3436

South Park, PA
March 23, 2022

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Beaver, Bondi, Howley, Rodeheaver, Stuncard and Tackett
Members present via phone:	None
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

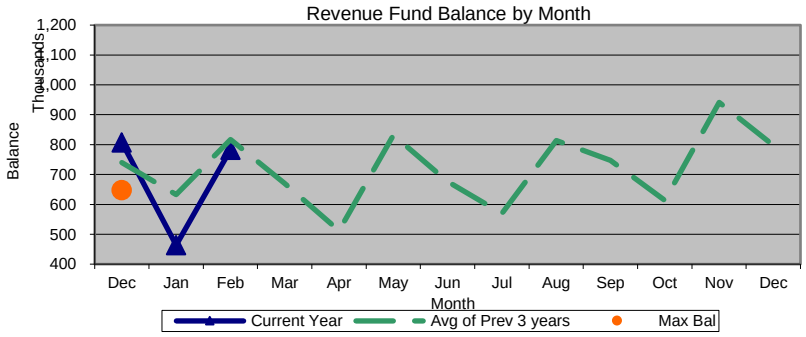
The minutes of the meeting of February 23, 2022 were considered. It was moved by Mr. Stuncard and seconded by Mr. Beaver to approve the meeting minutes of February 23, 2022 as presented. Motion carried.

Financial Report – The report for February was reviewed. In February, the Capital Fund decreased by $539,728 primarily due transfer of O&M funds to the Revenue Fund. The Debt Service Reserve account balance increased by $3 due to interest in February.

The Treasurer's report for the month of February was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of February 2022

			February 2022
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			106,848.77
Actual Cash Balance	Previous Month	$	143,151.23
DEPOSITS:			
Transfers from Sweep Accounts		-	
Transfer from Capital Fund	Capital bills	-	
	Service Fees - Contracting Mun	456,322.04	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other			
TOTAL DEPOSITS		$	456,322.04
DISBURSEMENTS:			
O&M Vouchers		128,144.61	
Electronic Fund Transfers		2,474.88	
Capital Vouchers		6,567.08	
Transfers to Sweep Accounts		342,340.95	
Other			
TOTAL DISBURSEMENTS		$	479,527.52
ACTUAL CASH BALANCE	Current Month		**119,945.75**
Add Outstanding Checks and Electronic Fund Transfers			130,054.25
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			662,722.13
Dollar Bank Sweep Account - Accrued Interest		13.81	29.35
TOTAL REVENUE FUND INVESTMENTS			**662,751.48**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			782,697.23



Pleasant Hills Authority
PENNVEST Account
Month of February 2022

			February 2022
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements		-	
2022 Disbursements			
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Tackett and seconded by Mr. Howley that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of March were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
March 2022

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-02	232126 kWh, 29 days	13,789.90
Duquesne Light LRPS	2022-02	59900 kWh, 2/22/22, IGS	6,174.93
Duquesne Light SDPS	2022-03	3824 kWh, 3/8/22, IGS	652.76
Natural Gas			
Peoples Gas	2022-03	398.5 mcf, 3/11/22	1,413.86
UGI Energy			2,367.49
Phone			
Full Service Network	15	phone and internet	310.94
AT&T Mobility	2022-03	cell phones	138.95
Water			
PA Am Water FIRE	2022-02	fire hydrant service fee	109.87
PA Am Water LRPS	2022-03		794.71
PA American Water SDPS	2022-03	100 gallons, 34 days	18.67
PA American Water WWTP	2022-03	5000 gallons, 30 days	185.96
Total Utilities			**25,958.04**
Bills - Monthly			
Aqua Filter Fresh	2 inv	distilled and spring water	118.20
Aqua Filter Fresh		distilled and spring water	52.60
Cintas	4 inv	uniforms	774.00
Daniel's	2022-02	Misc Supplies	124.75
Waste Management - Garbage	3129193-0067-2		176.25
Waste Management - Sludge	3136604-0067-9	6 loads: 2/2, 2/7, 2/10, 2/14, 2/18, 2/24	6,892.52
WEX	79125516	4 fill-ups: 53.96 gallons	153.12
Bills - Miscellaneous			
Advance Auto	2 inv	oil, oil filters, air filters	247.97
Fayette Parts Svc	686932	Bobcat: filters (oil, hydraulic, air)	121.77
Fisher Scientific	9634171	pH Electrode	218.36
Gilco	426668	Digester Temp sensor	1,062.58
Gipson Bearing	208350	LRPS: Bearings and seals for pump repair	1,217.50
Hayes Mechanical	B183821	WM Insurance Claim: fan Installation	2,966.00
James Hibbard Electric	22-0108	Install LED bulbs in street lights	530.00
JP Technical	65 (1491)	pH meter certification	80.00
MSA Safety Sales	962295598	LRPS: O2 Sensor	640.21
Pace Analytical	2 inv	Mercury Feb 2022 #2, Nutrients	429.00
Push-n-Pull	125069	Spinner for salt spreader	76.42

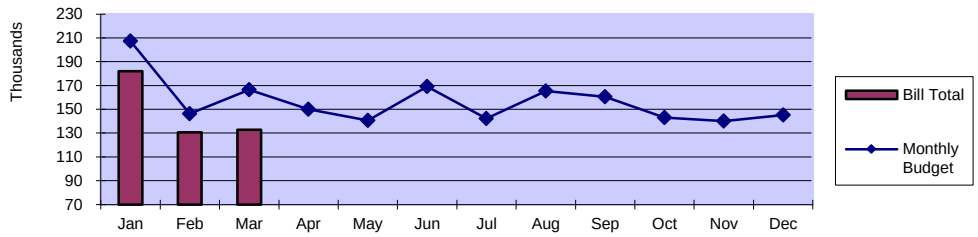
South Park, PA
March 23, 2022

Name	Num	Account	Amount
Quartz Lamps	18497	Trojan UV: bulbs (10)	3,015.96
Sherwin Williams	3 inv	paint & Bonding Primer	184.19
Shiloh Service	1111459-IN	NAS on-site backup	805.00
T&R Automotive	10333	Ford Explorer inspection	64.15
TF Campbell	167317	pump coupler	6.73
USA Bluebook	2 inv	lab supplies	369.27
WB Mason	3 inv	copy paper, paper towels,gloves	420.09
Total Treatment Plant Bills			**46,704.68**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
March 2022

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**46,704.68**	
American Water	4000230790	Dec 2021: 82 records		15.00	
Borough of Pleasant Hills	2022-02	payroll and insurances		70,166.93	
	2021 Final Adj.	payroll and check exp		-893.87	
Borough of Pleasant Hills Total		payroll and insurances		69,273.06	
Dickie McCamey	2 inv	RJB: 7.6 hrs; recording exp $363.50		1,579.50	
Gannett Fleming, Inc.	5975	Monthly Retainer		400.00	
	5972	Wasteload Mgmt Report		827.75	
	5973	Developer Reviews		632.80	
	5974	IPP Annual Report		1,442.00	
Total Gannett Fleming, Inc.				3,302.55	
PA Rural Water	67724	Annual Renewal fee		881.00	
Credit Card - M.Majzer	Sam's Club	LRPS LED Lights		39.96	
	Teledyne Instruments	Influent sampler heater		787.52	
	Giant Eagle	Distilled water		5.94	
	Murphy Tractor	SDPS Generator injector kit		153.40	
Credit Card - J. Crane	Google	Email		6.42	
	Ebay	Alum Mount kit, condensate neut		83.73	
	Ebay	Commercial garage door opener		19.28	
	Maureen W. Notary	Master Meter #1 Easement		9.00	
	EZ Pass	Replenishment		35.00	
	Ebay	SDPS Voltage monitor		79.49	
Total Credit Card				1,219.74	
Sub-Total Expenses				**122,975.53**	
Payroll					
Jean L. Crane - Manager	6,940.00	Less Deductions:	2,406.47	4,533.53	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Bradley Rodeheaver- Board Member	300.00	Less Deductions:	65.16	234.84	
. Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
PMRS	March 2022	Retirement Account		589.90	
United States Treasury	March 2022	Federal Taxes, SS & Medicare		2,717.22	EFT
PA Dept of Revenue	March 2022	State Taxes		268.32	EFT
PA - Unemployment Compensation	1st Quarter	Unemployment		13.57	EFT
Jordan Tax Service	1st Quarter	Local Income Taxes		226.20	EFT
HAB-LST	1st Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**9,770.78**	
Total				**132,746.31**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
March 23, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	March	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 5978	Construction Support		Cap Acct	1,661.10	3,243.10	38,050.36
Inv 5970	Master Meter - Design	117,000	Cap Acct	552.00	552.00	111,588.00
Inv 5971	Master Meter - Rights of Way		Cap Acct	118.65	870.73	65,277.68
Inv 5971	Master Meter - Permits/Invst		Cap Acct	2,030.00	4,175.85	41,805.12
Inv	COA Activities			-	158.20	108,973.27
Subtotal Gannett Fleming, Inc.				4,361.75	8,999.88	1,603,093.24
Mele & Mele & Sons, Inc.	Pay Application	12,852,491		-	-	12,505,293.91
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85

Bills Submitted for Approval of Payment from Capital Accounts:

			Approved	Fund	March	YTD	Total TD
Commwlth of PA - Pennvest	Payment		1,001,000	CA-PV Pay	83,416.37	250,249.11	2,095,306.57
Expenses from Previous Years					-	-	2,235,158.07
Subtotal COA Compliance					**87,778.12**	**259,248.99**	**22,272,190.92**
Other Projects							
Digester #2 Lid Replacement & Repairs							
Gannett Fleming		74.052					
Design & Bid Spec. Prep	Inv				-	39.55	58,761.12
Digester #1 Lid Replacement & Repairs							
Gannett Fleming	Inv				-	73.71	62,828.39
Rt 51Joint Interceptor and Storm Sewer Replacement							
Gannett Fleming							
Previous Years	Eval, Grant, Survey, Design				-	-	26,861.12
Bid & Construct Phase	Inv				-	533.47	27,603.28
(Reimburseable Amnt)					-	707.14	27,575.65
W.A. Petrakis Contracting							731,527.65
Subtotal Lewis Run Interceptor Sewer Line Replacemnt			-		-	1,240.61	813,567.70
Generator Automatic Transfer Switches							
Gannett Fleming							
Study					-	-	5,250.87
Project Management	Inv 5977			Cap Acct	338.14	1,193.43	1,193.43
Contractor			193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs			193,000		338.14	1,193.43	6,444.30
Main Equipment Building Renovations							
Gannett Fleming							
Project Management	Inv				-	1,536.57	1,536.57
Contractor			193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs			193,000		-	1,536.57	1,536.57
Subtotal Other Engineering Projects					**338.14**	**4,083.87**	**943,138.08**
Total					**88,116.26**	**263,332.86**	**23,215,329.00**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	4,699.89	12,376.61
	Capital Account --> Pennvest		CA-PV Pay	83,416.37	250,249.11
	Distribution from Pennvest		PennVEST	-	-
	Reimburseable Amount		Reimb	-	707.14
	Total			**88,116.26**	**262,625.72**

It was moved by Mr. Bondi and seconded by Mr. Tackett to pay the bills as presented. Motion carried.

The Solicitor reported on the draft of the Encroachment Agreement with Chick-Fil-A as the tenant and Tech One Associates as the owner. The Agreement would allow Chick-Fil-A to have their dumpster pad on the Authority's easement. If the Authority needs access to repair the interceptor, Chick-Fil-A will have to move the dumpster pad at their cost or the Authority can remove it and assess them for the cost. They will also televise the interceptor prior to and after the improvements and pay for any damages to the interceptor as a result of the improvements. It was moved by Mr. Bondi and seconded by Mr. Beaver to approve the Encroachment Agreement for the Chick-fil-A commercial construction with any necessary adjustments as determined by the Authority Solicitor and Engineer. Motion carried.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
March 23, 2022

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) We have been working on compiling documentation as requested by PaDEP to closeout the project, including development of record drawings.
   b) We have been told the replacement screw for the sludge press has arrived at the manufacturer's facility in Washington State. We are waiting on the schedule for when the screw will be sent to the plant for installation.

2. **Wasteload Management Report (066828.001)**
   a) We are working on finalizing the Authority's Annual Chapter 94 Wasteload Management Report that is due to PaDEP by March 31, 2022.
   b) MOTION – Approval of submittal of Annual Chapter 94 Wasteload Management Report.

3. **Developer Reviews (066828.003)**
   a) Chick-fil-A has revised their plans so that the proposed drive-through canopy will not encroach on the Authority's sewer easement. However the proposed trash dumpster pad is proposed to be constructed on top of the Authority's easement.
   b) Tropical Smoothie – We have completed the relevant portions of the planning module and are working on the capacity letter for this development.

4. **Pretreatment Program (066828.004)**

a) A summary of the most recent DMR sampling results is attached.
b) We have received and reviewed a request by NETL to increase the discharge of wastewater from the production of hollow core membranes from 1 gallon to 50 gallons per week. We do not anticipate any adverse impacts to the Authority's WWTP relative to this discharge request.

5. IPP Annual Report (066828.005)
a) We are working on finalizing the Authority's Annual Industrial Pretreatment Program Report that is due to PaDEP by March 31, 2022.
b) MOTION – Approval of submittal of Annual IPP Report.

6. Digester Cover Replacement Projects (047497.033 & 036)
a) We are waiting for the executed contract closeout documents for Digester #2 from the Contractor.

7. Master Billing Meters Project (063286)
a) PaDEP has issued the GP-11 permit for modification of an existing water obstruction (interceptor line) for Meter Site #2.
b) We have been working with the Authority Solicitor and Manager to obtain the necessary easements for the project. Two easements are remaining to be acquired.
c) We have been working on revising the cost estimate for the project.
d) A copy of the current Project Design Schedule is attached.

7. Generator ATS Project (066828.010)
a) We have been following up with ABB on responses to questions relative to the insurance requirements provided for in the agreement to install the new ATS gear.
b) MOTION – Approval of Contract with ABB.

9. Main Equipment Building Renovation Project (066828.011)
a) Preliminary concept floor plans have been provided to PHA Staff for review.

10. **Statewide Local Share Account Grant Application (066828.012)**
a) We have submitted an application to the Statewide LSA Grant Program for funds to complete work on the Generator ATS Project.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/12/22		0.00000510			X
2/11/22	0.19	0.00000789	0.12	<0.0018	Lab Cd MDL too high. Lab notified
2/25/22		0.00000983			X
3/3/22		0.00000383			X
					X

Mr. Dengler reviewed the draft of the Wasteload Management Report for 2021. (Item #2 on report) It was moved by Mr. Howley and seconded by Mr. Beaver to approve the Chapter 94 Wasteload Management Report for 2021 and authorize the Engineer to submit the report to the PADEP. Motion carried.

Mr. Dengler reviewed the IPP Annual Report for 2021. (Item #5 on report) It was moved by Mr. Beaver and seconded by Mr. Stuncard to approve the Annual Industrial Pretreatment Program Report for 2021 and authorize the Engineer to submit the report to the PaDEP and USEPA. Motion carried.

Mr. Dengler reviewed the Master Meters project (Item #7 on report). Mr. Dengler stated that Posty Trucking is willing to provide an access easement for Meter #2. Mr. Dengler needs to complete the easement drawing and get the information to Mr. Brown for the easement agreement. The other outstanding easement is from NETL and is still in Atlanta for approval. Mr. Dengler is working on a revised cost estimate and has received some equipment cost updates that show a 20% increase in cost. Mr. Brown stated that we need to think about how to most efficiently gain the financing and getting the municipal guarantees.

Mr. Dengler asked Mr. Brown to review the agreements with ABB regarding the Generator ATS Project (Item #8 on report). Mr. Brown stated that Mr. Dengler has provided a sole source letter, which enables the Authority to bypass competitive bidding. After reviewing the proposal and contract language, the main issue is the liability. Under the contract language, ABB has capped their liability at the contract price for any kind

of exposure. In talking to our insurance representatives, signing a contract with this language does not limit our ability to have a claim under our insurance policy. Mr. Brown stated that we still require a proof of insurance and additionally by state law they are required to provide performance and payment bonds. Mr. Brown recommends awarding the contract contingent upon ABB providing the bonds and insurances required. If ABB cannot provide that information, then the Authority would have to go out to contractors who would subcontract to ABB for the parts and installation. There was some discussion about this approach. It was moved by Mr. Howley and seconded by Mr. Tackett to award the contract to ABB for the Generator ATS Project in the amount of $193,000 contingent upon receipt of required bonds and insurances. Motion carried.

Mr. Majzer reviewed the operations through 3/23/2022.

- On 2/25/22, there was an extended high flow event caused by heavy rain and snow melt, which caused solids from the 1st stage to be washed out and we exceeded our NPDES instantaneous maximum limit for TSS. The DEP and Allegheny County were informed.
- We had a teams meeting with Rovisys, Win-911 and Shiloh to get the Win-911 Mobile working again.
- The latest hire, Bryan Weiland, submitted his resignation. We contacted the runner up from the last round of applications, Dylan Feden, and he is still interested. Council approved his hiring contingent upon passing the background check and drug testing at their meeting on Monday. If all is good, he would start Monday, March 28, 2022.
- For the Assistant Superintendent position, the only qualified applicant is the current Head Mechanic, David Peterson. If any board members would like to talk to Mr. Peterson prior to his promotion, let Mr. Majzer know.

The Manager presented proposals for Natural Gas and Electricity. For Natural Gas, we currently do not have a contract and pay a variable rate. The best proposal received was from IGS for a 36 month contract at a fixed rated of $3.9860, which is close to the average rate paid from 2014-2020. It was moved by Mr. Tackett and seconded by Mr. Bondi to enter into an agreement with IGS to supply natural gas to the treatment plant for 36 months at a rate of $3.986/dth. Motion carried. For the Electricity, our current contract with IGS is through the end of 2022. All of the quoted rates are an increase from our current rate. IGS provided two options: a blended rate, which leverages our current low rate starting in June 2022 or a regular rate starting in January 2023. In analyzing the different rates, the best rate for the lowest total contract price is the blended rate from IGS for a 31 month period for the plant. For the Duquesne Light Accounts at the pump stations, the lowest rate was Freepoint Energy from JMI Consultants. The Manager stated that Mr. Brown has not had a chance to review the contracts yet, but the IGS contracts were reviewed prior to signing our current contracts. Of the three contracts received, the Manager stated that the Freepoint Energy had the least attractive contract terms. The Manager looks at the contracts from the standpoint of how easy is it for them to pass through additional charges. The Freepoint Energy contract states that a regulatory change can cause a change in contract price and their definition of a regulatory change is very broad, so they can pass through additional charges very easily under this contract. The Manager does not recommend signing this contract. The Manager recommended going with the blended rate contracts for the 31 month term starting in June 2022. It was moved by Mr. Beaver and seconded by Mr. Tackett to approve entering a contract with IGS to supply Electricity to the treatment plant through West Penn Power at a rate of $0.05680/kWh for 31 months starting in June 2022. Motion carried. It was moved by Mr. Stuncard and seconded by Mr. Bondi to approve entering a contract with IGS to supply Electricity to the pump stations through Duquesne Light at a rate of $0.06250/kWh for 31 months starting in June 2022. Motion carried.

Mr. Trimbath reported that:

(1) Council is still looking for someone to fill the vacancy on the Authority Board.
(2) Dean Honda is looking to add a wash bay.
(3) Council is working with a State Representative to address the flooding issues on Route 51.

South Park, PA
March 23, 2022

It was moved by Mr. Beaver and seconded by Mr. Bondi to adjourn the meeting. Motion carried. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Jean L. Crane
Manager