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South Park, PA
June 23, 2021

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Vice-Chairman John Howley presiding.

Members present:	Messrs. Beaver, Bondi, Howley, O'Har, Stuncard and Tackett
Members present via phone:	None
Members absent:	Messrs. Rodeheaver

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

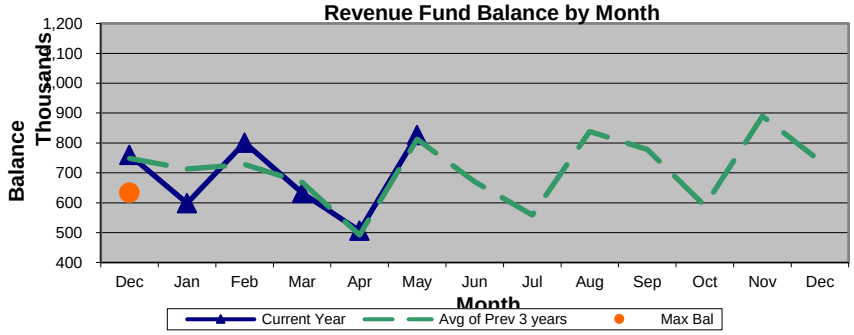
The minutes of the meeting of May 26, 2021 were considered. It was moved by Mr. Bondi and seconded by Mr. O'Har to approve the meeting minutes of May 26, 2021 as presented. Motion carried.

Financial Report – The report for May was reviewed. In May, the Capital Fund decreased by $541,081 primarily due transfer of operating funds and capital expenses to the Revenue Fund. The Debt Service Reserve account balance increased by $3 due to interest in May.

The Treasurer's report for the month of May was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of May 2021

				May 2021
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				418,624.87
Actual Cash Balance	Previous Month		$	(168,624.87)
DEPOSITS:				
Transfers from Sweep Accounts		-		
Transfer from Capital Fund	Capital bills	41,154.83		
	Service Fees - Contracting Mun	446,086.47		
	Service Fees - Contract Customer	-		
Transfer from PennVEST		-		
Other		-		
TOTAL DEPOSITS			$	487,241.30
DISBURSEMENTS:				
O&M Vouchers		123,096.34		
Electronic Fund Transfers		2,178.14		
Capital Vouchers		41,154.83		
Transfers to Sweep Accounts		346,163.52		
Other		-		
TOTAL DISBURSEMENTS			$	512,592.83
ACTUAL CASH BALANCE	Current Month			**(193,976.40)**
Add Outstanding Checks and Electronic Fund Transfers				443,976.40
Dollar Bank Balance	Current Month		$	**250,000.00**
				-
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				1,020,461.01
Dollar Bank Sweep Account - Accrued Interest		41.81		147.25
TOTAL REVENUE FUND INVESTMENTS				**1,020,608.26**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				826,631.86



Pleasant Hills Authority
Pennvest Account
Month of May 2021

			May 2021
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements	Pay Request #		
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Stuncard and seconded by Mr. Beaver that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of June were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
June 2021

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2021-05	209003 kWh	12,103.22
Duquesne Light LRPS	2021-05	37604 kWh, 5/24/2021	3,582.71
Duquesne Light SDPS	2021-06	1538 kWh, 30 days, IGS	209.23
Natural Gas			
Peoples Gas	2021-06	35.8 mcf, 6/8/2021	256.44
UGI Energy	G4999321	35.8 mcf, 6/8/2021	145.20
Phone			
Full Service Network	6	phones, internet	310.94
AT&T Mobility	2021-06	cell phones	139.61
Water			
PA Am Water FIRE	2021-05	fire hydrant service	108.38
PA Am Water LRPS	2021-06		361.24
PA American Water SDPS	2021-06	0 gallons, 28 days	16.81
PA American Water WWTP	2021-06	9000 gallons, 28 days	241.88
Total Utilities			**17,475.66**
Bills - Monthly			
Aqua Filter Fresh	1425588	distilled and spring water	122.62
Cintas	4 inv	uniforms	847.67
Daniel's	2021-05	Misc parts	55.30
PA One Call	908715	57 mapped rate	148.20
Waste Management - Garbage	2720714-0067-0	for June 2021	158.26
Waste Management - Sludge	2728163-0067-2	4 loads: 5/5, 5/11, 5/18, 5/24	3,660.29
WEX	72163434	6 fill-ups: 115.89 gallons	280.67
Bills - Miscellaneous			
Auma	6291445	Service call and parts	2,869.91
DRV	263253	LRPS: replacement VFD's (2)	12,127.43
Edward Kemp	S39492	MEB A/C	265.00
Enviroscience	5027-6	cdc and ppc test (annual)	1,805.00
Fayette Parts Svc	3 inv	misc supplies	42.87
Grainger	2 inv	air filter & exhaust fan motor	480.37
Jefferson Lawn Equip	2 inv	weed trimmer parts, 20 in chain	117.71
Lowes	908103	light bulbs	39.86
Pace Analytical	2130287621	NPDES and Pretreatment testing	386.00
Pro-Am Safety	86006	meter calibration and LEL sensor	383.14
RainWise	958-IN	Rain gauge for plant	368.75
Sherwin Williams	6326-1	paint for basement	200.12
Shiloh Service	0256063-IN	Addition of SCADA computers	1,442.00
Sunray	1359623-1	LRPS: parts for installation of VFDs	54.20

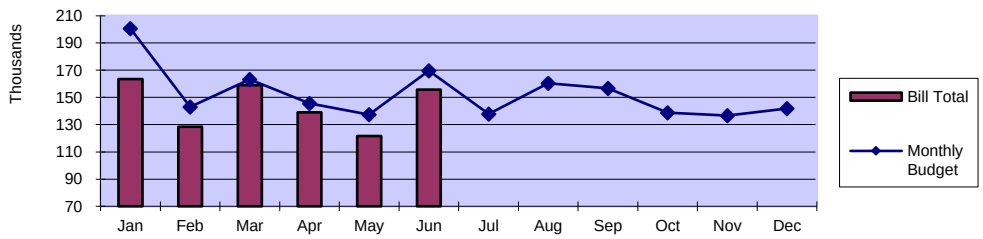
South Park, PA
June 23, 2021

Name	Num	Account	Amount
Thomas Fastening Sys	11166200	Shelter behind office bldg and spares	85.19
Univar	49183467	LRPS: calcium nitrate	1,127.50
USA Bluebook	614122	polymer disperser funnels, lab supplies	440.04
USA Bluebook	637315	Secchi disks and line	271.70
WB Mason	2 inv	binders, trash can liners	104.22
Wilson Home Heating	131342	LRPS: Generator fuel, 187 gal	469.18
Total Treatment Plant Bills			**45,828.86**
O&M Agreements Reimburseable Expenses			
Cummins Sales and Service	T8-74420	7720 · Pleasant Hills Expenses	545.82
Mosebach Electric	5941-1009107	7710 · Baldwin Expenses	703.00
Mosebach Electric	5941-1009491	7720 · Pleasant Hills Expenses	703.00
Shiloh Service	0256068-IN	7720 · Pleasant Hills Expenses	194.25
Shiloh Service	0256066-IN	7710 · Baldwin Expenses	194.25
Total Reimburseable Expenses			**2,340.32**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
June 2021

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**45,828.86**	
American Water	4000214432	March 2021: 82 records		15.00	
American Water	4000215833	April 2021:80 records		15.00	
Borough of Pleasant Hills Total	2021-05			75,029.60	
Brad Rodeheaver	Notary Fee	Master Meter Project Easement		5.00	
Cusumano	205602	Agency Fee for Worker's Comp		75.00	
Cusumano	2021-4th	Premium For 7/1/2021-9/30/2021		17,405.25	
Danielle Woitas	Exp Report 2021-06	Certification Exam Cost & Mileage		160.84	
Donna Tatko	Notary	Easement MM #7 Shaffer		50.00	
Dickie McCamey	10587323	RJB: 13.1 hrs, Exp: $389.90		2,485.90	
Gannett Fleming, Inc.	66828.11*116549	Monthly fee		400.00	
	47497.03*116539	PA Small Project Grant		1,696.10	
	66828.02*116545	Operations Assistance		316.40	
	66828.03*116546	Developer Reviews		227.50	
	66828.04*116547	Industrial Users		111.30	
	66828.06*116548	GIS mapping		79.10	
Total Gannett Fleming, Inc.				2,830.40	
Credit Card - M.Majzer	Sam's Club	paper towels, vacuum		151.67	
	Home Depot	Misc supplies		59.26	
	Harbor Freight	tarp		32.09	
	Fluidraulics	1st Stage channel aerators		607.62	
	Airline Hydraulics	Mixer control panel spares		193.50	
	UPS Store	Sending meter for calibration		21.81	
	PWEA	PennTEC Reg. Majzer		545.00	
	Kalahari Resort	PennTEC Hotel Reservation		178.00	
Credit Card - J. Crane	Google	E-mail		6.42	
Total Credit Card				1,795.37	
Ryan Kortina	Exp Report 2021-06	Pa Rural Water Class Cost & Miles		148.12	
Sub-Total Expenses				**145,844.34**	
Payroll					
Jean L. Crane - Manager	6,740.00	Less Deductions:	2,111.90	4,628.10	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
Douglas O'Har - Board Member	300.00	Less Deductions:	300.00	0.00	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Bradley Rodeheaver- Board Member	300.00	Less Deductions:	65.16	234.84	
. Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
PMRS	June 2021	Retirement Account		572.90	
United States Treasury	June 2021	Federal Taxes, SS & Medicare		2,737.36	EFT
PA Dept of Revenue	June 2021	State Taxes		271.39	EFT
PA - Unemployment Compensation	2nd Quarter	Unemployment		13.39	EFT
Jordan Tax Service	2nd Quarter	Local Income Taxes		223.20	EFT
HAB-LST	2nd Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**9,868.38**	
Total				**155,712.72**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
June 23, 2021

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	June	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*116543	Construction Support	17,000	Cap Acct	158.20	3,148.88	34,372.20
Inv 63286.01*	Master Meter - Design	117,000		-	668.36	108,302.77
Inv 63286.02*116544	Master Meter - Rights of Way		Cap Acct	823.20	19,369.98	58,044.11
Inv 63286.02*116544	Master Meter - Permits/Invst		Cap Acct	385.70	4,109.00	36,310.02
Inv 047497.02*	COA Activities			-	781.48	108,577.77
Subtotal Gannett Fleming, Inc.				1,367.10	28,077.70	1,583,005.68
KLH Engineers, Inc.						
Inv 64532	Management	275,000		-	2,107.00	357,360.01
Inv	Observation	450,000		-	-	514,729.09
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		-	2,107.00	878,842.81
Mele & Mele & Sons, Inc.	Pay Application #32,33	12,852,495		-	260,880.23	12,398,751.77
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	94,085.40	520,175.28
Right Electric, Inc.	Completed	3,254,056		-	173,889.53	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,416.67	500,499.42	1,344,557.44
Expenses from Previous Years				-	-	1,356,315.26
Subtotal COA Compliance				**84,783.77**	**1,059,539.28**	**21,394,812.09**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*116540		Cap Acct	629.30	1,722.42	58,563.35
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	29,970.65	689,663.00
Subtotal Digester #2 Lid Replacement & Repairs		694,413		629.30	31,693.07	761,832.35
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*116541		Cap Acct	79.10	3,020.64	62,528.14
KLH Engineers (Obs)				-	-	1,424.50
Mele & Mele & Sons, Inc.	Pay App #	930,800		-	-	903,732.96
Subtotal Digester #2 Lid Replacement & Repairs		930,800		79.10	3,020.64	967,685.60
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Evaluation, Grant, Survey			-	-	3,395.86
Sanitary Design	47497.17*			-	-	15,352.54
Storm Sewer Design	47497.20*			-	5,572.56	8,112.72
Bid & Construction Phase	47497.22*116542		Cap Acct	1,459.91	12,268.51	12,268.51
(Reimburseable Amnt)			Reimb	1,646.27	8,773.93	8,773.93
Contractor - Part A (Sanitary)				-	-	-
Contractor - Part B (Storm)						
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		3,106.18	26,615.00	47,903.56
Generator Automatic Transfer Switches						
Gannett Fleming						
Study	66828.10*			-	1,578.92	5,250.87
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	1,578.92	5,250.87
Subtotal Other Engineering Projects				**3,814.58**	**62,907.63**	**1,782,672.38**
Total				**88,598.35**	**1,122,446.91**	**23,177,484.47**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	3,535.41	607,601.00	
	Capital Account --> Pennvest		CA-PV Pay	83,416.67	500,499.42	
	Distribution from Pennvest		PennVEST	-	-	15,880,544.19
	Reimburseable Amount		Reimb	1,646.27	14,346.49	
	Total			**88,598.35**	**1,108,100.42**	

It was moved by Mr. Tackett and seconded by Mr. Bondi to pay the bills as presented. Motion carried.

The Solicitor reported regarding the easements for the Master Meter Project. Some additional easements have been obtained. For the Master Meter #1 location, it appears that the alternate location along Cochran Mill Road will be feasible. Once the drawings and descriptions are complete, Mr. Brown will be able to draft the easement agreement. Mr. Brown stated that there are a couple easements for which we have not received any response from the property owner, so they may need to be condemned. Mr. Beaver asked if this project is part of the Consent Order and Agreement (COA). The Manager stated that completion of the Master Meter Project is not a part of the COA. The COA required the Authority and Contracting Municipalities to modify the Service Agreement to provide billing based on actual sewage flow rather than water consumption. So the Master Meter Project is the Authority following through on our obligations under the Service Agreement for sewage flow based billing. Mr. Brown stated that in addition to bidding the project, the Authority will also

have to get financing for the project, which will be guaranteed by all four Contracting Municipalities. The Manager stated that the borrowing would have to include the Pleasant Hills portion for the Digester #1 project, which is about $350,000. The Manager suggested that it might be a good idea to get an updated construction cost estimate, since the last estimate is about five years old. Mr. Dengler will look into revising the estimate. Mr. Brown stated that the amount needed for financing will determine whether the financing should be a loan or a bond issue, so an updated estimate would be helpful. Mr. Brown stated that the term for a bond issue could be 20-30 years, but a bank loan term would probably be around 10 years.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
June 23, 2021

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1. **Operations Assistance (066828.002)**
   a) We have been reviewing monthly operational data as provided by plant staff to gauge the effectiveness of the process changes.
   b) We have been following up with PaDEP on the status of the approval of the final three change orders for the project.

2. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.
   b) The result of cyanide on April 13th that was over the EPA Effluent Goal was due to the lab not using a low enough method detection limit. This parameter was resampled on May 12th and the result was below the EPA Effluent Goal.

3. **Route 51 Interceptor Crossing & Storm Sewer Replacement Project (047497.035)**
   a) Job Conference #3 was held on June 2, 2021.
   b) The Contractor has submitted an updated Construction Progress Schedule that indicates they are planning to mobilize on site the week of June 28th. The delay was due to concerns that were recently brought up relative to the disposal of excess soils from the 7-Eleven site.

4. **Digester Cover Replacement Projects (047497.033 & 036)**
   a) The projects have been completed and we are in the process of working with the Contractor to close out the contracts.

5. **Master Billing Meters Project (063286)**
   a) We have been working with the Authority Solicitor and Carload Express on the changes to the license agreement.
   b) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 was on hold until the railroad permit for this site can be obtained. Once the railroad license agreement is finalized, we can resubmit this permit application to PaDEP.
   c) We have been working with the Authority Solicitor and Manager to prepare the necessary easement agreements and exhibits required to construct the meter sites. We have investigated the relocation of Master Meter #1 to the sewer line that is adjacent to the Precision Auto business along Cochrans Mill Road. This relocation appears feasible, and the next step is to perform a survey to gather information for the design.
   d) A copy of the current Project Design Schedule is attached.

Respectfully submitted,

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ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2021

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
7-Jan-21		0.0000141			X
3-Feb-21	0.011	0.0000050	0.020	<0.00034	X
3-Mar-21	0.012		0.010		X
24-Mar-21	<0.0018				
13-Apr-21	<0.0057	0.0000300	0.015	<0.00034	X
12-May-21	<0.0018	0.0000114			X

Mr. Dengler reviewed the status of the Pennvest loan (Item #1b on report). Mr. Dengler stated that there are still three change orders that need Pennvest approval. Once those are approved, then the final pay request can be submitted to Pennvest, which will trigger the PaDEP to do the final inspection. This inspection is one of the critical steps to finalizing the loan and receiving the final distribution of funds from the loan.

Mr. Dengler reviewed the Rt. 51 Interceptor and Sewer Replacement Project (Item #3 on report). Mr. Dengler stated that the delay in starting work was due to the slight possibility of contaminated soil and the disposal of the soil if contamination was detected. Apparently during 7-Eleven's tank replacement project last fall, there was one soil sample that had contamination. Consequently, AECOMM, 7-Eleven's environmental contractor, was concerned with the testing of the soil removed during this project and where it would be disposed of. AECOMM had to wait to get input from the chemist at PaDEP for the procedure for removing fill during this project. The result is that AECOMM will be on site during all soil removal and will use a detector to determine if any hydrocarbons exist in the soil. As long as no hydrocarbons are detected, the soil will go to the clean fill site. If hydrocarbons are detected, then that soil will have to be set aside for alternate disposal. The contractor will first do the bores under Rt. 51 and East Bruceton for the sanitary sewer and then will work on replacing the storm sewer.

Mr. Majzer reviewed the operations through 6/23/2021.

- On June 13th, there were heavy rains and plant flows reached 15 mgd. Flow was not high enough to set the gates in the UV Building. There was an overflow of 44,321 gallons, which stopped after the wet weather wet well gate was adjusted.
- Still addressing some SCADA changes with Rovisys.
- The estimated delivery for the new screw for the FKC screw press is December 2021.
- The new compactor screen for the mechanical screens in the Headworks Building was delivered. We are now waiting on the hardware kit and a service date from Duperon for the installation.
- Service calls were needed by Auma for work on actuators in the Headworks Building, 1st Stage WAS valve and UV Channel #1.
- New confined space entry equipment was ordered. Current equipment was out of date. Also, confined space and flagger safety training was scheduled at no cost through MRM. The Borough was also invited to attend.
- The Lab Technician, Danielle Woitas, passed the PaDEP Wastewater Certification exams for the sub-classes of Lab Supervisor and the collection system.
- During the storm on June 13th, both EQ Basins received flow. The LRPS also had a power outage. Mr. Majzer stated that part of the flow into the Lewis Run EQ Tank was due to one set of pumps clogging from the initial flush of debris in the sewer pipes and not pumping at capacity. However, he believes that even if the pumps were pumping at full capacity, flow would have entered the Lewis Run EQ Basin. Neither EQ Basin was filled to capacity. There was some discussion about storm flow to the LRPS and issued related to the pumps clogging.

Mr. Trimbath reported as follows:

(1) Sheetz on Route 51 is redoing their facility, but will not be doing any work on the culvert underneath the intersection. That culvert was initially installed by a company to temporarily get equipment into the area for development, but that company went bankrupt and no longer exists.
(2) PennDOT is still on track to re-pave Curry Hollow Road in 2022, however, they have lost the funding to resurface Route 51.
(3) The car wash on Route 51 is still on track, however they want to cut into the hillside at the rear of the property and must address the soil movement on the hill side that might result.
(4) A new housing development is going in off Gill Hall Road in the triangle of land behind Pleasant Hills Apothecary between Old Clairton Road and Gill Hall Road. The majority of the homes would be located in Pleasant Hills, but there are a few properties that would be in Jefferson. The sewage would flow to the Authority for the Pleasant Hills homes and probably the Jefferson homes, provided that Jefferson agrees that the sewage can go to the Authority's treatment plant. There was some discussion about how the Authority bills and sets the rates for the Contract Customers such as Jefferson Hills and Bethel Park. Mr. Stuncard stated that a couple sewer taps were granted to property owners along Gill Hall during the Mowry Park Conveyance project in order to get the easements. The Manager will investigate.

South Park, PA
June 23, 2021

The Manager stated that the Army Corps of Engineers finalized the costs for the Streambank project and have provided a refund of $37,626.61. Mr. Brown asked how that works for charging the Contracting Municipalities. The Manager stated that they have not been charged yet for the last payment, so the refund amount will be deducted from the amount owed.

It was moved by Mr. Bondi and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Jean L. Crane
Manager