South Park, PA
March 24, 2021

The regular monthly meeting of the Pleasant Hills Authority was called to order at 6:55 p.m., Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Beaver, Howley, O'Har, Rodeheaver, Stuncard and Tackett
Members present via phone:	Messrs. Bondi
Members absent:	None

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler (via phone), P.E., representing the Authority Engineer; Jean Crane, Manager; and Michael Majzer, Superintendent.

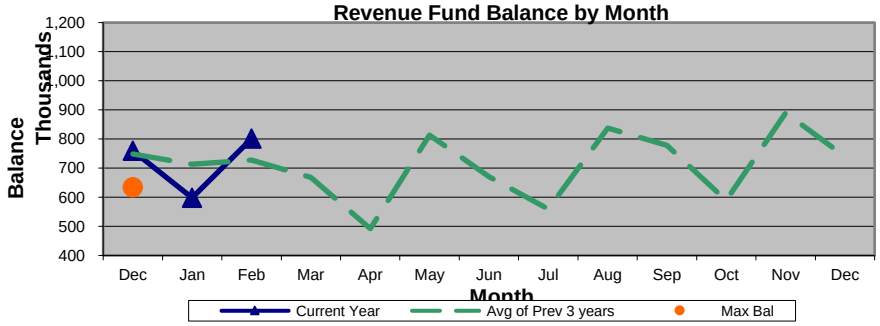
The minutes of the meeting of February 24, 2021 were considered. It was moved by Mr. Howley and seconded by Mr. Beaver to approve the meeting minutes of February 24, 2021 as presented. Motion carried.

Financial Report – The report for February was reviewed. In February, the Capital Fund decreased by $653,624 primarily due transfer of quarterly O&M and capital expenses to the Revenue Fund. The Debt Service Reserve account balance increased by $3 due to interest in February.

The Treasurer's report for the month of February was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of February 2021

				February 2021
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				244,532.15
Actual Cash Balance	Previous Month		$	5,467.85
DEPOSITS:				
Transfers from Sweep Accounts		-		
Transfer from Capital Fund	Capital bills	281,097.41		
	Service Fees - Contracting Mun	446,086.46		
	Service Fees - Contract Customer	-		
Transfer from PennVEST		-		
Other	COA Penalty Reimb, EQ Tank, Misc.	11,080.24		
TOTAL DEPOSITS			$	738,264.11
DISBURSEMENTS:				
O&M Vouchers		126,309.56		
Electronic Fund Transfers		2,178.14		
Capital Vouchers		281,097.41		
Transfers to Sweep Accounts		352,327.59		
Other	Revenue Fund Compliance	125,741.81		
TOTAL DISBURSEMENTS			$	887,654.51
ACTUAL CASH BALANCE	Current Month			**(143,922.55)**
Add Outstanding Checks and Electronic Fund Transfers				393,922.55
Dollar Bank Balance	Current Month		$	**250,000.00**
				-
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				944,976.94
Dollar Bank Sweep Account - Accrued Interest		28.97		55.55
TOTAL REVENUE FUND INVESTMENTS				**945,032.49**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				801,109.94



South Park, PA
March 24, 2021

Pleasant Hills Authority
Pennvest Account
Month of February 2021

			February 2021
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements	Pay Request # (Jan)		
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Bondi and seconded by Mr. Tackett that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of March were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
March 2021

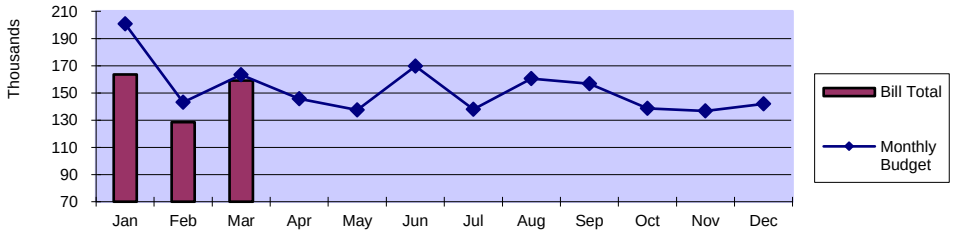
Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2021-02	7020 · Electric - Treatment Plant	14,329.62
Duquesne Light LRPS	2021-02	7025 · Electric - Pump Stations	3,876.54
Duquesne Light SDPS	2021-03	7025 · Electric - Pump Stations	569.06
Natural Gas			
Peoples Gas	2021-03	7030 · Gas	1,715.08
UGI Energy	G4903575	7030 · Gas	1,921.76
Phone			
Full Service Network	3	7549 · Telephone	310.94
AT&T Mobility	2021-03	7549 · Telephone	140.66
Water			
PA Am Water FIRE	2021-02	7040 · Water	102.89
PA Am Water LRPS	2021-03	7040 · Water	616.18
PA American Water SDPS	2021-03	7040 · Water	16.54
PA American Water WWTP	2021-03	7040 · Water	189.71
Total Utilities			**23,788.98**
Bills - Monthly			
Aqua Filter Fresh	1322458	-SPLIT-	90.60
Cintas	5 inv	7070 · Personnel Uniform Service	1,041.57
Daniel's	2021-02	7055 · Materials and Supplies	31.34
Waste Management-Garbage	2564249-0067-6	7080 · Sludge / Garbage Disposal	153.26
Waste Management-Sludge	2571673-0067-8	7080 · Sludge / Garbage Disposal	3,133.51
WEX	70500691	7065 · Automotive Expenses	110.85
Bills - Miscellaneous			
Advance Auto Parts	5 inv	7065 · Automotive Expenses	153.35
Auma Actuators	6289377	7060 · Maintenance - Mach. & Equip.	1,996.00
Batteries Plus	P37213138	7065 · Automotive Expenses	862.65
Cintas FAS	8405050779	7055 · Materials and Supplies	31.27
Cox Piping Supply	2 inv	7055 · Materials and Supplies	45.98
Cox Piping Supply	BP-I-114897	7060 · Maintenance - Mach. & Equip.	9.30
Fayette Parts Svc	2 inv	7055 · Materials and Supplies	73.34
Geese Police	1528	7060 · Maintenance - Mach. & Equip.	850.00
Hoffman-Kane	124340	7055 · Materials and Supplies	27.00
Lowes	2 inv	7055 · Materials and Supplies	33.56
Pace Analytical	2130284577	7075 · Laboratory Equipment Exp.	321.00
Quartz Lamps	17459	7060 · Maintenance - Mach. & Equip.	4,972.07

Name	Num	Account	Amount
Sherwin Williams	2 inv	7055 · Materials and Supplies	24.81
Steel City Mower	2 inv	7055 · Materials and Supplies	154.72
T&R Automotive	8984	7065 · Automotive Expenses	63.08
Univar	48999196	7050 · Chemicals	868.00
USA Bluebook	3 inv	7075 · Laboratory Equipment Exp	874.61
WB Mason	5 inv	-SPLIT-	1,248.83
Total Treatment Plant Bills			**40,959.68**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
March 2021

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**40,959.68**	
Allegheny Valley RR		7570 · Annual Licenses / Permits			
American Water	4000208864	7040 · Water		15.00	
Borough of Pleasant Hills Total	2021-02			83,736.50	
Carol Morgano	Notary fee	7547 · Office Expense		10.00	
Commonwealth of PA	2020 Fee	7570 · Annual Licenses/Permits		150.00	
Cusumano	2021-3rd	7555 · Insurance		17,405.25	
Dickie McCamey		7515 · Legal Fees		1,728.00	
Gannett Fleming, Inc.	66828.11*110928	7510 · Consulting Engineers		400.00	
	66828.01*110924	7510 · Consulting Engineers		1,232.56	
	66828.02*110932	7510 · Consulting Engineers		306.88	
	66828.03*110925	7510 · Consulting Engineers		148.96	
	66828.05*110926	7510 · Consulting Engineers		1,340.92	
Total Gannett Fleming, Inc.				3,429.32	
Credit Card - M.Majzer	Sam's Club	7055 · Materials and Supplies		104.71	
	Best Buy	7547 · Office Expense		13.90	
Credit Card - J. Crane	Ebay	7055 · Materials and Supplies		75.25	
	Google	7547 · Office Expense		6.42	
Total Credit Card				200.28	
Pittsburgh Post-Gazette	Re-bid Adv	7565 · Publications		754.00	
PA Rural Water	Annual Dues	7567 · Memberships and Education		872.00	
Sub-Total Expenses				**149,260.03**	
Payroll					
Jean L. Crane - Manager	6,740.00	Less Deductions:	2,111.90	4,628.10	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
Douglas O'Har - Board Member	300.00	Less Deductions:	300.00	0.00	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Bradley Rodeheaver- Board Member	300.00	Less Deductions:	65.16	234.84	
. Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
PMRS	March 2021	Retirement Account		572.90	
United States Treasury	March 2021	Federal Taxes, SS & Medicare		2,737.36	EFT
PA Dept of Revenue	March 2021	State Taxes		271.39	EFT
PA - Unemployment Compensation	1st Quarter	Unemployment		13.39	EFT
Jordan Tax Service	1st Quarter	Local Income Taxes		223.20	EFT
HAB-LST	1st Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**9,868.38**	
Total				**159,128.41**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
March 24, 2021

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	March	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*110992	Construction Support	17,000	Cap Acct	630.00	1,397.20	32,620.52
Inv 63286.01*	Master Meter - Design	117,000		-	-	107,634.41
Inv 63286.02*110919	Master Meter - Rights of Way		Cap Acct	1,775.20	14,932.40	53,606.53
Inv 63286.02*110919	Master Meter - Permits/Invst		Cap Acct	446.88	2,194.64	34,395.66
Inv 047497.02*	COA Activities			-	306.88	108,103.17
Subtotal Gannett Fleming, Inc.				2,852.08	18,831.12	1,573,759.10
KLH Engineers, Inc.						
Inv 64031	Management	275,000	Cap Acct	1,339.50	1,853.00	357,106.01
Inv	Observation	450,000		-	-	514,729.09

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	March	YTD	Total TD
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		1,339.50	1,853.00	878,588.81
Mele & Mele & Sons, Inc.	Pay Application #	12,816,808		-	-	12,137,871.54
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	94,085.40	520,175.28
Right Electric, Inc.	Completed	3,254,056		-	173,889.53	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,416.67	250,249.41	1,094,307.43
Expenses from Previous Years				-	-	1,356,315.26
Subtotal COA Compliance				**87,608.25**	**538,908.46**	**20,874,181.27**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*111415		Cap Acct	76.72	306.88	57,147.81
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	-	659,692.35
Subtotal Digester #2 Lid Replacement & Repairs		694,413		76.72	306.88	730,446.16
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*111416		Cap Acct	76.72	1,687.84	61,195.34
KLH Engineers (Obs)				-	-	1,424.50
Mele & Mele & Sons, Inc.	Pay App #	930,800		-	-	903,732.96
Subtotal Digester #2 Lid Replacement & Repairs		930,800		76.72	1,687.84	966,352.80
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Evaluation, Grant, Survey			-	-	3,395.86
Sanitary Design	47497.17*			-	-	15,352.54
Storm Sewer Design	47497.20*			-	5,572.56	8,112.72
Bid & Construction Phase	47497.22*111417		Cap Acct	4,487.84	7,384.96	7,384.96
(Reimburseable Amnt)				-	3,266.96	3,266.96
Contractor - Part A (Sanitary)				-	-	-
Contractor - Part B (Storm)						
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		4,487.84	16,224.48	37,513.04
Generator Automatic Transfer Switches						
Gannett Fleming						
Study	66828.10*110927		Cap Acct	239.82	1,578.92	5,250.87
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		239.82	1,578.92	5,250.87
Subtotal Other Engineering Projects				**4,881.10**	**19,798.12**	**1,739,562.87**
Total				**92,489.35**	**558,706.58**	**22,613,744.14**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	9,072.68	299,617.65	
	Capital Account --> Pennvest		CA-PV Pay	83,416.67	250,249.41	
	Distribution from Pennvest		PennVEST	-	-	15,880,544.19
	Reimburseable Amount		Reimb	-	8,839.52	
	Total			**92,489.35**	**549,867.06**	

Mr. Howley asked about the payment to WB Mason. The Manager stated that the cost was mostly for nitrile gloves for the employees. The cost of gloves has increased from $6 for a box of 100 to $22 or higher. Mr. Howley also asked about the bill to Geese Police. The Manager stated that is a service that uses border collies to chase the geese away in the spring and prevent them from nesting on our property. Last year the mess from the geese at the plant was significant. We are trying the service this year to see if it will help with the geese problem. It was moved by Mr. Howley and seconded by Mr. Stuncard to pay the bills as presented. Motion carried.

The Solicitor reported about the Right-of-Way acquisitions for the Master Meter Project. Mr. Brown recommended going into executive session to discuss the real estate acquisition. It was moved by Mr. Bondi and seconded by Mr. Beaver to hold an executive session for real estate acquisition. Motion carried. The Board recessed into an Executive Session at 7:10 p.m. The meeting resumed at 7:25 p.m.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
March 24, 2021

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1. **Annual Chapter 94 Wasteload Management Report (066828.001)**
   a) We have completed the Authority's Annual Chapter 94 Wasteload management Report and it is ready for Board review and approval for submission to PaDEP by March 31, 2021.

2. **Operations Assistance (066828.002)**

a) We have been reviewing monthly operational data as provided by plant staff to gauge the effectiveness of the process changes.
b) Working with Authority and KLH on final contract close out activities.

3. Developers Reviews (066828.003)
a) We have provided input on the planning module for the proposed Ferry Electric office and warehouse development off Curry Hollow Road.
b) We have prepared the capacity letter for the proposed Tommy's Car Wash to be located off Clairton Boulevard.

4. Pretreatment Program (066828.004)
a) A summary of the most recent DMR sampling results is attached. The resampling test results for Cyanide and Copper show Cyanide exceeding the effluent goal. We recommend resampling the effluent and retesting for Cyanide and sample the influent and test for Cyanide.

5. IPP Annual Report (066828.005)
a) We have completed the Authority's IPP Annual Report, and it is ready for Board review and approval for submission to the USEPA and PaDEP by March 31, 2021.

6. Route 51 Interceptor Crossing & Storm Sewer Replacement Project (047497.035)
a) We have been working to obtain the bonds and insurance certificates from the apparent low bidder, W.A. Petrakis. Notice to Proceed is anticipated in early April 2021.

7. Digester Cover Replacement Projects (047497.033 & 036)
a) The projects have been completed and we are in the process of working with the Contractor to close out the contracts.

8. Master Billing Meters Project (063286)
a) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 is on hold until the railroad permit for this site can be obtained. Due to the length of time to obtain approval from the railroad, the PaDEP has withdrawn the application.
b) We have responded to comments from Carload Express relative to the railroad permit applications and have been following up with them on the status of issuance of the permit.
c) We have been working with the Authority Solicitor and Manager to prepare the necessary easement agreements and exhibits required to construct the meter sites.
d) A copy of the current Project Design Schedule is attached.

Respectfully submitted,

ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2021

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
7-Jan-21		0.0000141			X
3-Feb-21	0.011	0.0000050	0.020	<0.00034	X
3-Mar-21	0.012		0.010		X

Mr. Dengler reviewed the Chapter 94 Wasteload Management Report (Item #1 on report). It was moved by Mr. O'Har and seconded by Mr. Beaver to approve the Chapter 94 Wasteload Management Report for 2020 and authorize the Engineer to submit the report to the PaDEP. Motion carried.

Mr. Dengler reviewed the DMR sampling results (Item #4 on report). Mr. Dengler noted that the results for cyanide and copper were above the EPA Effluent Goals and under the Authority's Local Limits in February. In March, cyanide was once again above the EPA Effluent Goals. Mr. Dengler stated that they are recommending that the plant resample both the effluent and influent for cyanide to determine if the cyanide is in the sewage coming into the plant or if there is an issue within the plant. Since the level is below the Local Limit, it is not an issue with regards to our permit limits, but it is something that should be investigated. If the cyanide is coming from out in the collection system, it can be very hard to find the source with such a small concentration. Mr. Beaver asked if NIOSH or DOE used any cyanide. Mr. Dengler stated that he was not aware of any, but they would probably be the first source to investigate. Mr. Beaver asked if we do any stream samples, because Bethel Park was required to sample the stream. Mr. Dengler stated that the Authority has not sampled the stream.

Mr. Dengler reviewed the Industrial Pretreatment Program (IPP) Annual Report for 2020 (Item #5 on report). It was moved by Mr. Howley and seconded by Mr. Tackett to approve the IPP Annual Report for 2020 and authorize the Engineer to submit the report to PaDEP and USEPA. Motion carried.

South Park, PA
March 24, 2021

Mr. Dengler stated that for the Rt 51 Interceptor Crossing & Storm Sewer Replacement Project (Item #6 on report) all the bonds and insurances have been received and the contract documents signed. Mr. Dengler has scheduled the pre-construction meeting for Wednesday, April 7 at which time the Notice to Proceed will be given to the contractor. It looks like mid to late May to start construction on-site. The Manager stated that since the joint project is now underway, the Authority needs to reject all the bids for the sanitary sewer only project re-bid. It was moved by Mr. Beaver and seconded by Mr. Howley to reject all bids received for the Route 51 Interceptor Crossing Sewer Replacement Project (Re-bid). Motion carried.

Mr. Majzer reviewed the operations through 3/24/2021.

- The flow through the plant is still restricted to 20 mgd. A large enough storm is necessary to adjust the gate positions in the UV Building to go to 25 mgd.
- FKC will be here on 3/29 – 4/1 to run the performance tests on the screw press now that the feed solids from the Digester are over 2%.
- Duperon has agreed to supply a high flow screen for the compactor in the Headworks Building. Hopefully, the new screen will resolve the clogging problems with the current screen.
- Implemented a new operations and Lab work sheets. The Manager is still monitoring and making changes as needed.
- Met with Antx regarding the data collection for the Master Meter project. It appears that Antx is the best solution for the data collection. There is not a restriction on the number of users, so all the municipalities will have access to the data. The data will still have to be downloaded so that the meter math can be done to determine each municipality's contribution.
- For the EQ Basins, letters will be issued to Baldwin and Pleasant Hills regarding the costs for IT support and upgrading to use the Win-911 Mobile application for alarm notification.
- The 2005 truck at the plant needs to be replaced. Mr. Majzer is contacting dealerships for Co-Stars pricing for a replacement. However, there is a shortage of the trucks and ordering one may not be possible due to shutdowns in manufacturing.

It was moved by Mr. Stuncard and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jean L. Crane
Manager