South Park, PA
August 26, 2020

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Richard G. Nieman presiding. (Meeting Minutes note: This meeting was convened by the Chairman at the Wastewater Treatment Plant with some members attending via conference call in response to the coronavirus pandemic.)

Members present:	Messrs. Beaver, Howley, Nieman and O'Har,
Members present (via phone):	Messrs. Bondi and Stuncard
Members absent:	Messrs. Rodeheaver

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor (via phone); Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

The minutes of the meeting of June 24, 2020 were considered. It was moved by Mr. Bondi and seconded by Mr. Howley to approve the meeting minutes of June 24, 2020 as presented. Motion carried.

Financial Report – The reports for June and July were reviewed. In June, the Capital Fund decreased by $523,968 primarily due to payment of capital bills. In July, the Capital Fund increased by $435,624 primarily due to receipt of service fees from Contracting Municipalities. The Debt Service Reserve account balance increased by $3 due to interest in both June and July.

The Treasurer's reports for the months of June and July were presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of June 2020

				June 2020
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				68,311.14
Actual Cash Balance	Previous Month		$	181,688.86
DEPOSITS:				
Transfers from Sweep Accounts		162,863.91		
Transfer from Capital Fund	Capital bills	475,361.61		
	Service Fees - Contracting Mun	-		
	Service Fees - Contract Customer	-		
Transfer from PennVEST		-		
Other	Scrap, Reimbursements	176.31		
TOTAL DEPOSITS			$	638,401.83
DISBURSEMENTS:				
O&M Vouchers		168,500.16		
Electronic Fund Transfers		3,139.95		
Capital Vouchers		475,361.61		
Transfers to Sweep Accounts		-		
Other		-		
TOTAL DISBURSEMENTS			$	647,001.72
ACTUAL CASH BALANCE	Current Month			**173,088.97**
Add Outstanding Checks and Electronic Fund Transfers				76,911.03
Dollar Bank Balance	Current Month		$	**250,000.00**
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				501,151.83
Dollar Bank Sweep Account - Accrued Interest		54.53		521.39
TOTAL REVENUE FUND INVESTMENTS				**501,673.22**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				674,762.19

Pleasant Hills Authority
Pennvest Account
Month of June 2020

				June 2020
Bank BALANCE	Starting balance		$	86,416.38
Less outstanding checks				-
Actual Cash Balance	Previous Month		$	86,416.38
DEPOSITS:				
PENNVEST ACH	Disbursement	295,894.54		
From Capital Account	For Interest Payment	80,416.37		
Other		-		376,310.91
TOTAL CASH BALANCE AND DEPOSITS			$	462,727.29
DISBURSEMENTS:				

Month of June 2020

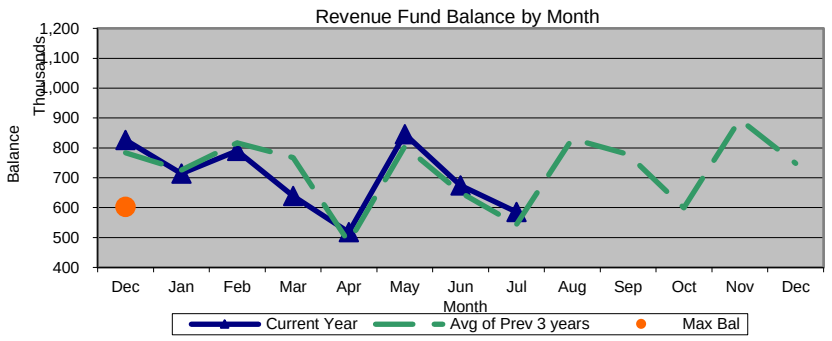
			June 2020
Checks		295,894.54	
PHA Reimbursement	Interest	-	
PENNVEST ACH	Interest	83,416.38	
Other			
TOTAL DISBURSEMENTS		$	379,310.92
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	Pay Request #31 (Jan)	296,265.36	
	Pay Request #32 (Feb)	35,387.06	
	Pay Request #33 (Apr)	92,493.85	
	Pay Request # (Jul)	295,894.54	
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

Pleasant Hills Authority
Revenue Fund
Month of July 2020

			July 2020
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			76,911.03
Actual Cash Balance	Previous Month	$	173,088.97
DEPOSITS:			
Transfers from Sweep Accounts		159,541.97	
Transfer from Capital Fund	Capital bills	-	
	Service Fees - Contracting Mun	-	
	Service Fees - Contract Customer	27,733.25	
Transfer from PennVEST		-	
Other	Lab Use, PH EQ Tank O&M Agr	3,798.25	
TOTAL DEPOSITS		$	191,073.47
DISBURSEMENTS:			
O&M Vouchers		115,839.97	
Electronic Fund Transfers		2,141.40	
Capital Vouchers		3,151.50	
Transfers to Sweep Accounts		-	
Other		-	
TOTAL DISBURSEMENTS		$	121,132.87
ACTUAL CASH BALANCE	Current Month		**243,029.57**
Add Outstanding Checks and Electronic Fund Transfers			6,970.43
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			341,609.86
Dollar Bank Sweep Account - Accrued Interest		36.87	558.26
TOTAL REVENUE FUND INVESTMENTS			**342,168.12**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			585,197.69



Pleasant Hills Authority
Pennvest Account
Month of July 2020

			July 2020
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37

South Park, PA
August 26, 2020

Month of July 2020

			July 2020
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Interest Payment	-	
Other		-	-
TOTAL CASH BALANCE AND DEPOSITS		$	83,416.37
DISBURSEMENTS:			
Checks		-	
PHA Reimbursement	Interest	-	
PENNVEST ACH	Interest	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		-
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	-

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	Pay Request #31 (Jan)	296,265.36	
	Pay Request #32 (Feb)	35,387.06	
	Pay Request #33 (Apr)	92,493.85	
	Pay Request # (Jul)	295,894.54	
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

The Manager stated that the interest only period for the Pennvest loan is done and now payments include both principal and interest. The last pay request in July from Pennvest is the last pay request until the final payments, since 95% of the loan has been disbursed and Pennvest has a 5% holdback. Mr. Nieman stated that the payments to Pennvest come from the Capital Fund Account. The Manager stated that the amount for the debt service payments to Pennvest were incorporated into the service fee charged to the Contracting Municipalities and the service fees are deposited into the Capital Fund Account when they are received. Mr. Beaver asked if all the funds for the project came from Pennvest. The Manager stated that the majority of the funds were from the Pennvest loan. In addition to the loan, the Authority allocated an additional $500,000 from the Capital Fund for contingency money and about $425,000 of that money has been spent. The Manager stated that the funding for the Master Meter project will either be a bond issue or a bank loan. It was moved by Mr. O'Har and seconded by Mr. Stuncard that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the months of July and August were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
July 2020

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2020-06	7020 · Electric - Treatment Plant	12,225.01
Duquesne Light LRPS	2020-06	7025 · Electric - Pump Stations	3,204.24
Duquesne Light SDPS	2020-07	7025 · Electric - Pump Stations	204.18
Natural Gas			
Peoples Gas	2020-07	7030 · Gas	437.56
UGI Energy	G4632509	7030 · Gas	300.56
Phone			
Comcast	2020-07	7549 · Telephone	313.26
AT&T Mobility	2020-07	7549 · Telephone	138.84
Water			
PA Am Water FIRE	2020-06	7040 · Water	99.64
PA Am Water LRPS	2020-07	7040 · Water	556.59
PA American Water SDPS	2020-07	7040 · Water	16.07
PA American Water WWTP	2020-07	7040 · Water	285.17
Total Utilities			**17,781.12**
Bills - Monthly			
Aqua Filter Fresh	1000771	-SPLIT-	98.05
Cintas	4 inv	7070 · Personnel Uniform Service	713.60
Daniel's	2020-06	7055 · Materials and Supplies	168.61
PA One Call	865119	7047 · PA-One Call Charges	150.60
Waste Management-Garbage	2237611-0067-4	7080 · Sludge / Garbage Disposal	147.65
Waste Management-Sludge	2271460-0067-3	7080 · Sludge / Garbage Disposal	5,994.69
WEX	66186660	7065 · Automotive Expenses	202.51
Bills - Miscellaneous			

Name	Num	Account	Amount
Advance Auto Parts	6061017555396	7065 · Automotive Expenses	32.37
Daniel's	8555024-1	7055 · Materials and Supplies	500.00
Franks Shoes	2 inv	7585 · Safety Shoes	224.99
Grainger	2 inv	7055 · Materials and Supplies	407.86
Grainger	9583757126	7055 · Materials and Supplies	86.00
Iron City Glazing	533	7055 · Materials and Supplies	520.00
Lowes	908503	7055 · Materials and Supplies	166.15
Mosebach Electric	5941-435313	7060 · Maintenance - Mach. & Equip.	400.00
Neo Solutions	45241	7050 · Chemicals	5,236.00
Pace Analytical	2030245885	7075 · Laboratory Equipment Exp	667.00
Precision Odor	9445	7055 · Materials and Supplies	840.00
Pro-Am Safety	74961	7055 · Materials and Supplies	174.84
Sherwin Williams	4139-0	7055 · Materials and Supplies	28.27
Sherwin Williams	4140-8	7055 · Materials and Supplies	32.97
Univar	PT102900	7050 · Chemicals	770.00
USA Bluebook	289565	7060 · Maintenance - Mach. & Equip.	167.25
WB Mason	211360518	7055 · Materials and Supplies	25.19
Total Treatment Plant Bills			**35,535.72**
O&M Agreements Reimburseable Expenses			
Commonwealth of PA	1158366	7750 · Pleasant Hills Expenses	**65.00**
Total Reimburseable Expenses			**65.00**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
July 2020

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**35,535.72**	
American Water	4000192897	7040 · Water		15.00	
Borough of Pleasant Hills	142 Hubbs Lane	7595 · Tapping Fee - Discount Exp		100.00	
	2ndQtr20	7547 · Office Expense		510.93	
	2020-06	2000 · Revenue Fd-Accts. Pay.		70,944.85	
Borough of Pleasant Hills Total	2020-05			71,555.78	
Cusumano	196080	7555 · Insurance		75.00	
Cusumano	196153	7555 · Insurance		602.00	
Dickie McCamey	10532615	7515 · Legal Fees		1,376.00	
Credit Card - M.Majzer	Home Depot	7055 · Materials and Supplies		37.65	
	Sam's Club	7055 · Materials and Supplies		75.21	
	USPS	7547 · Office Expense		8.25	
	Win-911	7060 · Maintenance - Mach. & Equip.		530.00	
Credit Card - J. Crane	USPS	7547 · Office Expense		180.00	
	Amazon	7055 · Materials and Supplies		48.41	
	Google	7547 · Office Expense		6.42	
	Amazon Admin Bldg	7547 · Office Expense		28.08	
Total Credit Card				914.02	
Sub-Total Expenses				**110,073.52**	
Payroll					
Jean L. Crane - Manager	6,540.00	Less Deductions:	2,080.45	4,459.55	
State Workers Insurance Fund	Audit Premium	Workers Comp Insurance		686.00	
PMRS	July 2020	Retirement Account		555.90	
United States Treasury	July 2020	Federal Taxes, SS & Medicare		1,940.62	EFT
PA Dept of Revenue	July 2020	State Taxes		200.78	EFT
Sub-Total Payroll				**7,842.85**	
Total				**117,916.37**	

Pleasant Hills Authority
July 22, 2020

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	July	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*95086	Construction Support	17,000		-	4,503.12	28,050.58
Inv 63286.01*96953	Master Meter - Design	117,000		-	12,111.02	97,056.54
Inv 63286.02*96954	Master Meter - Rights of Way			-	7,887.96	17,458.59
Inv 63286.02*96954	Master Meter - Permits/Invst			-	2,159.92	31,239.50
Inv 047497.02*	COA Activities			-	339.64	106,722.21
Subtotal Gannett Fleming, Inc.				-	27,001.66	1,517,926.23
KLH Engineers, Inc.						
Inv 61700	Management	275,000	Cap Acct	2,266.00	51,076.84	341,720.68
Inv 61701	Observation	450,000	Cap Acct	885.50	86,370.92	512,586.27
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		3,151.50	137,447.76	861,060.66
Mele & Mele & Sons, Inc.	Pay Application #32	12,816,808		-	676,512.94	12,137,871.54
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Pay Application #	520,175		-	14,922.26	426,089.88
Right Electric, Inc.	Pay Application #	3,254,056		-	20,464.80	3,086,653.32
Tri-State Office Equipment				-	10,720.00	10,720.00
Auma Actuators				-	7,853.54	7,853.54
Robinson Pipe Cleaning	Master Meters -			-	1,540.00	1,540.00
DAS Group, Inc.	Stage 2 PS meters			-	17,251.09	17,251.09
Re-Imburse PHA	Interest	190,000		-	-	224,970.26
Commwlth of PA - Pennvest	Payment	682,000	CA-PV Pay	83,416.37	324,457.40	426,974.97

South Park, PA
August 26, 2020

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	July	YTD	Total TD
Expenses from Previous Years				-	-	1,093,980.37
Subtotal COA Compliance				**86,567.87**	**1,238,171.45**	**19,865,512.86**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*			-	785.84	56,840.93
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	34,200.00	606,971.70
Subtotal Digester #2 Lid Replacement & Repairs		694,413		-	34,985.84	677,418.63
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*96948			-	7,493.44	21,101.82
KLH Engineers (Obs)	61127			-	1,424.50	1,424.50
Mele & Mele & Sons, Inc.	Pay App #2	930,800		-	473,400.00	473,400.00
Subtotal Digester #2 Lid Replacement & Repairs		930,800		-	482,317.94	495,926.32
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Evaluation	47497.13*			-	-	1,105.78
PA Small Project Grant				-	-	413.28
Route 51 Survey	47497.13*			-	-	1,876.80
Design	47497.17*96947			-	515.08	14,810.74
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	515.08	18,206.60
Streambank Remediation						
USACOE	PPA - 35%			-	68,821.58	670,021.58
Gateway Engineers	baoundary survey WWTP	10,500		-	-	10,500.00
Aspen Construction				-	37,489.55	37,489.55
Subtotal Other Engineering Projects				**-**	**624,129.99**	**1,909,562.68**
Total				**86,567.87**	**1,862,301.44**	**21,775,075.54**

		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	3,151.50	817,803.23	
	Capital Account --> Pennvest		CA-PV Pay	83,416.37	324,457.40	
	Distribution from Pennvest		PennVEST	-	720,040.81	16,600,585.00
	Total			**86,567.87**	**1,862,301.44**	

Pleasant Hills Authority
WWTP – Monthly Bills Detail
August 2020

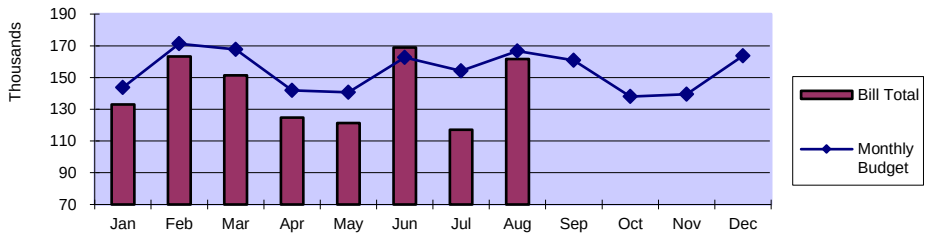
Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2020-07	-SPLIT-	12,190.99
Duquesne Light LRPS	2020-07	7025 · Electric - Pump Stations	3,712.95
Duquesne Light SDPS	2020-08	7025 · Electric - Pump Stations	230.43
Natural Gas			
Peoples Gas	2020-08	7030 · Gas	459.21
UGI Energy	G4663292	7030 · Gas	241.34
Phone			
Comcast	2020-08	7549 · Telephone	313.32
AT&T Mobility	2020-08	7549 · Telephone	140.73
Water			
PA Am Water FIRE	2020-07	7040 · Water	99.98
PA Am Water LRPS	2020-08	7040 · Water	808.32
PA American Water SDPS	2020-08	7040 · Water	17.50
PA American Water WWTP	2020-08	7040 · Water	270.80
Total Utilities			**18,485.57**
Bills - Monthly			
Aqua Filter Fresh	1034987	-SPLIT-	113.65
Cintas	5 inv	7070 · Personnel Uniform Service	892.00
Daniel's	2020-07	7055 · Materials and Supplies	169.00
PA One Call	868778	7047 · PA-One Call Charges	90.36
Waste Management-Garbage	2274920-0067-3	7080 · Sludge / Garbage Disposal	147.65
Waste Management-Sludge	2308741-0067-3	7080 · Sludge / Garbage Disposal	8,767.74
WEX	66805355	7065 · Automotive Expenses	182.02
Bills - Miscellaneous			
Advance Auto Parts	1255020520224	7060 · Maintenance - Mach. & Equip.	170.06
Auma Actuators	6282573	7060 · Maintenance - Mach. & Equip.	320.00
Auma Actuators	6285167	7060 · Maintenance - Mach. & Equip.	886.60
Cintas FAS	8404759521	7055 · Materials and Supplies	59.35
Cox Piping Supply	7 inv	7060 · Maintenance - Mach. & Equip.	649.03
DAS Grp, Inc.	7279	7060 · Maintenance - Mach. & Equip.	2,668.28
EJ USA	110200049639	7060 · Maintenance - Mach. & Equip.	320.17
Fayette Parts	624096	7060 · Maintenance - Mach. & Equip.	51.69
Gipson Bearing	197058	7060 · Maintenance - Mach. & Equip.	387.32
Grainger	2 inv	7060 · Maintenance - Mach. & Equip.	474.97
Hoffman-Kane	122956	7055 · Materials and Supplies	585.20
Image Specialties	9797	7070 · Personnel Uniform Service	389.50
Lowes	2 inv	7060 · Maintenance - Mach. & Equip.	328.23
Michael Majzer	Home Depot	7055 · Materials and Supplies	26.85
Mosebach Electric	5941-435733	7060 · Maintenance - Mach. & Equip.	379.42
Pace Analytical	3 inv	7075 · Laboratory Equipment Exp	1,034.00
Pace Analytical	2030253631	7075.6 · Lab Testing	788.00

Name	Num	Account	Amount
Pro-Am Safety	76389	7055 · Materials and Supplies	7.45
RA Foster	184079	7055 · Materials and Supplies	273.65
Ryan Kortina	Safety shoes	7585 · Safety Shoes	150.00
Sherwin Williams	3 inv	7055 · Materials and Supplies	296.72
Shiloh Service	1098027-IN	7547 · Office Expense	950.00
Thomas Fastening Sys	2 inv	7055 · Materials and Supplies	242.75
T&R Automotive	9676	7065 · Automotive Expenses	167.94
Trumbull	2 inv	7060 · Maintenance - Mach. & Equip.	694.80
Univar	2 inv	7050 · Chemicals	1,728.32
USA Bluebook	4 inv	7060 · Maintenance - Mach. & Equip.	1,532.46
USA Bluebook	333465	7060 · Maintenance - Mach. & Equip.	107.41
WB Mason	212128811	7055 · Materials and Supplies	30.99
WB Mason	2 inv	7055 · Materials and Supplies	70.96
Total Treatment Plant Bills			**44,620.11**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
August 2020

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**44,620.11**	
Borough of Pleasant Hills Total	2020-07		97,652.78	
Commonwealth of PA	1159066	7570 · Annual Licenses / Permits	2,500.00	
		7515 · Legal		
Dickie McCamey	10537405	Fees	304.00	
Gannett Fleming, Inc.	66828.09*98136	7510 · Consulting Engineers	400.00	
	47497.03*98130	7510 · Consulting Engineers	180.60	
	66828.02*98134	7510 · Consulting Engineers	3,289.26	
	66828.05*98135	7510 · Consulting Engineers	180.60	
	66828.09*99460	7510 · Consulting Engineers	400.00	
	66828.02*99455	7510 · Consulting Engineers	2,121.28	
	66828.03*99456	7510 · Consulting Engineers	153.44	
	66828.04*99457	7510 · Consulting Engineers	645.68	
	66828.05*99458	7510 · Consulting Engineers	252.84	
Total Gannett Fleming, Inc.			7,623.70	
PA Clean Water Fund	WWTP July 2020	8020 · EPA/DEP Fines & Assessment	1,000.00	
Credit Card - M.Majzer	Walmart	7055 · Materials and Supplies	9.60	
	PA Rural water-classes	7567 · Memberships and Education	550.00	
	UPS Store	7547 · Office Expense	11.05	
	UPS Store	7547 · Office Expense	23.58	
	UPS Store	7547 · Office Expense	11.14	
Credit Card - J. Crane	USPS - postage	7547 · Office Expense	5.80	
	Ebay - transformer	7060 · Maintenance - Mach. & Equip.	52.99	
	Google	7547 · Office Expense	6.42	
	Flowers	7590 · Miscellaneous Expenses	134.80	
Total Credit Card			805.38	
Sub-Total Expenses			**154,505.97**	
Payroll				
Jean L. Crane - Manager	6,540.00	Less Deductions: 2,080.45	4,459.55	
PMRS	August 2020	Retirement Account	555.90	
United States Treasury	August 2020	Federal Taxes, SS & Medicare	1,940.62	EFT
PA Dept of Revenue	August 2020	State Taxes	200.78	EFT
Sub-Total Payroll			**7,156.85**	
Total			**161,662.82**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
August 26, 2020

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	August	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*99452	Construction Support	17,000	Cap Acct	1,377.66	5,880.78	29,428.24
Inv 63286.01*98132 & 99453	Master Meter - Design	117,000	Cap Acct	2,187.67	14,298.69	99,244.21
Inv 63286.02*98133 & 99454	Master Meter - Rights of Way		Cap Acct	2,687.72	10,575.68	20,146.31
Inv 63286.02*98133 & 99454	Master Meter - Permits/Invst		Cap Acct	961.52	3,121.44	32,201.02
Inv 047497.02*99459	COA Activities		Cap Acct	230.16	569.80	106,952.37
Subtotal Gannett Fleming, Inc.				7,444.73	34,446.39	1,525,370.96
KLH Engineers, Inc.						
Inv 62172	Management	275,000	Cap Acct	6,746.13	57,822.97	348,466.81
Inv 62173	Observation	450,000	Cap Acct	1,481.99	87,852.91	514,068.26

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	August	YTD	Total TD
COA Compliance						
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		8,228.12	145,675.88	869,288.78
Mele & Mele & Sons, Inc.	Pay Application #32	12,816,808		-	676,512.94	12,137,871.54
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Pay Application #	520,175		-	14,922.26	426,089.88
Right Electric, Inc.	Pay Application #	3,254,056		-	20,464.80	3,086,653.32
Tri-State Office Equipment				-	10,720.00	10,720.00
Auma Actuators				-	7,853.54	7,853.54
Robinson Pipe Cleaning	Master Meters -			-	1,540.00	1,540.00
DAS Group, Inc.	Stage 2 PS meters			-	17,251.09	17,251.09
Re-Imburse PHA	Interest	190,000		-	-	224,970.26
Commwlth of PA - Pennvest	Payment	682,000	CA-PV Pay	83,416.37	407,873.77	510,391.34
Expenses from Previous Years				-	-	1,093,980.37
Subtotal COA Compliance				**99,089.22**	**1,337,260.67**	**19,964,602.08**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*			-	785.84	56,840.93
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	34,200.00	606,971.70
Subtotal Digester #2 Lid Replacement & Repairs		694,413		-	34,985.84	677,418.63
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*98131 & 99451		Cap Acct	18,355.52	25,848.96	39,457.34
KLH Engineers (Obs)	61127			-	1,424.50	1,424.50
Mele & Mele & Sons, Inc.	Pay App #2	930,800		-	473,400.00	473,400.00
Subtotal Digester #2 Lid Replacement & Repairs		930,800		18,355.52	500,673.46	514,281.84
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Evaluation	47497.13*			-	-	1,105.78
PA Small Project Grant				-	-	413.28
Route 51 Survey	47497.13*			-	-	1,876.80
Design	47497.17*96947			-	515.08	14,810.74
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	515.08	18,206.60
Streambank Remediation						
USACOE	PPA - 35%			-	68,821.58	670,021.58
Gateway Engineers	baoundary survey WWTP	10,500		-	-	10,500.00
Aspen Construction				-	37,489.55	37,489.55
Subtotal Other Engineering Projects				**18,355.52**	**642,485.51**	**1,927,918.20**
Total				**117,444.74**	**1,979,746.18**	**21,892,520.28**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	34,028.37	851,831.60	
	Capital Account --> Pennvest		CA-PV Pay	83,416.37	407,873.77	
	Distribution from Pennvest		PennVEST	-	720,040.81	16,600,585.00
	Total			**117,444.74**	**1,979,746.18**	

Mr. Beaver asked if the electric bill for the plant was normal or low due to no rain. The Manager stated that the electric bill for the plant was usually about $17,000 - $18,000 per month prior to the plant upgrades. However, since the upgraded equipment at the plant has been started, the usage at the plant has decreased by over 1,000 kWh per day, so the monthly costs are much less. Also, for the last about 8 years, the Authority has contracted for good rates on electricity supply. It was moved by Mr. O'Har and seconded by Mr. Bondi to pay the bills as presented. Motion carried.

The Solicitor reported that he is working with Mr. Dengler on the access easements needed for the Master Meter Project. (The Solicitor left the meeting after his report).

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
August 26, 2020

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1. **Operations Assistance (066828.002)**

a) We have been working with the Plant Superintendent and Staff on identifying locations for the installation of cleanout manholes on the new 36-inch Stage 1 Effluent Pipe.

b) WE are looking into the feasibility of installing Automatic Transfer Switches for the plant emergency power generators. We have also initiated discussions with West Penn Power relative to the cause of the recent power losses on both power feeds to the plant.

2. **Pretreatment Program (066828.004)**

a) A summary of the most recent DMR sampling results is attached.

3. GIS Mapping (066828.006)

a) We are in the process of updating the Authority's GIS Mapping to include the new EQ Tank and the sewer changes that were made as part of the Baldwin Wet Weather Project. All the requested GIS information has been received from Baldwin Borough.

4. NPDES Permit Renewal (066828.007)

a) The re-issued NPDES permit requires a reevaluation of the local limits based on a headworks analysis of the treatment plant within one (1) year.
b) The updated local limits have been approved and we are working on revising the existing IUP Permits for NIOSH and DOE.

5. Consent Order & Decree (066828.008)

a) The last Engineer's meeting was held on July 15, 2020. The next Engineer's Meeting is scheduled for October 20, 2020.

6. Lewis Run Interceptor Route 51 Crossing Project (047497.035)

a) The temporary construction easement has been executed by the owner of the Med Express property. We are in the process of obtaining the necessary easement from the BP/7-11 and Autozone properties.
b) The Commonwealth Financing Authority has granted the extension on the grant due to the delay in obtaining the necessary easements for the project.

7. Digester #2 Cover Replacement Project (047497.033)

a) The project is complete, with the exception of the replacement of the Digester Building roof that will occur after the new lid is installed on Digester #1.

8. Digester #1 Cover Replacement Project (047497.036)

a) The sludge has been removed from the Digester and the tank has been cleaned. The existing piping rack has been removed and the contractor is in the process of installing the new piping and supports.

9. Master Billing Meters Project (063286)

a) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 is on hold until the railroad permit for this site can be obtained.
b) An updated permit application has been submitted to Carload Express/Allegheny Valley Railroad for the Meter Sites #2 and #3.
c) A site meeting was held with West Penn Power to confirm service requirements for the proposed meters in their service area and applications for electrical service have been submitted.
d) We have been working with the Authority Solicitor to prepare the necessary easement agreements and exhibits required to construct the meter sites.
e) A copy of the current Project Design Schedule is attached.
f) On August 17, 2020, CFA approved $100,000 PA H2O Grant towards the project.

Respectfully submitted,

ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2020

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
8-Jan-20	<0.0046	0.0000093	0.0087	<0.00034	X
12-Feb-20		0.0000078			X
9-Mar-20		0.0000069			X
9-Apr-20	0.0049	0.0000038	0.0095	<0.00034	X
5-May-20		0.0002800			
27-May-20		0.0000126			
8-Jun-20		0.0000184			
9-Jul-20		0.0000096			
4-Aug-20		0.0000300			

Mr. Dengler reviewed the need for cleanout manholes in the new 36 inch Stage 1 Effluent pipe. (Item #1a on report). Mr. Dengler stated that the original design had the pipe being installed in the main road to the UV Building, however there was too much interference from other utilities in the road, so the pipe was re-routed next to Digester #1 and through the sludge bed area to the second stage aeration tanks and around the second stage final clarifier to the UV Building. Even on this route, there are low and high points in the pipe due to existing obstructions and topography. Using the as built information, Mr. Dengler stated that there are two low points, one near the digester and another near the second stage aeration tanks. With the low fall in the pipe, some solids carryover from the first stage has settled in the pipe. A couple weeks ago, when the plant was draining a tank and the flow from the first stage increased, it caused the settled solids in the pipe to be flushed out the effluent. The ACHD was notified of this event. So the plant needs a way to clean out the pipe and prevent the buildup of solids from going out the effluent and potentially violating the NPDES Permit. Mr. Dengler stated that they have designed putting in two manholes over the pipe at the low spots in the pipe

to allow access for cleaning it out. Mele & Mele & Sons provided an estimate to put in the manholes of $23,000, however it does not include the repaving necessary. Mr. Dengler stated that the total estimate should be around $26,000. It was moved by Mr. Howley and seconded by Mr. Beaver to approve Change Order #8 to Mele & Mele & Sons, Inc. for Contract One of the WWTP SSO Elimination and Capital Improvement Project to install cleanout manholes in the Stage 1 Effluent pipe for approximately $26,000. Motion carried.

Mr. Dengler stated that they are investigating the feasibility of installing Automatic Transfer switches for the plant emergency generators. The plant has two sources of power that feed the plant. The South Park substation is just past the DOE and another feed comes from near Elizabeth. What the switch does is that if there is a problem on the side fed from Elizabeth, then the switch flips to provide all power from the South Park substation. Due to limitations on the West Penn Power lines, they could not install a two way switch, which would also provide power just from the Elizabeth side. The reason the switch was installed this way is that there is more risk of losing power on the Elizabeth feed side, due to the long length of the run. Originally, the generators were installed as a third line of defense with manual transfer switches. At the time, it was determined based on the historical information from West Penn Power that the instances of both power feeds going out at the same time were rare and of short duration, so a manual switch seemed sufficient. However, we have had two instances of loss of power since the beginning of the year, one having a duration of 2 hours and the other 9 hours. In a conversation with West Penn Power, the Authority has been given a priority phone number to call in the case of a power outage. Given the history for losing power, Mr. Dengler and the Superintendent have been talking about putting in Automatic Transfer Switches (ATS) for the generators, so that it would switch over automatically instead of requiring someone to manually start the generators and transfer the power. In order to incorporate ATS, the Engineer's electrical group would need to review the generators and identify the switch gear and transfer switch. The equipment is substantial to match the feed size. The Engineer's electrical group has put together an estimate for preliminary planning and engineering for a design to incorporate the ATS into the plant. Mr. Dengler stated that the cost to determine a plan and estimated costs for the project to install ATS would be $6,700. Mr. Dengler stated that the SCADA system would need to recognize when the generator is running, since some equipment cannot run when the generator is running. There was some discussion about the way the plant runs on emergency power. It was moved by Mr. Nieman and seconded by Mr. Bondi to authorize the Engineer to undertake a study for the installation of Automatic Transfer Switches at the plant for a cost of $6,700. Motion carried.

For the Digester #1 Cover Replacement Project (Item #8 on report), Mr. Dengler stated that their structural engineer has reviewed pictures of the tank and there are no structural issues with the tank, such as cracks, spalling or exposed rebar. On Monday, the lid will be lifted onto the digester. Mr. Beaver asked if there are any problems with the sludge heater. Mr. Majzer stated that there are no problems. Mr. Beaver stated that another treatment plant had an issue and the sludge heater had to be replaced. Mr. Majzer stated that the sludge heater has been replaced.

Mr. Majzer reviewed the operations through 8/26/2020.

- All flow is going to both stages at the plant. Currently, the flow into the headworks is restricted to 11 mgd. At the next rain event, the gate position will be adjusted to take the full 12 mgd capacity. Two aeration tanks were removed from service in the first stage due to low flows.
- Mele is working on the final punchlist items for the project.
- On July 8th, one of the dump trucks hauling away the sludge from the digester had the gate open and dump the sludge at the entrance to the land fill. Then, another dump truck was too full and spilled sludge onto Cochran Mill Road as it was leaving the plant. Mr. Majzer had the police block off the road until Mele could clean up the sludge. The PADEP was notified of the spill.
- Rovisys is making changes and adjustments as needed. We are waiting on information to make the Mobile WIN-911 functional.

- The #3 RAS Pump has been sent out for repairs. A new stator was installed and the pump was put back into service.
- The Streambank project has been completed. The Army Corps of Engineers was notified that having a dedication ceremony is acceptable. We have not yet received a date. Also, an inspector from the PADEP came out to inspect the installation and found no violations.
- For the screw press, the press is running a lot better now that the feed solids are 2% or higher. Digester #2 is finally starting to perform better and is producing a quality supernatant. Our staff installed new pressure relief valves in Digester #1.
- Tassel Lane Pump Station was put into service on 8/13/2020. Our inspection schedule will be every Monday and Thursday.
- For Win-911, a new modem was installed because the old one would randomly shut off and then no call outs could be completed.

Mr. Trimbath reported as follows:

1) Tassel Lane Pump Station is complete.
2) Pleasant Hills received a $200,000 grant to rehabilitate the sewer line behind the American Legion. The line has collapsed in certain sections.
3) The Borough is pleased with the reduction in flow resulting from the Sunrise Drive area project, as can be seen by the minimal utilization of the Lewis Run EQ Basin. The Borough is going to approach the PADEP about getting released from the Consent Order and Agreement.
4) Mr. Trimbath was contacted from a Jefferson Hills Borough Council member and their Solicitor regarding the Barati's farm development being stopped due to Clairton Municipal Authority not issuing any new taps and whether the sewage flow could go to Pleasant Hills Authority instead of Clairton Municipal Authority. Mr. Trimbath referred them to the Manager and Solicitor for the Authority. The Manager stated that she received a call from a Jefferson Borough regarding this issue and indicated that the Authority was willing to discuss this issue with Jefferson Borough. There was some discussion about the original disconnection agreement with Jefferson and issues related to accepting additional flow.

Mr. Beaver provided an update on South Park activities. South Park is working with Allegheny County on resolving two storm water issues near Wilhelm Avenue and Park Avenue. When those areas flood, the water goes into the basements and then into the sanitary sewer system. The project has been slowed down working with the County due to the COVID-19 restrictions. In addition to this project, South Park is working on their yearly maintenance and have determined that an area where the Broughton School was has a pipe misaligned, which is allowing significant inflow to the system.

Mr. Stuncard asked if there will be some sort of ceremony celebrating the upgrade to the plant facilities to get the information out to the municipalities and an article in the paper. Mr. Nieman stated we would look into this item.

It was moved by Mr. Howley and seconded by Mr. Bondi to adjourn the meeting. Motion carried.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Jean L. Crane
Manager