South Park, PA
August 24, 2022

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Beaver, Bondi, Rodeheaver and Stuncard
Members present via phone:	Messrs. Howley and Tackett
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert Dengler, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of June 22, 2022 were considered. It was moved by Mr. Beaver and seconded by Mr. Stuncard to approve the meeting minutes of May 25, 2022 as presented. Motion carried.

Financial Report – The reports for June and July were reviewed. The Capital Fund increased by $430,107 in June primarily due to reimbursement from the Pennvest holdback disbursement for previously paid project costs. In July, the Capital Fund decreased by $83,402 due to payment of Pennvest loan. The Debt Service Reserve account balance increased by $3 due to interest in both June and July.

The Treasurer's reports for the month of June and July are presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of June 2022

				June 2022
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				118,584.89
Actual Cash Balance	Previous Month		$	131,415.11
DEPOSITS:				
Transfers from Sweep Accounts		120,608.69		
Transfer from Capital Fund	Capital bills	10,852.51		
	Service Fees - Contracting Mun	-		
	Service Fees - Contract Customer	28,613.14		
Transfer from PennVEST		-		
Other	scrap	248.47		
TOTAL DEPOSITS			$	160,322.81
DISBURSEMENTS:				
O&M Vouchers		117,736.42		
Electronic Fund Transfers		20,866.05		
Capital Vouchers		10,852.51		
Transfers to Sweep Accounts		-		
Other				
TOTAL DISBURSEMENTS			$	149,454.98
ADJUSTMENTS:				
Void Checks #4523, 4524	AVRR Application fees for MM Project - never cashed	2,500.00		
TOTAL ADJUSTMENTS				2,500.00
ACTUAL CASH BALANCE	Current Month			**144,782.94**
Add Outstanding Checks and Electronic Fund Transfers				105,217.06
Dollar Bank Balance	Current Month		$	**250,000.00**
				-
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				566,289.73
Dollar Bank Sweep Account - Accrued Interest		16.74		90.46
TOTAL REVENUE FUND INVESTMENTS				**566,380.19**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				711,163.13

Pleasant Hills Authority
Month of June 2022

				June 2022
Bank BALANCE	Starting balance		$	83,416.37
Less outstanding checks				-
Actual Cash Balance	Previous Month		$	83,416.37
DEPOSITS:				
PENNVEST ACH	Holdback Disbursement	869,560.97		
From Capital Account	For Loan Payment	83,416.37		
Other		-		952,977.34
TOTAL CASH BALANCE AND DEPOSITS			$	1,036,393.71
DISBURSEMENTS:				
Checks		-		

South Park, PA
August 24, 2022

Month of June 2022

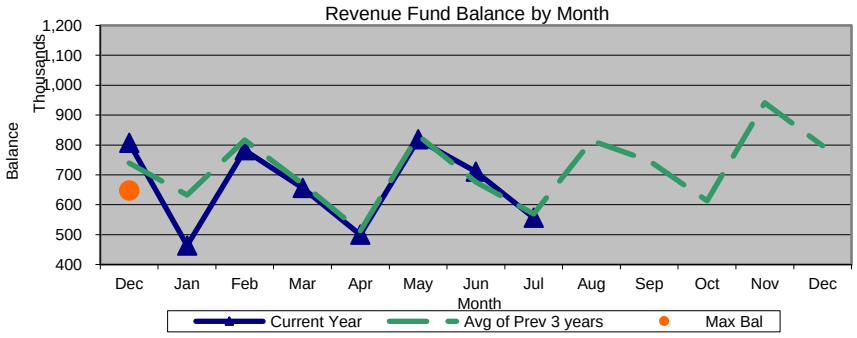
			June 2022
PENNVEST ACH	Loan Payment	83,416.37	
Other	xfer to Capital Fund - Reimb.	522,364.36	
TOTAL DISBURSEMENTS		$	605,780.73
ACTUAL CASH BALANCE	Current Month		**430,612.98**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**430,612.98**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements		-	
2022 Disbursements	Holdback - Final Disbursement	869,560.97	
Total Disbursements			**17,470,145.97**
			99.98%
Remaining Balance	(Loan Amount less Disbursements)		**4,154.03**

Pleasant Hills Authority
Revenue Fund
Month of July 2022

			July 2022
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			105,217.06
Actual Cash Balance	Previous Month	$	144,782.94
DEPOSITS:			
Transfers from Sweep Accounts		240,136.54	
Transfer from Capital Fund	Capital bills	-	
	Service Fees - Contracting Mun	-	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other	scrap	-	
TOTAL DEPOSITS		$	240,136.54
DISBURSEMENTS:			
O&M Vouchers		141,195.35	
Electronic Fund Transfers		2,474.88	
Capital Vouchers		10,857.52	
Transfers to Sweep Accounts		-	
Other			
TOTAL DISBURSEMENTS		$	154,527.75
ACTUAL CASH BALANCE	Current Month		**230,391.73**
Add Outstanding Checks and Electronic Fund Transfers			19,608.27
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			326,153.19
Dollar Bank Sweep Account - Accrued Interest		20.87	111.33
TOTAL REVENUE FUND INVESTMENTS			**326,264.52**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			556,656.25



Pleasant Hills Authority
Month of July 2022

			July 2022
Bank BALANCE	Starting balance	$	430,612.98
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	430,612.98
DEPOSITS:			
PENNVEST ACH		-	
From Capital Account	For Loan Payment	83,416.37	
Other		-	83,416.37

Month of July 2022

			July 2022
TOTAL CASH BALANCE AND DEPOSITS		$	514,029.35
DISBURSEMENTS:			
Checks	1102	164,196.61	
PENNVEST ACH	Loan Payment	83,416.37	
Other		-	
TOTAL DISBURSEMENTS		$	247,612.98
ACTUAL CASH BALANCE	Current Month		**266,416.37**
Add Outstanding Checks			164,196.61
Bank BALANCE	Current Month	$	**430,612.98**

Status of Loan and Disbursements

PENNVEST Loan Amount			17,474,300.00
2017 Disbursements	6 Pay Requests	2,535,027.24	
2018 Disbursements	12 Pay Requests	9,499,826.69	
2019 Disbursements	12 Pay Requests	3,845,690.26	
2020 Disbursements	4 Pay Requests	720,040.81	
2021 Disbursements		-	
2022 Disbursements	Holdback - Final Disbursement	869,560.97	
Total Disbursements			**17,470,145.97**
			99.98%
Remaining Balance	(Loan Amount less Disbursements)		**4,154.03**

It was moved by Mr. Bondi and seconded by Mr. Tackett that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the months of July and August were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
July 2022

Name	Num	Description	Amount	
Utilities - Monthly				
Electricity				
West Penn Power WWTP	2022-06	195462 kWh	13,719.86	
Duquesne Light LRPS	2022-06	31390 kWh	3,118.02	
Duquesne Light SDPS	2022-07	3032 kWh, 7/7/22	373.22	
Natural Gas				
Peoples Gas	2022-07	73.8 mcf, 7/11/22	326.57	
IGS Energy	375777	201 mcf, 6/11/22	884.37	
Phone				
Full Service Network	19	phone and internet	310.94	
AT&T Mobility	2022-07	cell phones	148.29	
Water				
PA Am Water FIRE	2022-06	fire hydrant service	110.06	
PA Am Water LRPS	2022-06	7500 gal, 32 days	135.16	
PA American Water SDPS	2022-07	0 gallons	18.04	
PA American Water WWTP	2022-07	6000 gallons, 33 days	203.32	
Total Utilities			**19,347.85**	
Bills - Monthly				
Aqua Filter Fresh	1870054	drinking water	87.55	
Cintas	4 inv	uniforms	709.36	
CWM Environmental	2203205	daily lab tests June 2022	4,593.00	
PA One Call	958450	one call usage	22.38	
Daniel's	2022-06	Misc supplies	45.75	
Waste Management - Garbage	3303188-0067-0	garbage	176.25	
Waste Management - Sludge	3312830-0067-6	11 loads	10,932.57	
WEX	82172738	118.44 gal	493.58	
Bills - Miscellaneous				
Barrier Protection	242577	Service and replace gate monitor	529.85	
Brian Baldrige	Exp Jul 2022	7/19 PARW Class and mileage	136.59	
Cox Piping Supply	BP-I-126642	Plant water pump: 1" valves	73.44	
Edward Kemp	S41402	Office Bldg A/C service	125.00	
Fayette Parts Svc	702259	Welding goggles	12.89	
Forrest Steel	76963	1st Stg Final #5: "C" channel for arm	325.00	
G-L Turbo	22-10941-001	Blowers: Air Blast programming function	2,880.00	EFT
Kappe Assoc	22-304-W	1st Stage RAS pump	10,735.00	
Mosebach Electric	5941-1035192	Plant water pump controller	1,900.80	
Pro-Am Safety	98102	H2S/O2 Meter annual calibration	105.87	
Safety-Kleen	89223748	parts cleaner	346.99	
Shiloh Service	1113353-IN	Sonic wall 3 yr license	975.00	
TF Campbell	169486	Sludge heater - fire eye	163.96	
United Industrial	10706	2nd Stage Blower: service call for motor noise	560.00	
Univar Solutions	50325614	Hydrogen Peroxide (3)	1,663.80	
USA Bluebook	17318	Lab supplies	95.70	
USA Bluebook	2 inv	pH buffer pack, Nessler reagent	566.85	
West Penn Laco	789300	Welding wire	51.48	
Total Treatment Plant Bills			**57,656.51**	
O&M Agreements Reimburseable Expenses				
Commonwealth of PA	1256416	7720 · Pleasant Hills Expenses	65.00	

South Park, PA
August 24, 2022

Name	Num	Description	Amount
Mission Communications	1066283	7720 · Pleasant Hills Expenses	563.40
Total Reimburseable Expenses			**628.40**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
July 2022

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**57,656.51**	
American Water	4000238849	April 2022: 82 records		15.00	
Borough of Pleasant Hills	2022-06	payroll and insurances		62,953.64	
	2ndQtr22	Invoices: 11; Payroll: 77 @$8.54		751.52	
Borough of Pleasant Hills Total				63,705.16	
Commonwealth of PA	1254767	Ch 302 Oper Cert Annual service fee		150.00	
Dickie McCamey	10653254	June RJB: 8.9 hrs		1,424.00	
Gannett Fleming, Inc.	11137	Monthly Retainer		400.00	
	11135	Operations Assistance		303.80	
	11136	IPP Annual Report		74.20	
Total Gannett Fleming, Inc.				778.00	
Hosack Specht Muetzel & Wood LLP	26229	2021 Audit		10,150.00	
Credit Card - M.Majzer	Penn Stater	PennTEC Conf Hotel		439.56	
	UPS Store	Annual Calibration 2 Meters		50.04	
	Best Buy	Internet switch for Maint garage		39.99	
	Dorido's	J Bergles Retirement lunch		60.08	
Credit Card - J. Crane	Google	Email		6.42	
	Ebay	Batteries		121.52	
	Ebay	Axial cooling fan		95.14	
Total Credit Card				812.75	
PA unemployment Comp	2022-2nd	Tackett unemp claim 2022-2nd Qtr		48.09	
Sub-Total Expenses				**134,739.51**	
Payroll					
Jean L. Crane - Manager	6,940.00	Less Deductions:	2,406.46	4,533.54	
State Workers Insurance Fund	2022 Premium	Workers Comp Insurance		704.00	
PMRS	July 2022	Retirement Account		589.90	
United States Treasury	July 2022	Federal Taxes, SS & Medicare		2,261.82	EFT
PA Dept of Revenue	July 2022	State Taxes		213.06	EFT
Sub-Total Payroll				**8,302.32**	
Total				**143,041.83**	

Pleasant Hills Authority
July 27, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	July	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 11143	Construction Support		Cap Acct	260.40	12,739.42	47,546.68
Inv 11142	Master Meter - Design	117,000	Cap Acct	240.00	1,872.00	112,908.00
Inv	Master Meter - Rights of Way			-	2,094.68	66,501.63
Inv	Master Meter - Permits/Invst			-	4,175.85	41,805.12
Inv	COA Activities			-	245.00	109,060.07
Subtotal Gannett Fleming, Inc.				500.40	21,126.95	1,615,220.31
Mele & Mele & Sons, Inc.	Pay Application #36 (partial)	12,852,491	PennVEST	164,196.61	164,196.61	12,669,490.52
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,416.37	583,914.59	2,428,972.05
Expenses from Previous Years				-	-	2,235,158.07
Subtotal COA Compliance				**248,113.38**	**769,238.15**	**22,782,180.08**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	Inv			-	39.55	58,761.12
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	Inv			-	73.71	62,828.39
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Eval, Grant, Survey, Design			-	-	26,861.12
Bid & Construction Phase	Inv			-	815.81	27,885.62
(Reimburseable Amnt)				-	1,081.40	27,949.91
W.A. Petrakis Contracting						731,527.65
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		-	1,897.21	814,224.30
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	Inv 11139		Cap Acct	434.00	2,725.03	2,725.03
Scott Electric	Inv 3299698	193,000	Cap Acct	8,382.91	8,382.91	8,382.91
Subtotal Digester #2 Lid Replacement & Repairs		193,000		8,816.91	11,107.94	16,358.81
Main Equipment Building Renovations						

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	July	YTD	Total TD
COA Compliance						
Gannett Fleming						
Project Management	Inv 11138		Cap Acct	1,540.21	11,528.25	11,528.25
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		1,540.21	11,528.25	11,528.25
Subtotal Other Engineering Projects				**10,357.12**	**24,646.66**	**963,700.87**
Total				**258,470.50**	**793,884.81**	**23,745,880.95**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	10,857.52	44,692.21	
	Capital Account --> Pennvest		CA-PV Pay	83,416.37	583,914.59	
	Distribution from Pennvest		PennVEST	164,196.61	164,196.61	
	Reimburseable Amount		Reimb	-	1,081.40	
	Total			**258,470.50**	**793,884.81**	

Pleasant Hills Authority
WWTP – Monthly Bills Detail
August 2022

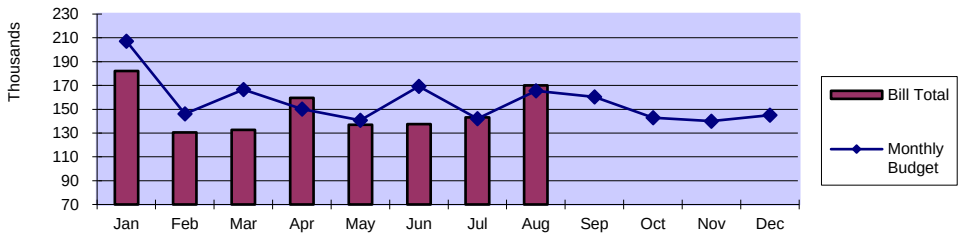
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-07	211,843 kWh, 33 days	14,758.42
Duquesne Light LRPS	2022-07	35514 kWh, 7/24/22	4,163.19
Duquesne Light SDPS	2022-08	2479 kWh, 8/7/22	364.23
Natural Gas			
Peoples Gas	2022-08	71.5 mcf, 8/9/22	318.85
IGS Energy	2022-08	73.8, 7/11/22	324.70
Phone			
Full Service Network	20	phone and internet	310.94
AT&T Mobility		cell phones	134.50
Water			
PA Am Water FIRE	2022-07		110.06
PA Am Water LRPS	2022-07	23200 gallons, 34 days	324.53
PA American Water SDPS	2022-08	100 gallons, 30 days	18.94
PA American Water WWTP	2022-08	5500 gallons, 28 days	199.02
Total Utilities			**21,027.38**
Bills - Monthly			
Aqua Filter Fresh	2 inv	drinking water	121.40
Cintas	5 inv	uniforms	899.33
CWM Environmental	2203835	July daily samples	4,686.00
PA One Call	962120	57 mapped rate	138.32
Daniel's	2022-07	Misc supplies	50.96
Waste Management - Garbage	3341187-0067-6	garbage	176.25
Waste Management - Sludge	3348607-0067-6	8 loads: 7/5,7,11,19,20,22,25,26	7,868.51
WEX	82707713	fillups: 7, 118.14 gallons	475.35
Bills - Miscellaneous			
Air Compressor Services	INV-59526	Blower oil	792.32
Cintas FAS		first aid supplies	61.04
DAS Group	7880	Dig #1 Level Mtr, Aeration DO Prob Disp	2,488.06
DRV	264681	2nd Stage Aeration: troubleshoot imbalance	624.00
Fayette Parts Svc	703830	Tunnel exhaust fan belts	31.54
Grainger	9397028094	Tunnel exhaust fan motor	105.53
Hoffman-Kane	128383	Final Clarifiers: skim arm rubber	150.00
IDEXX Laboratories	3111493239	Fecal Coliform supplies	1,218.34
Lowes	902504	light bulbs (60W)	37.96
Mosebach Electric	5941-1035124	Plant Water pump part	41.89
Neo Solutions	49702	Polymer NS4982 (40 bags)	6,798.00
Pace Analytical	2 inv	3rd Qtr Nutrients and IPP	538.65
Pro-Am Safety	99552	Annual Oxy/Gas monitor calibration	105.11
Pro-Am Safety	99334	meter calibration gas	574.47
Quartz Lamps	19005	Trojan UV: 24" sleeve assy (8)	2,325.38
Sherwin Williams	1687-1	KEM Bond paint and supplies	188.33
Sunray Elec Supply	2 inv	outside light bulbs, welder ext cord	372.78
Sunray Elec Supply	2 inv	back up battery for PLC	69.85
Tri State Maintenance	220725	Vactor Services: (2 days)	5,054.00
Trojan Technologies	200/914	Trojan UV: lamp plug assy (12 @ $80)	1,056.13
Univar	50426224	Hydrogen Peroxide (3 drums)	1,663.80
USA Bluebook	064461	Lab supplies: replacement probe cap	187.31
USA Bluebook	5 inv	spray nozzles, DO Probe, manhole lifter	1,977.91
Total Treatment Plant Bills			**61,905.90**
O&M Agreements Reimburseable Expenses			
Cummins Sales and Service	T8-2184	7720 · Pleasant Hills Expenses	1,053.20
Cummins Sales and Service	T8-2185	7710 · Baldwin Expenses	777.10
Total Reimburseable Expenses			**1,830.30**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
August 2022

South Park, PA
August 24, 2022

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**61,905.90**	
American Water	4000240624	May 2022: 80 records	15.00	
Borough of Pleasant Hills Total	2022-07	Payroll and Insurances	92,273.61	
Commonwealth of PA	1258880	Annual NPDES Permit fee	5,000.00	
Dickie McCamey	10658327	RJB: 11.3 hrs, Exp: $97.44 (veh)	1,905.44	
Gannett Fleming, Inc.	12328	Monthly Retainer	400.00	
	12326	Operations Assistance	334.60	
Total Gannett Fleming, Inc.			734.60	
Credit Card - M.Majzer	Walmart	Clipboards	23.42	
	Home Depot	Gas cans	79.41	
	WPWPCA	July meeting	37.00	
	Walmart	Spotlight	54.97	
Credit Card - J. Crane	Ebay	Cabinet fans	285.41	
	Network Solutions	Domain name renewal (5 yr)	184.95	
	Google	Email	6.42	
Total Credit Card			671.58	
Sub-Total Expenses			**162,506.13**	
Payroll				
Jean L. Crane - Manager	6,940.00	Less Deductions: 2,406.46	4,533.54	
PMRS	August 2022	Retirement Account	589.90	
United States Treasury	August 2022	Federal Taxes, SS & Medicare	2,261.82	EFT
PA Dept of Revenue	August 2022	State Taxes	213.06	EFT
Sub-Total Payroll			**7,598.32**	
Total			**170,104.45**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority

August 24, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	August	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv	Construction Support			-	12,739.42	47,546.68
Inv 12325	Master Meter - Design	117,000	Cap Acct	696.00	2,568.00	113,604.00
Inv	Master Meter - Rights of Way			-	2,094.68	66,501.63
Inv	Master Meter - Permits/Invst			-	4,175.85	41,805.12
Inv 12327	COA Activities		Cap Acct	130.20	375.20	109,190.27
Subtotal Gannett Fleming, Inc.				826.20	21,953.15	1,616,046.51
Mele & Mele & Sons, Inc.	Pay Application #36 (partial)	12,852,491		-	164,196.61	12,669,490.52
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,251.13	667,165.72	2,512,223.18
Expenses from Previous Years				-	-	2,235,158.07
Subtotal COA Compliance				**84,077.33**	**853,315.48**	**22,866,257.41**
Other Projects						
Digester #2 Lid Replacement & Repairs						
Gannett Fleming						
Design & Bid Spec. Prep	Inv			-	39.55	58,761.12
Digester #1 Lid Replacement & Repairs						
Gannett Fleming	Inv			-	73.71	62,828.39
Rt 51Joint Interceptor and Storm Sewer Replacement						
Gannett Fleming						
Previous Years	Eval, Grant, Survey, Design			-	-	26,861.12
Bid & Construction Phase	Inv			-	815.81	27,885.62
(Reimburseable Amnt)				-	1,081.40	27,949.91
W.A. Petrakis Contracting						731,527.65
Subtotal Lewis Run Interceptor Sewer Line Replacemnt		-		-	1,897.21	814,224.30
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	Inv 12330		Cap Acct	43.40	2,768.43	2,768.43
Scott Electric	Inv 3320759, 3329905	193,000	Cap Acct	1,299.25	9,682.16	9,682.16
Subtotal Digester #2 Lid Replacement & Repairs		193,000		1,342.65	12,450.59	17,701.46
Main Equipment Building Renovations						
Gannett Fleming						

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	August	YTD	Total TD
Project Management	Inv 12329		Cap Acct	535.36	12,063.61	12,063.61
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		535.36	12,063.61	12,063.61
Subtotal Other Engineering Projects				**1,878.01**	**26,524.67**	**965,578.88**
Total				**85,955.34**	**879,840.15**	**23,831,836.29**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	2,704.21	47,396.42
	Capital Account --> Pennvest		CA-PV Pay	83,251.13	667,165.72
	Distribution from Pennvest		PennVEST	-	164,196.61
	Reimburseable Amount		Reimb	-	1,081.40
	Total			**85,955.34**	**879,840.15**

It was moved by Mr. Beaver and seconded by Mr. Stuncard to pay the bills as presented. Motion carried.

The Solicitor reported that he has been working with the Solicitors for the Contracting Municipalities to get the municipal guarantees for the bond issue for the Master Meter project. For each ordinance, there is a legal notice prior to voting on the ordinance and also after it is approved. In addition, there are other documents that each municipality must supply for the DCED approval packet. Ordinance approvals have been completed by South Park, Whitehall and Pleasant Hills. Baldwin is set to approve the ordinance in September. Baldwin had more questions since they are interested in selling their sewer system and had additional questions on how this approval impacts that decision. Mr. Brown had a conference call with Baldwin's Solicitor and the special counsel appointed for the sale of the sewer system. Mr. Brown stated that our Service Agreement is very clear that the Master Meter Project is included in the treatment plant upgrades and as such Baldwin is obligated to provide the municipal guarantees for the project. Once all of the approvals are received, Mr. Brown will submit the packages to the DCED for approval and the DCED has 20 days to respond. The approval should be received by the time the project bids are received in mid-October. Once the bids are received, then the amount for the bond issue can be calculated and the bond issuance can move forward. The objective is to close on this bond issue by early December.

As part of this process, Mr. Brown stated that there are a couple motions needed to move forward. First, the Authority needs to ratify the decision to appoint a Trustee and a sinking fund depository. The Trustee was part of the Ordinances approved by the municipalities. Mr. Brown worked with the Manager to have the two local banks who perform this work submit their fees and Zions Bancorporation's fees were the lowest. Mr. Brown has worked with both banks previously. It was moved by Mr. Beaver and seconded by Mr. Tackett to ratify the appointment of Zions Bancorporation, N.A., d/b/a Zions Bank as 2022 Bonds Trustee and sinking fund depository per the fee proposal submitted by Zions Bank. Motion carried. Second, the Authority needs to appoint Bond Counsel of Dickie, McCamey & Chilcote, P.C. Mr. Beaver stated that in South Park, they separate the Bond Counsel function from the Township Solicitor and appoint a different firm. Mr. Brown stated that he has worked as both Bond Counsel and Solicitor for several municipalities that he represents. The advantage to having both functions in the same person is the experience and a fee less than a separate bond counsel will require. Mr. Beaver stated that the primary function of Bond Counsel is to ensure the bond is tax-free. Mr. Brown stated that there are three primary functions of bond counsel, one of which is already in progress: the preparation of the documents for the municipal guarantees. The second purpose is the creation of the financing documents for the Authority including the trust indenture. And finally, bond counsel gives an opinion that the purchasers of the bonds will not pay tax on the interest earned. Mr. Beaver asked about getting the estimate of the costs involved. Mr. Brown proposed that the Authority appoint his firm as bond counsel and then when we have a fuller sense of the closing costs for the bonds, then Mr. Brown will provide the costs included. The types of fees included in the bond issue are:

- Trustee fees
- Bond Counsel fees
- Bond insurance premium
- Rating Agency fee
- Surety Bond, which is in lieu of a debt service reserve fund
- Printing fees for the prospectus to investors

Mr. Brown said an estimate of these fees will be known before the Authority is asked to act on the bond resolution. Mr. Beaver asked about the amount to be financed. The Manager stated that once we receive the bids, we will determine the total bond amount by subtracting the grant amount and the Debt Service Reserve amount and adding the Pleasant Hills portion of the Digester #1 Project. Then the portion of the bond issue will be determined for the Master Meter Project versus the Pleasant Hills Digester #1 Project and only Pleasant Hills will pay the portion for the Digester #1 Project. It was moved by Mr. Stuncard and seconded by Mr. Bondi to appoint the law firm of Dickie, McCamey & Chilcote, P.C. as Bond Counsel to the Authority for its 2022 Bond. Motion carried. The Manager stated that the bond will be structured to wrap around the existing Pennvest loan, so that there is minimal payments in the beginning of the bond with larger payments after the Pennvest loan payments are complete. The net result is a constant annual debt service until payments are complete for both debts. The Manager stated that prior to these projects, the goal for the annual debt service resulting from the projects was to be less than the annual debt service from the previous bond, which was $1.25 million annually. By structuring the bond this way, the annual debt service is close to that goal.

Mr. Bondi asked Mr. Brown about Baldwin's interest in selling their sanitary sewer system. Mr. Brown stated that they are interested in selling the entire system both the portion that flows to the Authority and the portion that flows to ALCOSAN. Mr. Brown stated that the issue for the Authority is that there are many functions specified under the Service Agreement for the Contracting Municipalities that are specific to a governmental entity and cannot be shifted onto a private entity, for example the municipal guarantees. The municipal guarantee is a pledge of taxing power to pay the debt, which is not possible for a private utility. Since the Service Agreement is a five party agreement, any changes would have to be agreed to by all parties. There was some discussion about the process and the impact on existing agreements and rates.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
August 24, 2022

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) An inspection was performed by the Allegheny County Conservation District on August 17, 2022 relative to the notice of termination for the storm water permit.
   b) The replacement screw for the sludge press has arrived at the treatment plant and we are waiting on the schedule for installation.

2. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

3. **Digester Cover Replacement Projects (047497.033 & 036)**
   a) All contract close out documents have been submitted by the contractor, therefore these projects are now considered closed.

4. **Master Billing Meters Project (063286)**
   a) We are just waiting on a notarized copy of the easement for the electrical line for Meter #12 on the DOE property.
   b) 90% Design Level drawings and specifications have been provided to PHA staff for review.
   c) We have been working with the Solicitor on developing the Self Liquidating Debt Engineer's Report required for the bond issue.

5. **Generator ATS Project (066828.010)**
   a) Scott Electric and ABB have ordered the gear required for this project.

6. **Main Equipment Building Renovation Project (066828.011)**
   a) Revised preliminary plans for the renovations to the locker room facilities have been provided to PHA staff for review.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/12/22		0.00000510			X
2/11/22	0.19	0.00000789	0.12	<0.0018	Lab Cd MDL too high. Lab notified
2/25/22		0.00000983			X
3/3/22		0.00000383			X

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
4/14/22	0.0079	0.00000002	0.0094	<0.00050	X
5/17/22		0.0000243			X
5/25/22	0.0079				X
6/6/22		0.0000305			X

Mr. Dengler reviewed the WWTP SSO Elimination Project (Item #1 on report). The inspection by the Allegheny County Conservation District found that the rain garden is not working correctly and did not accept the notice of termination. The first step is to get surveyors out to the property and determine the best way to solve the problem. The problem is that the water from the Headworks facility is not making it into the rain garden.

Mr. Dengler reviewed the status of the Master Billing Meter Project (Item #4 on report). Mr. Dengler stated that we need a motion to advertise for bids in September. It was moved by Mr. Stuncard and seconded by Mr. Bondi to authorize advertising for bids for the Master Billing Meter Project. Motion carried. The bids will bids will be due in late October before the next meeting.

Mr. Dengler reviewed the Generator ATS Project (Item #5 on report). Mr. Dengler indicated that all of the equipment has been ordered and he is working to get some indication of when the installation can occur.

Mr. Majzer reviewed the operations through 8/24/2022.

- The plant exceeded our permit for fecal coliform on 6/23 and 7/13 due to settling issues. We are working on lowering the air and DO in the aeration tanks. There have been some problems with the equipment and programming that is being addressed.
- The new RAS pump has been received and are waiting on pipe and fittings to be delivered to schedule installation.
- We have not been able to locate a qualified applicant for the Lab Technician position. The problem with having an outside lab performing the tests is the lateness of the results, especially when we are having some problems at the plant. It can take up to 7-10 days to have all of the results. In order to get our lab accreditation back, we need to have someone qualified to be the Lab Supervisor. The only person who is in a position to get the proper certification is Mr. Peterson, the Assistant Superintendent. Once he is certified, then we can hire someone who may not have all of the qualifications and train them for the position. The Manager stated that even though it is less expensive to have an outside lab doing the testing, it is not advantageous from a process control standpoint.
- On 7/13/22, Tri-State Maintenance cleaned the 1st Stage Effluent Line, the grit chambers, wet well and LRPS wet well.
- Mr. Majzer brought in a process expert from PA Rural Water on 7/27/22 to assess our operation and identifying possible solutions for our settling issues. He agreed with the approach of lowering the air to see if the settling improves.

Mr. Trimbath reported that Columbia Gas continues to replace the gas lines in Pleasant Hills. In many cases, they are moving the gas lines from the rear of homes to the front and then re-establish the connection to the homes. Mr. Trimbath stated that the Rite Aid on Rt. 51 will be converted into a three lane car wash. Mr. Trimbath stated that the Authority should submit an article to the PMAA magazine on the story of our project at the treatment plant and now the Master Meter Project with keeping the costs under control.

South Park, PA
August 24, 2022

The Manager stated that she will be working on the budget with the Superintendent and then will email it to the Board for comments before the next meeting. With the personnel changes at the plant, there will be some changes in the budget.

It was moved by Mr. Beaver and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Jean L. Crane
Manager