South Park, PA
April 28, 2021

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Beaver, Bondi, Howley, O'Har, Rodeheaver and Stuncard
Members present via phone:	Messrs. Tackett
Members absent:	None

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

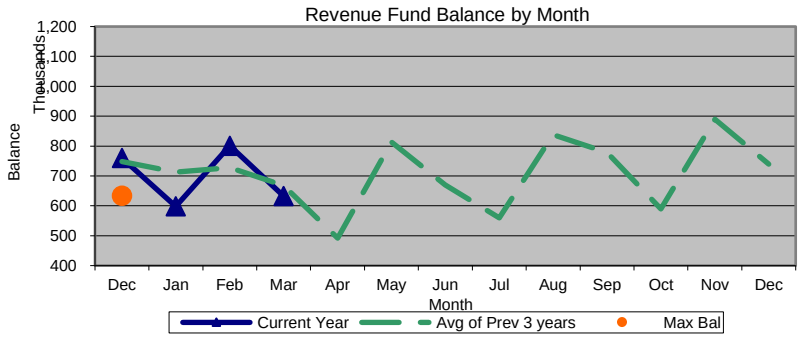
The minutes of the meeting of March 24, 2021 were considered. Mr. Brown stated that he was in attendance at the treatment plant for the meeting not via phone as listed in the meeting minutes. The Manager will correct the minutes. It was moved by Mr. Howley and seconded by Mr. Bondi to approve the meeting minutes of March 24, 2021 as corrected. Motion carried.

Financial Report – The report for March was reviewed. In March, the Capital Fund decreased by $83,407 primarily due payment of the Pennvest loan. The Debt Service Reserve account balance increased by $3 due to interest in March.

The Treasurer's report for the month of March was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of March 2021

				March 2021
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				393,922.55
Actual Cash Balance	Previous Month		$	(143,922.55)
DEPOSITS:				
Transfers from Sweep Accounts		358,540.29		
Transfer from Capital Fund	Capital bills	-		
	Service Fees - Contracting Mun	-		
	Service Fees - Contract Customer	-		
Transfer from PennVEST		-		
Other		-		
TOTAL DEPOSITS			$	358,540.29
DISBURSEMENTS:				
O&M Vouchers		155,857.07		
Electronic Fund Transfers		3,271.34		
Capital Vouchers		9,072.68		
Transfers to Sweep Accounts		-		
Other	Revenue Fund Compliance	-		
TOTAL DISBURSEMENTS			$	168,201.09
ACTUAL CASH BALANCE	Current Month			**46,416.65**
Add Outstanding Checks and Electronic Fund Transfers				203,583.35
Dollar Bank Balance	Current Month		$	**250,000.00**
				-
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				586,436.65
Dollar Bank Sweep Account - Accrued Interest		29.05		84.60
TOTAL REVENUE FUND INVESTMENTS				**586,521.25**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				632,937.90



South Park, PA
April 28, 2021

Pleasant Hills Authority
Pennvest Account
Month of March 2021

			March 2021
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements	Pay Request #		
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Bondi and seconded by Mr. O'Har that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of April were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
April 2021

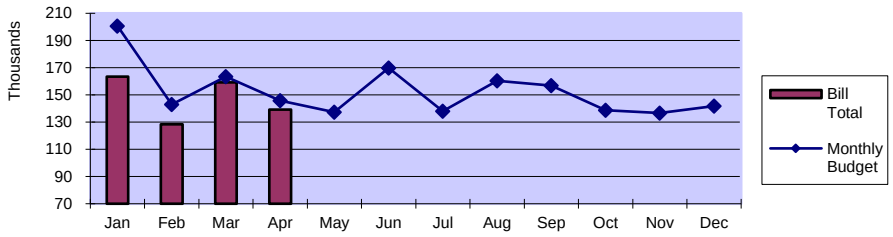
Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2021-03	7020 · Electric - Treatment Plant	14,528.43
Duquesne Light LRPS	2021-03	7025 · Electric - Pump Stations	5,214.42
Duquesne Light LRPS	2021-03 Correction	7026 · Electric - Pump Stations	501.72
Duquesne Light SDPS	2021-04	7025 · Electric - Pump Stations	475.29
Natural Gas			
Peoples Gas	2021-04	7030 · Gas	518.99
UGI Energy		7030 · Gas	
Phone			
Full Service Network	4	7549 · Telephone	310.94
AT&T Mobility	2021-04	7549 · Telephone	139.61
Water			
PA Am Water FIRE	2021-03	7040 · Water	106.99
PA Am Water LRPS	2021-04	7040 · Water	441.34
PA American Water SDPS	2021-04	7040 · Water	16.71
PA American Water WWTP	2021-04	7040 · Water	367.65
Total Utilities			**22,622.09**
Bills - Monthly			
Aqua Filter Fresh	1356413	-SPLIT-	98.35
Cintas	4 inv	7070 · Personnel Uniform Service	861.17
Daniel's	2021-03	7055 · Materials and Supplies	387.53
Waste Management-Garbage	2610822-0067-4	7080 · Sludge / Garbage Disposal	153.26
Waste Management-Sludge	2652263-0067-0	7080 · Sludge / Garbage Disposal	4,217.27
WEX	70977077	7065 · Automotive Expenses	279.01
Bills - Miscellaneous			
Advance Auto Parts	6061109623455	7055 · Materials and Supplies	11.98
Barrier Protection	239889	7060 · Maintenance - Mach. & Equip.	229.75
Colonial Scientific	INV0184925	7075 · Laboratory Equipment Exp	2,152.50
Geese Police	1548	7060 · Maintenance - Mach. & Equip.	1,200.00
Gipson Bearing	202015	7060 · Maintenance - Mach. & Equip.	145.50
Image Specialties	10022	7070 · Personnel Uniform Service	510.15
Lowes	2 inv	7055 · Materials and Supplies	267.88
Robert Berish	PARW Class	7567 · Memberships and Education	75.00
Sherwin Williams	3 inv	7055 · Materials and Supplies	205.22
Sherwin Williams	6650-2	7055 · Materials and Supplies	119.84
Sunray Elec Supply	1355340-1	7060 · Maintenance - Mach. & Equip.	42.90
Trumbull	09050698	7060 · Maintenance - Mach. & Equip.	782.92

Name	Num	Account	Amount
USA Bluebook	574925	7075 · Laboratory Equipment Exp	2,863.83
USA Bluebook	533904	7075 · Laboratory Equipment Exp	390.12
WB Mason	219448811	-SPLIT-	134.59
Total Treatment Plant Bills			**37,750.86**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
April 2021

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**37,750.86**	
Allegheny Valley RR	License Agre	7570 · Annual Lic / Permits	5,672.55	
American Water	4000210739	7040 · Water	15.00	
Borough of Pleasant Hills	2021-03	2000 · Revenue Fd-Accts. Pay.	82,640.85	
	1stQtr21	7547 · Office Expense	600.48	
Borough of Pleasant Hills Total	2021-02		83,241.33	
Dickie McCamey	10577768	7515 · Legal Fees	1,813.75	
Gannett Fleming, Inc.	66828.11*113251	7510 · Consulting Engineers	400.00	
	66828.01*113246	-SPLIT-	996.52	
	66828.02*113247	7510 · Consulting Engineers	383.60	
	66828.03*113248	7510 · Consulting Engineers	230.16	
	66828.04*113249	7510 · Consulting Engineers	140.00	
	66828.05*113250	-SPLIT-	955.92	
Total Gannett Fleming, Inc.			3,106.20	
Credit Card - M.Majzer	Sam's Club	7055 · Materials and Supplies	76.56	
	Home Depot	7055 · Materials and Supplies	34.48	
Credit Card - J. Crane	EZ Pass	7065 · Automotive Expenses	35.00	
	Google	7547 · Office Expense	6.42	
Total Credit Card			152.46	
Sub-Total Expenses			**131,752.15**	
Payroll				
Jean L. Crane - Manager	6,740.00	Less Deductions: 2,111.89	4,628.11	
PMRS	April 2021	Retirement Account	572.90	
United States Treasury	April 2021	Federal Taxes, SS & Medicare	1,971.22	EFT
PA Dept of Revenue	April 2021	State Taxes	206.92	EFT
Sub-Total Payroll			**7,379.15**	
Total			**139,131.30**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
April 28, 2021

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	April	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*113243	Construction Support	17,000	Cap Acct	169.68	1,566.88	32,790.20
Inv 63286.01*113172	Master Meter - Design	117,000	Cap Acct	668.36	668.36	108,302.77
Inv 63286.02*113173	Master Meter - Rights of Way		Cap Acct	2,632.98	17,565.38	56,239.51
Inv 63286.02*113173	Master Meter - Permits/Invst		Cap Acct	148.96	2,343.60	34,544.62
Inv 047497.02*	COA Activities			-	306.88	108,103.17
Subtotal Gannett Fleming, Inc.				3,619.98	22,451.10	1,577,379.08
KLH Engineers, Inc.						
Inv 64532	Management	275,000	Cap Acct	254.00	2,107.00	357,360.01
Inv	Observation	450,000		-	-	514,729.09
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		254.00	2,107.00	878,842.81
Mele & Mele & Sons, Inc.	Pay Application #32,33	12,852,495	Cap Acct	260,880.23	260,880.23	12,398,751.77
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	94,085.40	520,175.28
Right Electric, Inc.	Completed	3,254,056		-	173,889.53	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,416.67	333,666.08	1,177,724.10
Expenses from Previous Years				-	-	1,356,315.26
Subtotal COA Compliance				**348,170.88**	**887,079.34**	**21,222,352.15**
Other Projects						
Digester #2 Lid Replacement & Repairs						

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	April	YTD	Total TD
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*113153		Cap Acct	153.44	460.32	57,301.25
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	-	659,692.35
Subtotal Digester #2 Lid Replacement & Repairs		694,413		153.44	460.32	730,599.60
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*113154		Cap Acct	383.60	2,071.44	61,578.94
KLH Engineers (Obs)				-	-	1,424.50
Mele & Mele & Sons, Inc.	Pay App #	930,800		-	-	903,732.96
Subtotal Digester #2 Lid Replacement & Repairs		930,800		383.60	2,071.44	966,736.40
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Evaluation, Grant, Survey			-	-	3,395.86
Sanitary Design	47497.17*			-	-	15,352.54
Storm Sewer Design	47497.20*			-	5,572.56	8,112.72
Bid & Construction Phase	47497.22*113155		Cap Acct	875.40	8,260.36	8,260.36
(Reimburseable Amnt)			Reimb	987.16	4,254.12	4,254.12
Contractor - Part A (Sanitary)				-	-	-
Contractor - Part B (Storm)						
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		1,862.56	18,087.04	39,375.60
Generator Automatic Transfer Switches						
Gannett Fleming						
Study	66828.10*			-	1,578.92	5,250.87
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	1,578.92	5,250.87
Subtotal Other Engineering Projects				**2,399.60**	**22,197.72**	**1,741,962.47**
Total				**350,570.48**	**909,277.06**	**22,964,314.62**

		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	266,166.65	565,784.30	
	Capital Account --> Pennvest		CA-PV Pay	83,416.67	333,666.08	
	Distribution from Pennvest		PennVEST	-	-	15,880,544.19
	Reimburseable Amount		Reimb	987.16	9,826.68	
	Total			**350,570.48**	**899,450.38**	

It was moved by Mr. Beaver and seconded by Mr. Stuncard to pay the bills as presented. Motion carried.

The Solicitor reported that he is working on the Right-of-Ways for the Master Meters Project with the Manager and Engineer. Some have been received and others are in process.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
April 28, 2021

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1. **Annual Chapter 94 Wasteload Management Report (066828.001)**
   a) We have submitted the Authority's Annual Chapter 94 Wasteload management Report to PaDEP by the March 31, 2021 deadline.

2. **Operations Assistance (066828.002)**
   a) We have been reviewing monthly operational data as provided by plant staff to gauge the effectiveness of the process changes.
   b) Working with Authority and KLH on final contract close out activities for the WWTP project.

3. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached. The resampling of cyanide on March 24th resulted in a value below the EPA Effluent Goal.

4. **IPP Annual Report (066828.005)**
   a) We have submitted the Authority's IPP Annual Report to the USEPA and PaDEP by March 31, 2021 deadline.

5. **Route 51 Interceptor Crossing & Storm Sewer Replacement Project (047497.035)**
   a) The Pre-Construction Conference was held on April 7, 2021 and the Notice to Proceed issued the same day.
   b) Job Conference #1 was held on April 23, 2021 to review potential utility conflicts and traffic control plans with Pleasant Hills Borough.
   c) The Contractor has submitted a Construction Progress Schedule that indicates they are planning to mobilize on site the week of May 31st.
   d) We have been reviewing shop drawings as they have been submitted by the Contractor.

6. **Digester Cover Replacement Projects (047497.033 & 036)**
   a) The projects have been completed and we are in the process of working with the Contractor to close out the contracts.

8. **Master Billing Meters Project (063286)**
   a) We have received the draft license agreement from Carload Express for permission to install Master Meter's #2 & #3 on railroad property. There is a License Preparation Fee of $5,672.55. Further, the annual rent fee is $5,000. Once the agreement is finalized and executed, the contractor can apply for a temporary entry permit and railroad flagmen.
   b) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 was on hold until the railroad permit for this site can be obtained. Once the railroad license agreement is finalized we can resubmit this permit application to PaDEP.
   c) We have been working with the Authority Solicitor and Manager to prepare the necessary easement agreements and exhibits required to construct the meter sites. Most of the exhibits and agreements have been sent to the various property owners.
   d) A copy of the current Project Design Schedule is attached.

Respectfully submitted,

South Park, PA
April 28, 2021

ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2021

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
7-Jan-21		0.0000141			X
3-Feb-21	0.011	0.0000050	0.020	<0.00034	X
3-Mar-21	0.012		0.010		X
24-Mar-21	<0.0018				

Mr. Dengler reviewed the status of closing out the contracts for the WWTP SSO Elimination Project (Item #2b on report). Mr. Dengler stated that there was a close-out meeting with Mele this morning to discuss the final punch list items including final paperwork required. Mr. Dengler stated that we are still waiting on PaDEP to approve the final three change orders for Pennvest. The information that the PaDEP was waiting for has been submitted. Once the change orders are approved, then the final pay applications for all contracts can be submitted to Pennvest. Once Pennvest receives the final pay request, then the PaDEP will perform the final inspection. Mele indicated that they should have the field work done in the next couple week. The main issue is the screw press. The screw press did not pass the performance tests. A performance test was done over a year ago, however, the feed solids from the digester were lower than required. Now that the digester is operating, the performance tests were redone with the higher feed solids and the results did not meet the specifications. FKC will be supplying a new screw for the screw press, however, it must be designed and manufactured, which could take six months. There will not be any additional cost to the Authority.

During the meeting with Mele this morning, Mr. Dengler stated that the close-out of the digester projects was also discussed (Item #6 on report). Mr. Dengler stated that for Digester #2, there is still some paperwork that is required. For Digester #1, there is some clean-up needed and a flight arrestor insulation blanket needs to be installed. Once those items are complete, the contracts can be closed-out.

Mr. Dengler reviewed the Route 51 Joint Sewer Replacement Project (Item #5 on report). Mr. Dengler stated that the Contractor is planning to mobilize on site the week beginning May 31st. Mr. Brown asked how that fits in with the grant deadline of June 30, 2021. Mr. Dengler stated that we may be able to get some pay applications for stored materials and if not, we may need to approach the state about extending the deadline.

Mr. Dengler reviewed the Master Billing Meter Project (Item #7 on report). Mr. Dengler stated that we have received a draft license agreement from Carload Express for Meters #2 and #3. There was some discussion about the fees in the license agreement. Mr. Dengler stated that the railroad wants the Authority to move one of our manholes out of the drainage ditch next to the railroad tracks. Mr. Dengler stated that the railroad has agreed to pay that cost verbally, but it needs to be added to the agreement. Mr. Stuncard asked about No. 12 in the agreement about fixing any settling to the railroad track. Mr. Dengler stated that we will not be going under the tracks and the project is outside the zone of influence and putting the facility on a pipe that already exists. Mr. Trimbath stated that he was surprised the term was only a year. The Manager stated that we will need a motion to approve entering into the license agreement. It was moved by Mr. Beaver and seconded by Mr. Stuncard to approve executing License Agreement No. AVR-PHA-001 with Allegheny Valley Railroad contingent upon modifications agreeable to the Solicitor, Engineer and Manager. Motion carried.

Mr. Majzer reviewed the operations through 4/28/2021.

- For the pretreatment program, the spring inspection for NIOSH and DOE was completed.

- Duperon will be supplying a new high flow screen for the washer/compactor in the Headworks Building to try and prevent the clogging issues.
- New Plant Performance and EDMR worksheets have been implemented. The Manager is monitoring them and making improvements as needed. Mr. Majzer is working on new operations and emergency procedures for the new plant processes.
- Mr. Majzer reviewed the NRG Agreement for demand response for electricity. The agreement states that the Authority agrees to voluntary to curtail electricity use at certain times and will be paid for the reduction in electricity usage. However, for any event, the Authority may select not to participate. Mr. Brown stated that a motion is needed to enter into the Agreement. The Manager will e-mail the agreement to the Board. It was moved by Mr. Howley and seconded by Mr. Beaver to approve enrolling in the PowerPay Demand Response Program from NRG Curtailment Solutions, Inc. Motion carried.
- For the Baldwin and Pleasant Hills EQ Basins, the Authority requested approval from the municipalities to implement some IT upgrades and to move to WIN-911 Mobile. Baldwin has approved the upgrade and we are waiting to hear from Pleasant Hills before proceeding.
- At Tassel Lane Pump Station, Mr. Majzer met with an electrician and Cummings technician to correct generator alarm issues. All alarms are now working properly.
- A new rain gauge was ordered for the plant.
- Mr. Majzer is waiting on Co-Stars pricing from C. Harper for a new plant truck to replace the 2005 truck.
- Richard Kern, the Lab Technician, will be officially retired on April 30, 2021. We had a lunch for him at the plant on 4/14/21 with all the employees.

Mr. Trimbath reported as follows:

(1) Council presented a resolution recognizing Richard Kern for his years of service.
(2) The Sheetz on Route 51 will be closed for about 2 months to upgrade the inside starting in May, but there will no increase in service.
(3) Peter's Creek was stocked with the most fish in Pennsylvania and is designated as a most improved stream. Mr. Trimbath stated that the improvements to Peter's Creek are in part due to the Authority's efforts to improve the effluent, since Lick Run flows into Peter's Creek.
(4) The rate increase for Ryan Kortina for the additional lab testing was approved at the Council Meeting.
(5) PennDOT will be starting in May to resurface Lebanon Church Road/Curry Hollow Road starting at Bombardier to Broughton Road. Also, they will be paving Route 51 from the Cloverleaf to at least Elliot Drive in Jefferson sometime in 2023.

Mr. Howley asked Mr. Trimbath how a brewery, Arboretum Trail Brewing, could have been approved for the corner of West Bruceton Road and Arbor Lane in a residential area. Mr. Trimbath will investigate.

It was moved by Mr. Bondi and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jean L. Crane
Manager