South Park, PA
September 22, 2021

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Beaver, Bondi, Howley, Rodeheaver and Stuncard
Members present via phone:	Mssrs. O'Har
Members absent:	Messrs. Tackett

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

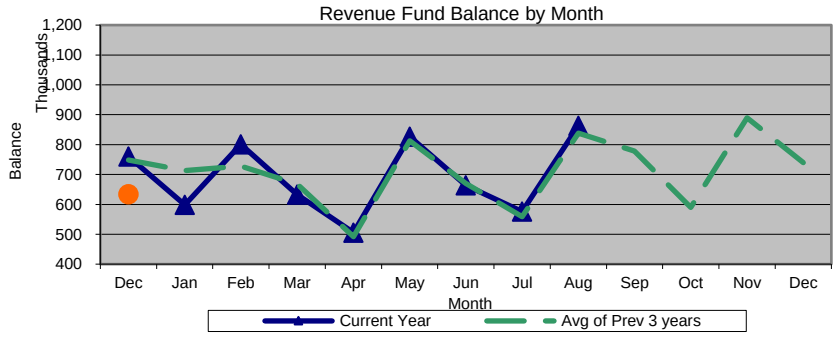
The minutes of the meeting of August 25, 2021 were considered. It was moved by Mr. Beaver and seconded by Mr. Bondi to approve the meeting minutes of August 25, 2021 as presented. Motion carried.

Financial Report – The report for August was reviewed. In June, the Capital Fund decreased by $754,924 primarily due transfers to the Revenue Fund for quarterly O&M and capital bills. The Debt Service Reserve account balance increased by $3 due to interest in August.

The Treasurer's report for the month of August was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of August 2021

			August 2021
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			343,643.75
Actual Cash Balance	Previous Month	$	(93,643.75)
DEPOSITS:			
Transfers from Sweep Accounts		-	
Transfer from Capital Fund	Capital bills	247,856.03	
	Service Fees - Contracting Mun	446,086.47	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other	scrap	73.10	
TOTAL DEPOSITS		$	694,015.60
DISBURSEMENTS:			
O&M Vouchers		157,217.26	
Electronic Fund Transfers		2,178.14	
Capital Vouchers		247,856.03	
Transfers to Sweep Accounts		36,581.30	
Other		-	
TOTAL DISBURSEMENTS		$	443,832.73
ACTUAL CASH BALANCE	Current Month		**156,539.12**
Add Outstanding Checks and Electronic Fund Transfers			93,460.88
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			705,852.77
Dollar Bank Sweep Account - Accrued Interest		37.45	252.52
TOTAL REVENUE FUND INVESTMENTS			**706,105.29**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			862,644.41



South Park, PA
September 22, 2021

Pleasant Hills Authority
Month of August 2021

			August 2021
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements	Pay Request # (Jan)		
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Stuncard and seconded by Mr. Howley that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of September were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
September 2021

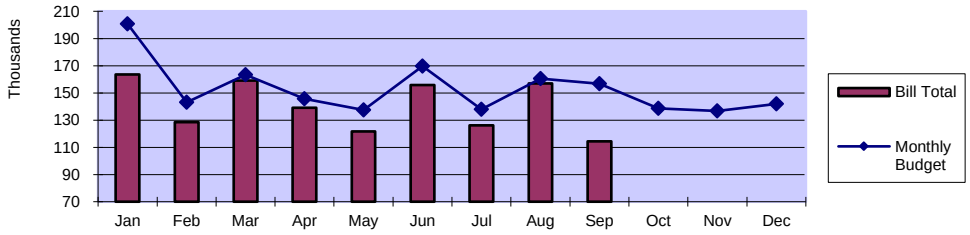
Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
Duquesne Light LRPS	2021-08	30592 kWh, 8/23/21, IGS	3,719.39
Duquesne Light SDPS	2021-09	2023 kWh, 9/7/21, IGS	529.16
Natural Gas			
Peoples Gas	2021-09	183.7 mcf, 9/7/21	736.07
UGI Energy	2021-09	183.7 mcf, 9/7/21	975.63
Phone			
Full Service Network	9	phone and internet	310.94
AT&T Mobility			139.52
Water			
PA Am Water FIRE	2021-08	fire hydrants	108.62
PA Am Water LRPS	2021-09		674.50
PA American Water SDPS	2021-09	0 gallons	16.83
PA American Water WWTP	2021-09	5,500 gallons, 31 days	191.07
Total Utilities			**18,631.35**
Bills - Monthly			
Aqua Filter Fresh	1546754	distilled and bottled water	92.37
Cintas	4 inv	uniform service	738.86
Daniel's	2021-08	Misc supplies	88.45
PA One Call	919604	65 mapped rate	169.00
Waste Management - Garbge	2846197-0067-7	Sept 2021	153.26
Waste Management - Sludge	2887676-0067-0	2 loads: 8/13, 8/23	2,044.21
WEX	73744970	6 fill-ups: 112.660 gallons	217.03
Bills - Miscellaneous			
Cintas FAS	8405307241	First Aid supplies	20.91
Cleveland Brothers CAT	SERV7529664	Annual Generator Inspection and Service	1,035.00
DAS Grp	7564	Sludge Heater: Recirc pump seal kit	2,066.48
Edward Kemp	A3250	MEB: New A/C 5 ton	1,188.00
Fisher Scientific	1584023	autoclae glove	57.00
Lowes	2 inv	LRPS Roof Repair & Concete	121.40
Option Supply	2 inv	gloves and tube sand (Hurricane Ida prep)	323.98
PA Dept Labor & Industry-B	1162634	LRPS air vessels inspection and certs	245.40
Pace Analytical	2 inv	mercury, Plant nutrient, sludge form 43	939.00
Pace Analytical	2130311551	September Mercury	171.00
Shiloh Service	1106641-IN	MFA software for computers	700.00
TForce Freight	B580758	Post Aeration Blower shipping costs	220.13
Thomas Fastening Sys	11167852	shop stock all thread rod zinc	17.88
Trumbull Industries	9051965	1st Stage RAS Pump - bolt kit	69.24
United Industrial	RDRI-17825	Plant water pump: new motor	145.00
Univar	49382594	hydrogen peroxide (2 drums)	908.00

Name	Num	Account	Amount
USA Bluebook	3 inv	TSS probe, tubing, marking paint	2,017.51
USA Bluebook	727038	lab supplies	511.44
Total Treatment Plant Bills			**32,891.90**
O&M Agreements Reimburseable Expenses			
Cummins Sales & Service	T8-80928	7720 · Pleasant Hills Expenses	1,468.71
Total Reimburseable Expenses			**1,468.71**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
September 2021

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**32,891.90**	
American Water	4000220100	June 2021: 81 records		15.00	
Borough of Pleasant Hills Total				66,394.86	
Brad Rodeheaver	Notary	Fee for MM Project easement		5.00	
Dickie McCamey	10602382	RJB: 10.2 hrs @ $160		1,632.00	
Gannett Fleming, Inc.	66828.11*122272	Monthly Retainer		400.00	
	66828.02*122270	Operations Assistance		532.14	
	66828.05*122271	IPP Annual Report		37.10	
Total Gannett Fleming, Inc.				969.24	
James Stuncard	Exp Rep 2021-08	PMAA Conf Exp (hotel & Mileage)		383.39	
PA Warn	1318	Annual Dues		96.00	
Credit Card - M.Majzer	Tforce Freight	Mailing Compressor		642.80	
	Sam's Club	LED lights, envelops		51.63	
	Best Buy	Mgr Printer, Keyboards		953.95	
	Petco	Bubbler		29.94	
	Home Depot	Squeegies		99.80	
Credit Card - J. Crane	Google	e-mail 2 month		12.84	
	Amazon	Agenda stand		32.59	
	USPS	Mailing Audits		53.00	
	Ebay	Vent fan assembly		126.14	
Total Credit Card				2,002.69	
Trib Total Media	2332647	Audit - Financial Information		29.55	
Sub-Total Expenses				**104,419.63**	
Payroll					
Jean L. Crane - Manager	6,740.00	Less Deductions:	2,111.90	4,628.10	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
Douglas O'Har - Board Member	300.00	Less Deductions:	300.00	0.00	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Bradley Rodeheaver- Board Member	300.00	Less Deductions:	65.16	234.84	
. Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
PMRS	September 2021	Retirement Account		572.90	
United States Treasury	September 2021	Federal Taxes, SS & Medicare		2,737.36	EFT
PA Dept of Revenue	September 2021	State Taxes		271.39	EFT
PA - Unemployment Compensation	3rd Quarter	Unemployment		13.39	EFT
Jordan Tax Service	3rd Quarter	Local Income Taxes		223.20	EFT
HAB-LST	3rd Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**9,868.38**	
Total				**114,288.01**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
September 22, 2021

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	September	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 055254.C0*	Construction Support	17,000		-	3,425.74	34,649.06
Inv 63286.01*	Master Meter - Design	117,000		-	3,340.90	110,975.31
Inv 63286.02*122269	Master Meter - Rights of Way		Cap Acct	711.90	21,254.50	59,928.63
Inv 63286.02*122269	Master Meter - Permits/Invst		Cap Acct	395.50	4,732.00	36,933.02
Inv 66828.08*120619	COA Activities			-	939.68	108,735.97
Subtotal Gannett Fleming, Inc.				1,107.40	33,692.82	1,588,620.80
KLH Engineers, Inc.						
Inv	Management	275,000		-	2,107.00	357,360.01
Inv	Observation	450,000		-	-	514,729.09
Inv	Flood Damage Evaluation	12,000		-	-	6,753.71
Subtotal KLH Engineers, Inc.		725,000		-	2,107.00	878,842.81

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	September	YTD	Total TD
Mele & Mele & Sons, Inc.	Pay Application #35	12,852,491		-	367,422.37	12,505,293.91
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	94,085.40	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	173,889.53	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,416.67	750,749.43	1,594,807.45
Expenses from Previous Years				-	-	1,356,315.26
Subtotal COA Compliance				**84,524.07**	**1,421,946.55**	**21,757,219.36**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	47497.14*122267		Cap Acct	79.10	1,880.64	58,721.57
KLH - Const Obs	Inv #			-	-	13,606.00
Mele & Mele & Sons, Inc.	Pay App #	694,413		-	29,970.65	689,663.00
Subtotal Digester #2 Lid Replacement & Repairs		694,413		79.10	31,851.29	761,990.57
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	47497.19*122268		Cap Acct	79.10	3,247.18	62,754.68
KLH Engineers (Obs)				-	-	1,424.50
Mele & Mele & Sons, Inc.	Pay App #	930,800		-	-	903,732.96
Subtotal Digester #2 Lid Replacement & Repairs		930,800		79.10	3,247.18	967,912.14
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
	Evaluation, Grant,					
Previous Years	Survey			-	-	3,395.86
Sanitary Design	47497.17*			-	-	15,352.54
Storm Sewer Design	47497.20*			-	5,572.56	8,112.72
Bid & Construction Phase	47497.22*			-	19,977.22	19,977.22
(Reimburseable Amnt)				-	17,466.72	17,466.72
W.A. Petrakis Contracting						
Part A (Sanitary)	Pay App #2	286,511	Cap Acct	60,337.82	219,423.87	219,423.87
Part B (Storm)	Pay App #3	335,598	Reimb	14,580.46	261,346.31	261,346.31
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		622,109		74,918.28	523,786.68	545,075.24
Generator Automatic Transfer Switches						
Gannett Fleming						
Study	66828.10*			-	1,578.92	5,250.87
Contractor				-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		-		-	1,578.92	5,250.87
Subtotal Other Engineering Projects				**75,076.48**	**560,464.07**	**2,280,228.82**
Total				**159,600.55**	**1,982,410.62**	**24,037,448.18**

Summary by Fund	Capital Account --> Rev Fund	Cap Acct	61,603.42	947,275.60	
	Capital Account --> Pennvest	CA-PV Pay	83,416.67	750,749.43	
	Distribution from Pennvest	PennVEST	-	-	15,880,544.19
	Reimburseable Amount	Reimb	14,580.46	284,385.59	
	Total		**159,600.55**	**1,698,025.03**	

It was moved by Mr. O'Har and seconded by Mr. Beaver to pay the bills as presented. Motion carried.

The Solicitor reported on the easements received for the Master Meter project. The two (2) easements from S2 properties were received, so the condemnation proceedings are not necessary. There are only three (3) easements remaining from Duquesne Light, U.S. Government (DOE) and the new Master Meter #1 location.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
September 22, 2021

1. **Annual Services (066828.2021)**
   a) A draft of the Authority's Annual Report has been prepared.

2. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) The Notice of Termination (NOT) for the NPDES Storm Water Permit Associated with Construction Activities has been prepared and is ready for submission to the Allegheny County Conservation District.

3. **Operations Assistance (066828.002)**
   a) Updated wall maps of the sewer system were delivered to the Authority on Tuesday, September 21st.

4. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.
   b) There was a meeting with staff on Tuesday, September 21st to review the IPP and USEPA comments on the 2018 and 2019 Annual Reports.

5. **Route 51 Interceptor Crossing & Storm Sewer Replacement Project (047497.035)**

a) Restoration work is anticipated to begin on Wednesday, September 22nd. The Contractor is working with 7-11 on a change order for the replacement of three lights that could not be re-installed due to rusted bases and poles.

6. Digester Cover Replacement Projects (047497.033 & 036)

a) The projects have been completed and we are in the process of working with the Contractor to close out the contracts.

7. Master Billing Meters Project (063286)

a) The GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2 was resubmitted to PaDEP.

c) We have been working with the Authority Solicitor and Manager to prepare the necessary easement agreements and exhibits required to construct the meter sites.

d) A copy of the current Project Design Schedule is attached.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2021

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
7-Jan-21		0.0000141			X
3-Feb-21	0.011	0.0000050	0.020	<0.00034	X
3-Mar-21	0.012		0.010		X
24-Mar-21	<0.0018				
13-Apr-21	<0.0057	0.0000300	0.015	<0.00034	X
12-May-21	<0.0018	0.0000114			X
6-June-21		0.00000732			X
20-July-21	<0.0046	0.0000224	0.019	0.00076	X
10-Aug-21		0.00000672			
7-Sep-21		0.00000430			

Mr. Dengler handed out and reviewed the Annual Report (Item #1 on report). The report is similar to previous years, however the summary of the history has been condensed to only the major events. If any board members have comments on the report after review, please get the comments to the Manager by Wednesday, September 29th. The Manager will be mailing the report out to the Contracting Municipalities in the beginning of October and then the budget will be passed by Resolution at the December meeting.

Mr. Dengler stated that all of the restoration work is complete for the WWTP SSO Elimination & Capital Improvement Project (Item #2 on report). Since that work is complete, then a Notice of Termination (NOT) for the NPDES Storm Water Permit Associated with Construction Activities can be submitted to the Allegheny County Conservation District (ACCD). After the ACCD receives the notice, they will do an inspection and then sign off on the NOT. Mr. Dengler stated that as part of the NOT, a covenant, stating that the Authority will own and properly operate the rain garden, must be filed in the courthouse. It was moved by Mr. Howley and seconded by Mr. Beaver to approve submission of the Notice of Termination for the NPDES Storm Water Permit for Construction Activities for the WWTP SSO Elimination & Capital Improvement Project to the Allegheny County Conservation District. Motion carried.

Mr. Dengler reviewed the Rt. 51 Interceptor Crossing & Storm Sewer Replacement Project (Item #5 on report). Restoration work has been delayed due to the Contractor working with 7-11 to resolve problems with the light poles and wiring. The existing light poles are not able to be reused since all the bases are rusted. There is a change order to address these issues with the light poles and it will be applied to Part B for the Storm Sewer Replacement. The change order includes replacement of the poles with new concrete bases, labor to install new bases and poles including electrical work. The total for the change order is $22,231.25. It was moved by Mr. Beaver and seconded by Mr. Bondi to approve Change Order No. 4 for the Rt. 51

South Park, PA
September 22, 2021

Interceptor Crossing & Storm Sewer Replacement Project – Part B Storm Sewer Replacement with W. A. Petrakis Contracting in the amount of $22,231.25. Motion carried.

For the Master Meter Project (Item #7 on report), Mr. Dengler is attempting to re-submit the GP-11 Permit to the PaDEP through the on-line submittal system and having issues. He is trying to get a response from the PaDEP to resolve the issues with the submission.

Mr. Majzer reviewed the operations through 9/22/2021.

- Shiloh and Cambria installed the upgrades to the EQ Basin software on September 15th. Mr. Majzer stated that there have been numerous computer and generator problems as the EQ Basins. There was some discussion about the issues.
- Still waiting on delivery for the new truck at the plant.
- For the vacant Plant Operator position, all the applications were reviewed and five candidates will be interviewed on Wednesday, September 29th.
- Tri-State Maintenance cleaned out the first stage effluent line.

Mr. Trimbath reported that:

(1) PennDOT will be widening and resurfacing Curry Hollow Road and are finalizing their plans for next year. Mr. Majzer will investigate if the project will impact the Authority interceptor.
(2) Representatives from Pleasant Hills met with PennDOT regarding the flooding on Rt 51 at Lewis Run Road. PennDOT stated that the original design for the storm culvert kept it on the east side of Rt 51 instead of crossing as it currently does. PennDOT has no plans to take any action regarding the flooding issues.
(3) The Borough is receiving many complaints from residents regarding flooding and is investigating what can be done.

The Manager indicated that she is in the process of planning the dinner for Richard Nieman for the beginning of October.

It was moved by Mr. Bondi and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jean L. Crane
Manager