South Park, PA
January 27, 2021

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Board Member Brad Rodeheaver presiding.

Members present:	Messrs. Rodeheaver, Howley
Members present via phone:	Messrs. Beaver, Bondi, O'Har and Stuncard
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq. (via phone), representing the Authority Solicitor; Robert Dengler (via phone), P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath (via phone, starting at 7:40 p.m.), representing Pleasant Hills Borough Council.

The minutes of the meeting of December 16, 2020 were considered. It was moved by Mr. O'Har and seconded by Mr. Stuncard to approve the meeting minutes of December 16, 2020 as presented. Motion carried.

Election of Officers for year 2021 – Chairman & Vice-Chairman

Mr. Rodeheaver opened the floor for nominations the position of Chairman. Mr. Howley nominated Brad Rodeheaver for the position of Chairman. Mr. Stuncard seconded the nomination. There being no further nominations, the nominations were closed and Mr. Rodeheaver was declared Chairman. Mr. Rodeheaver opened the floor for nominations the position of Vice-Chairman. Mr. Stuncard nominated Mr. Howley for the position of Vice-Chairman. Mr. Rodeheaver seconded the nomination. There being no further nominations, the nominations were closed and Mr. Howley was declared Vice-Chairman.

Appointments for 2021

The appointments from 2020 were reviewed.

Treasurer	Jean L. Crane
Assistant Treasurer	James D. Stuncard, Jr.
Secretary	Jean L. Crane
Assistant Secretary	John J. Howley, III
Solicitor	Dickie, McCamey & Chilcote, P.C.
Consulting Engineers	Gannett Fleming, Inc.
Auditors	Hosack, Specht, Muetzel & Wood LLP
Administrator	Vacant

Mr. Howley nominated Mr. Bondi for the offices of the Assistant Secretary. Mr. Stuncard seconded the nomination. There being no further nominations, Mr. Bondi was appointed as the Assistant Secretary.

Mr. Howley nominates the 2020 appointees for the offices of the Treasurer, Assistant Treasurer, Secretary, Solicitor, Consulting Engineers and Auditors. Mr. Bondi seconded the nominations. There being no further nominations, the following appointments were made: Jean L. Crane as Treasurer and Secretary, James D. Stuncard as Assistant Treasurer, Dickie, McCamey & Chilcote, P.C. as Solicitor, Gannett Fleming, Inc. as Consulting Engineer and Hosack, Specht, Muetzel & Wood LLP as Auditors.

Financial Report – The report for December was reviewed. In December, the Capital Fund decreased by $235,488 primarily due payment of capital bills. The Debt Service Reserve account balance increased by $3 due to interest in December.

The Treasurer's report for the month of December was presented as follows:

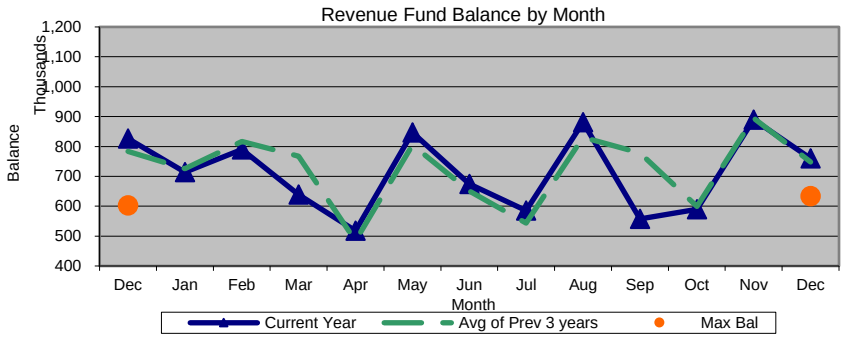
Pleasant Hills Authority
Revenue Fund

3350

South Park, PA
January 27, 2021

Month of December 2020

			December 2020
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			112,923.63
Actual Cash Balance	Previous Month	$	137,076.37
DEPOSITS:			
Transfers from Sweep Accounts		67,694.34	
Transfer from Capital Fund	Capital bills	154,050.45	
	Service Fees - Contracting Mun	-	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other		-	
TOTAL DEPOSITS		$	221,744.79
DISBURSEMENTS:			
O&M Vouchers		141,217.14	
Electronic Fund Transfers		3,228.24	
Capital Vouchers		139,713.08	
Transfers to Sweep Accounts		-	
Other		-	
TOTAL DISBURSEMENTS		$	284,158.46
ACTUAL CASH BALANCE	Current Month		**74,662.70**
Add Outstanding Checks and Electronic Fund Transfers			175,337.30
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			684,478.82
Dollar Bank Sweep Account - Accrued Interest		28.53	689.46
TOTAL REVENUE FUND INVESTMENTS			**685,168.28**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			759,830.98



Pleasant Hills Authority
Pennvest Account

Month of December 2020

			December 2020
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PHA Reimbursement	Interest	-	
PENNVEST ACH	Interest	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	Pay Request #31 (Jan)	296,265.36	
	Pay Request #32 (Feb)	35,387.06	
	Pay Request #33 (Apr)	92,493.85	

	Month of December 2020		December 2020
	Pay Request #34 (Jul)	295,894.54	
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Bondi and seconded by Mr. Stuncard that the Treasurer's reports be accepted and placed on file. Motion carried. The Manager reviewed the Revenue Fund Compliance Report. The Manager stated that the report basically compares the amount currently in the Revenue Fund to the amount that will be needed for the coming year. Based on the report, the amount of $125,741.81 should be transferred from the Revenue Fund to the Capital Fund. It was moved by Mr. Howley and seconded by Mr. Beaver to approve the Revenue Compliance Report and authorize the transfer of $125,741.81 from the Revenue Fund to the Capital Fund. Motion carried.

The bills for the month of January were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
January 2021

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2020-12	7020 · Electric - Treatment Plant	14,904.15
Duquesne Light LRPS	2020-12	7025 · Electric - Pump Stations	3,814.70
Duquesne Light SDPS	2021-01	7025 · Electric - Pump Stations	569.26
Natural Gas			
Peoples Gas	2021-01	7030 · Gas	1,207.66
UGI Energy	G4846805	7030 · Gas	1,171.38
Phone			
Full Service Network	1	7549 · Telephone	460.93
AT&T Mobility	2021-01	7549 · Telephone	138.44
Water			
PA Am Water FIRE	2020-12	7040 · Water	101.63
PA Am Water LRPS	2021-01	7040 · Water	625.99
PA American Water SDPS	2021-01	7040 · Water	16.53
PA American Water WWTP	2021-01	7040 · Water	190.06
Total Utilities			**23,200.73**
Bills - Monthly			
Aqua Filter Fresh	1218829	-SPLIT-	74.80
Aqua Filter Fresh	1255097	-SPLIT-	82.55
Cintas	5 inv	7070 · Personnel Uniform Service	1,014.30
Daniel's	2020-12	7055 · Materials and Supplies	172.06
PA One Call	890678	7047 · PA-One Call Charges	97.89
Waste Management-Garbage	2487231-0067-8	7080 · Sludge / Garbage Disposal	153.26
WEX	69373077	7065 · Automotive Expenses	132.53
Bills - Miscellaneous			
Barrier Protection	239323	7060 · Maintenance - Mach. & Equip.	299.95
Cintas FAS		7055 · Materials and Supplies	84.89
Danielle Woitas	Reimb boots	7585 · Safety Shoes	124.95
DRV	262770	7060 · Maintenance - Mach. & Equip.	1,075.58
Fayette Parts Svc	639087	7055 · Materials and Supplies	22.88
Fisher Scientific	7691576	7075 · Laboratory Equipment Exp	107.12
Franks Shoes	3 inv	7585 · Safety Shoes	449.99
JL Signs	42936	7055 · Materials and Supplies	2,506.20
JP Technical	65 (1429)	7075 · Laboratory Equipment Exp	450.00
Kappe Associates	20-290-W	7060 · Maintenance - Mach. & Equip.	6,043.00
Michael Majzer	WPWPCA 2021	7567 · Memberships and Education	20.00
Microbac	AA1A00925	7075 · Laboratory Equipment Exp	235.95
NSI Lab Solutions	2 inv	7075 · Laboratory Equipment Exp	1,131.00
Pace Analytical	2130276420	7075 · Laboratory Equipment Exp	191.00
Sherwin Williams	5836-8	7055 · Materials and Supplies	117.56
Shiloh Service	0254549-IN	7045 · Maintenance / Support Contracts	5,702.40
Sunray Elec Supply	1348751-1	7060 · Maintenance - Mach. & Equip.	67.65
USA Bluebook	3 inv	7075 · Laboratory Equipment Exp	371.69
USA Bluebook	3 inv	7075 · Laboratory Equipment Exp	872.99
WB Mason	216545013	7547 · Office Expense	76.74
Wilson Home Heating	124539	7055 · Materials and Supplies	653.26
Win-911	3E982DD2-2021219	7045 · Maintenance / Support Contracts	659.00
WEF	MM, JB Annual Dues	7567 · Memberships and Education	260.00
Total Treatment Plant Bills			**46,451.92**
O&M Agreements Reimburseable Expenses			
Wilson Home Heating	124539	7710 · Baldwin Expenses	674.14
Wilson Home Heating	124539	7720 · Pleasant Hills Expenses	165.21
Total Reimburseable Expenses			**839.35**

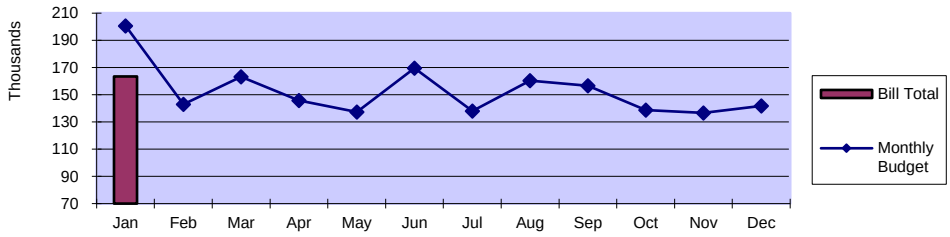
Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail

South Park, PA
January 27, 2021

January 2021

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**46,451.92**	
Borough of Pleasant Hills	2020-12	2000 · Revenue Fd-Accts. Pay.	98,426.96	
	Plaza Point Bldg 11 & 12	7590 · Miscellaneous Expenses	1,000.00	
	4thQtr20	7547 · Office Expense	510.93	
Borough of Pleasant Hills Total			99,937.89	
Dickie McCamey	10562195	7515 · Legal Fees	1,296.00	
Gannett Fleming, Inc.	66828.09*108010	7510 · Consulting Engineers	400.00	
	66828.01*108015	7510 · Consulting Engineers	288.96	
	66828.02*108014	7510 · Consulting Engineers	1,884.39	
	66828.04*108013	7510 · Consulting Engineers	76.72	
	66828.05*108012	7510 · Consulting Engineers	180.60	
	66828.06*108011	7510 · Consulting Engineers	516.32	
Total Gannett Fleming, Inc.			3,346.99	
Industrial Appraisal	2020 Appraisal	7555 · Insurance	600.00	
PA Clean Water Fund	December WWTP	8020 · EPA/DEP Fines & Assessmnt	1,000.00	
Credit Card - M.Majzer	Sam's Club	7055 · Materials and Supplies	97.68	
	Home Depot	7055 · Materials and Supplies	89.62	
	Poster Compliance	7055 · Materials and Supplies	77.28	
Credit Card - J. Crane	Amazon - gloves	7055 · Materials and Supplies	410.79	
	Tri-State Furniture	7547 · Office Expense	300.00	
	Google	7547 · Office Expense	6.42	
Total Credit Card			981.79	
Pittsburgh Post-Gazette	Annual Mtg Notice	7565 · Publications	136.50	
PMAA	Annual Dues	7567 · Memberships and Education	2,100.00	
Sub-Total Expenses			**155,851.09**	
Payroll				
Jean L. Crane - Manager	6,740.00	Less Deductions: 2,111.89	4,628.11	
Insurance Trustees of PMAA	Annual Premium	Life Insurance	248.00	
PMRS	January 2021	Retirement Account	592.90	
United States Treasury	January 2021	Federal Taxes, SS & Medicare	1,971.22	EFT
PA Dept of Revenue	January 2021	State Taxes	206.92	EFT
Sub-Total Payroll			**7,647.15**	
Total			**163,498.24**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority

January 27, 2021

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	January	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*107991	Construction Support	17,000	Cap Acct	767.20	767.20	31,990.52
Inv 63286.01*	Master Meter - Design	117,000		-	-	107,634.41
Inv 63286.02*107998	Master Meter - Rights of Way		Cap Acct	7,828.52	7,828.52	46,502.65
Inv 63286.02*	Master Meter - Permits/Invst			-	-	32,201.02
Inv 047497.02*	COA Activities			-	-	107,796.29
Subtotal Gannett Fleming, Inc.				8,595.72	8,595.72	1,563,523.70
KLH Engineers, Inc.						
Inv 63490	Management	275,000	Cap Acct	289.50	289.50	355,542.51
Inv	Observation	450,000		-	-	514,729.09
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		289.50	289.50	877,025.31
Mele & Mele & Sons, Inc.	Pay Application #	12,816,808		-	-	12,137,871.54
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Pay Application #	520,175		-	-	426,089.88
Right Electric, Inc.	Pay Application #	3,254,056		-	-	3,086,653.32
Commwlth of PA - Pennvest	Payment	682,000	CA-PV Pay	83,416.37	83,416.37	927,474.39
Expenses from Previous Years				-	-	1,356,315.26
Subtotal COA Compliance				**92,301.59**	**92,301.59**	**20,427,574.40**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*			-	-	56,840.93
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	-	659,692.35

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	January	YTD	Total TD
Subtotal Digester #2 Lid Replacement & Repairs		694,413		-	-	730,139.28
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*107935		Cap Acct	1,074.08	1,074.08	60,581.58
KLH Engineers (Obs)				-	-	1,424.50
Mele & Mele & Sons, Inc.	Pay App #	930,800		-	-	903,732.96
Subtotal Digester #2 Lid Replacement & Repairs		930,800		1,074.08	1,074.08	965,739.04
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Evaluation, Grant, Survey			-	-	3,395.86
Sanitary Design	47497.17*			-	-	15,352.54
Storm Sewer Design	47497.20*5572.56		Reimb	5,572.56	5,572.56	8,112.72
Bid & Construction Phase (Reimburseable Amnt)	47497.22*107988					
Contractor - Part A (Sanitary)				-	-	-
Contractor - Part B (Storm)						
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		5,572.56	5,572.56	26,861.12
Generator Automatic Transfer Switches						
Gannett Fleming						
Study	66828.10*108009		Cap Acct	1,339.10	1,339.10	5,011.05
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		1,339.10	1,339.10	5,011.05
Subtotal Other Engineering Projects				**7,985.74**	**7,985.74**	**1,727,750.49**
Total				**100,287.33**	**100,287.33**	**22,155,324.89**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	11,963.98	11,963.98	
	Capital Account --> Pennvest		CA-PV Pay	83,416.37	83,416.37	
	Distribution from Pennvest		PennVEST	-	-	15,880,544.19
	Reimburseable Amount		Reimb	6,323.10	6,323.10	
	Total			**101,703.45**	**95,380.35**	

It was moved by Mr. O'Har and seconded by Mr. Beaver to pay the bills as presented. Motion carried.

The Solicitor reported that he has been working with the Engineer and Manager to prepare approximately twelve easement requests for the Master Meter project. There was a conference call to finalize the plan for requesting the easements. The easement request documents should be finalized sent out in the next couple weeks.

The Solicitor reported on the Memorandum of Understanding (MOU) for the joint Route 51 Interceptor and Storm Sewer Replacement Project with the Borough of Pleasant Hills, 7-Eleven and the property owners. Mr. Brown stated that we have communicated repeatedly with 7-Eleven that we needed their signature on the MOU prior to awarding the contract for construction and the owner's signature on the Easement and MOU. The Manager has been persistent in contacting 7-Eleven with very little response. The Manager stated that she received a call from the owner and he indicated that he had a couple questions and would be reviewing the documents on Friday and anticipated signing them at that time. His main concern was the access to the 7-Eleven during the construction and the Manager stated that access would be maintained during construction. Mr. Brown recommends that no action be taken at this time on the joint project bids, since the bids are valid for 60 days from January 18, 2021 to allow additional time to get the signatures needed from 7-Eleven and the property owner. This meeting could be recessed for a week or two and then resumed to take action on the joint project. In the meantime, the Engineer could be authorized to begin the process to advertise and solicit bids for a sanitary sewer only project. If the signatures for the joint project are not received, then the sanitary sewer component only project could proceed to use the grant money by the June 30, 2021 deadline. There was some discussion about the issue. Mr. Dengler stated that in order to open bids for a sanitary sewer only project on February 23, 2021, then the advertisement for bids would need to be in the paper by February 4, 2021. The advertisement would have to be submitted to the paper by February 2, 2021 at the latest to be in the paper on February 4. It was moved by Mr. Howley and seconded by Mr. Stuncard to authorize the Engineer to prepare a bid package and advertise for bids for the sanitary sewer replacement project. Motion carried.

Mr. Dengler thanked the Board for the re-appointment as the Consulting Engineer. Mr. Dengler presented and read the Engineer's report as follows:

3354

South Park, PA
January 27, 2021

PLEASANT HILLS AUTHORITY
Engineering Report
January 27, 2021

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1. Operations Assistance (066828.002)

a) We have been working with the Plant Superintendent and Staff on the following change order at the WWTP:
- Change Order #8 (Mele & Mele) – The two new cleanout chambers have been installed. Mele will install a gate in the UV Chamber influent channel to allow for the Stage 1 Effluent Pipe to be dewatered so the pipe in the chambers can be cut out and the work completed.

b) Once site work is complete at the plant, a Notice of Termination for the Storm Water Discharge Permit During Construction will be submitted to the ACCD.

c) We have been working with the plant Superintendent on modifying three blower systems (Grit Blower, Channel Air Blower and Post-Aeration Blower) so that they automatically come back online after a power outage.

d) We are working with plant staff to draft a letter to the manufacturer of the sludge dewatering press, FKC to request second performance test now that the digester projects have been completed and the feed sludge has been consistently at 2% solids, per the specifications.

e) A draft of the Feasibility Study for the installation of Automatic Transfer Switches (ATS) on the two WWTP Emergency Power Generators has been completed and submitted to the Manager and Superintendent for review.

f) We have been reviewing monthly operational data as provided by plant staff to gauge the effectiveness of the process changes.

g) Working with Authority and KLH on final contract close out activities.

2. Pretreatment Program (066828.004)

a) A summary of the most recent DMR sampling results is attached.

3. IPP Annual Report (066828.005)

a) The IPP Annual Report is due to USEPA and PaDEP by March 31, 2021. USEPA has initiated a new template for the annual report.

4. GIS Mapping (066828.006)

a) The Authority's GIS Mapping has been updated to include the new EQ Tanks and the sewer changes that were made as part of the Baldwin and Pleasant Hills Borough Wet Weather Projects.

5. NPDES Permit Renewal/Industrial Pretreatment Program (066828.007)

a) Upon receipt of the executed IUP Permit signature page from the Authority we can send a fully executed copy to NIOSH. The fully executed permit was submitted to DOE.

b) NIOSH submitted a request to discharge 1,000 gallons of groundwater leachate to the Authority's system. Subsequently, they have withdrawn their request and will have this wastewater treated by other means.

6. Consent Order & Decree (066828.008)

a) The last Engineer's meeting was held on January 19, 2021. The next Engineer's Meeting is scheduled for April 20, 2021.

7. Route 51 Interceptor Crossing & Storm Sewer Replacement Project (047497.035)

a) Bids for the project were received on Monday, January 18, 2021. The apparent low bidder is W.A. Petrakis for Export, PA who submitted the following bid for the project:

Part A – Interceptor Sewer (PHA)	$ 290,511.00
Part B – Storm Sewer (PHB/7-11)	$ 324,459.00
Total Bid	$ 614,970.00

b) A bid tabulation and report has been prepared and submitted for Authority review. Our recommendation is to award the contract to W.A. Petrakis contingent upon 7-11 executing the Memorandum of Understanding and providing the easement exhibits required for the project.

8. Digester #2 Cover Replacement Project (047497.033)

a) The replacement of the Digester Building roof has been completed and we are in the process of closing this contract out.

9. Digester #1 Cover Replacement Project (047497.036)

a) The project has been completed and we are in the process of closing this contract out.

10. Master Billing Meters Project (063286)

a) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 is on hold until the railroad permit for this site can be obtained. Due to the length of time to obtain approval from the railroad, the PaDEP has withdrawn the application.

b) We held a meeting with Carload Express on Wednesday, January 20th and have addressed their comments on the drawings and have submitted the revised drawings back to the railroad.

c) We have been working with the Authority Solicitor and Manager to prepare the necessary easement agreements and exhibits required to construct the meter sites.

d) A copy of the current Project Design Schedule is attached.

Respectfully submitted,

_____
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2020

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
7-Jan-21		0.0000141			X

Mr. Dengler reviewed the bids received for Rt. 51 Interceptor Crossing and Storm Sewer Replacement Project (Item #7 on report). The low bid was received from W.A. Petrakis in the amount of $614,970 with $290,511 being for the sanitary sewer replacement and $324,459 for the storm sewer replacement. The cost for the storm sewer replacement will be reimbursed to the Authority by the Borough of Pleasant Hills and 7-Eleven under the terms of the MOU. There was a $4,000 discrepancy in their bid, where the total was different from the multiplication of the number of units and the unit cost. In the specifications, it is clear in the case of a discrepancy that the value for the multiplication of the number of units and the unit cost take precedence over the total in the bid. W.A. Petrakis has good references and has submitted all of their qualifications and financial statements. The Engineer stated that there is a bid tabulation of all the bids received in the report. The Engineer recommends awarding the contract to W.A. Petrakis contingent upon receipt of the signed MOU from 7-Eleven and the property owner and receipt of the bonds and insurances from the contractor. Mr. Brown asked if there is language in the contract documents to permit the Authority to award with the contingency for the MOU. Mr. Dengler stated that he is not sure if the Authority submits to the contractor notice of intent to award and the contractor submits bonds and insurance, whether the Authority would be liable for any costs at that point if the Authority had to pull the contract. The Manager stated that she believes it would not be wise to notify the contractor of the intent to award the contract without the signed MOU in place. It was agreed to not award the bid until the signed MOU and Easement are received. Mr. Dengler stated that based on his examination of the bids and the sufficiency of the bidder, he will be recommending the Board award the bid to W.A. Petrakis once the signed MOU and Easement are received. The bids will still be valid at the February 24, 2021 board meeting.

Mr. Majzer reviewed the operations through 1/27/2021.

- The flow is currently restricted to 20 mgd. In January, the return in the first stage was slowed down after a recommendation from the Engineer.
- The signs for the plant are being replaced. The Borough has a machine to apply the sign to the existing metal, so the metal from the signs is being reused.
- Working with Rovisys to add some trending to the SCADA system.
- The Lab Technician started on January 4, 2021.
- There was an overflow on 12/24/2020 and 1/1/2021.

Mr. Trimbath reported as follows:

(1) Borough prepared and read a resolution of appreciation for Mr. Nieman's service on the Authority.
(2) A medical marijuana dispensary may be going into the former PNC Bank location on Route 51.
(3) A car wash may be going in on Route 51 next to the Pep Boys.

Mr. Stuncard asked Mr. Trimbath if there has been any increase in delinquency for residents paying their taxes or sewer bills due to the COVID-19 pandemic. Mr. Trimbath stated that there has been actually a slight increase in the residents paying their taxes and sewage and garbage bills on time.

The Manager stated that they will be ordering some PHA t-shirts and sweatshirts for the new employee. When the details are finalized, the board will be contacted to see if they would like either item ordered for them.

Mr. Stuncard asked if we have received a monitoring agreement for the Truss Brewing or the laundromat that opened in Pleasant Hills. The Manager stated that she has spoken to Mr. Rush at the Borough about the fact that the taps for the Authority were not considered on the change of use for these businesses. Mr. Rush will be getting the contact information to the Manager, so we can write letters to the business and start the process of getting the tapping fee and monitoring agreements signed.

There was some discussion about the date to resume the meeting. It was decided to recess the meeting until Wednesday, February 3, 2021.

South Park, PA
January 27, 2021

It was moved by Mr. Howley and seconded by Mr. Bondi to recess the meeting until Wednesday, February 3, 2021 at 7:00 p.m. Motion carried. Meeting recessed at 8:15 p.m.

The regular monthly meeting of the Pleasant Hills Authority resumed at 7:00 p.m. on February 3, 2021, Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Rodeheaver, Howley
Members present via phone:	Messrs. O'Har and Stuncard
Members absent:	Messrs. Beaver, Bondi and Vacancy

Also present: Ronald J. Brown, Esq. (via phone), representing the Authority Solicitor; Robert Dengler (via phone), P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer (via phone), Superintendent; and William Trimbath (via phone), representing Pleasant Hills Borough Council.

The Manager provided an update on the status of the Route 51 joint sanitary and storm sewer project. The property owner's signature has been received on both the Easement and the MOU. The advertisement for the sanitary sewer only project has been submitted to the Post-Gazette and the ad will run on Thursday, February 4, 2021. Messages and emails have been sent to 7-Eleven. The Manager spoke with a 7-Eleven representative, Ms. Wetherhold, on Tuesday and Ms. Wetherhold indicated that 7-Eleven was still interested in continuing with the joint project. 7-Eleven's legal department was reviewing the MOU and the Manager also forwarded the exhibits for the MOU to 7-Eleven. Mr. Trimbath stated that the lack of urgency from 7-Eleven is consistent with the Borough's history with 7-Eleven on other issues. The Manager recommends that the Board not take any action on the joint project bids at this time. Then at the regular February meeting, the Board can take action on both the joint project bids and the sanitary sewer only project bids. Which action is taken for the project bids depends on whether 7-Eleven signs the MOU or not. The sanitary sewer only project bids are due February 23, 2021. There was some discussion about how to proceed and get the signature on the MOU from 7-Eleven. Mr. Trimbath stated that he would ask the Borough Manager if there are any additional contacts that the Borough has at 7-Eleven and communicate them to the Authority Manager. Mr. Dengler asked if the MOU is signed within the next week, could the project be awarded prior to the next meeting to get the additional project time in the schedule. Mr. Brown stated that a special meeting could be advertised and convened just for the purpose of awarding the project. Mr. Dengler stated that it would be helpful to do that if the MOU is signed soon.

It was moved by Mr. Howley and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 7:25 p.m.

Respectfully submitted,



Jean L. Crane
Manager