South Park, PA
October 28, 2020

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Richard G. Nieman presiding.

Members present:	Messrs. Beaver, Howley, Nieman, O'Har, Rodeheaver and Stuncard
Members present via phone:	Messrs. Bondi
Members absent:	None

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath (via phone), representing Pleasant Hills Borough Council.

The Manager stated that under potential legislation in the state, the Authority will be required to publish an agenda at least 24 hours prior to a meeting. The agenda that was sent in the meeting packets to all board members is the start of the process to meet this future requirement. Mr. Brown stated that the legislation also requires any action items to be listed on the agenda and if the board wishes to take action on an item not on the agenda, there is a specific procedure the board must follow to do so. The Manager stated that the website will have to be modified to add an agenda page to allow the file to be uploaded.

The minutes of the meeting of September 23, 2020 were considered. It was moved by Mr. Howley and seconded by Mr. Bondi to approve the meeting minutes of September 23, 2020 as presented. Motion carried.

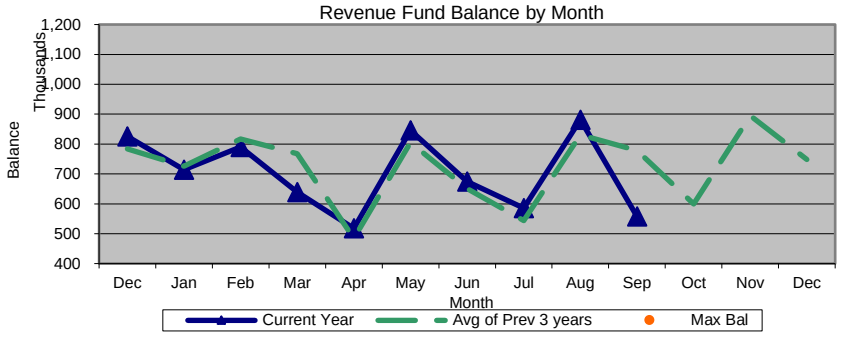
Financial Report – The report for September was reviewed. In September, the Capital Fund decreased by $83,403 primarily due to the Pennvest loan payment. The Debt Service Reserve account balance increased by $3 due to interest in August.

The Treasurer's report for the month of September was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of September 2020

				September 2020
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				144,397.92
Actual Cash Balance	Previous Month		$	105,602.08
DEPOSITS:				
Transfers from Sweep Accounts		382,704.39		
Transfer from Capital Fund	Capital bills	-		
	Service Fees - Contracting Mun	-		
	Service Fees - Contract Customer	-		
Transfer from PennVEST		-		
Other		-		
TOTAL DEPOSITS			$	382,704.39
DISBURSEMENTS:				
O&M Vouchers		136,214.36		
Electronic Fund Transfers		3,228.24		
Capital Vouchers		184,008.32		
Transfers to Sweep Accounts		-		
Other		-		
TOTAL DISBURSEMENTS			$	323,450.92
ACTUAL CASH BALANCE	Current Month			**164,855.55**
Add Outstanding Checks and Electronic Fund Transfers				85,144.45
Dollar Bank Balance	Current Month		$	**250,000.00**
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				392,536.43
Dollar Bank Sweep Account - Accrued Interest		25.80		614.16
TOTAL REVENUE FUND INVESTMENTS				**393,150.59**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				558,006.14

South Park, PA
October 28, 2020



Pleasant Hills Authority
Pennvest Account
Month of September 2020

			September 2020
Bank BALANCE	Starting balance	$	-
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	-
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	166,832.74	
Other		-	166,832.74
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PHA Reimbursement	Interest	-	
PENNVEST ACH	Interest	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	Pay Request #31 (Jan)	296,265.36	
	Pay Request #32 (Feb)	35,387.06	
	Pay Request #33 (Apr)	92,493.85	
	Pay Request # (Jul)	295,894.54	
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

The Manager stated that the reason for the divergence on the graph from the expected Revenue Fund balance is that the transfer from the Capital Fund for the capital bills ($184,008.32) did not occur until October. Mr. Beaver asked if the $83,416.37 payment to Pennvest is the normal payment. The Manager stated that in June the interest only period for the loan ended and now this payment is the standard monthly payment, which includes both interest and principal. It was moved by Mr. Beaver and seconded by Mr. Stuncard that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of October were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
October 2020

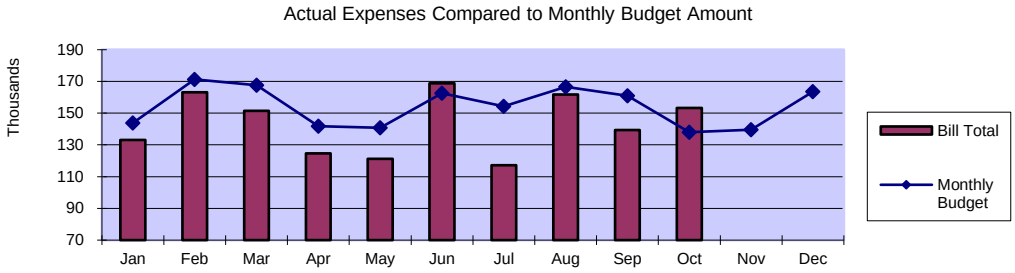
Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2020-09	7020 · Electric - Treatment Plant	11,956.40
Duquesne Light LRPS	2020-09	7025 · Electric - Pump Stations	4,217.90
Duquesne Light SDPS	2020-10	7025 · Electric - Pump Stations	259.50
Natural Gas			
Peoples Gas	2020-10	7030 · Gas	658.88
UGI Energy	2020-10	7030 · Gas	390.34
Phone			
Comcast	2020-10	7549 · Telephone	313.49

Name	Num	Account	Amount
AT&T Mobility	2020-10	7549 · Telephone	139.35
Water			
PA Am Water FIRE	2020-09	7040 · Water	99.98
PA Am Water LRPS	2020-10	7040 · Water	518.42
PA American Water SDPS	2020-10	7040 · Water	12.89
PA American Water WWTP	2020-10	7040 · Water	202.33
Total Utilities			**18,769.48**
Bills - Monthly			
Aqua Filter Fresh		-SPLIT-	86.05
Aqua Filter Fresh		-SPLIT-	121.30
Cintas	4 inv	7070 · Personnel Uniform Service	713.60
Daniel's	2020-09	7055 · Materials and Supplies	53.15
PA One Call	876110	7047 · PA-One Call Charges	77.81
Waste Management-Garbage	2361851-0067-4	7080 · Sludge / Garbage Disposal	147.65
Waste Management-Sludge	2369276-0067-6	7080 · Sludge / Garbage Disposal	6,095.01
WEX	67797876	7065 · Automotive Expenses	122.57
Bills - Miscellaneous			
20/20 Landscaping	WM-1348FEB	7060 · Maintenance - Mach. & Equip.	5,900.00
Cintas FAS	8404834542	7055 · Materials and Supplies	54.89
Cox Piping Supply	BP-I-111426	7060 · Maintenance - Mach. & Equip.	278.40
Cox Piping Supply	BP-I-111459	7060 · Maintenance - Mach. & Equip.	179.18
Fisher Scientific	1125056	7075 · Laboratory Equipment Exp	99.49
Lowes	902978	7055 · Materials and Supplies	69.03
Mission Communications	1045588	7045 · Maint / Support Contracts	623.40
NeoSolutions	45892	7050 · Chemicals	5,236.00
PADEP	1175423	7567 · Memberships and Education	60.00
Pro-Am Safety	78743	7055 · Materials and Supplies	217.63
Rovisys	63563	7060 · Maintenance - Mach. & Equip.	1,671.00
Safety-Kleen	84008743	7055 · Materials and Supplies	275.74
Sherwin Williams	2 inv	7055 · Materials and Supplies	255.92
Sunray Elec Supply	1344301-1	7060 · Maintenance - Mach. & Equip.	7.50
Univar	PT108066	7050 · Chemicals	770.00
USA Bluebook	374734	7075 · Laboratory Equipment Exp	152.39
WB Mason	2 inv	7547 · Office Expense	379.52
WB Mason	214490018	7547 · Office Expense	49.15
WC Weil	5420	7060 · Maintenance - Mach. & Equip.	15,217.00
Total Treatment Plant Bills			**57,682.86**
O&M Agreements Reimburseable Expenses			
Ram Industrial	81-178418	7710 · Baldwin Expenses	1,797.00
Total Reimburseable Expenses			**1,797.00**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
October 2020

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**57,682.86**	
Allegheny Valley RR		7570 · Annual Licenses / Permits		
American Water	4000200298	7040 · Water	15.00	
Borough of Pleasant Hills	2020-09	2000 · Revenue Fd-Accts. Pay.	70,355.28	
	3rdQtr20	7547 · Office Expense	583.92	
Borough of Pleasant Hills Total			70,939.20	
Dickie McCamey	10547717	7515 · Legal Fees	928.00	
Gannett Fleming, Inc.	66828.09*102525	7510 · Consulting Engineers	400.00	
	66828.02*102528	7510 · Consulting Engineers	920.64	
	66828.03*102526	7510 · Consulting Engineers	72.24	
	66828.04*102527	7510 · Consulting Engineers	361.20	
Total Gannett Fleming, Inc.			1,754.08	
Hosack Specht Muetzel & Wood LLP	25152	7501 · Accounting Service	14,150.00	
Credit Card - M.Majzer	Sam's Club	7055 · Materials and Supplies	126.62	
	PA Rural Water	7567 · Memberships and Education	-240.00	
	Pizza Company	7590 · Miscellaneous Expenses	81.56	
Credit Card - J. Crane	Neenah Foundry	7060 · Maint - Mach. & Equip.	322.00	
	Amazon - Keurig	7547 · Office Expense	118.78	
	Google	7547 · Office Expense	6.42	
	USPS	7547 · Office Expense	270.75	
Total Credit Card			686.13	
Trib Total Media	2280825	7565 · Publications	29.55	
Sub-Total Expenses			**146,184.82**	
Payroll				
Jean L. Crane - Manager	6,540.00	Less Deductions: 2,080.45	4,459.55	
PMRS	October 2020	Retirement Account	555.90	
United States Treasury	October 2020	Federal Taxes, SS & Medicare	1,940.62	EFT
PA Dept of Revenue	October 2020	State Taxes	200.78	EFT
Sub-Total Payroll			**7,156.85**	
Total			**153,341.67**	

South Park, PA
October 28, 2020



Pleasant Hills Authority

October 28, 2020

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	October	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C08102769	Construction Support	17,000	Cap Acct	1,564.92	7,445.70	30,993.16
Inv 63286.01*102523	Master Meter - Design	117,000	Cap Acct	1,685.60	17,251.29	102,196.81
Inv 63286.02*102524	Master Meter - Rights of Way		Cap Acct	8,173.86	25,019.86	34,590.49
Inv 63286.02*	Master Meter - Permits/Invst			-	3,121.44	32,201.02
Inv 047497.02*	COA Activities			-	569.80	106,952.37
Subtotal Gannett Fleming, Inc.				11,424.38	53,408.09	1,544,332.66
KLH Engineers, Inc.						
Inv 62675	Management	275,000	Cap Acct	803.00	63,855.17	354,499.01
Inv 62676	Observation	450,000	Cap Acct	429.83	88,513.74	514,729.09
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		1,232.83	152,368.91	875,981.81
Mele & Mele & Sons, Inc.	Pay Application #	12,816,808		-	676,512.94	12,137,871.54
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Pay Application #	520,175		-	14,922.26	426,089.88
Right Electric, Inc.	Pay Application #	3,254,056		-	20,464.80	3,086,653.32
Tri-State Office Equipment				-	10,720.00	10,720.00
Auma Actuators				-	7,853.54	7,853.54
Robinson Pipe Cleaning	Master Meters -			-	1,540.00	1,540.00
DAS Group, Inc.	Stage 2 PS meters			-	17,251.09	17,251.09
Re-Imburse PHA	Interest	190,000		-	-	224,970.26
Commwlth of PA - Pennvest	Payment	682,000	CA-PV Pay	83,416.67	574,707.11	677,224.68
Expenses from Previous Years				-	-	1,093,980.37
Subtotal COA Compliance				**96,073.88**	**1,529,748.74**	**20,157,090.15**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*			-	785.84	56,840.93
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	34,200.00	606,971.70
Subtotal Digester #2 Lid Replacement & Repairs		694,413		-	34,985.84	677,418.63
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*102522		Cap Acct	5,903.84	38,288.60	51,896.98
KLH Engineers (Obs)				-	1,424.50	1,424.50
Mele & Mele & Sons, Inc.	Pay App #4 & #5 & #6	930,800	Cap Acct	186,827.56	824,702.56	824,702.56
Subtotal Digester #2 Lid Replacement & Repairs		930,800		192,731.40	864,415.66	878,024.04
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Evaluation	47497.13*			-	-	1,105.78
PA Small Project Grant				-	-	413.28
Route 51 Survey	47497.13*			-	-	1,876.80
Design	47497.17*102843		Cap Acct	541.80	1,056.88	15,352.54
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		541.80	1,056.88	18,748.40
Generator Automatic Transfer Switches						
Gannett Fleming						
Study	66828.10*102854		Cap Acct	2,872.55	2,872.55	2,872.55
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		2,872.55	2,872.55	2,872.55
Streambank Remediation						
USACOE	PPA - 35%			-	68,821.58	670,021.58
Gateway Engineers	baoundary survey WWTP	10,500		-	-	10,500.00
Aspen Construction				-	37,489.55	37,489.55
Subtotal Other Engineering Projects				**196,145.75**	**1,009,642.06**	**2,295,074.75**
Total				**292,219.63**	**2,539,390.80**	**22,452,164.90**

		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	208,802.96	1,244,642.88	
	Capital Account --> Pennvest		CA-PV Pay	83,416.67	574,707.11	
	Distribution from Pennvest		PennVEST	-	720,040.81	16,600,585.00
	Total			**292,219.63**	**2,539,390.80**	

It was moved by Mr. Rodeheaver and seconded by Mr. O'Har to pay the bills as presented. Motion carried.

The Solicitor reviewed Resolution No. 327, a Resolution setting the sewer rate for contract customers. This Resolution is necessary to keep the rate paid by the contract customers so it is not less than the equivalent rate paid by the Contracting Municipalities in accordance with the Service Agreement. It was moved by Mr. Stuncard and seconded by Mr. Howley to adopt Resolution No. 327 – A Resolution to set a rate structure for Contract Customers. Motion carried.

The Solicitor reported that he has reviewed the Memorandum of Understanding (MOU) draft to include the storm sewer replacement project into the Authority's Rt. 51 Interceptor Replacement Project. The parties to the agreement would be the Authority, the Borough, 7-Eleven and the property owners where the 7-Eleven is located. In the MOU, the Authority would be the lead entity for the combined project that would have two distinct components: one for the Authority's interceptor replacement and the other for the storm sewer replacement. The components would have two separate and distinct cost allocations, which is necessary for the grant the Authority received for the sewer interceptor replacement. The Authority will award the contract and pay the contractor and then submit invoices for reimbursement to the Borough and 7-Eleven for the portion of the contract costs for the storm sewer component. At the end of the project, there will be a final reconciling for all costs based on the final construction amounts. Mr. Howley asked if the Authority assumes all the liability for the full contract or is the liability equally shared. Mr. Brown stated that the contractor will be insured for unforeseen circumstances and that the liability is no greater for the Authority with the combined project as it is for the original project scope. The Manager stated that the schedule is to advertise for bids on the project in December. In order to meet that deadline, the Engineer has to start on design for the storm sewer replacement as soon as possible. However, the MOU will not be finalized prior to the start of design. Both the Borough and 7-Eleven have confirmed by e-mail that they agree to reimburse the Authority for the engineering design costs for the storm sewer replacement component of the project. So for the project to proceed, the Authority board needs to approve the MOU subject to modifications approved by the Solicitor and Manager and also authorize the Engineer to proceed with the design for the storm sewer replacement component of the project. It was moved by Mr. Howley and seconded by Mr. Rodeheaver to approve the Memorandum of Understanding between Pleasant Hills Authority, the Borough of Pleasant Hills, 7-Eleven and the property owners to include the storm sewer replacement in the Rt. 51 Lewis Run Interceptor Sewer Replacement Project subject to modifications approved by the Solicitor and Manager. Motion carried.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
October 28, 2020

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1. **Annual Consulting Services (066828.001)**
   a) The Authority's Annual Report has been completed.

2. **Operations Assistance (066828.002)**
   a) We have been working with the Plant Superintendent and Staff on the following two change orders at the WWTP:
      - Change Order #8 (Mele & Mele) – Installation of two new cleanout chambers on the Stage 1 Effluent Line. Manhole components have been ordered
      - Change Order #9 (Mele & Mele) – Replacement of drain valves for First Stage Final Clarifiers #1 and #2.

   b) We have been working on the Feasibility Study for the installation of Automatic Transfer Switches (ATS) on the two WWTP Emergency Power Generators.

3. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

4. **GIS Mapping (066828.006)**
   a) We are in the process of updating the Authority's GIS Mapping to include the new EQ Tank and the sewer changes that were made as part of the Baldwin Wet Weather Project. All the requested GIS information has been received from Baldwin Borough.

5. **NPDES Permit Renewal/Industrial Pretreatment Program (066828.007)**
   a) The revised IUP Permits for NIOSH and DOE have been revised based on the re-issued local limits and issued to the industrial users for review and comment. No comments were received by either Industrial User, therefore signature pages have been mailed to the Authority for execution.
   b) NETL has requested to discharge wastewater containing less than one percent N,N-Dimethylacetamide and less than one percent 1-Methyl-2-Pyrrolidone that is generated during the production of hollow core membranes. These waste streams would be treated by the NETL's wastewater treatment system and we do not anticipate any adverse impacts to the Authority's facilities or permit based on these small quantities. We recommend the permit for NETL be amended to include permission to discharge these waste streams to the Authority's collection system.

6. **Consent Order & Decree (066828.008)**
a) The last Engineer's meeting was held on October 20, 2020. The next Engineer's Meeting is scheduled for January 19, 2021.

7. **Lewis Run Interceptor Route 51 Crossing Project (047497.035)**
a) The temporary construction easement has been executed by the owner of the Med Express property. We are in the process of obtaining the necessary easement from the BP/7-11 and Autozone properties.
b) A draft Memorandum of Understanding has been prepared to combine this project with the replacement of 174 ft of 60-inch Storm Sewer on the 7-Eleven parcel, over the proposed interceptor relocation area.
c) A proposal has been prepared for the additional design fee to include the 60-inch storm sewer replacement, as well as Bid Phase and Construction Phase Services.

8. **Digester #2 Cover Replacement Project (047497.033)**
a) The project is complete, with the exception of the replacement of the Digester Building roof that will occur after the new lid is installed on Digester #1.

9. **Digester #1 Cover Replacement Project (047497.036)**
a) Startup was performed on the new Digester Cover on Thursday, October 15th and final painting has been completed.
b) The Substantial Completion Inspection was performed on October 28, 2020 and the Substantial Completion Certificate is recommended to be approved by the Authority.
b) The following two Pay Applications from the Contractor, Mele & Mele are presented to the Board for review and approval:
- Pay Application #4 $101,122.16
- Pay Application #5 $42,300.00
- Pay Application #6 $42,405.40

10. **Master Billing Meters Project (063286)**
a) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 is on hold until the railroad permit for this site can be obtained.
b) An updated permit application has been submitted to Carload Express/Allegheny Valley Railroad for the Meter Sites #2 and #3.
c) We have been working with the Authority Solicitor to prepare the necessary easement agreements and exhibits required to construct the meter sites.
d) A copy of the current Project Design Schedule is attached.
e) On August 17, 2020, CFA approved $100,000 PA H2O Grant towards the project.

Respectfully submitted,

ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2020

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
8-Jan-20	<0.0046	0.0000093	0.0087	<0.00034	X
12-Feb-20		0.0000078			X
9-Mar-20		0.0000069			X
9-Apr-20	0.0049	0.0000038	0.0095	<0.00034	X
5-May-20		0.0002800			X
27-May-20		0.0000126			X
8-Jun-20		0.0000184			X
9-Jul-20		0.0000096			X
4-Aug-20		0.0000300			X
3-Sep-20	<0.0057	0.00000583	0.012	<0.00034	X

Mr. Dengler reviewed the pretreatment program (Item #3 on report). For the cyanide sample, the detection limit for the test was higher than the EPA Effluent goal. The detection limit for the lab should be less than the goal, which the lab is supposed to verify. Mr. Dengler stated that the problem with the detection limit being too high is that it is not clear whether the amount was actually below the effluent goal.

Mr. Dengler stated that the revised Industrial User Pretreatment (IUP) Permits have been issued to NIOSH and DOE for comments (Item #5 on report). NETL (DOE) has requested a change to allow the discharge wastewater that is generated during the production of hollow core membranes. Mr. Dengler stated that upon investigation that the amounts to be discharged would not adversely affect PHA Wastewater Treatment facility. There was some discussion about the Pretreatment program and a federal facility. It was moved by Mr. Bondi and seconded by Mr. Nieman to modify the IUP Permit for NETL (DOE) to allow the discharge generated from the production of hollow core membranes, which contains less than one percent of N,N-Dimethylacetamide and 1-Methyl-2-Pyrrolidone each. Motion carried.

The Manager stated that one of the items discussed at the Engineer's meeting on October 20, 2020 was the process to move forward with ending the Consent Order and Agreement (COA) with the PADEP. Once the final completion certificates are issued for the project, all the requirements under the COA will be completed. It was suggested that the Authority should take the lead in submitting a letter to the PADEP stating that all of the requirements under the COA have been met and request ending the COA. Attached to the Authority's letter would be concurring letters from each of the Contracting Municipalities supporting the request. The Manager will be putting together a draft to send to the Contracting Municipalities. The hope is that this letter will trigger the PADEP to come and do the final inspection and also to close out the Pennvest loan.

Mr. Dengler reviewed the Rt 51 Lewis Run Interceptor Replacement Project (Item #7 on report). Mr. Dengler reviewed the proposal for the Engineering Services to add in the Storm Sewer Replacement Component and Bid Phase and Construction Services for the combined services. Mr. Howley asked if the amount for the Construction Observer was correct. Mr. Dengler stated that it was a little high and stated that $20,000 instead of $25,000 was more appropriate. It was moved by Mr. Howley and seconded by Mr. Rodeheaver to authorize the Engineer to proceed with the Engineering Services for the Rt. 51 Lewis Run Interceptor Replacement Project. Motion carried. Mr. Dengler stated that the other motion needed is to authorize advertising for bids for the project. It was moved by Mr. Howley and seconded by Mr. Beaver to approve advertising for bids for the Rt. 51 Lewis Run Interceptor Replacement Project. Motion carried. There was some discussion about the legal requirements for advertising with the number of newpapers in print diminishing.

Mr. Dengler stated that the substantial completion inspection was held today for the Digester #1 Cover Replacement Project (Item #9 on report). Mr. Dengler stated that there are just a few minor items on the punchlist, so he recommends approving the Substantial Completion Certificate. It was moved by Mr. O'Har and seconded by Mr. Stuncard to approve the Substantial Completion Certificate for the Digester #1 Cover Replacement Project. Motion carried.

Mr. Dengler stated that for the Master Meter Project (Item #10 on report), he is working with Mr. Brown on the easements necessary for the meter sites. Mr. Brown stated that eleven (11) of the twelve (12) sites require some type of easement or right-of-way. Some sites only need a minor adjustment to get power to the site. Mr. Dengler stated that for some of the meters on the Authority interceptor, a recorded easement could not be found, so the recommendation is to get the easement for the meter pit and include the interceptor sewer line. Mr. Dengler is working with the Manager and Superintendent on the selection of the system for the data collection and he is putting together a spreadsheet to compare the different systems.

The Manager stated that for the WWTP SSO Elimination and Capital Improvement Project, the contractors have been given until the end of October to complete their punchlist items so that the final completion certificates can be issued. It was moved by Mr. Howley and seconded by Mr. Bondi to issue Final Completion Certificates upon completion of final inspection for the WWTP SSO Elimination and Capital Improvement Project for Contract One to Mele & Mele & Sons, Inc., for Contract Two to Guys Mechanical Systems, and for Contract Three to Right Electric, Inc. Motion carried.

Mr. Majzer reviewed the operations through 10/28/2020.

- The flow through the plant is still restricted to 12.0 mgd. Hopefully during the next big rain event, the UV channel gates will be adjusted to equalize the flow through both UV systems. The first stage is still running with two aeration tanks down due to low flow conditions.
- The paving was completed near the Headworks. This paving was originally delayed due to the Streambank project.
- The Win-911 mobile app has been set-up and appears to be more user friendly.
- Met with KLH Engineers to review the final punch list items for the project.

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- Talked with Mr. Elberti from Gannett Fleming about ways to improve the quality of the effluent from the first stage. Also met with a representative from PA Rural Water to discuss the final clarifier settling issues. He thinks that the denitrification in the clarifiers is due to being underloaded and the long detention times.
- For the screw press, the solids from the digester are improving. The press is running better with the higher solids. The performance test will still probably have to wait until Digester #1 is started up and functioning as designed.
- In the Headworks, there are still problems with the Duperon compactor screen clogging up and we are still waiting on a response from the manufacturer.
- For the dimminutor at LRPS, $15,000 in parts were ordered to rebuild the dimminutor. This is the first expense since it was installed about 5 years ago.
- Several trees on the property were removed.
- Currently, the Borough has advertised for the Authority Lab Technician position. The current employee in that position will be retiring as of April 30, 2021.
- One employee has been having attendance issues and a Loudermill hearing has been completed.
- One employee was on FMLA leave from 9/30/2020 to 10/20/2020.

Mr. Trimbath reported as follows:

(1) The Ribbon Cutting Ceremony with the US Army Corps of Engineers was a good event for all involved.
(2) A Loudermill hearing is offered for all employees and it has proven to be a positive for the employees and the Borough.
(3) The sewage rates will probably increase in 2021.
(4) If any board member's term is expiring, the Borough will be contacting you about the appointment.

It was moved by Mr. Stuncard and seconded by Mr. Howley to adjourn the meeting. Motion carried.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Jean L. Crane
Manager