South Park, PA
May 26, 2021

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Beaver, Bondi, O'Har, Rodeheaver and Stuncard
Members present via phone:	Messrs. Tackett
Members absent:	Messrs. Howley

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

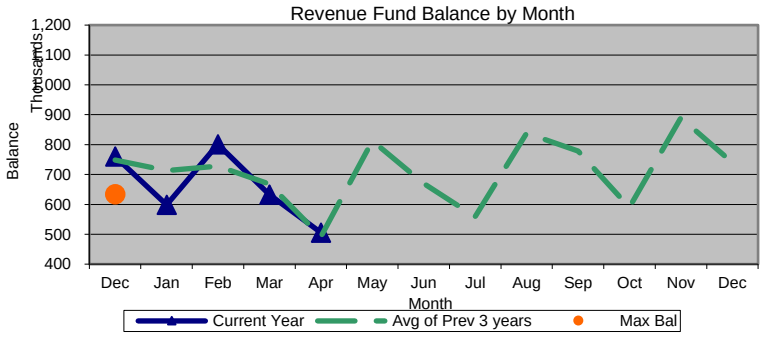
The minutes of the meeting of April 28, 2021 were considered. It was moved by Mr. Bondi and seconded by Mr. Tackett to approve the meeting minutes of April 28, 2021 as corrected. Motion carried.

Financial Report – The report for April was reviewed. In April, the Capital Fund increased by $455,181 primarily due receipt of quarterly service fees from Contracting Municipalities. The Debt Service Reserve account balance increased by $3 due to interest in April.

The Treasurer's report for the month of April was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of April 2021

			April 2021
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			203,583.35
Actual Cash Balance	Previous Month	$	46,416.65
DEPOSITS:			
Transfers from Sweep Accounts		-	
Transfer from Capital Fund	Capital bills	276,226.49	
	Service Fees - Contracting Mun	-	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other	Baldwin EQ Tank, Lab Use	2,877.94	
TOTAL DEPOSITS		$	279,104.43
DISBURSEMENTS:			
O&M Vouchers		136,953.16	
Electronic Fund Transfers		2,178.14	
Capital Vouchers		267,153.81	
Transfers to Sweep Accounts		87,860.84	
Other		-	
TOTAL DISBURSEMENTS		$	494,145.95
ACTUAL CASH BALANCE	Current Month		**(168,624.87)**
Add Outstanding Checks and Electronic Fund Transfers			418,624.87
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			674,297.49
Dollar Bank Sweep Account - Accrued Interest		20.84	105.44
TOTAL REVENUE FUND INVESTMENTS			**674,402.93**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			505,778.06



South Park, PA
May 26, 2021

Pleasant Hills Authority
Pennvest Account
Month of April 2021

			April 2021
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements	Pay Request #		
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Beaver and seconded by Mr. Stuncard that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of May were submitted as follows:

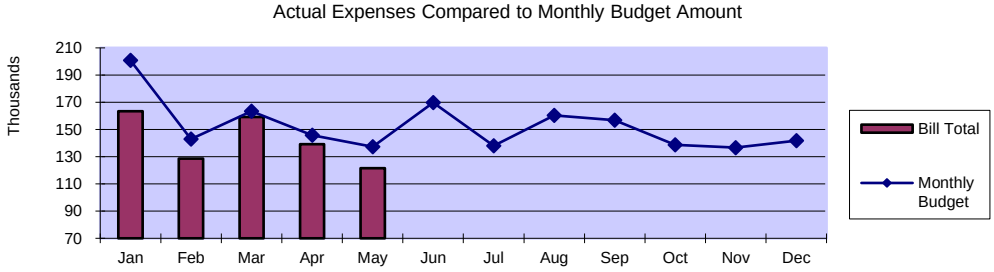
Pleasant Hills Authority
WWTP – Monthly Bills Detail
May 2021

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2021-04	7020 · Electric - Treatment Plant	11,448.11
Duquesne Light LRPS	2021-04	7025 · Electric - Pump Stations	3,264.84
Duquesne Light SDPS	2021-05	7025 · Electric - Pump Stations	247.21
Natural Gas			
Peoples Gas	2021-05	7030 · Gas	307.69
UGI Energy	G4951833	7030 · Gas	424.64
UGI Energy	G4968310	7030 · Gas	207.89
Phone			
Full Service Network	5	7549 · Telephone	310.94
AT&T Mobility	2021-05	7549 · Telephone	139.61
Water			
PA Am Water FIRE	2021-04	7040 · Water	107.76
PA Am Water LRPS	2021-05	7040 · Water	175.35
PA American Water SDPS	2021-05	7040 · Water	16.75
PA American Water WWTP	2021-05	7040 · Water	241.01
Total Utilities			**16,891.80**
Bills - Monthly			
Aqua Filter Fresh	1388247	-SPLIT-	98.65
Cintas	4 inv	7070 · Personnel Uniform Service	920.28
Daniel's	2021-04	7055 · Materials and Supplies	66.43
PA One Call	904964	7047 · PA-One Call Charges	27.86
Waste Management-Garbage	2680696-0067-7	7080 · Sludge / Garbage Disposal	153.26
Waste Management-Sludge	2688140-0067-8	7080 · Sludge / Garbage Disposal	7,154.28
WEX	7153717	7065 · Automotive Expenses	304.19
Bills - Miscellaneous			
Cintas FAS		7055 · Materials and Supplies	71.49
Cox Piping Supply	BP-I-116504	7060 · Maintenance - Mach. & Equip.	65.45
DAS Grp	7452	7060 · Maintenance - Mach. & Equip.	1,750.00
Duperon	23087	7060 · Maintenance - Mach. & Equip.	775.83
Fire Fighter Sales	FP0001159	7045 · Maintenance / Support Contracts	400.85
Fisher Scientific	1067053	7075 · Laboratory Equipment Exp	136.00
Fisher Scientific	2787350	7075 · Laboratory Equipment Exp	190.46
Jefferson Lawn Equip	24795	7055 · Materials and Supplies	80.17
Jerry Bergles	Class/Cert Ren	-SPLIT-	208.68
JP Technical	65 (1449)	7075 · Laboratory Equipment Exp	85.00
JP Technical Services	65 (1446)	7075 · Laboratory Equipment Exp	60.00
Lowes	5 inv	7055 · Materials and Supplies	596.83
Mission Communications	1050808	7045 · Maintenance / Support Contracts	407.40

Name	Num	Account	Amount
MSA Safety Sales	961761654	7060 · Maintenance - Mach. & Equip.	662.38
Pace Analytical	2 inv	7085 · Pretreatment Program	902.00
Precision Odor	10426	7050 · Chemicals	1,714.68
Safety-Kleen	85964770	7055 · Materials and Supplies	286.77
Sherwin Williams	5235-5	7055 · Materials and Supplies	57.87
Shiloh Service	1104121-IN	7547 · Office Expense	20.00
T&R Automotive	9168	7065 · Automotive Expenses	25.63
Tri State Maintenance	210513	7060 · Maintenance - Mach. & Equip.	1,800.00
Univar	49118200	7050 · Chemicals	898.00
USA Bluebook	589272	7075 · Laboratory Equipment Exp	45.15
USA Bluebook	4 inv	7075 · Laboratory Equipment Exp	567.58
Total Treatment Plant Bills			**37,424.97**
O&M Agreements Reimburseable Expenses			
Cummins Sales and Service	T8-73590	7710 · O&M Agreement Baldwin	917.63
WIN-911 Software	70504	7710 · Baldwin Expenses	300.00
WIN-911 Software	70505	7720 · Pleasant Hills Expenses	2,500.00
Total Reimburseable Expenses			**3,717.63**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
May 2021

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**37,424.97**	
Allegheny Valley RR	1394-INV	7570 · Annual Licenses / Permits	25.00	
American Water	4000212271	7040 · Water	15.00	
Borough of Pleasant Hills	2021-04	2000 · Revenue Fd-Accts. Pay.	63,561.12	
	143 Hubbs Lane	7590 · Miscellaneous Expenses	100.00	
Borough of Pleasant Hills Total	2021-04		63,661.12	
Broughton VFD	002067	7590 · Miscellaneous Expenses	200.00	
Commonwealth of PA	Lab ID: 02-00884	7570 · Annual Licenses/Permits	1,550.00	
Data Blueprints	2019	7547.7 · Services	299.40	
Dickie McCamey	10582819	7515 · Legal Fees	1,952.00	
Gannett Fleming, Inc.	33828.11	7510 · Consulting Engineers	400.00	
	66828.01	7510 · Consulting Engineers	74.20	
	66828.02	7510 · Consulting Engineers	316.40	
	66828.04	7510 · Consulting Engineers	74.20	
	66828.05	7510 · Consulting Engineers	185.50	
	66828.06	7510 · Consulting Engineers	266.00	
Total Gannett Fleming, Inc.			1,316.30	
Jefferson Hills Borough	Easement	7590 · Miscellaneous Expenses	1.00	
Credit Card - M.Majzer	Siemens Industry	7060 · Maintenance - Mach. & Equip.	621.00	
	R Kern Rtrmnt Lunch	7590 · Miscellaneous Expenses	73.36	
	New England golf carts	7065 · Automotive Expenses	109.28	
	Sam's Club	7055 · Materials and Supplies	19.76	
Credit Card - J. Crane	Sam's Club - renewal	7547 · Office Expense	45.00	
	PMAA - training	7567 · Memberships and Education	150.00	
	Ebay - golf cart parts	7065 · Automotive Expenses	41.29	
	Google	7547 · Office Expense	6.42	
	USPS - stamps	7547 · Office Expense	185.00	
Total Credit Card			1,251.11	
Sub-Total Expenses			**107,695.90**	
Payroll				
Jean L. Crane - Manager	6,740.00	Less Deductions: 2,111.89	4,628.11	
Trustee Insurance Fund	6 month	Health Insurance	6,266.22	
Trustee Insurance Fund	6 month	Dental Insurance	215.58	
PMRS	May 2021	Retirement Account	572.90	
United States Treasury	May 2021	Federal Taxes, SS & Medicare	1,971.22	EFT
PA Dept of Revenue	May 2021	State Taxes	206.92	EFT
Sub-Total Payroll			**13,860.95**	
Total			**121,556.85**	



Pleasant Hills Authority
May 26, 2021

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	May	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*	Construction Support	17,000	Cap Acct	1,423.80	2,990.68	34,214.00

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	May	YTD	Total TD
Inv 63286.01*	Master Meter - Design	117,000		-	668.36	108,302.77
Inv 63286.02*	Master Meter - Rights of Way		Cap Acct	981.40	18,546.78	57,220.91
Inv 63286.02*	Master Meter - Permits/Invst		Cap Acct	1,379.70	3,723.30	35,924.32
Inv 047497.02*	COA Activities		Cap Acct	474.60	781.48	108,577.77
Subtotal Gannett Fleming, Inc.				4,259.50	26,710.60	1,581,638.58
KLH Engineers, Inc.						
Inv 64532	Management	275,000		-	2,107.00	357,360.01
Inv	Observation	450,000		-	-	514,729.09
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		-	2,107.00	878,842.81
Mele & Mele & Sons, Inc.	Pay Application #32,33	12,852,495		-	260,880.23	12,398,751.77
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	94,085.40	520,175.28
Right Electric, Inc.	Completed	3,254,056		-	173,889.53	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,416.67	417,082.75	1,261,140.77
Expenses from Previous Years				-	-	1,356,315.26
Subtotal COA Compliance				**87,676.17**	**974,755.51**	**21,310,028.32**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*		Cap Acct	632.80	1,093.12	57,934.05
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413	Cap Acct	29,970.65	29,970.65	689,663.00
Subtotal Digester #2 Lid Replacement & Repairs		694,413		30,603.45	31,063.77	761,203.05
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*		Cap Acct	870.10	2,941.54	62,449.04
KLH Engineers (Obs)				-	-	1,424.50
Mele & Mele & Sons, Inc.	Pay App #	930,800		-	-	903,732.96
Subtotal Digester #2 Lid Replacement & Repairs		930,800		870.10	2,941.54	967,606.50
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Evaluation, Grant, Survey			-	-	3,395.86
Sanitary Design	47497.17*			-	-	15,352.54
Storm Sewer Design	47497.20*			-	5,572.56	8,112.72
Bid & Construction Phase	47497.22*		Cap Acct	2,548.24	10,808.60	10,808.60
(Reimburseable Amnt)			Reimb	2,873.54	7,127.66	7,127.66
Contractor - Part A (Sanitary)				-	-	-
Contractor - Part B (Storm)						
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		5,421.78	23,508.82	44,797.38
Generator Automatic Transfer Switches						
Gannett Fleming						
Study	66828.10*			-	1,578.92	5,250.87
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	1,578.92	5,250.87
Subtotal Other Engineering Projects				**36,895.33**	**59,093.05**	**1,778,857.80**
Total				**124,571.50**	**1,033,848.56**	**23,088,886.12**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	38,281.29	604,065.59	
	Capital Account --> Pennvest		CA-PV Pay	83,416.67	417,082.75	
	Distribution from Pennvest		PennVEST	-	-	15,880,544.19
	Reimburseable Amount		Reimb	2,873.54	12,700.22	
	Total			**124,571.50**	**1,021,148.34**	

It was moved by Mr. O'Har and seconded by Mr. Bondi to pay the bills as presented. Motion carried.

The Solicitor reported that he is working on the easements for the Master Meters Project with the Manager and Engineer. There are thirteen (13) easements to acquire and we have five (5) completed. We have several that are still pending. For one easement, the property owner is not willing to voluntarily grant the easement and is prepared to have legal representation. Mr. Brown talked to Mr. Dengler and Mr. Majzer prior to the meeting to determine if there is an alternate location for the meter. Mr. Dengler and Mr. Majzer will investigate alternative locations. If there is not an alternative location, then Mr. Brown will have to prepare condemnation documents for the original location, which includes a resolution approving the declaration of taking, notification to the property owner and filing of the declaration of taking. The property owner has thirty (30) days after the notification to file preliminary objections. During this time, the Authority may not enter the property. Under changes to the code for utility easements, the property owner is entitled to reimbursement for up to $4,000 for professional services such as appraisers and attorneys. There was some discussion about the condemnation procedure.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
May 26, 2021

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1. **Operations Assistance (066828.002)**
   a) We have been reviewing monthly operational data as provided by plant staff to gauge the effectiveness of the process changes.
   b) Working with Authority and KLH on final contract close out activities for the WWTP project. We have been following up with PaDEP on the status of the approval of the final three change orders for the project.

2. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.
   b) The result of cyanide on April 13th that was over the EPA Effluent Goal was due to the lab not using a low enough method detection limit. This parameter will be resampled and the lab has been reminded to use a lower method detection limit.

3. **Route 51 Interceptor Crossing & Storm Sewer Replacement Project (047497.035)**
   a) Job Conference #2 was held on May 5, 2021 to review traffic control plans with Pleasant Hills Borough, conflicts with an existing 8-inch PA American Water line and the proposed connection to the lateral sewer for the MedExpress Building.
   b) The Contractor has submitted a Construction Progress Schedule that indicates they are planning to mobilize on site the week of May 31st.
   c) Change Order #1 has been submitted for the addition of a pre-cast concrete chamber to be used for the connection of the new storm sewer to the existing pipe in E. Bruceton Road. The cost for this change order is $11,138.61. This change has been reviewed by Pleasant Hills Borough and they have agreed to the modification. We recommend the Authority approve Change Order #1.

4. **Digester Cover Replacement Projects (047497.033 & 036)**
   a) The projects have been completed and we are in the process of working with the Contractor to close out the contracts.

5. **Master Billing Meters Project (063286)**
   a) We have been working with the Authority Solicitor and Carload Express on the changes to the license agreement.
   b) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 was on hold until the railroad permit for this site can be obtained. Once the railroad license agreement is finalized, we can resubmit this permit application to PaDEP.
   c) We have been working with the Authority Solicitor and Manager to prepare the necessary easement agreements and exhibits required to construct the meter sites. Most of the exhibits and agreements have been sent to the various property owners.
   d) A copy of the current Project Design Schedule is attached.

Respectfully submitted,

ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2021

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
7-Jan-21		0.0000141			X
3-Feb-21	0.011	0.0000050	0.020	<0.00034	X
3-Mar-21	0.012		0.010		X
24-Mar-21	<0.0018				
13-Apr-21	<0.0057	0.0000300	0.015	<0.00034	X

Mr. Dengler reviewed the Route 51 Interceptor Crossing & Storm Sewer Replacement Project (Item #3 on report). The contractor is now looking to mobilize on site on June 7th instead of June 1st primarily due to delay in receiving materials. W.A. Petrakis is doing well to coordinate all the different utilities and property owners to minimize surprises. There is change order on the storm sewer replacement, which the contractor recommended. This change order would install a chamber where the new storm sewer will connect to the old storm sewer instead of using a concrete collar. The chamber will integrate the catch basin that is above the current storm sewer. The change order for $11,138.61 incorporates the cost for the chamber with no additional labor cost. Installation of the chamber will decrease the amount of 60 inch pipe required, so the net cost at the end of the project is around $3,000. This change order has been reviewed by both the Borough of Pleasant Hills and 7-11. It was moved by Mr. Bondi and seconded by Mr. O'Har to approve Change Order No. 1 with W.A. Petrakis for the Route 51 Interceptor Crossing & Storm Sewer Replacement Project – Part B Storm Sewer Replacement in the amount of $11,138.61. Motion carried. The Manager mentioned that the Authority requested to extend the grant for the project and it was approved for an additional year.

Mr. Dengler reviewed the outstanding items for the Digester projects (Item #4 on report). There is still some documentation needed and painting of pipes and a flame arrester to be installed. It was moved by Mr. Beaver and seconded by Mr. Tackett to approve the issuance of the Completion Certificate and the Final Certificate to Mele & Mele & Sons, Inc. for the Digester #2 Cover Replacement Project. Motion carried. It was moved by Mr. Stuncard and seconded by Mr. Beaver to approve the final payment to Mele & Mele & Sons, Inc. for the Digester #2 Cover Replacement Project in the amount of $29,970.65. Motion carried.

Mr. Dengler mentioned that Senator Casey's office sent out a request for projects on Friday to be included in fiscal year 2022 funding as an earmark. After discussions with the Manager and Superintendent, the Engineer will be submitting the Main Equipment Improvements Project to replace the roof, windows and upgrade the employee facilities to include separate men's and women's areas. Mr. Dengler estimates the project to be around $300,000. The Manager has forwarded the request to local representatives for their support of the project. The requests are due to Senator Casey's office on Friday, May 28th.

Mr. Majzer reviewed the operations through 5/26/2021.

- For the screw press, the estimated delivery date for the new screw is December 2021.
- For the Plant Performance sheet, the Manager is training the operators to enter the information.
- Used a new company, Tri-State Maintenance, to clean out the grit chambers, Headworks wet well and LRPS wet well. Mr. Majzer was very pleased with the cost and quality of the work performed.
- For the EQ Basins and upgrading the computer system, the new software has been ordered and Mr. Majzer is setting up the contract for IT Services with Shiloh Services.
- A new pick-up truck has been ordered for the plant.
- The PADEP and Bureau of Laboratories were notified of Rich Kern's retirement.

Mr. Stuncard asked Mr. Majzer about our internet security. Mr. Majzer stated that he has discussed the issue with Shiloh and they feel our system is secure. Mr. Majzer stated that our plant processes can be operated manually and the SCADA System is isolated from the internet.

Mr. Trimbath reported as follows:

(1) PennDOT is going to widen and resurface Curry Hollow/Lebanon Church Road from Bombardier offices to Broughton Road. Mr. Trimbath asked if there are any Authority sewer lines in that area. The work is planned for 2022. Mr. Majzer stated that there are Authority interceptor lines along Curry Hollow.

(2) With the investigation into building a new Borough Building, some Council Members are interested in investigating the possibility of selling the sewer system to pay for the building. Mr. Brown stated that Whitehall Borough is also looking to sell their sewer system. Mr. Brown has looked into this issue and there are two main areas of concern: the Service Agreement, including Majority Consent clauses, and Municipal Guarantees for Authority borrowing. There was some discussion about this issue.

Mr. Rodeheaver asked Mr. Trimbath about the brewery on the corner of West Bruceton Road and Arbor Lane. Mr. Trimbath stated that the family living in the house are brewing beer in their basement and have installed an industrial fan. The Borough stated that he cannot operate a business out of a residential home. Since the beer is taken to another location to be bottled and sold, the homeowner is not operating a business in the Pleasant Hills location. Mr. Trimbath stated that they are still investigating the situation.

The Manager stated that the Authority is technically out of the Consent Order and Agreement (COA). The COA was written that it terminates when all requirements are fulfilled or six (6) years from the date of the First Amendment. The six years were up on June 30, 2020 and all of the requirements have been met for compliance. The Manager has requested letters of compliance from all the Contracting Municipalities and

then will send a letter to the PaDEP confirming that the COA is terminated and include the letters of compliance. Additionally, the letter will request to remove the tap restriction and annual tap request. There was some discussion about the history of the COA.

It was moved by Mr. Beaver and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jean L. Crane
Manager