South Park, PA
April 27, 2022

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Beaver, Bondi, Howley, Rodeheaver and Tackett
Members present via phone:	None
Members absent:	Messrs. Stuncard and Vacancy

Also present: Ronald J. Brown (via phone), Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

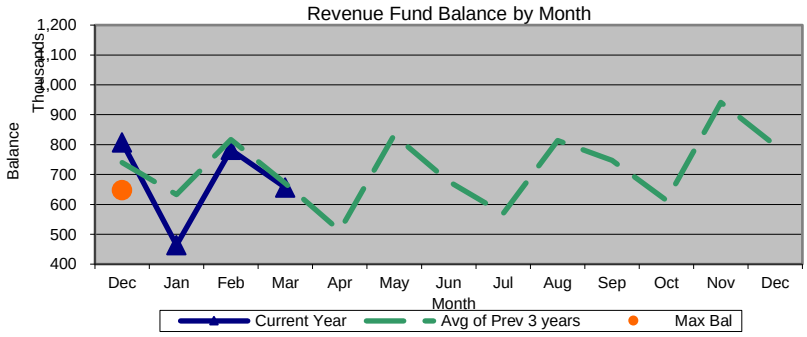
The minutes of the meeting of March 23, 2022 were considered. It was moved by Mr. Beaver and seconded by Mr. Howley to approve the meeting minutes of March 23, 2022 as presented. Motion carried.

Financial Report – The report for March was reviewed. In March, the Capital Fund decreased by $94,674 primarily due to transfer of funds for payment of capital bills and Pennvest loan. The Debt Service Reserve account balance increased by $3 due to interest in March.

The Treasurer's report for the month of March was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of March 2022

			March 2022
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic	Fund Transfers		130,054.25
Actual Cash Balance	Previous Month	$	119,945.75
DEPOSITS:			
Transfers from Sweep Accounts		65,174.55	
Transfer from Capital Fund	Capital bills	11,266.97	
	Service Fees - Contracting Mun	-	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other			
TOTAL DEPOSITS		$	76,441.52
DISBURSEMENTS:			
O&M Vouchers		129,495.00	
Electronic Fund Transfers		3,251.31	
Capital Vouchers		4,699.89	
Transfers to Sweep Accounts		-	
Other			
TOTAL DISBURSEMENTS		$	137,446.20
ACTUAL CASH BALANCE	Current Month		**58,941.07**
Add Outstanding Checks and Electronic	Fund Transfers		191,058.93
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			597,547.58
Dollar Bank Sweep Account - Accrued Interest		16.04	45.39
TOTAL REVENUE FUND INVESTMENTS			**597,592.97**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			656,534.04



South Park, PA
April 27, 2022

Pleasant Hills Authority
Month of March 2022

			March 2022
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements		-	
2022 Disbursements			
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Howley and seconded by Mr. Bondi that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of April were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
April 2022

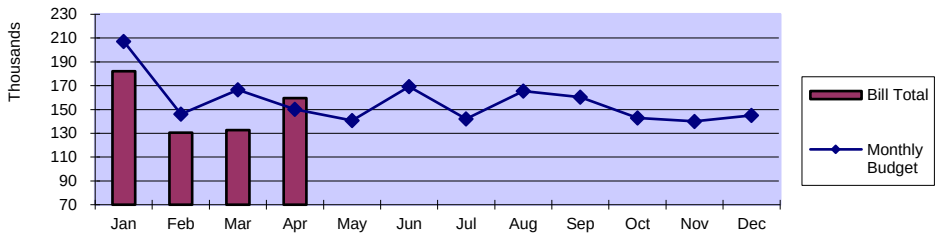
Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-03	241499 kWh, 30 days	14,371.73
Duquesne Light LRPS	2022-03	50384 kWh, 29 days, IGS	5,565.48
Duquesne Light SDPS	202204	3092 kWh, 29 days	356.47
Natural Gas			
Peoples Gas	202204	290 mcf, 4/8/22	1,050.84
UGI Energy	G5296435	290 mcf, 4/8/22	1,920.67
Phone			
Full Service Network	16	phone and internet	310.94
AT&T Mobility	2022-04	cell phones	139.15
Water			
PA Am Water FIRE	2022-03	fire hydrant water service	109.87
PA Am Water LRPS			436.41
PA American Water SDPS	202204	0 gallons, 30 days	17.26
PA American Water WWTP	202204	7500 gallons, 32 days	222.63
Total Utilities			**24,501.45**
Bills - Monthly			
Aqua Filter Fresh	1776893	distilled and spring water	174.90
Cintas	4 inv		854.08
Daniel's	2022-03		144.78
Waste Management - Garbage	3177017-0067-4		176.25
Waste Management - Sludge	3184440-0067-9	7 loads	8,131.56
WEX	79953318	6 fill-ups: 88.74 gallons	297.40
Bills - Miscellaneous			
Advance Auto Parts	6061209025011	splash, minibulb	33.76
Allegheny Fence	2203119IA	LRPS: fix fence/gate	1,840.00
Barrier Protection	242268	padlocks (6)	89.70
Cintas FAS	8405639289	first aid supplies	74.04
Duperon	23816	Compactor bags	927.76
Dylan Feden	2022	Safety Shoes	124.99
Fayette Parts Svc	686899	forklift oil	72.48
Franks Shoes	261143	Brian Baldrige	150.00
Hach Company	12835695	cylinders	897.40
Jefferson Lawn Equip	30872	Mower blade and filter	25.35
Mattes Tool & Die	501834	LRPS: pump shaft and impellor repair	2,210.00
Michael Majzer	Sam's Club	cleaners	30.60
Mosebach Electric	59411029302	overload relay	83.92
MS Jacobs	96043	Press Bldg: strainer Orings	164.82
Neo Solutions	48620	Polymer NS 4982, (40 - 55# bags)	6,798.00

Name	Num	Account	Amount
Pace Analytical	2230345209	1st Qtr Cyanide #3	53.00
SafetyKleen	88579735	parts cleaner	286.77
Steel City Mower	63657	riding mower: oil, filter, grease cap	36.85
Sunray Elec Supply	2 inv	ballast/flourescent lights	212.65
Trumbull Industries	9053548	2nd Stage WAS: check valves (2)	3,207.80
Univar	50093206	Peroxide (2)	1,067.20
USA Bluebook	2 inv	Pipet tips, pH buffer, TSS filter	518.13
WB Mason	228252262	gloves, doorstop, coffee	57.94
WB Mason	229053465	laser toner, letter openers	432.26
West Penn Laco	782998	Oxygen and acetylene	194.74
Total Treatment Plant Bills			**53,870.58**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
April 2022

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**53,870.58**	
American Water	4000233034	Jan 2022: 82 records	15.00	
Borough of Pleasant Hills	2022-03	payroll and insurances	70,615.94	
	1stQtr22	Invoices: 10, Payroll: 70 @ $8.54	683.20	
Borough of Pleasant Hills Total		payroll and insurances	71,299.14	
Dickie McCamey	10640067	RJB: 17.3 hrs, Exp: $219.52 (7 mtgs)	2,987.52	
Gannett Fleming, Inc.	7866	Monthly Retainer	400.00	
	7860	Wasteload Mgmt Report	1190.49	
	7861	Operations Assistance	151.20	
	7862	Developer Reviews	409.54	
	7863	Industrial Users	74.20	
	7864	IPP Annual Report	1,926.40	
	7865	Statewide LSA Grant	891.70	
Total Gannett Fleming, Inc.			5,043.53	
Credit Card - M.Majzer	PWEA	Conf Reg	589.95	
	Sam's	lab cleaners	19.96	
	WPWPCA	meeting fee 2 attendees	74.00	
Credit Card - J. Crane	Ebay	UPS Batteries	381.39	
	USPS	stamps	272.00	
	Google	Email	6.42	
Total Credit Card			1,343.72	
Travelers	2021-2022 Policy	3rd Installment	17,517.92	EFT
Sub-Total Expenses			**152,077.41**	
Payroll				
Jean L. Crane - Manager	6,940.00	Less Deductions: 2,406.46	4,533.54	
PMRS	April 2022	Retirement Account	589.90	
United States Treasury	April 2022	Federal Taxes, SS & Medicare	2,261.82	EFT
PA Dept of Revenue	April 2022	State Taxes	213.06	EFT
Sub-Total Payroll			**7,598.32**	
Total			**159,675.73**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
April 27, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	April	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 7868	Construction Support		Cap Acct	3,487.44	6,730.54	41,537.80
Inv 7858	Master Meter - Design	117,000	Cap Acct	1,080.00	1,632.00	112,668.00
Inv 7859	Master Meter - Rights of Way		Cap Acct	442.75	1,313.48	65,720.43
Inv	Master Meter - Permits/Invst			-	4,175.85	41,805.12
Inv	COA Activities			-	158.20	108,973.27
Subtotal Gannett Fleming, Inc.				5,010.19	14,010.07	1,608,103.43
Mele & Mele & Sons, Inc.	Pay Application	12,852,491		-	-	12,505,293.91
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,416.37	333,665.48	2,178,722.94
Expenses from Previous Years				-	-	2,235,158.07
Subtotal COA Compliance				**88,426.56**	**347,675.55**	**22,360,617.48**

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	April	YTD	Total TD
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	Inv			-	39.55	58,761.12
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	Inv			-	73.71	62,828.39
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Eval, Grant, Survey, Design			-	-	26,861.12
Bid & Construction Phase	Inv 7857		Cap Acct	282.34	815.81	27,885.62
(Reimburseable Amnt)			Reimb	374.26	1,081.40	27,949.91
W.A. Petrakis Contracting						731,527.65
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		656.60	1,897.21	814,224.30
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	Inv 7867		Cap Acct	316.40	1,509.83	1,509.83
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		316.40	1,509.83	6,760.70
Main Equipment Building Renovations						
Gannett Fleming						
Project Management	Inv			-	1,536.57	1,536.57
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		-	1,536.57	1,536.57
Subtotal Other Engineering Projects				**973.00**	**5,056.87**	**944,111.08**
Total				**89,399.56**	**352,732.42**	**23,304,728.56**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	5,608.93	17,985.54	
	Capital Account --> Pennvest		CA-PV Pay	83,416.37	333,665.48	
	Distribution from Pennvest		PennVEST	-	-	
	Reimburseable Amount		Reimb	374.26	1,081.40	
	Total			**89,399.56**	**351,651.02**	

It was moved by Mr. Tackett and seconded by Mr. Howley to pay the bills as presented. Motion carried.

The Solicitor reported that the encroachment agreement with Chick-fil-A is close to being finalized. Mr. Brown asked what the status of the project is. Mr. Trimbath stated the project has not yet begun.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
April 27, 2022

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) We have been working on compiling documentation as requested by PaDEP to closeout the project, including development of record drawings.
   b) We have been told the replacement screw for the sludge press has arrived at the manufacturer's facility in Washington State. We are waiting on the schedule for when the screw will be sent to the plant for installation.

2. **Wasteload Management Report (066828.001)**
   a) The Authority's Annual Chapter 94 Wasteload Management Report was submitted to PaDEP.

3. **Developer Reviews (066828.003)**
   a) We have been working with the Solicitor on the encroachment agreement for the proposed trash dumpster pad that Chick-fil-A is proposing to install on the Authority's sewer easement as part of their renovation project.
   b) Tropical Smoothie – We have completed the relevant portions of the planning module and are working on the capacity letter for this development.
   c) M&C Garage – We are working on the capacity letter for this development.

4. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.
   b) We have been assisting Authority staff with the transition in personnel for the Laboratory Technician.

5. **IPP Annual Report (066828.005)**
   a) The Authority's Annual Industrial Pretreatment Program Report was submitted to PaDEP.

6. **Digester Cover Replacement Projects (047497.033 & 036)**
   a) We are waiting for the executed contract closeout documents for Digester #2 from the Contractor.

7. **Master Billing Meters Project (063286)**
   a) We have been working with the Authority Solicitor and Manager to obtain the necessary easements for the project. Two easements are remaining to be acquired.
   b) We have been working on revising the cost estimate for the project.
   c) A copy of the current Project Design Schedule is attached.

7. **Generator ATS Project (066828.010)**
   a) We have been following up with ABB on responses to questions relative to the insurance requirements provided for in the agreement to install the new ATS gear.

9. **Main Equipment Building Renovation Project (066828.011)**
a) Preliminary concept floor plans have been provided to PHA Staff for review.

Respectfully submitted,
__/Robert W. Dengler, II /s____
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/12/22		0.00000510			X
2/11/22	0.19	0.00000789	0.12	<0.0018	Lab Cd MDL too high. Lab notified
2/25/22		0.00000983			X
3/3/22		0.00000383			X
					X

Mr. Dengler reviewed the WWTP SSO Elimination Project (Item #1 on report). On Monday, Mr. Dengler reviewed comments from the Treatment Plant staff on the as-built drawings. Those changes will be incorporated so the information can be sent to the PaDEP to close out the Pennvest loan.

Mr. Dengler reviewed the Generator ATS Project (Item #8 on report). On Friday, the ABB contact said that they do not usually work directly with municipal entities so they don't have a way to provide the necessary bonds and insurances. He suggested working with one of their distributors, Scott Electric, and they are supposed to contact Mr. Dengler next week. Mr. Brown stated that the sole source procurement will also work when dealing with a distributor instead of ABB directly. However, we would need the total contract price from the distributor for the project. If this process does not work, then the project will need to be bid. The motion on the agenda to authorize the Engineer to prepare a bid package is a contingency in case the sole source procurement option with the distributor is no longer availabe. By approving this motion today, it allows the engineer to proceed to bidding if the sole source procurement approach fails prior to the June meeting. If either the sole source procurement with the distributor or bidding are necessary, then at a future Authority Board Meeting, the previous award to ABB would be rescinded prior to moving forward with the award to either the distributor or low bidder. It was moved by Mr. Bondi and seconded by Mr. Beaver to authorize the Engineer to prepare the bid package and advertise for bids in the event the sole source procurement option is no longer available. Motion carried.

Mr. Dengler reviewed the Main Equipment Building Renovation Project (Item #9 on report). On Monday, Mr. Dengler met with Mr. Majzer to review conceptual plans for the project. It was decided to keep the existing locker room for a women's room and then install a new men's locker room behind the lunch room. Replacement of the windows and roof is also a part of the project. According to Mr. Majzer, the roof leaks are getting worse and the roof needs to be replaced this year. Mr. Dengler recommends moving forward with just the roof replacement as a separate project from the other renovations. It was moved by Mr. Howley and seconded by Mr. Tackett to authorize the Engineer to prepare a bid package and advertise for bids for the roof replacement portion of the project. Motion carried.

Mr. Majzer reviewed the operations through 4/27/2022.

- The repairs to the manhole on Arbor Lane are completed.
- BioChem installed the changes to the air system to allow for lower air setpoints with an occasional blast to keep the aeration tanks mixed. We are currently testing the system.
- Dylan Feden started on 3/28/22 to replace Bryan Weiland. Dave Peterson was promoted to Assistant Superintendent. Robert Berish was promoted to the Head Mechanic position and Mike Voytovich moved from the Operator position to the Mechanic position. Danielle Woitas, the Lab Technician,

submitted her 2-week notice on 4/1/22. We are currently advertising for both the Operator position and Lab Technician position. We will continue to send out the daily samples to an accredited lab for testing until we determine if we are able to fill the Lab Technician position. The disadvantage of sending the samples out is the delay before testing results are available.

- At the Pleasant Hills EQ Basin, there is an issue with the generator that it will not shut off after power is restored.
- We did a plant tour today for nineteen (19) high school students at the request of Greg Smith, Pleasant Hills Council Member.

The Manager stated that they met today with Keystone Acquisitions regarding the bridge replacement project on Wallace Road. This bridge crosses Lick Run downstream from our discharge point. Basically, they indicated that Allegheny County would need to take some of our property for the ROW for the bridge and we will be receiving an offer with the appropriate agreement. This change has no impact on our operation.

Mr. Trimbath reported that:

(1) Columbia Gas will continue to work in the Pleasant Hills area for the next year or so. They are under a federal mandate to replace a certain amount of old gas lines per year.
(2) A new development is possible on the old Rite Aid site on Rt. 51 to install a drive through car wash.
(3) The Borough has approved the improvements to the Sheetz on Curry Hollow Road.

It was moved by Mr. Beaver and seconded by Mr. Bondi to adjourn the meeting. Motion carried. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Jean L. Crane
Manager