South Park, PA
June 22, 2022

The regular monthly meeting of the Pleasant Hills Authority was called to order at 6:55 p.m., Vice-Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, and Stuncard
Members present via phone:	Messrs. Howley and Tackett
Members absent:	Messrs. Rodeheaver and Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

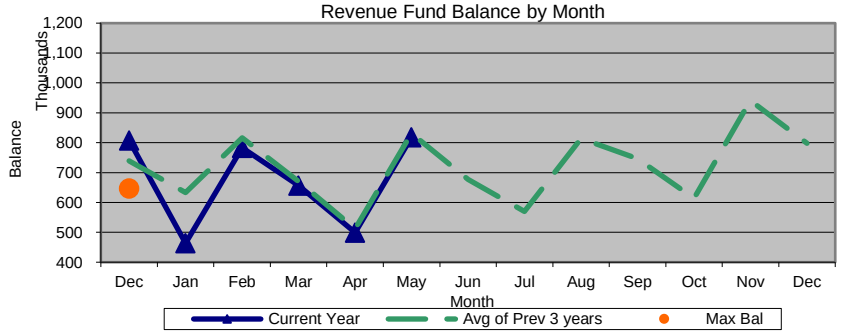
The minutes of the meeting of May 25, 2022 were considered. It was moved by Mr. Tackett and seconded by Mr. Beaver to approve the meeting minutes of May 25, 2022 as presented. Motion carried.

Financial Report – The report for May was reviewed. In May, the Capital Fund decreased by $544,723 primarily due to transfer of operating funds to the Revenue Fund after the receipt of the quarterly service fees from the Contracting Municipalities. The Debt Service Reserve account balance increased by $3 due to interest in May.

The Treasurer's report for the month of May was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of May 2022

			May 2022
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			125,269.12
Actual Cash Balance	Previous Month	$	124,730.88
DEPOSITS:			
Transfers from Sweep Accounts		-	
Transfer from Capital Fund	Capital bills	4,996.64	
	Service Fees - Contracting Mun	456,322.05	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other			
TOTAL DEPOSITS		$	461,318.69
DISBURSEMENTS:			
O&M Vouchers		135,232.64	
Electronic Fund Transfers		2,474.88	
Capital Vouchers		4,996.64	
Transfers to Sweep Accounts		311,930.30	
Other			
TOTAL DISBURSEMENTS		$	454,634.46
ACTUAL CASH BALANCE	Current Month		**131,415.11**
Add Outstanding Checks and Electronic Fund Transfers			118,584.89
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			686,898.42
Dollar Bank Sweep Account - Accrued Interest		17.56	73.72
TOTAL REVENUE FUND INVESTMENTS			**686,972.14**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			818,387.25



South Park, PA
June 22, 2022

Pleasant Hills Authority
Month of May 2022

			May 2022
Bank BALANCE	Starting balance	$	83,416.37
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,416.37
DEPOSITS:			
PENNVEST ACH	Disbursement	-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37
TOTAL CASH BALANCE AND DEPOSITS		$	166,832.74
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other			
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**83,416.37**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,416.37**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements		-	
2022 Disbursements			
Total Disbursements			**16,600,585.00**
			95.00%
Remaining Balance	(Loan Amount less Disbursements)		**873,715.00**

The Manager stated that the Pennvest website shows that the loan has been closed out and the final disbursement has been approved and should be received soon. It was moved by Mr. Tackett and seconded by Mr. Howley that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of June were submitted as follows:

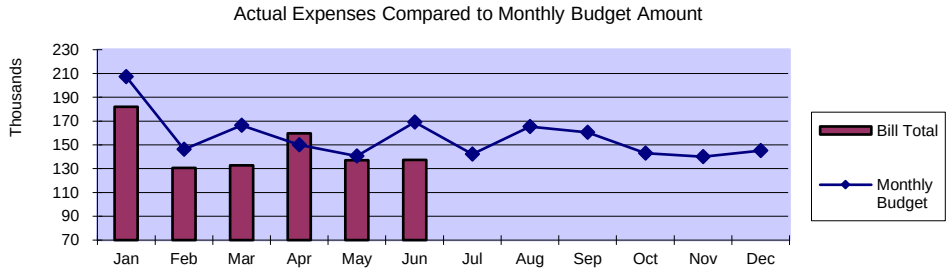
Pleasant Hills Authority
WWTP – Monthly Bills Detail
June 2022

Name	Num	Account	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-05	212,752 kWh, 29 days	12,924.58
Duquesne Light LRPS	2022-05	42445 kWh, 5/24/22	4,837.93
Duquesne Light SDPS	2022-06	3548 kWh, 6/7/22	446.77
Natural Gas			
Peoples Gas	2022-06	201 mcf, 6/10/22	753.34
IGS Energy	373567	May 2022: 262.8 mcf	1,156.26
Phone			
Full Service Network	18	phone and internet	310.94
AT&T Mobility		cell phones	138.99
Water			
PA Am Water FIRE	2022-05		110.06
PA Am Water LRPS			
PA American Water SDPS			37.61
PA American Water WWTP	2022-06	7500 gallons, 32 days	222.63
Total Utilities			**20,939.11**
Bills - Monthly			
Aqua Filter Fresh	1844065	drinking water	59.30
Cintas	4 inv	uniforms	800.49
CWM Environmental	2202402	daily lab tests May 2022	4,638.00
Daniel's	2022-05	Misc Supplies	95.29
Waste Management - Garbage	3250730-0067-2		176.25
Waste Management - Sludge	3258161-0067-2	5 loads: 5/4, 5/9, 5/11, 5/20, 5/26	5,693.19
WEX	81251016	7 fill-ups: 117.06 gallons	444.55
Bills - Miscellaneous			
Cintas FAS		First Aid	84.99
Fayette Parts Svc	697764	generator 1st Stage: air filter	34.00
Grainger	2 inv	1st Stage WAS pumps: timers, rags	157.65
Lowes	911702	fan for MEB	76.00
Pace Analytical	2 inv	1st Qtr Cyanide #2, May Mercury	210.00
Pace Analytical	2 inv	2nd Qtr Cyanide #3, June Mercury	206.00
Ryan Automotive	164051	forklift part	19.14
Sherwin Williams	2 inv	Pressure Washer hose, red paint	239.52
T&R Automotive	10498	2016 Ford: Inspection	26.70

Name	Num	Account	Amount
USA Bluebook	988637	pH buffer, nozzles	579.06
WB Mason	230331066	coffee, paper towels, batteries	117.68
Total Treatment Plant Bills			**34,596.92**
O&M Agreements Reimburseable Expenses			
Cummins Sales and Service	T8-97544	7720 · Pleasant Hills Expenses	567.70
Cummins Sales and Service	T8-97545	7710 · Baldwin Expenses	955.71
Total Reimburseable Expenses			**1,523.41**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
June 2022

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**34,596.92**	
American Water	4000237670	March 2022:		15.00	
Borough of Pleasant Hills Total	2022-05	payroll and insurances		65,077.55	
Dickie McCamey	10648927	RJB: 10.4 hrs		1,664.00	
Gannett Fleming, Inc.	9752	Monthly Retainer		400.00	
	9749	Operations Assistance		470.40	
	9750	Developer Reviews		86.80	
	9751	Industrial Users		445.20	
Total Gannett Fleming, Inc.				1,402.40	
Credit Card - M.Majzer	Best Buy	PH EQ Tank UPS		169.99	
	WPWPCA	May Mtg: 2 attendees		74.00	
	Sam's Club	paper towels		17.48	
Credit Card - J. Crane	Google	Email		6.42	
Total Credit Card				267.89	
PA unemployment Comp				96.82	EFT
Travelers Insurance	4th Installment	Insurance		17,517.92	EFT
Sub-Total Expenses				**120,638.50**	
Payroll					
Jean L. Crane - Manager	6,940.00	Less Deductions:	2,406.47	4,533.53	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Bradley Rodeheaver- Board Member	300.00	Less Deductions:	65.16	234.84	
. Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
Trustee Insurance Fund	6 month	Health Insurance		6,454.20	
Trustee Insurance Fund	6 month	Dental Insurance		215.58	
PMRS	June 2022	Retirement Account		589.90	
United States Treasury	June 2022	Federal Taxes, SS & Medicare		2,717.22	EFT
PA Dept of Revenue	June 2022	State Taxes		268.32	EFT
PA - Unemployment Compensation	2nd Quarter	Unemployment		13.57	EFT
Jordan Tax Service	2nd Quarter	Local Income Taxes		226.20	EFT
HAB-LST	2nd Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**16,440.56**	
Total				**137,079.06**	



Pleasant Hills Authority
June 22, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	June	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 9755	Construction Support		Cap Acct	1,967.04	12,479.02	47,286.28
Inv	Master Meter - Design	117,000		-	1,632.00	112,668.00
Inv 9748	Master Meter - Rights of Way		Cap Acct	173.60	2,094.68	66,501.63
Inv	Master Meter - Permits/Invst			-	4,175.85	41,805.12
Inv	COA Activities			-	245.00	109,060.07
Subtotal Gannett Fleming, Inc.				2,140.64	20,626.55	1,614,719.91
Mele & Mele & Sons, Inc.	Pay Application	12,852,491		-	-	12,505,293.91
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,416.37	500,498.22	2,345,555.68
Expenses from Previous Years				-	-	2,235,158.07

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	June	YTD	Total TD
Subtotal COA Compliance				**85,557.01**	**521,124.77**	**22,534,066.70**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	Inv			-	39.55	58,761.12
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	Inv			-	73.71	62,828.39
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Eval, Grant, Survey, Design			-	-	26,861.12
Bid & Construction Phase	Inv			-	815.81	27,885.62
(Reimburseable Amnt)				-	1,081.40	27,949.91
W.A. Petrakis Contracting						731,527.65
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		-	1,897.21	814,224.30
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	Inv 9754		Cap Acct	260.40	2,291.03	2,291.03
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		260.40	2,291.03	7,541.90
Main Equipment Building Renovations						
Gannett Fleming						
Project Management	Inv 9753 & 5976		Cap Acct	8,451.47	9,988.04	9,988.04
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		8,451.47	9,988.04	9,988.04
Subtotal Other Engineering Projects				**8,711.87**	**14,289.54**	**953,343.75**
Total				**94,268.88**	**535,414.31**	**23,487,410.45**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	10,852.51	33,834.69
	Capital Account --> Pennvest		CA-PV Pay	83,416.37	500,498.22
	Distribution from Pennvest		PennVEST	-	-
	Reimburseable Amount		Reimb	-	1,081.40
	Total			**94,268.88**	**535,414.31**

It was moved by Mr. Beaver and seconded by Mr. Stuncard to pay the bills as presented. Motion carried.

The Solicitor reported on the following:

(1) We have received the bonds and insurances for the Generator ATS project. Mr. Dengler will provide a standard contract that can be signed and a notice to proceed can then be issued.

(2) For the Master Meter project, Mr. Brown stated that the project financing should proceed in conjunction with the project bidding. The Manager stated that the Engineer is still working on a project cost estimate, but that since it will probably be around $3 million, that is makes more sense to finance the project with a bond issue rather than a bank loan. Mr. Brown stated that for a bond issue it is important for the life of the asset to be greater than the term of the financing. He discussed this with Mr. Dengler and the meters have a life expectancy of over 25 years, so that condition is met. The Manager provided the following schedule for financing and bidding for the project:

Master Meter Bond Issuance and Bid Schedule

Task	Bond Dates	Project Dates
Contact Bond Issuer (Piper Sandler)	Jun 23	
Info Letter to Contracting Municipalities	Jul 1	
Municipal Guarantees to Contracting Municipalities	Jul 15	
Advertising for August Meetings for Ordinances	Jul 30	
Contracting Municipalities pass Municipal Guarantees	Aug 30	
Submit Packet to DCED	Sep 15	
Advertise for Bids		Sep 18
Receive Bond Rating	Sep 30	
Receive Approval from DCED	Oct 15	
Pre-Bid Meeting		Oct 4
Receive Bids		Oct 20
Approve Issuance of Notice of Intent to Award to low bidder		Oct 26
Start Bond Issuance Process	Oct 26	
Complete Bond Issuance	Dec	
Award Bid		Dec 14

For the financing, we will require municipal guarantee ordinances from the Contracting Municipalities. These municipal guarantees then must be submitted to the DCED for approval. Because we want to keep the time the bid prices are valid to 60 days, it is necessary to have the municipal guarantees prior to the bidding process. The municipal guarantees will be structured as a not to exceed value higher than the estimate to allow for bid prices higher than the estimate and flexibility for the bond underwriters in structuring the loan. The actual bond amount will be based on the bid prices received. Mr. Brown stated that we will proceed to contact the bond underwriter if this schedule is acceptable to the Board. The Manager stated that one of the first items on the schedule is to send a letter to the Contracting Municipalities to inform them of the schedule and the process necessary to continue with the Project. Mr. Brown stated that this project is necessary to fulfill our obligations under the Service Agreement that was negotiated as a requirement under the Consent Order and Agreement. Mr. Trimbath recommended including this history in the letter since many members of Council are new and unaware of the requirements.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
June 22, 2022

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) All requested items have been sent to PaDEP and the PennVEST website indicates the closeout checklist has been completed and the holdback was released on June 15, 2022.
   b) The replacement screw for the sludge press has arrived at the treatment plant and we are waiting on the schedule for installation.

2. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

3. **Digester Cover Replacement Projects (047497.033 & 036)**
   a) We are waiting for the executed contract closeout documents for Digester #2 from the Contractor.

4. **Master Billing Meters Project (063286)**
   a) We are just waiting on a notarized copy of the easement for the electrical line for Meter #12 on the DOE property.
   b) We have been working on revising the cost estimate for the project.
   c) A copy of the current Project Design Schedule is attached.
   d) MOTION – We recommend the Board approve a motion to advertise the project for bids.

5. **Generator ATS Project (066828.010)**
   a) Upon request, an award letter was submitted to Scott Electric in order to allow them to acquire the necessary performance and payment bonds for the contract to install the new ATS gear.

6. **Main Equipment Building Renovation Project (066828.011)**
   a) We are in the process of revising the preliminary plans for the renovations based upon input from PHA staff.
   b) The bid advertisement for the replacement of the roof is on hold pending a determination of the required masonry repairs needed for the brick parapets.

Respectfully submitted,
__/Robert W. Dengler, II /s____
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/12/22		0.00000510			X
2/11/22	0.19	0.00000789	0.12	<0.0018	Lab Cd MDL too high. Lab notified
2/25/22		0.00000983			X
3/3/22		0.00000383			X
4/14/22	0.0079	0.00000002	0.0094	<0.00050	X
5/17/22		0.0000243			X
5/25/22	0.0079				X
6/6/22		0.0000305			X

South Park, PA
June 22, 2022

Mr. Dengler reviewed the WWTP SSO Elimination Project (Item #1 on the report). The new screw for the screw press has been delivered. Mr. Dengler spoke to Anthony Mele about getting the screw installed and Mele is working with FKC, the screw press vendor, to schedule the installation. A representative from FKC must be present for the installation. The final pay application from Mele for this project is $347,196.61. Mr. Dengler recommends holding back $183,000, which is half of the screw press line item in the contract, until the new screw is installed and the performance test is passed. Mr. Majzer asked about an additional maintenance bond for the new equipment. Mr. Dengler will investigate this issue.

Mr. Majzer reviewed the operations through 6/22/2022.

- The plant exceeded the NPDES limit for fecal coliform on 6/14 and 6/19. We are having an issue with pin-floc not settling, which is blinding the UV System. The UV system has been adjusted to compensate for this problem, until a resolution to the problem is implemented. Mr. Majzer is working to clean out the 1st Stage Effluent line. When making changes to the process, it has to be done slowly to allow the process to adjust.
- Mr. Majzer stated that the air blast system for the Aeration tanks is being tested.
- Hunter Drayer started on 6/13/22 and Jerry Bergles will be retiring on June 30th. There were no qualified applicants for the Lab Technician position. Mr. Majzer is attempting to get quotes from local treatment plants to do the testing.

Mr. Trimbath reported that the Borough and the Authority were present on a utility coordination call with PennDOT for the Rt. 51 resurfacing project in 2024. There is a grease problem at Bill Green Shopping Center.

It was moved by Mr. Stuncard and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Jean L. Crane
Manager