South Park, PA
December 16, 2020

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Vice-Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Rodeheaver
Members present via phone:	Messrs. Beaver, Bondi, O'Har and Stuncard
Members absent:	Messrs. Howley and Nieman

Also present: Ronald J. Brown, Esq. (via phone), representing the Authority Solicitor; Robert Dengler (via phone), P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer (via phone), Superintendent; and William Trimbath (via phone), representing Pleasant Hills Borough Council.

The minutes of the meeting of October 28, 2020 were considered. It was moved by Mr. Bondi and seconded by Mr. O'Har to approve the meeting minutes of October 28, 2020 as presented. Motion carried.

Financial Report – The reports for October and November were reviewed. In October, the Capital Fund increased by $318,885 primarily due receipt of service fees from Contracting Municipalities. In November, the Capital Fund decreased by $501,923 primarily due to the payment of capital bills and transfer of quarterly O&M funds to the Revenue Fund. The Debt Service Reserve account balance increased by $3 due to interest in both October and November.

The Treasurer's reports for the months of October and November were presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of October 2020

				October 2020
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				85,144.45
Actual Cash Balance	Previous Month		$	164,855.55
DEPOSITS:				
Transfers from Sweep Accounts		-		
Transfer from Capital Fund	Capital bills	392,811.28		
	Service Fees - Contracting Mun	-		
	Service Fees - Contract Customer	-		
Transfer from PennVEST		-		
Other	Scrap, Lab Use, O&M Reimb	2,403.56		
TOTAL DEPOSITS			$	395,214.84
DISBURSEMENTS:				
O&M Vouchers		152,997.27		
Electronic Fund Transfers		2,141.40		
Capital Vouchers		208,802.96		
Transfers to Sweep Accounts		268,458.95		
Other		-		
TOTAL DISBURSEMENTS			$	632,400.58
ACTUAL CASH BALANCE	Current Month			**(72,330.19)**
Add Outstanding Checks and Electronic Fund Transfers				322,330.19
Dollar Bank Balance	Current Month		$	**250,000.00**
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				660,995.38
Dollar Bank Sweep Account - Accrued Interest		20.43		634.59
TOTAL REVENUE FUND INVESTMENTS				**661,629.97**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				589,299.78

Pleasant Hills Authority
Pennvest Account
Month of October 2020

				October 2020
Bank BALANCE	Starting balance		$	83,416.37
Less outstanding checks				-
Actual Cash Balance	Previous Month		$	83,416.37
DEPOSITS:				
PENNVEST ACH	Disbursement	-		
From Capital Account	For Loan Payment	83,416.37		
Other		-		83,416.37
TOTAL CASH BALANCE AND DEPOSITS			$	166,832.74
DISBURSEMENTS:				
Checks		-		
PHA Reimbursement	Interest	-		

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South Park, PA
December 16, 2020

Month of October 2020

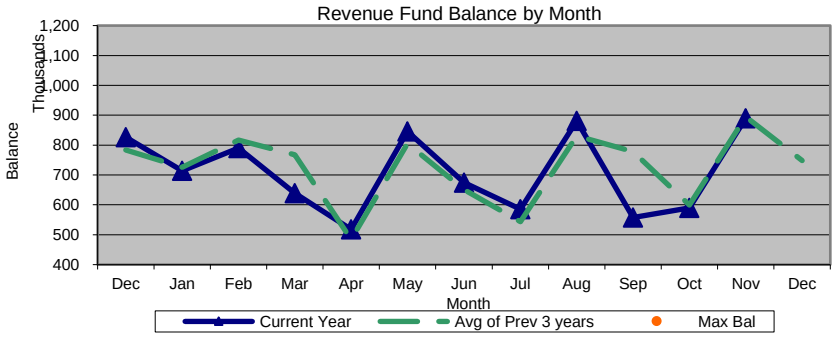
			October 2020
PENNVEST ACH	Interest	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	Pay Request #31 (Jan)	296,265.36	
	Pay Request #32 (Feb)	35,387.06	
	Pay Request #33 (Apr)	92,493.85	
	Pay Request # (Jul)	295,894.54	
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

Pleasant Hills Authority
Revenue Fund
Month of November 2020

			November 2020
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			322,330.19
Actual Cash Balance	Previous Month	$	(72,330.19)
DEPOSITS:			
Transfers from Sweep Accounts		-	
Transfer from Capital Fund	Capital bills	-	
	Service Fees - Contracting Mun	452,134.61	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other	Scrap	91.20	
TOTAL DEPOSITS		$	452,225.81
DISBURSEMENTS:			
O&M Vouchers		135,009.45	
Electronic Fund Transfers		2,294.65	
Capital Vouchers		14,337.37	
Transfers to Sweep Accounts		91,177.78	
Other		-	
TOTAL DISBURSEMENTS		$	242,819.25
ACTUAL CASH BALANCE	Current Month		**137,076.37**
Add Outstanding Checks and Electronic Fund Transfers			112,923.63
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			752,173.16
Dollar Bank Sweep Account - Accrued Interest		26.34	660.93
TOTAL REVENUE FUND INVESTMENTS			**752,834.09**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			889,910.46



Pleasant Hills Authority
Pennvest Account
Month of November 2020

			November 2020
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	

Month of November 2020

			November 2020
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PHA Reimbursement	Interest	-	
PENNVEST ACH	Interest	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	Pay Request #31 (Jan)	296,265.36	
	Pay Request #32 (Feb)	35,387.06	
	Pay Request #33 (Apr)	92,493.85	
	Pay Request # (Jul)	295,894.54	
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Beaver and seconded by Mr. Stuncard that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the months of November and December were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
November 2020

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2020-10	7020 · Electric - Treatment Plant	13,636.76
Duquesne Light LRPS	2020-10	7025 · Electric - Pump Stations	2,904.24
Duquesne Light SDPS	2020-10	7025 · Electric - Pump Stations	248.49
Natural Gas			
Peoples Gas	2020-11	7030 · Gas	306.93
UGI Energy	2020-11	7030 · Gas	
Phone			
Comcast	2020-11	7549 · Telephone	313.49
AT&T Mobility		7549 · Telephone	139.35
Water			
PA Am Water FIRE	2020-10	7040 · Water	101.63
PA Am Water LRPS	2020-11	7040 · Water	535.64
PA American Water SDPS	2020-11	7040 · Water	16.33
PA American Water WWTP	2020-11	7040 · Water	216.94
Total Utilities			**18,419.80**
Bills - Monthly			
Aqua Filter Fresh		-SPLIT-	
Cintas	5 inv	7070 · Personnel Uniform Service	928.12
Daniel's	2020-10	7055 · Materials and Supplies	51.52
PA One Call	883320	7047 · PA-One Call Charges	88.79
Waste Management-Garbage	2397833-0067-0	7080 · Sludge / Garbage Disposal	147.65
Waste Management-Sludge	2405271-0067-3	7080 · Sludge / Garbage Disposal	5,806.02
WEX	68358337	7065 · Automotive Expenses	230.89
Bills - Miscellaneous			
Allied Rubber	1084007-01	7055 · Materials and Supplies	828.50
Cintas FAS		7055 · Materials and Supplies	20.59
Cox Piping	BP-I-111851	7055 · Materials and Supplies	46.84
Cox Piping Supply	BP-I-112604	7060 · Maintenance - Mach. & Equip.	58.47
DAS Group	7329	7060 · Maintenance - Mach. & Equip.	625.00
Fayette Parts Service	631924	7060 · Maintenance - Mach. & Equip.	69.49
Fayette Parts Svc	634407	7065.4 · Automotive Repairs	51.40
HCS Instrumentation	2208	7060 · Maintenance - Mach. & Equip.	536.12
IDEXX	3074767964	7075 · Laboratory Equipment Exp	3,561.85
Lowes	902938	7055 · Materials and Supplies	274.55
Lowes	902902	7055 · Materials and Supplies	60.42
Mike Majzer	Reimb	7567 · Memberships and Education	35.00
MSA	2 inv	7060 · Maintenance - Mach. & Equip.	1,590.20
MSA Safety Sales	961406698	7060 · Maintenance - Mach. & Equip.	1,570.88
Pace Analytical	3 inv	-SPLIT-	982.00
Pittsburgh Asphalt	16106	7060 · Maintenance - Mach. & Equip.	12,250.00
Safety-Kleen	2005632880	7055 · Materials and Supplies	275.74
Sherwin Williams	5252-8	7055 · Materials and Supplies	123.66
Sid Harvey Ind	53166014	7055 · Materials and Supplies	135.00
Sunray Elec Supply	4 inv	7060 · Maintenance - Mach. & Equip.	1,250.13
TF Campbell	157914	7060 · Maintenance - Mach. & Equip.	74.78

South Park, PA
December 16, 2020

Name	Num	Account	Amount
Univar	PT109977	7050 · Chemicals	770.00
Univar	PT110749	7051 · Chemicals	835.00
USA Bluebook	400082	7075 · Laboratory Equipment Exp	158.77
WB Mason	2 inv	7055 · Materials and Supplies	108.74
WB Mason	215617118	7547 · Office Expense	17.99
West Penn Laco	754483	7055 · Materials and Supplies	145.14
Total Treatment Plant Bills			**52,129.05**
O&M Agreements Reimburseable Expenses			
HCS Instrumentation	2208	7710 · Baldwin Expenses	124.44
HCS Instrumentation	2208	7750 · Pleasant Hills Expenses	153.84
Total Reimburseable Expenses			**278.28**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
November 2020
November 2020

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**52,129.05**	
American Water	4000202237	7040 · Water		15.00	
Borough of Pleasant Hills Total	2020-10			67,594.37	
Dickie McCamey	10552751	7515 · Legal Fees		2,336.00	
Gannett Fleming, Inc.	66828.09*104143	7510 · Consulting Engineers		400.00	
	66828.02*104140	7510 · Consulting Engineers		306.88	
	66828.04*104141	7510 · Consulting Engineers		108.36	
Total Gannett Fleming, Inc.				815.24	
PA UC Compensation Fund	Solvency Fee	7567 · Memberships and Education		153.25	EFT
Credit Card - M.Majzer	PA Rural Water	7567 · Memberships and Education		190.00	
	Sam's Club	7055 · Materials and Supplies		29.34	
Credit Card - J. Crane	Community Glass	7547 · Office Expense		118.50	
	Google	7547 · Office Expense		6.42	
Total Credit Card				344.26	
Sub-Total Expenses				**123,387.17**	
Payroll					
Jean L. Crane - Manager	6,540.00	Less Deductions:	2,080.45	4,459.55	
Trustee Insurance Fund	6 month	Health Insurance		6,266.22	
Trustee Insurance Fund	6 month	Dental Insurance		215.58	
PMRS	November 2020	Retirement Account		555.90	
United States Treasury	November 2020	Federal Taxes, SS & Medicare		1,940.62	EFT
PA Dept of Revenue	November 2020	State Taxes		200.78	EFT
Sub-Total Payroll				**13,638.65**	
Total				**137,025.82**	

Pleasant Hills Authority
November 23, 2020

Bills Submitted for Approval of Payment from Capital Accounts:		Approved	Fund	November	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*	Construction Support	17,000		-	7,445.70	30,993.16
Inv 63286.01*104138	Master Meter - Design	117,000	Cap Acct	5,099.92	22,351.21	107,296.73
Inv 63286.02*104139	Master Meter - Rights of Way		Cap Acct	1,009.88	26,029.74	35,600.37
Inv 63286.02*	Master Meter - Permits/Invst			-	3,121.44	32,201.02
Inv 047497.02*104142	COA Activities		Cap Acct	76.72	646.52	107,029.09
Subtotal Gannett Fleming, Inc.				6,186.52	59,594.61	1,550,519.18
KLH Engineers, Inc.						
Inv 62917	Management	275,000	Cap Acct	754.00	64,609.17	355,253.01
Inv	Observation	450,000		-	88,513.74	514,729.09
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		754.00	153,122.91	876,735.81
Mele & Mele & Sons, Inc.	Pay Application #	12,816,808		-	676,512.94	12,137,871.54
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Pay Application #	520,175		-	14,922.26	426,089.88
Right Electric, Inc.	Pay Application #	3,254,056		-	20,464.80	3,086,653.32
Tri-State Office Equipment				-	10,720.00	10,720.00
Auma Actuators				-	7,853.54	7,853.54
Robinson Pipe Cleaning	Master Meters -			-	1,540.00	1,540.00
DAS Group, Inc.	Stage 2 PS meters			-	17,251.09	17,251.09
Re-Imburse PHA	Interest	190,000		-	-	224,970.26
Commwlth of PA - Pennvest	Payment	682,000	CA-PV Pay	83,416.67	658,123.78	760,641.35
Expenses from Previous Years				-	-	1,093,980.37
Subtotal COA Compliance				**90,357.19**	**1,620,105.93**	**20,247,447.34**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*			-	785.84	56,840.93
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	34,200.00	606,971.70
Subtotal Digester #2 Lid Replacement & Repairs		694,413		-	34,985.84	677,418.63

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	November	YTD	Total TD
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*104130		Cap Acct	5,952.05	44,240.65	57,849.03
KLH Engineers (Obs)				-	1,424.50	1,424.50
Mele & Mele & Sons, Inc.	Pay App #4 & #5 & #6	930,800		-	824,702.56	824,702.56
Subtotal Digester #2 Lid Replacement & Repairs		930,800		5,952.05	870,367.71	883,976.09
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Previous Years	Evaluation, Grant, Survey			-	-	3,395.86
Storm Sewer Design	47497.20*104131		Cap Acct	645.40	645.40	645.40
Design	47497.17*102843			-	1,056.88	15,352.54
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		645.40	1,702.28	19,393.80
Generator Automatic Transfer Switches						
Gannett Fleming						
Study	66828.10*104144		Cap Acct	799.40	3,671.95	3,671.95
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		799.40	3,671.95	3,671.95
Streambank Remediation						
USACOE	PPA - 35%			-	68,821.58	670,021.58
Gateway Engineers	baoundary survey WWTP	10,500		-	-	10,500.00
Aspen Construction				-	37,489.55	37,489.55
Subtotal Other Engineering Projects				**7,396.85**	**1,017,038.91**	**2,302,471.60**
Total				**97,754.04**	**2,637,144.84**	**22,549,918.94**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	14,337.37	1,258,980.25	
	Capital Account --> Pennvest		CA-PV Pay	83,416.67	658,123.78	
	Distribution from Pennvest		PennVEST	-	720,040.81	16,600,585.00
	Total			**97,754.04**	**2,637,144.84**	

Pleasant Hills Authority
WWTP – Monthly Bills Detail
December 2020

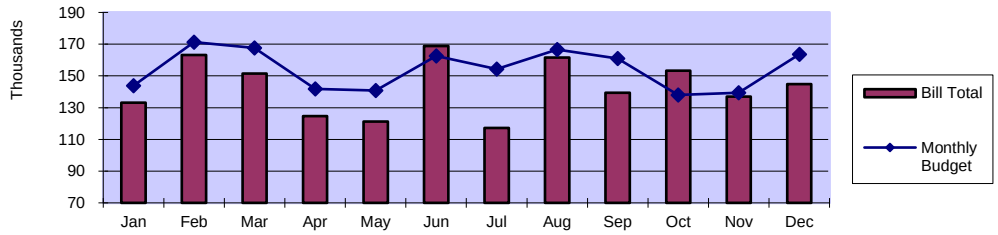
Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2020-11	7020 · Electric - Treatment Plant	13,717.10
Duquesne Light LRPS	2020-11	7025 · Electric - Pump Stations	3,803.69
Duquesne Light SDPS	2020-12	7025 · Electric - Pump Stations	367.82
Natural Gas			
Peoples Gas	2020-12	7030 · Gas	1,346.31
UGI Energy	2020-11 &12	7030 · Gas	1,777.02
Phone			
Comcast	2020-12	7549 · Telephone	313.49
AT&T Mobility	2020-12	7549 · Telephone	139.35
Water			
PA Am Water FIRE	2020-11	7040 · Water	101.63
PA Am Water LRPS	2020-12	7040 · Water	414.16
PA American Water SDPS	2020-12	7040 · Water	16.33
PA American Water WWTP	2020-12	7040 · Water	195.04
Total Utilities			**22,191.94**
Bills - Monthly			
Aqua Filter Fresh	1184085	-SPLIT-	90.30
Cintas	4 inv	7070 · Personnel Uniform Service	759.44
Daniel's	2020-11	7055 · Materials and Supplies	164.61
PA One Call	887026	7047 · PA-One Call Charges	80.83
Waste Management-Garbage	2437968-0067-6	7080 · Sludge / Garbage Disposal	147.65
Waste Management-Sludge	2445400-0067-0	7080 · Sludge / Garbage Disposal	3,187.44
WEX	68918048	7065 · Automotive Expenses	143.44
Bills - Miscellaneous			
Air Compressor Services	INV-39426	7060 · Maintenance - Mach. & Equip.	1,559.71
Barrier Protection	239183	7060 · Maintenance - Mach. & Equip.	1,620.00
Franks Shoes	233867	7585 · Safety Shoes	149.99
Grainger	9721528959	7060 · Maintenance - Mach. & Equip.	84.41
Jefferson Lawn Equip	21909	7055 · Materials and Supplies	214.89
Jerome Bergles	Exp 11/2020	7590.6 · Mileage	57.50
Kappe Associates	20-4432-J11	7060 · Maintenance - Mach. & Equip.	4,591.00
Michael Majzer	Exp 12/2020	7585 · Safety Shoes	99.99
Mission Communications	1047267	-SPLIT-	910.80
Pace Analytical	2030270618	7075 · Laboratory Equipment Exp	176.00
Pace Analytical	2030271773	7075.6 · Lab Testing	176.00
Point Spring	I596504	7060 · Maintenance - Mach. & Equip.	242.27
Push-n-Pull	119117	7055 · Materials and Supplies	18.99
Richard Kern	Reimb class	7567 · Memberships and Education	269.95
Richard Kern	shoes	7585 · Safety Shoes	75.01
TF Campbell	158383	7060 · Maintenance - Mach. & Equip.	463.88
Univar	PT110953	7050 · Chemicals	700.00
WB Mason	216341256	7547.2 · Supplies	87.96
Total Treatment Plant Bills			**38,264.00**

South Park, PA
December 16, 2020

Revenue Fund – Monthly Bills Detail
December 2020

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**38,264.00**	
American Water	4000203789	7040 · Water		15.00	
American Water	4000205302	7040 · Water		15.00	
Borough of Pleasant Hills	2020-11	2000 · Revenue Fd-Accts. Pay.		69,913.33	
		7547 · Office Expense			
Borough of Pleasant Hills Total	2020-11			69,913.33	
Cusumano	2021 2nd	1015 · Prepaid Expenses		17,405.25	
Gannett Fleming, Inc.	66828.09*105330	7510 · Consulting Engineers		400.00	
	66828.02*105326	7510 · Consulting Engineers		5,177.48	
	66828.04*105327	7510 · Consulting Engineers		1,070.16	
	66828.05*105328	7510 · Consulting Engineers		144.48	
Total Gannett Fleming, Inc.				6,792.12	
Credit Card - J. Crane	E-bay HTD Indust	7060 · Maint. - Mach. & Equip.		118.34	
	Google	7547 · Office Expense		6.42	
	DB Prot (Gloves)	7055 · Materials and Supplies		1,099.80	
Total Credit Card				1,224.56	
Pittsburgh Post-Gazette	Rt 51 Bids	7565 · Publications		1,066.40	
Wheeling & Lake Erie	RE 24196	7570 · Annual Licenses / Permits		100.00	
Sub-Total Expenses				**134,795.66**	
Payroll					
Jean L. Crane - Manager	6,540.00	Less Deductions:	2,080.46	4,459.54	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Richard G. Nieman - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
Douglas O'Har - Board Member	300.00	Less Deductions:	300.00	0.00	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
. Bradley Rodeheaver- Board Member	300.00	Less Deductions:	65.16	234.84	
State Workers Insurance Fund	Audit Adj	Workers Comp Insurance		10.00	
PMRS	December 2020	Retirement Account		555.90	
United States Treasury	December 2020	Federal Taxes, SS & Medicare		2,706.76	EFT
PA Dept of Revenue	December 2020	State Taxes		265.25	EFT
PA - Unemployment Compensation	4th Quarter	Unemployment		13.03	EFT
Jordan Tax Service	4th Quarter	Local Income Taxes		217.20	EFT
HAB-LST	4th Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**9,649.72**	
Total				**144,445.38**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
December 16, 2020

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	December	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*105317	Construction Support	17,000	Cap Acct	230.16	7,675.86	31,223.32
Inv 63286.01*105323	Master Meter - Design	117,000	Cap Acct	337.68	22,688.89	107,634.41
Inv 63286.02*105324	Master Meter - Rights of Way		Cap Acct	3,073.76	29,103.50	38,674.13
Inv 63286.02*	Master Meter - Permits/Invst			-	3,121.44	32,201.02
Inv 047497.02*105329	COA Activities		Cap Acct	767.20	1,413.72	107,796.29
Subtotal Gannett Fleming, Inc.				4,408.80	64,003.41	1,554,927.98
KLH Engineers, Inc.						
Inv	Management	275,000		-	64,609.17	355,253.01
Inv	Observation	450,000		-	88,513.74	514,729.09
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		-	153,122.91	876,735.81
Mele & Mele & Sons, Inc.	Pay Application #	12,816,808		-	676,512.94	12,137,871.54
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Pay Application #	520,175		-	14,922.26	426,089.88
Right Electric, Inc.	Pay Application #	3,254,056		-	20,464.80	3,086,653.32
Tri-State Office Equipment				-	10,720.00	10,720.00
Auma Actuators				-	7,853.54	7,853.54
Robinson Pipe Cleaning	Master Meters -			-	1,540.00	1,540.00
DAS Group, Inc.	Stage 2 PS meters			-	17,251.09	17,251.09
Re-Imburse PHA	Interest	190,000		-	-	224,970.26
Commwlth of PA - Pennvest	Payment	682,000	CA-PV Pay	83,416.67	741,540.45	844,058.02
Expenses from Previous Years				-	-	1,093,980.37

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	December	YTD	Total TD
Subtotal COA Compliance				**87,825.47**	**1,707,931.40**	**20,335,272.81**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*			-	785.84	56,840.93
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #9	694,413	Cap Acct	52,720.65	86,920.65	659,692.35
Subtotal Digester #2 Lid Replacement & Repairs		694,413		52,720.65	87,706.49	730,139.28
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*105315		Cap Acct	1,658.47	45,899.12	59,507.50
KLH Engineers (Obs)				-	1,424.50	1,424.50
Mele & Mele & Sons, Inc.	Pay App #7 & 8	930,800	Cap Acct	79,030.40	903,732.96	903,732.96
Subtotal Digester #2 Lid Replacement & Repairs		930,800		80,688.87	951,056.58	964,664.96
Lewis Run Interceptor Sewer Line Replacement						
Gannett Fleming						
Previous Years	Evaluation, Grant, Survey			-	-	3,395.86
Storm Sewer Design	47497.20*105316		Cap Acct	1,894.76	2,540.16	2,540.16
Design	47497.17*			-	1,056.88	15,352.54
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		1,894.76	3,597.04	21,288.56
Generator Automatic Transfer Switches						
Gannett Fleming						
Study	66828.10*			-	3,671.95	3,671.95
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	3,671.95	3,671.95
Streambank Remediation						
USACOE	PPA - 35%			-	68,821.58	670,021.58
Gateway Engineers	baoundary survey WWTP	10,500		-	-	10,500.00
Aspen Construction				-	37,489.55	37,489.55
Subtotal Other Engineering Projects				**135,304.28**	**1,152,343.19**	**2,437,775.88**
Total				**223,129.75**	**2,860,274.59**	**22,773,048.69**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	139,713.08	1,398,693.33	
	Capital Account --> Pennvest		CA-PV Pay	83,416.67	741,540.45	
	Distribution from Pennvest		PennVEST	-	720,040.81	16,600,585.00
	Total			**223,129.75**	**2,860,274.59**	

It was moved by Mr. Bondi and seconded by Mr. Beaver to pay the bills as presented. Motion carried.

The Solicitor reported that he has been working on the Right-of-Way and Easements for the Master Meter Project. Mr. Brown asked what the status is of the Memorandum of Understanding for the Rt 51 Interceptor and Storm Sewer Replacement Project. The Manager stated that there was a meeting on the project last week and we have not yet received any comments back from 7-Eleven. As part of the meeting minutes, Mr. Stanton was going to give 7-Elevan a date of Christmas Eve to return comments. The Manager stated that we need to have the MOU signed before awarding the bids in January. The Manager stated that we also still need the ROW/Easement Agreement from 7-Eleven. Mr. Brown stated that Whitehall is investigating selling their sewer collection system to PA American Water. Mr. Brown will determine what impact that action would have under the existing Service Agreement.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
December 16, 2020

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1. **Operations Assistance (066828.002)**
   a) We have been working with the Plant Superintendent and Staff on the following two change orders at the WWTP:
      - Change Order #8 (Mele & Mele) – The installation of two new cleanout chambers on the Stage 1 Effluent Line was started the first week of December.
      - Change Order #9 (Mele & Mele) – Replacement of drain valves for First Stage Final Clarifiers #1 and #2 has been completed.

   b) A draft of the Feasibility Study for the installation of Automatic Transfer Switches (ATS) on the two WWTP Emergency Power Generators has been completed and submitted to the Manager and Superintendent for review.
   c) Nick Sahd from our Process Operations Group has reviewed recent plant operational data and performed a site visit on November 24th. We have provided recommendation to plant staff to improve process operations and will be reviewing monthly data to gauge the effectiveness of the process changes.

2. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

3. **GIS Mapping (066828.006)**

a) We are in the process of updating the Authority's GIS Mapping to include the new EQ Tank and the sewer changes that were made as part of the Baldwin Wet Weather Project. All the requested GIS information has been received from Baldwin Borough.

4. NPDES Permit Renewal/Industrial Pretreatment Program (066828.007)

a) The revised IUP Permits for NIOSH and DOE have been revised based on the re-issued local limits and issued to the industrial users for review and comment. No comments were received by either Industrial User.

b) NETL has requested to discharge wastewater containing less than one percent N,N-Dimethylacetamide and less than one percent 1-Methyl-2-Pyrrolidone that is generated during the production of hollow core membranes. These waste streams would be treated by the NETL's wastewater treatment system and we do not anticipate any adverse impacts to the Authority's facilities or permit based on these small quantities. We have amended the permit for NETL to include permission to discharge these waste streams to the Authority's collection system.

c) Upon receipt of the executed IUP Permit signature pages from the Authority, we can send fully executed copies to DOE and NIOSH.

5. Consent Order & Decree (066828.008)

a) The last Engineer's meeting was held on October 20, 2020. The next Engineer's Meeting is scheduled for January 19, 2021.

6. Route 51 Interceptor Crossing & Storm Sewer Replacement Project (047497.035)

a) The design has been revised to include the replacement of 178 feet of 60" Storm Sewer for Pleasant Hills Borough and 7-11.

b) The project is to be advertised for bidding on Sunday, December 13th and a Pre-Bid Meeting is scheduled for Tuesday, December 22nd. Bids are due on Monday, January 18, 2021.

c) Temporary construction easements for the project have been executed by the owners of the AutoZone and Med Express properties. We are in the process of obtaining the necessary easements from the BP/7-11.

7. Digester #2 Cover Replacement Project (047497.033)

a) The replacement of the Digester Building roof has been completed and we are in the process of closing this contract out.

b) We recommend approval of Change Order #3 for a credit in the amount of $4,750 for the reduction in the number of concrete blocks used for the digester lid.

c) We recommend approval of Change Order #4 for a time extension to December 16, 2020 for final project Substantial Completion due to delaying the construction of the Digester Building Roof until the Cover for Digester #1 was installed.

d) We have prepared a Final Project Substantial Completion Certificate that we are recommending approval of.

e) We recommend approval of Pay Application #9 in the amount of $52,720.65. There will be 5% of the contract value, or $34,720.65 remaining in the contract.

8. Digester #1 Cover Replacement Project (047497.036)

a) Punchlist items are being completed by the contractor and we are beginning to start the process of closing this contract out.

b) We recommend approval of Change Order #1, which is a Quantity Adjusting Change Order for sludge removal. There was 150,256 gallons of sludge removed versus the estimated quantity of 180,000 in the contract. This will result in a credit of $27,067.04 in the total contract amount.

c) We recommend approval of Change Order #2 for a time extension of 75 days to a Substantial Completion date of October 28, 2020.

d) Mele & Mele has submitted Final Pay Application #7 in the amount of $33,843.75. We recommend approval of this pay application.

e) We have prepared the Completion Certificate and Final Certificate for the project and recommend approval of these certificates by the Board.

f) We recommend the Board approve the final payment of $45,186.65 to Mele & Mele upon completion of all remaining contract items and submission of properly executed contract closeout documents.

9. Master Billing Meters Project (063286)

a) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 is on hold until the railroad permit for this site can be obtained.

b) An updated permit application has been submitted to Carload Express/Allegheny Valley Railroad for the Meter Sites #2 and #3.

c) We have been working with the Authority Solicitor to prepare the necessary easement agreements and exhibits required to construct the meter sites.

d) A copy of the current Project Design Schedule is attached.

Respectfully submitted,

ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2020

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
8-Jan-20	<0.0046	0.0000093	0.0087	<0.00034	X
12-Feb-20		0.0000078			X
9-Mar-20		0.0000069			X
9-Apr-20	0.0049	0.0000038	0.0095	<0.00034	X
5-May-20		0.0002800			X
27-May-20		0.0000126			X
8-Jun-20		0.0000184			X
9-Jul-20		0.0000096			X
4-Aug-20		0.0000300			X
3-Sep-20	<0.0057	0.00000583	0.012	<0.00034	X
22-Oct-20	<0.0057	0.00000966	0.019	<0.00034	X
17-Nov-20		0.0000109	0.021		X
8-Dec-20		0.00000691	0.016		X

Mr. Dengler reviewed Digester #2 Cover Replacement Project (Item #7 on report). With the completion of the roof replacement, all of the field work for this project has been completed. Change Order #3 is for a credit in the amount of $4,750 to account for a reduction in the number of concrete blocks that were required for the cover. It was moved by Mr. Bondi and seconded by Mr. Stuncard to approve Change Order #3 with Mele & Mele & Sons, Inc. for the Digester #2 Cover Replacement Project of a credit in the amount of $4,750. Motion carried. Change Order #4 is for a no cost time extension to bring the total contract time to the date of issuance of the Final Substantial Completion Date. It was moved by Mr. Stuncard and seconded by Mr. O'Har to approve Change Order #4 with Mele & Mele & Sons, Inc. for the Digester #2 Cover Replacement Project for a contract time extension to 12/16/2020 at no additional cost. Motion carried. Mr. Dengler stated that a Partial Substantial Completion Certificate was issued for this project after the cover replacement was completed. The final work on the project for the replacement of the building roof was delayed until the Digester #1 cover was replaced to prevent damage to the new roof. Now that the roof replacement is complete, a Final Substantial Completion Certificate can be issued for the project to cover this work. It was moved by Mr. Bondi and seconded by Mr. Beaver to approve the issuance of the Final Substantial Completion Certificate dated 12/16/2020 to Mele & Mele & Sons, Inc. for the Digester #2 Cover Replacement Project. Motion carried.

Mr. Dengler reviewed the Digester #1 Cover Replacement Project (Item #8 on report). Mr. Dengler stated that Change Order #1 is a credit in the amount of $27,067.04 to adjust for a reduction in the amount of sludge removed from 180,000 gallons in the contract to the actual quantity of 150,256 gallons. It was moved by Mr. O'Har and seconded by Mr. Stuncard to approve Change Order #1 with Mele & Mele & Sons, Inc. for the Digester #1 Cover Replacement Project of a credit in the amount of $27,067.04. Motion carried. Mr. Dengler stated Change Order #2 is for a no cost time extension of 75 days to extend the contract time to 10/28/2020, when the Substantial Completion Certificate was issued. It was moved by Mr. Bondi and seconded by Mr. Beaver to approve Change Order #2 with Mele & Mele & Sons, Inc. for the Digester #1 Cover Replacement Project to extend the contract time by 75 day at no additional cost. Motion carried. Mr. Dengler stated that to close out the project the Completion and Final Certificates need to be issued to the contractor. It was moved by Mr. Stuncard and seconded by Mr. Bondi to approve the issuance of the Completion and Final Certificates to Mele & Mele & Sons, Inc. for the Digester #1 Cover Replacement Project. Motion carried. Mr. Dengler recommended approving the final payment contingent upon the submission of all the final contract paperwork items. All of the field work has been completed. It was moved by Mr. Beaver and seconded by Mr. Bondi to approve the final contract payment to Mele & Mele & Sons, Inc. in the amount of $45,186.65 upon submission of all outstanding contract items and submission of properly executed contract closeout documents. Motion carried.

The Manager stated that Resolution No. 328 must be adopted to set the budget for 2021 as contained in the 62nd Annual Report of the Engineer. The Annual Report was distributed to the Authority in September for review and then was sent to the Contracting Municipalities in early October for review and comment. No comments were received from any of the Contracting Municipalities, so now the budget can be adopted. It was moved by Mr. Stuncard and seconded by Mr. Bondi to approve Resolution No. 328 – A Resolution adopting the budget for 2021 as contained in the Sixty-Second Annual Report. Motion carried.

Mr. Majzer reviewed the operations through 12/16/2020.

- The flow is still restricted to 12.0 mgd while waiting on heavy rain events.
- Two of the aeration tanks in the first stage were put back into service. Two tanks were removed from service during the summer due to the low flows.
- Lime was added to Digester #1 to keep up the pH and alkalinity as the digester is brought back into service after the cover was replaced.
- Working with the Manager to develop a plant performance sheet to be able to monitor and trend plant changes. Also working on operations and emergency procedures for the new plant processes.

- The plant signage is in the process of being replaced as a result of the project and age of the existing signs.
- The Win-911 mobile app is operational and works better than the phone calls. We will probably recommend to Pleasant Hills and Baldwin to move to the mobile app for the EQ tanks as well.
- Mr. Kern, the Lab Technician, will be retiring on 4/30/2021. Mr. Majzer has been working with the DEP to make sure we meet the qualifications for the position. Interviews were held on November 23rd. Danielle Woitas will be the new employee starting on January 4, 2021.
- The plant is now operating using a COVID schedule for the employees to protect staff and maintain employee availability.
- There have been no overflows during this period.

Mr. Trimbath reported as follows:

(1) There are two developments. On Rt. 51 between Pep Boys and the Rite Aid, a developer wants to install a car wash. Ferry Electric on Curry Hollow Road is looking to expand their warehouse and may need a new connection.
(2) For the Authority members whose terms are expiring, please contact the Borough regarding your intentions for staying on the Authority Board. Mr. Stuncard stated that he was contacted by the Borough and he indicated that he will continue on the Authority Board.
(3) Richard Nieman has submitted his resignation from the Authority Board. He has been a member for 26 years and became Chairman after the previous Chairman passed away.

It was moved by Mr. Bondi and seconded by Mr. Beaver to adjourn the meeting. Motion carried.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Jean L. Crane
Manager