapter 94 Wasteload Management Report has been completed and is ready for Board review and approval for submittal to the PaDEP.

2. **Operations Assistance (066828.002)**
b) We reviewed a possible issue with the lateral connection to the interceptor for the property at 369 Temona Drive.

3. Pretreatment Program (066828.004)
a) A summary of the most recent DMR sampling results is attached.

4. Industrial Pretreatment Program Annual Report (066828.005)
a) The 2019 Industrial Pretreatment Annual Report has been completed and is ready for Board review and approval for submittal to the PaDEP and USEPA.

5. GIS Mapping (066828.006)
a) We are in the process of updating the Authority's GIS Mapping to include the new EQ Tank and the sewer changes that were made as part of the Baldwin Wet Weather Project. Upon receipt of som additional GIS information from Baldwin, we can complete the mapping update.

6. NPDES Permit Renewal (066828.007)
a) The re-issued NPDES permit requires a reevaluation of the local limits based on a headworks analysis of the treatment plant within one (1) year.
b) The revised limits were accepted by the USEPA and now need to be adopted by the Authority and the contributing municipalities. Ordinances need to be approved by the municipalities.
c) Responses to comments from the USEPA on the Headworks Analysis have been submitted.
d) We have prepared the Toxic Reduction Evaluation progress report and it is ready for submission at the end of March.

7. Consent Order & Decree (066828.008)
a) The last Engineer's meeting was held on January 15, 2020. The next Engineer's Meeting is scheduled for July 15, 2020.

8. Lewis Run Interceptor Route 51 Crossing Project (047497.035)
a) The temporary construction easement has been executed by the owner of the Med Express property. WE are in the process of obtaining the necessary easement from the BP/7-11 and Autozone properties.

9. Digester #2 Cover Replacement Project (047497.033)
a) The project is complete, with the exception of the replacement of the Digester Building roof that will occur after the new lid is installed on Digester #1.

10. Digester #1 Cover Replacement Project (047497.036)
a) We have reviewed and returned the submittals for the new digester cover. WE understand the components for the new cover are currently being manufactured.
b) A Job Conference was held on March 11th to review the progress of the manufacturing of the cover and to discuss the schedule for sludge removal and cleaning of the digester. Sludge removal operations were to begin in April, contingent on COVID-19 restrictions.

11. SSO Elimination Plan and Capital Additions (055254)
a) We have been responding to RFIs and questions on the design as presented by KLH Engineers, the Construction Manager and the Plant Superintendent as they arise.
b) The renewed Erosion and Sedimentation Control Permit has been received from the Allegheny County Conservation District (ACCD).

12. Master Billing Meters Project (063286)
a) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 is on hold until the railroad permit for this site can be obtained.
b) An updated permit application has been submitted to Carload Express/Allegheny Valley Railroad for the Meter Sites #2 and #3.
c) A meeting was held on January 19, 2020 with DAS Group, Drnach Environmental, Krohne (meter manufacturer) and the Municipal Engineers to review the proposed metering and SCADA technology and data collection processes.
d) A copy of the current Project Design Schedule is attached. We have extended the schedule for two months based on delays associated with the COVID-19 pandemic.

Respectfully submitted,

_____
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2020

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
8-Jan-20	<0.0046	0.0000093	0.0087	<0.00034	X
12-Feb-20		0.0000078			X

(Report from KLH Engineers provided for Authority review)

PLEASANT HILLS AUTHORITY
SSO ELIMINATION
March 24, 2020

Contract One, General – Mele & Mele

1. Headworks Building – Building is in continuous operation: Punch list work and painting is in progress.
2. Main Equipment Building –Punch list work is in progress.
3. Stage 1 – Punch list work is in progress.
4. Stage 2 – New flow meters were installed and started. Flow has been sent to Stage 2 process systems. Startup of the Dissolved Oxygen control system is in progress.
5. Administration Building – Occupancy permit was obtained and building is in use. Punch list work remains.
6. Filter Building – Screw Press performance testing was attempted but not completed. Punch list work is in progress.
7. Site Work – Punch list work is in progress.
8. E & S – Controls are being maintained.

Contract Two, Plumbing/ HVAC – Guys Mechanical

1. Administration Building – Final plumbing inspection approval was obtained. HVAC system testing and balancing was completed. Punch list work is in progress.
2. Headworks Building – HVAC system testing and balancing was performed. Punch list work is in progress.
3. Main Equipment Building – Boiler problems were corrected, system is fully functional. Punch list work is in progress.

4. Stage 2 – Duct work insulation and HVAC testing and balancing was completed for all buildings. Training for most HVAC control systems was completed. Punch list work is in progress.

Contract Three, Electrical – Right Electric

1. Stage 1 – Minor punch list work remains.
2. Main Equipment Building – Some SCADA system work remains.
3. Stage 2 – Additional work for the installation of Stage 2 flow meters was completed. SCADA work for the start of Stage 2 systems is in progress. Some punch list work remains.

Project Completion based on billing: 98.9%
Percent paid based on billing: 93.9%
Project Completion based on schedule:
Project billing based on field work: 99%

Respectfully submitted,

John C. Mowry, P.E.

Mr. Dengler stated that approval is needed for the Chapter 94 Wasteload Management Report for 2019 (Item #1 on report). It was moved by Mr. Rodeheaver and seconded by O'Har to approve the 2019 Chapter 94 Wasteload Management Report and authorize the Engineer to submit it to the PaDEP. Motion carried.

Mr. Dengler stated that during the sale of a house at 369 Temona Drive (Item #2 on report), a sewer inspection showed the lateral separated from the interceptor due to a broken "Y" connection. Mr. Dengler stated that it does not appear to be an issue at this time as there is no obstruction in sewage flow and he prepared a letter for the Authority to send to the real estate agent. Mr. Howley asked whose responsibility it would be to repair this item. Mr. Dengler stated that the "Y" connection would probably be the Authority's responsibility. Mr. Dengler stated that different authorities and municipalities treat the responsibility for repairs differently. Some authorities say that the entire lateral is the responsibility of the property owner and other authorities say that the property owner is only responsible to the right-of-way line and the authority is responsible from the right-of-way to the sewer line.

Mr. Dengler stated that approval is needed for the 2019 Industrial Pretreatment Annual Report (Item #4 on report). It was moved by Mr. Stuncard and seconded by Mr. Howley to approve the 2019 Industrial Pretreatment Annual Report and authorize the Engineer to submit it to the PaDEP and USEPA. Motion carried.

Mr. Dengler stated that they have prepared the Toxic Reduction Evaluation progress report that is due at the end of March (Item #6 on report). This report is in response to the new standards for mercury in Lick Run in the NPDES Permit. From the results of the sampling analysis, the conclusion is that the Authority will meet the revised standards under current conditions and there is no reason to proceed to phase 2, which would either be treatment to remove mercury or doing investigations in the collection systems to identify and remove the source of the mercury.

For the Lewis Run Interceptor Rt. 51 Crossing Project (Item #8 on report), Mr. Dengler stated that they have an executed agreement for the Med Express property. For the BP/7-11 property, they have submitted some comments and those have been forwarded to the Solicitor. Mr. Brown stated that he had a couple little adjustments and would get those to Mr. Dengler tomorrow. The Manager stated that we need a letter for the grant funding to extend the deadline, since it is up in June. Mr. Dengler stated that he would provide a letter to the Authority.

Mr. Dengler stated that there was a progress meeting for the Digester #1 Cover Replacement Project (Item #10 on report). The cover is being manufactured and the schedule for removing the sludge was discussed. The plant personnel are doing well removing the sludge from the Digester, so there is the least amount that the contractor will have to remove. With the restrictions due to the coronavirus pandemic, Mr. Dengler discussed the restrictions with the Mele & Mele & Sons project manager. Mele has stated that if they get approval from the owner, they will continue working and some owners are getting waivers from Pennsylvania for contractors to continue working. There was some discussion about the waiver process and whether it is necessary to apply for a waiver. It was determined that Mele & Mele & Sons, Inc required a letter stating that the Authority agrees to have them continue working at the treatment plant. The Manager will send a letter.

South Park, PA
March 25, 2020

Mr. Majzer asked if Envirodyne is working. Mr. Dengler stated that Envirodyne is still continuing with the fabrication of the cover.

Mr. Mowry reviewed the construction progress report. There are only a couple people on site doing the as-built drawings from Mele & Mele & Sons, Inc. and he will contact the contractor about getting work done on the punch list items. Mr. Mowry stated that they are working with the contractors on getting substantial completion letters and putting together punchlists for each contractor. The startup of the second stage was delayed by the installation of the meters for the second stage pump station, but the meters are now installed, started up and flow is going to the second stage. The occupancy permit for the Administration Building has been issued and the building is in use. The screw press has not yet passed the performance test as required. The manufacturer has been on site to diagnose the problem. Mr. Mowry stated that a time extension is needed for due to the delays caused by the issues with the second stage pump station. There was an extension to March 5th, due to the delays caused by the flood. Mr. Mowry will provide a draft letter to the Authority and get it sent to the PaDEP. Right now the extension would be until May 31, 2020.

Mr. Majzer reviewed the operations through 3/25/2020.

- As of March 17th, flow is going to both stages. Flow to the plant is still restricted until the solids build up in the second stage, and then it will be gradually increased.
- The level in Digester #1 should be down as far as plant personnel can take it by the first week in April, so it will be available for the contractor to begin their work.
- Auma delivered the new actuator for the wet weather pump station.
- The contractor for the ACOE streambank project has started.
- The Bio-chem system for the aeration tanks continues to have issues. Bio Chem is monitoring it remotely and making adjustments.
- FKC representatives are working on the screw press to try to meet performance recommendations. They are testing several different dry polymers at their facility. They are planning to make another trip after travel restrictions are lifted.
- Due to the coronavirus, the staff has been separated into 2 crews and the crews are only working every other day.
- R. Berish will be returning to work on April 2, 2020.
- There have been numerous overflows at the plant.

Mr. Trimbath reported the following:

1) The pumps for the Tassel Lane Pump Station have been ordered.
2) For the employees' safety, all of the office staff and public works departments have been sent home except for the police.

It was moved by Mr. Howley and seconded by Mr. Stuncard to adjourn the meeting. Motion carried.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jean L. Crane
Manager