3430

South Park, PA
February 23, 2022

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Beaver, Bondi, Rodeheaver and Stuncard
Members present via phone:	Messrs. Tackett
Members absent:	Messrs. Howley and Vacancy

Also present: Ronald J. Brown, Esq. (via phone), representing the Authority Solicitor; Robert Dengler, P.E. (via phone), representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

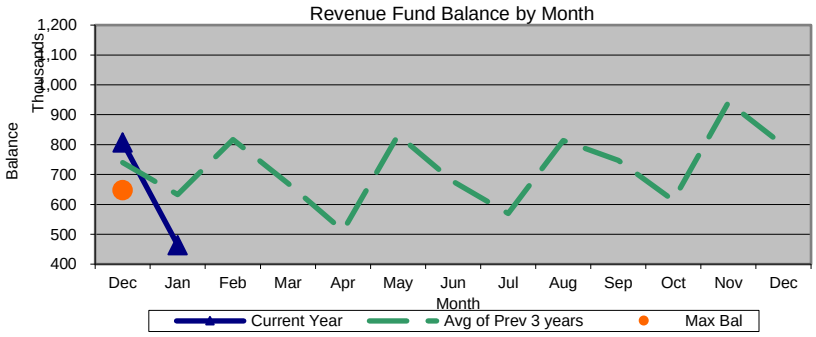
The minutes of the meeting of January 26, 2022 were considered. It was moved by Mr. Beaver and seconded by Mr. Stuncard to approve the meeting minutes of January 26, 2022 as presented. Motion carried.

Financial Report – The report for January was reviewed. In January, the Capital Fund increased by $873,695 primarily due receipt of first quarter service fees from Contracting Municipalities. The Debt Service Reserve account balance increased by $3 due to interest in January.

The Treasurer's report for the month of January was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of January 2022

				January 2022
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				163,146.38
Actual Cash Balance	Previous Month		$	86,853.62
DEPOSITS:				
Transfers from Sweep Accounts		400,179.01		
Transfer from Capital Fund	Capital bills	1,816.78		
	Service Fees - Contracting Mun	-		
	Service Fees - Contract Customer	-		
Transfer from PennVEST		-		
Other	Lab Use, PH & B EQ Exp Reimb.	947.46		
TOTAL DEPOSITS			$	402,943.25
DISBURSEMENTS:				
O&M Vouchers		164,372.30		
Electronic Fund Transfers		20,276.79		
Capital Vouchers		1,816.78		
Transfers to Sweep Accounts		-		
Other	Rev Fund Compliance to Cap Fund	160,179.77		
TOTAL DISBURSEMENTS			$	346,645.64
ACTUAL CASH BALANCE	Current Month			**143,151.23**
Add Outstanding Checks and Electronic Fund Transfers				106,848.77
Dollar Bank Balance	Current Month		$	**250,000.00**
				-
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				320,381.18
Dollar Bank Sweep Account - Accrued Interest		15.54		15.54
TOTAL REVENUE FUND INVESTMENTS				**320,396.72**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				463,547.95



Pleasant Hills Authority
Month of January 2022

			January 2022
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements		-	
2022 Disbursements			
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

The Manager stated that the reason for the difference in the balance was that the Revenue Fund Compliance transfer of approximately $160,000 occurred in January, when usually it occurs in February. It was moved by Mr. Bondi and seconded by Mr. Tackett that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of February were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
February 2022

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-01	254541 kWh, 32 days, IGS	14,653.40
Duquesne Light LRPS	2022-01	57792 kWh, 1/24/2022, IGS	5,742.22
Duquesne Light SDPS	2022-02	4652 kWh, 2/7/22	501.76
Natural Gas			
Peoples Gas	2022-02	529.8 mcf, 2/9/22	1,853.64
UGI Energy			4,258.53
Phone			
Full Service Network	14	phone and internet	310.94
AT&T Mobility	2022-02	cell phones	139.15
Water			
PA Am Water FIRE	2022-01	fire hydrant service fee	111.42
PA Am Water LRPS	2022-02		592.48
PA American Water SDPS	2022-02	0 gallons	17.23
PA American Water WWTP	2022-02	4500 gallons, 27 days	178.71
Total Utilities			**28,359.48**
Bills - Monthly			
Aqua Filter Fresh	1713276	distilled and spring water	70.55
Cintas	4 inv	uniforms	855.65
Daniel's	2022-01	Misc Supplies	30.25
PA One Call	939552	38 mapped rate	98.62
Waste Management - Garbage	3090298-0067-4	Feb 2022	176.25
Waste Management - Sludge	3097715-0067-0	5 loads: 1/5, 1/10, 1/14, 1/20, 1/26	6,081.91
WEX	78055202	7 fill-ups: 104.79 gallons	285.78
Bills - Miscellaneous			
Barrier Protection	241925	Replaced camera in press bldg	564.90
Cintas FAS		first aid supplies	39.01
Cox Piping Supply	BP-I-123118	LRPS: union for water pressure reg.	102.60
David Peterson	Feb 2022 Exp	2 CE classes and mileage	313.45
Edward Kemp	S40953	Office Bldg: Service call - economizer open	264.00
Fisher Scientific	8712960	glucose-glutamic acid	231.22
Lowes	902565	tools and shelving	393.97
NSI Lab Solutions	401022	misc supplies	727.00
Pace Analytical	2 inv	Annual metals	228.00
Precisiion Odor	894.98	Odor Control solution	894.98

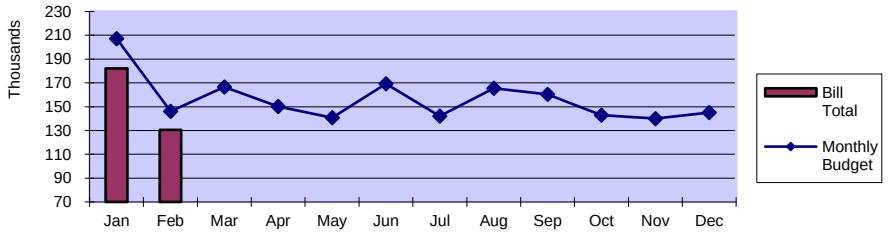
South Park, PA
February 23, 2022

Name	Num	Account	Amount
Sherwin Williams	3859-4	paint basement	56.99
Sherwin Williams	4 inv	DTM Bonding Primer (4 gal)	248.75
Sunray Elec Supply	2 inv	LRPS: generator room lights	351.69
Sunray Elec Supply	1373032-1	LED bulbs for street lights	1,058.52
Univar	49837763	peroxide (2 drums)	1,067.20
USA Bluebook	3 inv	lab supplies, sludge judge,pH meter	2,490.00
Total Treatment Plant Bills			**44,990.77**
O&M Agreements Reimburseable Expenses			
		7710 · Baldwin Expenses	
		7720 · Pleasant Hills Expenses	
Total Reimburseable Expenses			**0.00**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
February 2022

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**44,990.77**	
American Water	4000229546	Nov 2021: 80 records		15.00	
Borough of Pleasant Hills Total	2022-01	payroll and insurances		73,140.09	
Brad Rodeheaver	Notary	For Declaration of Restrictions		5.00	
Dickie McCamey	10627820	RJB: 5.4 hrs @ $160		864.00	
Gannett Fleming, Inc.	5326	Monthly Retainer		400.00	
	5275	Wasteload Mgmt Report		79.10	
	5276	Operations Assistance		2,828.84	
	5283	Developer Reviews		79.10	
Total Gannett Fleming, Inc.				3,387.04	
Pittsburgh Post-Gazette	71201	Annual Meeting Notice for 2022		32.55	
Credit Card - M.Majzer	Sam's Club	food for Plant lunch		32.22	
	Our little Secret	food for Plant lunch		80.00	
	Petco	bubbler for lab		32.60	
	Home Depot	garbage cans		75.94	
	Sam's Club	LED Shop lights for LRPS		119.88	
Credit Card - J. Crane	Fresh Thyme	Food for plant lunch		32.97	
	Ebay	Sludge chute		206.69	
	Google	email		6.42	
Total Credit Card				586.72	
Sub-Total Expenses				**123,021.17**	
Payroll					
Jean L. Crane - Manager	6,940.00	Less Deductions:	2,406.46	4,533.54	
PMRS	February 2022	Retirement Account		589.90	
United States Treasury	February 2022	Federal Taxes, SS & Medicare		2,261.82	EFT
PA Dept of Revenue	February 2022	State Taxes		213.06	EFT
Sub-Total Payroll				**7,598.32**	
Total				**130,619.49**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
February 23, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	February	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 5279	Construction Support		Cap Acct	1,344.70	1,582.00	36,389.26
Inv	Master Meter - Design	117,000		-	-	111,036.00
Inv 5274	Master Meter - Rights of Way		Cap Acct	655.90	752.08	65,159.03
Inv 5274	Master Meter - Permits/Invst		Cap Acct	1,829.45	2,145.85	39,775.12
Inv 5284	COA Activities		Cap Acct	158.20	158.20	108,973.27
Subtotal Gannett Fleming, Inc.				3,988.25	4,638.13	1,598,731.49
Mele & Mele & Sons, Inc.	Pay Application	12,852,491		-	-	12,505,293.91
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	PennVEST	83,416.37	166,832.74	2,011,890.20
Expenses from Previous Years				-	-	2,235,158.07
Subtotal COA Compliance				**87,404.62**	**171,470.87**	**22,184,412.80**
Other Projects						

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	February	YTD	Total TD
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	Inv 5258		Cap Acct	39.55	39.55	58,761.12
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	Inv 5272		Cap Acct	73.71	73.71	62,828.39
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Eval, Grant, Survey, Design			-	-	26,861.12
Bid & Const. Phase	Inv 5273		Cap Acct	31.70	533.47	27,603.28
(Reimburseable Amnt)			Reimb	42.01	707.14	27,575.65
W.A. Petrakis Contracting						731,527.65
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		73.71	1,240.61	813,567.70
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	Inv 5278		Cap Acct	855.29	855.29	855.29
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		855.29	855.29	6,106.16
Main Equipment Building Renovations						
Gannett Fleming						
Project Management	Inv 5277		Cap Acct	1,536.57	1,536.57	1,536.57
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		1,536.57	1,536.57	1,536.57
Subtotal Other Engineering Projects				**2,578.83**	**3,745.73**	**942,799.94**
Total				**89,983.45**	**175,216.60**	**23,127,212.74**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	6,525.07	7,676.72	
	Capital Account --> Pennvest		CA-PV Pay	-	-	
	Distribution from Pennvest		PennVEST	83,416.37	166,832.74	
	Reimburseable Amount		Reimb	42.01	707.14	
	Total			**89,983.45**	**174,509.46**	

It was moved by Mr. Beaver and seconded by Mr. Bondi to pay the bills as presented. Motion carried.

The Solicitor reported the following:

(1) The signed easement for Master Meter #1 has been received and will be recorded.
(2) Mr. Dengler has spoken to the owner of Posty Trucking and he is open to signing an easement for access, which Mr. Brown stated would mean an easement would not be needed from Duquesne Light. Mr. Dengler stated that he is still pursuing getting the Duquesne Light as a plan B.
(3) The final easement from NIOSH would be the last remaining easement for the project. Mr. Dengler stated that he has talked to NIOSH and they are going to see what the holdup is from the office in Atlanta, who are responsible for approving the easement.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
February 23, 2022

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) The PaDEP Final Inspection was held on Tuesday, February 15th. We have been working on compiling documentation as requested by PaDEP to closeout the project, including development of record drawings.
   b) We have been told the replacement screw for the sludge press has arrived at the manufacturer's facility in Washington State. We are waiting on the schedule for when the screw will be sent to the plant for installation.

2. **Developer Reviews (066828.003)**
   a) We met with the Engineer from Chick-fil-A to review the proposed renovations at their Pleasant Hills restaurant. Chick-fil-A is requesting permission to encroach on the Authority's existing sewer easement instead of relocating the interceptor, as originally planned.

3. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

4. **Route 51 Interceptor Crossing & Storm Sewer Replacement Project (047497.035)**
   a) We are working on the preparation of the record drawings for the project.

5. **Digester Cover Replacement Projects (047497.033 & 036)**
   a) The Digester #1 Replacement Project has been closed out.
   b) We are waiting for the executed contract closeout documents for Digester #2 from the Contractor.

6. **Master Billing Meters Project (063286)**
   a) We have responded to the latest round of PaDEP comments on the GP-11 permit application for modification of an existing water obstruction (interceptor line) for Meter Site #2.
   b) We have been working with the Authority Solicitor and Manager to obtain the necessary easements for the project.
   c) A copy of the current Project Design Schedule is attached.

7. **Generator ATS Project (066828.010)**
   a) We have been following up with ABB on a revised proposal for the work to add the automatic transfer switches.

8. **Main Equipment Building Renovation Project (066828.011)**
   a) A site scoping meeting was held with the Architect and PHA Staff on January 26th.
   b) Preliminary concept floor plans have been provided to PHA Staff for review.

9. Grant Opportunities
   a) DCED Statewide Local Share Account Grant:
      i. Eligible Projects – Those which are in the public interest and improve the quality of life in the community.
      ii. $1,000,000 maximum grant, $25,000 minimum project cost, no matching funds requirement.
      iii. Applications are due on March 15, 2022.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2021

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
7-Jan-21		0.0000141			X
3-Feb-21	0.011	0.0000050	0.020	<0.00034	X
3-Mar-21	0.012		0.010		X
24-Mar-21	<0.0018				
13-Apr-21	<0.0057	0.0000300	0.015	<0.00034	X
12-May-21	<0.0018	0.0000114			X
6-June-21		0.00000732			X
20-July-21	<0.0046	0.0000224	0.019	0.00076	X
10-Aug-21		0.00000672			X
7-Sep-21		0.00000430			X
13-Oct-21	0.19	0.00000612	0.0162	<0.001	X
3-Nov-21		0.00000448			X
6-Dec-21	<0.0046	0.0000117			X

Mr. Dengler stated that they met with Chick-fil-A regarding the proposed renovations (Item #2 on report). Chick-fil-A has approached the Authority regarding putting the dumpster pad within the Authority's easement instead of relocating the sewer line. It is unclear so far whether the canopy supports would also encroach on the easement. Mr. Brown stated that he has had a property owner enter into an encroachment agreement such that the property owner agrees to remove any items necessary for the Authority to work on the sewer line or the Authority removes the item at the property owner's cost. Mr. Brown stated that the agreement between the Authority and the property owner and successors would be recorded, so that all future property owners would be aware of the agreement. Mr. Brown stated that he could prepare the agreement. Mr. Rodeheaver stated that he did not have a problem with it. Mr. Trimbath stated that this development came before Council yesterday and they did not bring up the encroachment on the Authority's easement. Mr. Brown will work with Chick-fil-A to agree to the terms and draft an agreement. The Manager stated that the agreement should include the responsibility of Chick-fil-A to televise the sewer line before and after construction to make sure that no damage occurs as a result of the construction.

Mr. Dengler reviewed the Master Meter project (Item #6 on report). Mr. Brown stated that as the project gets closer to bidding, it makes sense to start thinking about financing for the project. The Manager asked Mr. Dengler to prepare an updated cost estimate for the project to help with the financing decisions. Mr. Dengler will prepare that for the next meeting.

Mr. Dengler reviewed the Generator ATS Project (Item #7 on report). Mr. Dengler stated that he has received some additional details related to the project scope and that Mr. Brown reviewed the contract terms and had a

couple comments. Some comments have been resolved, but there are a couple comments that still need resolution. The standard agreement limits the liability to the purchase price of the project. Mr. Brown stated after his review, he had three areas of concern. The first issue was the timing and amount of payments. The second question was regarding the response to punch list items. Finally, there is no provision for the contractor to supply a certificate of insurance naming the Authority as an additional insured as is customary for contracts. Mr. Brown stated that we do not have enough clarity on these issues from ABB to recommend the Board approve this contract at this time.

Mr. Dengler stated that a new grant opportunity was announced just after the last meeting from the DCED for a Statewide Local Share Account Grant. Applications are due on March 15th. There was some discussion about projects that could be applicable to the grant. Mr. Dengler stated that probably the most applicable project is the Generator ATS Project. The Manager stated that to act on this grant opportunity, there needs to be a motion to add the grant to the agenda and then the motion can be acted upon. It was moved by Mr. Beaver and seconded by Mr. Stuncard add a motion to the agenda to authorize the Engineer to prepare and submit the DCED grant application for the Generator ATS Project and adopt Resolution No. 330 – A Resolution authorizing an Application to the Pennsylvania Department of Community & Economic Development Local Share Account Statewide Grant Program. Motion carried. It was moved by Mr. Beaver and seconded by Mr. Bondi to authorize the Engineer to prepare and submit the DCED grant application for the Generator ATS Project and adopt Resolution No. 330 – A Resolution authorizing an Application to the Pennsylvania Department of Community & Economic Development Local Share Account Statewide Grant Program. Motion carried.

Mr. Majzer reviewed the operations through 2/23/2022.

- The new exhaust fan in the Press Building was installed on January 28th. This was the fan damaged by Waste Management and paid by a claim on their insurance.
- Waiting on Rovisys to troubleshoot the problems with the Win-911 system.
- Waiting on BioChem for a date for installation of software changes.
- The Assistant Superintendent position will be advertised. The Manager stated that interviews will occur the last week of March. It would be good to have an Authority Board Member attend the interviews.

Mr. Trimbath reported that:

(1) The Borough has accepted the retirement of J. Bergles and approved the advertisement for the Assistant Superintendent position.
(2) A WingStop is going into Bill Green Shopping Center. The only concern is grease in the line, even with a grease trap.

The Manager has contacted In Community magazine about publishing an article on the Authority's project and general information about wastewater.

It was moved by Mr. Stuncard and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Jean L. Crane
Manager