South Park, PA
May 25, 2022

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Vice-Chairman Patrick Bondi presiding.

Members present:	Messrs. Bondi, Stuncard and Tackett
Members present via phone:	Messrs. Beaver and Howley
Members absent:	Messrs. Rodeheaver and Vacancy

Also present: Ronald J. Brown (via phone), Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer (via phone), Superintendent; and William Trimbath, representing Pleasant Hills Borough.

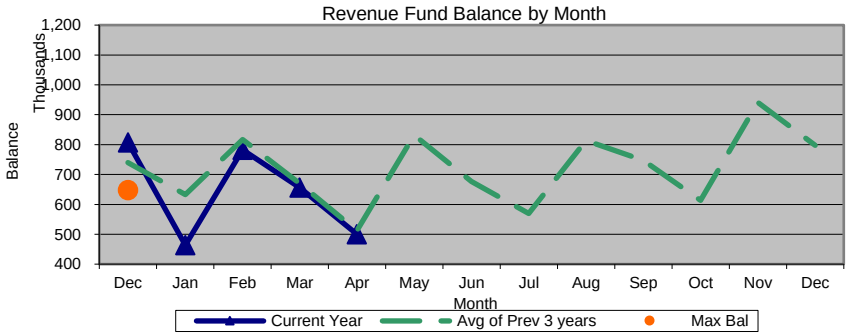
The minutes of the meeting of April 27, 2022 were considered. It was moved by Mr. Stuncard and seconded by Mr. Tackett to approve the meeting minutes of April 27, 2022 as presented. Motion carried.

Financial Report – The report for April was reviewed. In April, the Capital Fund increased by $731,606 primarily due to receipt of quarterly service fees from Contracting Municipalities. The Debt Service Reserve account balance increased by $3 due to interest in April.

The Treasurer's report for the month of April was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of April 2022

				April 2022
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				191,058.93
Actual Cash Balance	Previous Month		$	58,941.07
DEPOSITS:				
Transfers from Sweep Accounts		222,579.46		
Transfer from Capital Fund	Capital bills	5,983.19		
	Service Fees - Contracting Mun	-		
	Service Fees - Contract Customer	-		
Transfer from PennVEST		-		
Other	Lab use, scrap, EQ Tank Reimb.	2,886.08		
TOTAL DEPOSITS			$	231,448.73
DISBURSEMENTS:				
O&M Vouchers		139,682.93		
Electronic Fund Transfers		19,992.80		
Capital Vouchers		5,983.19		
Transfers to Sweep Accounts		-		
Other				
TOTAL DISBURSEMENTS			$	165,658.92
ACTUAL CASH BALANCE	Current Month			**124,730.88**
Add Outstanding Checks and Electronic Fund Transfers				125,269.12
Dollar Bank Balance	Current Month		$	**250,000.00**
				-
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				374,968.12
Dollar Bank Sweep Account - Accrued Interest		10.77		56.16
TOTAL REVENUE FUND INVESTMENTS				**375,024.28**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				499,755.16



South Park, PA
May 25, 2022

Pleasant Hills Authority
Month of April 2022

			April 2022
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements		-	
2022 Disbursements			
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

It was moved by Mr. Tackett and seconded by Mr. Howley that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of May were submitted as follows:

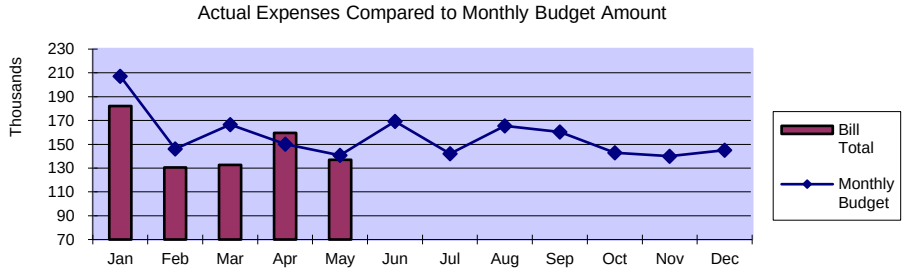
Pleasant Hills Authority
WWTP – Monthly Bills Detail
May 2022

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-04	244293 kWh, 32 days	14,140.25
Duquesne Light LRPS	2022-04	48505 kWh, 32 days	4,641.50
Duquesne Light SDPS	2022-05	4102 kWh, 32 days	496.95
Natural Gas			
Peoples Gas	2022-05	262.8 mcf, 5/10/22	960.70
UGI Energy			
Phone			
Full Service Network	17	phone and internet	310.94
AT&T Mobility		cell phones	139.07
Water			
PA Am Water FIRE	2022-04	fire hydrant water service	110.06
PA Am Water LRPS	2022-05		291.34
PA American Water SDPS	2022-05	0 gallons	17.26
PA American Water WWTP	2022-05	4500 gallons, 28 days	179.02
Total Utilities			**21,287.09**
Bills - Monthly			
Aqua Filter Fresh		spring water	29.55
Cintas	5 inv	uniforms	671.05
CWM Environmental	2202097	Daily Tests 4/13-4/30	2,775.00
Daniel's	2022-04	misc supplies	240.76
Waste Management - Garbage	3212585-0067-7		176.25
Waste Management - Sludge	3220001-0067-5	7 loads: 4/1,7,11,14,18, 21, 27	8,222.70
WEX	80666110	fillups: 7, 119.77 gallons	414.82
Bills - Miscellaneous			
Casper Colosimo	M-12705	Rep manhole frame/cover Arbor Ln	9,250.00
Cox Piping Supply	BP-I-124661	Press Bldg: left valve for polymer tank	24.49
Export Fuel	154993	LRPS Generator fuel	2,502.88
Fayette Parts Svc	693777	UV Bldg: roof fan belt	14.44
Fayette Parts Svc	3 inv	Filters/oil for generators and sm engines	799.66
Grainger	9300928265	UV Bldg: exhaust fan motor	239.89
Lowes	2 inv	furnace filters, goo gone, caulk	122.91
Lowes	910169	weed killer & sprayer	65.04
Mission Communications	1064179	Plant Renewal 5/1/22-4/30/23	419.40
Pace Analytical	4 inv	IPP and NPDES samples	1,052.00
Pro-Am Safety	96164	H2S calibration gas	265.76
Sherwin Williams	7436-7	Primer-5 gal	156.95
Trumbull Industries	9053772	Check valve weights	305.00
Trumbull Industries	9053847	Plug valve	1,449.40

Name	Num	Account	Amount
Univar	50197141	hydrogen peroxide (2)	1,109.20
Univar	50211754	LRPS: Calcium Nitrate	1,362.35
USA Bluebook	2 inv	TSS meter and sensor, peristaltic tube	2,342.08
WB Mason	229241787	toilet paper (1), paper towels (3)	149.70
Wilson Home Heating	144409	Generator fuel	903.85
Total Treatment Plant Bills			**56,352.22**
O&M Agreements Reimburseable Expenses			
Wilson Home Heating	144445	7720 · Pleasant Hills Expenses	692.33
Total Reimburseable Expenses			**692.33**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
May 2022

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**56,352.22**	
Allegheny Valley RR	2496-INV	Annual Fee		25.00	
American Water	4000234774	Feb 2022: 82 records		15.00	
Borough of Pleasant Hills Total	2022-04	payroll and insurances		68,760.36	
Broughton VFD	2022	Annual donation		200.00	
Dickie McCamey	10645007	RJB:10.3 hrs @ $160		1,648.00	
Gannett Fleming, Inc.	8473	Monthly Retainer		400.00	
	8468	Operations Assistance		1187.20	
	8469	Developer Reviews		260.40	
	8470	Industrial Users		148.40	
	8471	IPP Annual Report		148.40	
Total Gannett Fleming, Inc.				2,144.40	
Credit Card - J. Crane	Google	Email		6.42	
	Sam's Club	Membership fee		45.00	
	Ebay	Golf cart tires		220.47	
Total Credit Card				271.89	
Sub-Total Expenses				**129,416.87**	
Payroll					
Jean L. Crane - Manager	6,940.00	Less Deductions:	2,406.46	4,533.54	
PMRS	May 2022	Retirement Account		589.90	
United States Treasury	May 2022	Federal Taxes, SS & Medicare		2,261.82	EFT
PA Dept of Revenue	May 2022	State Taxes		213.06	EFT
Sub-Total Payroll				**7,598.32**	
Total				**137,015.19**	



Pleasant Hills Authority
May 25, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	May	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 8475	Construction Support		Cap Acct	3,781.44	10,511.98	45,319.24
Inv	Master Meter - Design	117,000		-	1,632.00	112,668.00
Inv 8467	Master Meter - Rights of Way		Cap Acct	607.60	1,921.08	66,328.03
Inv	Master Meter - Permits/Invst			-	4,175.85	41,805.12
Inv 8472	COA Activities		Cap Acct	86.80	245.00	109,060.07
Subtotal Gannett Fleming, Inc.				4,475.84	18,485.91	1,612,579.27
Mele & Mele & Sons, Inc.	Pay Application	12,852,491		-	-	12,505,293.91
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,416.37	417,081.85	2,262,139.31
Expenses from Previous Years				-	-	2,235,158.07
Subtotal COA Compliance				**87,892.21**	**435,567.76**	**22,448,509.69**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	Inv			-	39.55	58,761.12
Digester #1 Lid Replacement & Repairs						

South Park, PA
May 25, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	May	YTD	Total TD
Gannett Fleming	Inv			-	73.71	62,828.39
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Eval, Grant, Survey, Design			-	-	26,861.12
Bid & Construction Phase	Inv			-	815.81	27,885.62
(Reimburseable Amnt)				-	1,081.40	27,949.91
W.A. Petrakis Contracting						731,527.65
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		-	1,897.21	814,224.30
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	Inv 8474		Cap Acct	520.80	2,030.63	2,030.63
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		520.80	2,030.63	7,281.50
Main Equipment Building Renovations						
Gannett Fleming						
Project Management	Inv			-	1,536.57	1,536.57
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		-	1,536.57	1,536.57
Subtotal Other Engineering Projects				**520.80**	**5,577.67**	**944,631.88**
Total				**88,413.01**	**441,145.43**	**23,393,141.57**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	4,996.64	22,982.18
	Capital Account --> Pennvest		CA-PV Pay	83,416.37	417,081.85
	Distribution from Pennvest		PennVEST	-	-
	Reimburseable Amount		Reimb	-	1,081.40
	Total			**88,413.01**	**441,145.43**

It was moved by Mr. Beaver and seconded by Mr. Stuncard to pay the bills as presented. Motion carried.

The Solicitor reported on the following:

(1) The language in the encroachment agreement with Chick-fil-A is agreeable to all parties and we are waiting on the signed agreement from Chick-fil-A. Then PHA can sign the agreement.
(2) For the Master Meter Project, the ROW agreement with Posty Trucking was signed and the DOE agreement is just waiting for a signature notarization. Those two complete the agreements needed for the project.
(3) Mr. Brown reviewed the Right-of-Way and Temporary Construction Easement requested by Allegheny County for the replacement of the bridge on Wallace Road and recommends approval by the Board. It was moved by Mr. Howley and seconded by Mr. Tackett to approve the Required Roadway Right-of-Way and Temporary Construction Easement Agreement with Allegheny County. Motion carried.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
May 25, 2022

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) The requested documentation has been submitted to PaDEP in order to close out the project for PennVEST.
   b) We have been told the replacement screw for the sludge press has arrived at the manufacturer's facility in Washington State. We are waiting on the schedule for when the screw will be sent to the plant for installation.

2. **Developer Reviews (066828.003)**
   a) Tropical Smoothie – We are working on the capacity letter for this development.
   b) M&C Garage – We are working on the capacity letter for this development.

3. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

4. **Digester Cover Replacement Projects (047497.033 & 036)**
   a) We are waiting for the executed contract closeout documents for Digester #2 from the Contractor.

5. **Master Billing Meters Project (063286)**
   a) We have been working with the Authority Solicitor and Manager to obtain the necessary easements for the project. Two easements are remaining to be acquired.
   b) We have been working on revising the cost estimate for the project.
   c) A copy of the current Project Design Schedule is attached.

6. **Generator ATS Project (066828.010)**
   a) We have been following up with Scott Electric and ABB relative to the required performance and payments bonds for the contract to install the new ATS gear.

9. **Main Equipment Building Renovation Project (066828.011)**

a) We have reviewed the preliminary floor plans with PHA Staff for review.
b) We are in the process of preparing a bid package for the roof replacement.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/12/22		0.00000510			X
2/11/22	0.19	0.00000789	0.12	<0.0018	Lab Cd MDL too high. Lab notified
2/25/22		0.00000983			X
3/3/22		0.00000383			X
4/14/22	0.0079	0.00000002	0.0094	<0.00050	X

Mr. Dengler reviewed the Generator ATS Project (Item #6 on report). A quote from Scott Electric was received for the same amount as the ABB quote of $193,000. Scott Electric has provided the required insurances and they have sent Mr. Dengler the information needed to apply for the bonds. Mr. Dengler has asked about the cost of the bonds as regards to the contract price and has not had any response yet. Mr. Brown stated that he is comfortable recommending the Board approve the motions on the agenda to rescind the contract award to ABB, since they could not provide the bonds and insurances necessary and approve the award to Scott Electric instead. We are still working under the sole source procurement recommendation by the Engineer, since Scott Electric will provide the ABB equipment and ABB will be doing the installation. It was moved by Mr. Stuncard and seconded by Mr. Tackett to rescind the contract award to ABB for the Generator ATS Project. Motion carried. It was moved by Mr. Howley and seconded by Mr. Beaver to award the contract for the Generator ATS Project to Scott Electric at a contract price of $193,000 contingent upon receipt of required bonds and insurances. Motion carried.

Mr. Majzer reviewed the operations through 5/25/2022.

- On May 7th, there was an exceedance for Fecal Coliform due to a plugged return line on the 1st Stage Final Clarifier #1 during the high flow event. A Non-Compliance form was submitted to the PaDEP and Allegheny County Health Department.
- Numerous personnel changes occurred due to the resignation of the Lab Technician and upcoming retirement of the Assistant Superintendent. No qualified applicants applied for the Lab Technician position, so we are continuing to send the daily samples to an outside lab for testing. Hunter Drayer was selected as the new operator for the opening that resulted from the upcoming retirement of the Assistant Superintendent and promotion of David Peterson to Assistant Superintendent. Mr. Drayer will be starting June 13, 2022.
- The plant had an overflow on 5/7 of 15,102 gallons. The plant was at maximum capacity and processing 25 mgd for about 4 hours during the storm.

Mr. Stuncard stated that based on the billing in April, it seems that the annual cost for the daily sample testing is about $66,000. Mr. Stuncard asked what the net effect will be on the annual budget. The Manager stated that based on a rough calculation the annual savings from sending out the samples would be around $40,000 to $50,000 once you factor in the decrease due to the salary and benefits for the Lab Technician position and decrease in the lab supplies required. However, the disadvantage to sending the samples out is the delay in getting the test results. The test results lag by about 7-10 days as opposed to getting them the next day. If there is a problem, you may not know for several days that corrective action is needed. The Manager stated

that we are investigating the additional duties of the Lab Technician other than the daily testing and determining the best way to accomplish them in the future.

Mr. Trimbath reported that:

(1) The Borough is starting a program to review and clean out the storm sewer system in the Mowry Park area.
(2) The Borough is still seeking a candidate for the open Authority Board position.
(3) PennDOT has indicated that the repaving of Route 51 through Pleasant Hills is scheduled to occur in 2024.
(4) Columbia gas is replacing 20,000 lineal feet of gas lines and they are starting to repave some of the roads.
(5) The Sheetz on Curry Hollow Road will be closed for 12 weeks and the building and pumps will be leveled and rebuilt. Apparently, when the Sheetz was originally installed, they made the majority of their money on gas rather than food and now it is the opposite. So the location is being reconfigured to maximize the inside store and food preparation space. Mr. Trimbath stated that Pleasant Hills is one of the only boroughs that has two Sheetz locations.

It was moved by Mr. Stuncard and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Jean L. Crane
Manager