South Park, PA
September 28, 2022

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Brad Rodeheaver presiding.

Members present:	Messrs. Beaver, Bondi, Howley, Rodeheaver, Stuncard and Tackett
Members present via phone:	None
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Daniel Goncz, P.E., representing the Authority Engineer; Jean Crane, Manager; and Michael Majzer, Superintendent.

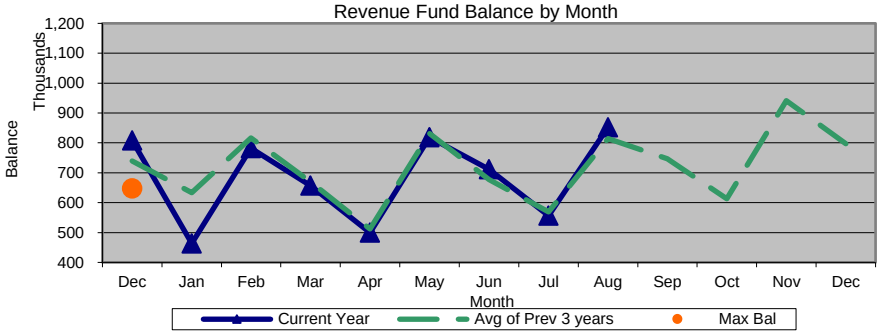
The minutes of the meeting of August 24, 2022 were considered. It was moved by Mr. Stuncard and seconded by Mr. Bondi to approve the meeting minutes of August 24, 2022 as presented. Motion carried.

Financial Report – The report for August was reviewed. The Capital Fund increased by $247,594 in August primarily due to receipt of Service Fees from Contracting Municipalities. The Debt Service Reserve account balance increased by $3 due to interest in August.

The Treasurer's report for the month of August was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of August 2022

			August 2022
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			19,608.27
Actual Cash Balance	Previous Month	$	230,391.73
DEPOSITS:			
Transfers from Sweep Accounts		-	
Transfer from Capital Fund	Capital bills	13,561.73	
	Service Fees - Contracting Mun	456,322.05	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other		-	
TOTAL DEPOSITS		$	469,883.78
DISBURSEMENTS:			
O&M Vouchers		169,459.87	
Electronic Fund Transfers		2,474.88	
Capital Vouchers		2,704.21	
Transfers to Sweep Accounts		384,454.92	
Other			
TOTAL DISBURSEMENTS		$	559,093.88
ACTUAL CASH BALANCE	Current Month		**141,181.63**
Add Outstanding Checks and Electronic Fund Transfers			108,818.37
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			710,608.11
Dollar Bank Sweep Account - Accrued Interest		26.89	138.22
TOTAL REVENUE FUND INVESTMENTS			**710,746.33**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			851,927.96



South Park, PA
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Pleasant Hills Authority
Month of August 2022

			August 2022
Bank BALANCE	Starting balance	$	430,612.98
Less outstanding checks			164,196.61
Actual Cash Balance	Previous Month	$	266,416.37
DEPOSITS:			
PENNVEST ACH		-	
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	349,667.50
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,416.37	
Other		-	
TOTAL DISBURSEMENTS		$	83,416.37
ACTUAL CASH BALANCE	Current Month		**266,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**266,251.13**

It was moved by Mr. Beaver and seconded by Mr. Stuncard that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of September were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
September 2022

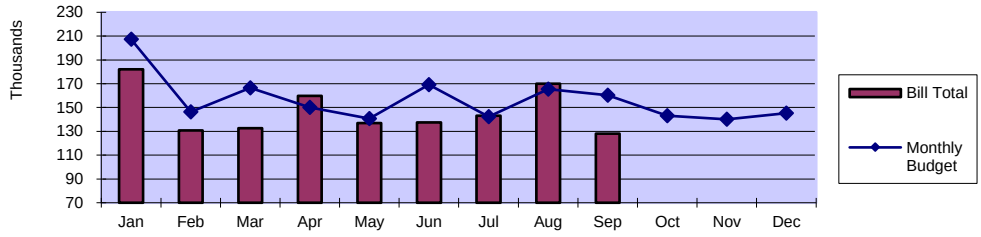
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-08	190294 kWh, 29 days	13,652.34
Duquesne Light LRPS	2022-08	33448 kWh, 29 days	4,306.07
Duquesne Light SDPS	2022-09	4449 kWh, 9/7/22	499.41
Natural Gas			
Peoples Gas	2022-09	129.5 mcf, 9/8/22	513.45
IGS Energy	380326	71.5 mcf	314.58
Phone			
Full Service Network	21	phone and internet	310.94
AT&T Mobility	2022-08	cell phones	134.50
Water			
PA Am Water FIRE	2022-08		112.82
PA Am Water LRPS	2022-08	34000 gal, 23 days	388.44
PA Am Water LRPS	2022-09	12500 gal, 36 days	215.30
PA American Water SDPS	2022-09	0 gallons	17.48
PA American Water WWTP	2022-09	8,000 gallons, 33 days	232.76
Total Utilities			**20,698.09**
Bills - Monthly			
Aqua Filter Fresh	1939329	drinking water	84.55
Aqua Filter Fresh	1969294	drinking water	60.70
Cintas	4 inv	uniforms	701.36
CWM Environmental	2204214	August 2022	4,786.00
PA One Call	965837	43 mapped rate	118.37
Daniel's	2022-08	Misc supplies	92.11
Waste Management - Garbage	3379103-0067-8	Sep 2022	176.25
Waste Management - Sludge	3386523-0067-8	7 loads: 8/5, 8, 11, 15, 16, 17, 18, 30	6,828.70
WEX	83481698	7 fill-ups: 126.58 gallons	447.21
Bills - Miscellaneous			
Advance Auto Parts	6061225129210	Forklift: battery	204.36
BM Kramer	1440487-02	1st Stg RAS Pump: SS reducer flange (3)	2,795.37
Brian Baldrige	Aug Exp	Certification Renewal	60.00
Colonial Scientific	INV0204845	nitrile gloves XL (3 cases)	293.70
D&S Fabricating	13327	1st Stage Final Clarifier: arm repair	160.00
Grainger	9411004626	Welding supplies	100.70
Image Specialties	10660	New Emps: Sweatshirts and T-Shirts	195.70
Jefferson Lawn Equip	2 inv	Pressure Washer: parts	40.83
Lowes	907957	Hand soap	20.51
Manning Environmental	19188	Touch panel for portable samplers	69.91
Manning Environmental	19225	portable sampler repair	701.54
Process Control Solutions	4965	Plant Water Pump: processor service call	1,620.00
Rovisys	75223	SCADA system support	1,615.00
Safety-Kleen	89881472	parts cleaner	361.33
Shiloh Service	1115109-IN	MFA 3 year subscription	1,600.00
Sunray	1384312-1	1st stage outdoor lights photo cells	52.29
Trumbull Industries	9054663	1st Stage RAS pump: new pump supplies	4,767.60
Univar	50565709	hydrogen peroxide	1,663.80
USA Bluebook	3 inv	beakers, pH buffer, respirator	195.69
WB Mason	232359718	paper towels, bifold (2 cases)	61.14
Total Treatment Plant Bills			**50,572.81**

South Park, PA
September 28, 2022

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
September 2022

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**50,572.81**	
Allegheny Valley RR	2915-INV	License Agreement Master Meters		5,351.86	
American Water	4000242555	June 2022: 81 records		15.00	
Borough of Pleasant Hills Total	2022-08	Payroll and Insurances		58,578.29	
Dickie McCamey	10662141	RJB: 9.2 hrs		1,472.00	
Gannett Fleming, Inc.	13397	Monthly fee		400.00	
	13389	Operations Assistance		390.60	
	13390	IPP Annual Report		296.80	
	13396	NPDES Renewal		742.00	
Total Gannett Fleming, Inc.				1,829.40	
PA Warn	1478	Annual Fee		96.00	
Credit Card - M.Majzer	Sam's Club	batteries, hand soap		87.20	
	UPS Store	Sending portable sampler for repair		108.25	
Credit Card - J. Crane	USPS	Postage for Audit Reports		33.12	
	Google	Email		6.41	
Total Credit Card				234.98	
Trib Total Media	Financial	Annual financial publication		27.05	
Sub-Total Expenses				**118,177.39**	
Payroll					
Jean L. Crane - Manager	6,940.00	Less Deductions:	2,406.47	4,533.53	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Bradley Rodeheaver- Board Member	300.00	Less Deductions:	65.16	234.84	
Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
State Workers Insurance Fund	2022 Premium Audit	Workers Comp Insurance		17.00	
PMRS	September 2022	Retirement Account		589.90	
United States Treasury	September 2022	Federal Taxes, SS & Medicare		2,717.22	EFT
PA Dept of Revenue	September 2022	State Taxes		268.32	EFT
PA - Unemployment Compensation	3rd Quarter	Unemployment		13.57	EFT
Jordan Tax Service	3rd Quarter	Local Income Taxes		226.20	EFT
HAB-LST	3rd Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**9,787.78**	
Total				**127,965.17**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
September 28, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	September	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 13395	Construction Support		Cap Acct	1,034.60	13,774.02	48,581.28
Inv 13388	Master Meter - Design	117,000	Cap Acct	3,240.00	5,808.00	116,844.00
Inv	Master Meter - Rights of Way			-	2,094.68	66,501.63
Inv	Master Meter - Permits/Invst			-	4,175.85	41,805.12
Inv	COA Activities			-	375.20	109,190.27
Subtotal Gannett Fleming, Inc.				4,274.60	26,227.75	1,620,321.11
Mele & Mele & Sons, Inc.	Pay Application #36 (partial)	12,852,491		-	164,196.61	12,669,490.52
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,251.13	750,416.85	2,595,474.31
Expenses from Previous Years				-	-	2,235,158.07
Subtotal COA Compliance				**87,525.73**	**940,841.21**	**22,953,783.14**
Other Projects						
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	Inv 13394		Cap Acct	308.14	3,076.57	3,076.57
Scott Electric	Inv	193,000		-	9,682.16	9,682.16
Subtotal Digester #2 Lid Replacement & Repairs		193,000		308.14	12,758.73	18,009.60

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	September	YTD	Total TD
Main Equipment Building Renovations						
Gannett Fleming						
Project Management	Inv 133393		Cap Acct	86.80	12,150.41	12,150.41
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		86.80	12,150.41	12,150.41
Subtotal Other Engineering Projects				**394.94**	**26,919.61**	**965,973.82**
Total				**87,920.67**	**967,760.82**	**23,919,756.96**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	4,669.54	52,065.96	
	Capital Account --> Pennvest		CA-PV Pay	83,251.13	750,416.85	
	Distribution from Pennvest		PennVEST	-	164,196.61	
	Reimburseable Amount		Reimb	-	1,081.40	
	Total			**87,920.67**	**967,760.82**	

It was moved by Mr. Tackett and seconded by Mr. Bondi to pay the bills as presented. Motion carried. The Manager reviewed the insurance proposal that was emailed to the Board. There was some discussion about the insurance coverage. Mr. Rodeheaver asked if there are any discounts for safety meetings. The Manager will investigate. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve the insurance proposal from Travelers with an annual premium of $76,978. Motion carried.

The Solicitor reported on the progress in receiving the municipal guarantees for the Master Meter Project bond issue. Mr. Brown stated that the packets have been submitted to the DCED for three of the Contracting Municipalities: Pleasant Hills, South Park and Whitehall. DCED approval should be received in early October. Baldwin approved their guarantee ordinance last week and the DCED package will be submitted tomorrow. This approval should be received in mid-October. The Master Meter Project bids are due on October 25th. Once the bids are received, then the amount to finance will be known so the bond issuance can be completed in late November or early December prior to the December meeting. Then the contracts can be awarded at the December meeting. The Manager asked about any resolutions that will be needed prior to the bond issuance. Mr. Brown stated that a bond resolution would be needed at the October meeting and a draft would be circulated prior to the meeting. Mr. Brown stated that hopefully by the October meeting, we should know approximately what the bond expenses will be and also the bond rating. Mr. Brown stated that the municipal rates are steadily rising. There was some discussion about the bond issuance procedure and the information required.

Mr. Goncz presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
September 28, 2022

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) The Notice of Termination for the NPDES Permit for Storm Water Discharges During Construction was denied due to issues with drainage to the rain garden. Our surveyors have been to the plant to collect data on the as-built elevations for our review.
   b) The replacement screw for the sludge press has arrived at the treatment plant and we are waiting on the schedule for installation.

2. **Annual Services (066828.2022)**
   a) We have prepared a draft of the Authority's Annual Report for Board review.

3. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached. The results from the latest sampling from July 21st were over the effluent goals for mercury, copper and cadmium. However all results were under the approved local limits.

4. **NPDES Permit Renewal (066828.007)**
   a) We have been assisting plant staff with the testing necessary for the permit renewal.

5. **Generator ATS Project (066828.010)**
   a) Scott Electric and ABB have ordered the gear required for this project. We are currently waiting on an updated schedule for installation from ABB.

6. **Main Equipment Building Renovation Project (066828.011)**
   a) We have reviewed the current plan for the renovations with PHA staff and we anticipate providing preliminary costs for this project at the October Board Meeting.

7. **Master Billing Meters Project (063286)**
   a) The project is being advertised for bids on September 22, 2022 with bids due on October 25, 2022. A pre-bid meeting is scheduled for October 4, 2022.
   c) We have completed the Self Liquidating Debt Engineer's Report required for the bond issue.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

South Park, PA
September 28, 2022

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/12/22		0.00000510			X
2/11/22	0.19	0.00000789	0.12	<0.0018	Lab Cd MDL too high. Lab notified
2/25/22		0.00000983			X
3/3/22		0.00000383			X
4/14/22	0.0079	0.00000002	0.0094	<0.00050	X
5/17/22		0.0000243			X
5/25/22	0.0079				X
6/6/22		0.0000305			X
7/21/22	0.0047	0.000273	0.0465	0.00094	X

Mr. Goncz reviewed the WWTP SSO Elimination Project (Item #1b on report). The new screw installation will begin on October 4th. Mele & Mele will begin to disconnect the screw press and remove it from the building. Then, the next week, FKC (the manufacturer) will replace the screw in the screw press and then Mele & Mele will reinstall the screw press in the building.

Mr. Goncz reviewed the Annual Report (Item #2 on report). The Manager stated that the service fees include the debt service for the Master Meter Project based upon the maximum Not-To-Exceed value. Once the actual bond value and debt service is known, a revised report will be issued with the final debt service prior to the December meeting when the Annual Report and Budget will be approved.

Mr. Majzer reviewed the operations through 9/28/2022.

- Two non-compliance reports for mercury were issued for 7/20/22 and 8/11/22. For the first three years of the current NPDES Permit, the requirement was to monitor and report mercury. Now for the last two years of the permit, there is a mercury limit even though there is nothing in our process that can remove mercury.
- Still working on making adjustments to the plant process to improve settling.
- There was a conference call with the DEP to update the new personnel at the DEP on our project. The Manager stated that she had completed an analysis of the progress in eliminating overflows at the WWTP. The plant was designed for a 2 year – 24 hour storm. Since the completion of the upgrades, there have been no overflows on storms that were less than the 2 year – 24 hour storm. For storms over a 2 year – 24 hour storm, there is a 96% reduction in the amount of the overflow. However, in talking with the DEP, it was clear that the amount of the overflow was not really important only the number of overflows. So along with Mr. Dengler, we are investigating to see if there is a way to adjust the process and eliminate the really small overflows to keep the number of overflows low. Mr. Majzer stated that one issue is that the wet weather wet well is small. There was some discussion about the overflows and how the EQ Basins could be utilized. Mr. Beaver asked if we were still providing quarterly updates to the DEP. The Manager stated that those updates stopped at the end of the Consent Order and Agreement. The Manager stated that the Master Meter Project was discussed and the DEP was interested in potentially reviewing the data. Mr. Brown stated that the information is public data, and if the DEP asks for the data then we would provide it. Mr. Beaver asked when it is anticipated to have all the meters in. The Manager stated that we would hope to have all the meters in by the end of next year, which would mean that the 2026 budget year would be the first year to use the sewage flow for calculating the percentage for each Contracting Municipality.
- Mr. Majzer stated that the Pleasant Hills EQ Basin has power issues and he has contacted the Pleasant Hills Engineer to look into a solution, such as additional grounding and surge protection.

South Park, PA
September 28, 2022

There is no report from Pleasant Hills Borough.

The Manager presented the Minimum Municipal Obligation Worksheet for the PHA Pension Plan, showing an obligation of $3,881.00 for 2023.

It was moved by Mr. Beaver and seconded by Mr. Bondi to adjourn the meeting. Motion carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Jean L. Crane
Manager