South Park, PA
December 14, 2022

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Howley, Stuncard and Tackett
Members present via phone:	None
Members absent:	Vacancy (2)

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of October 26, 2022 were considered. Mr. Brown stated that there is an error in the minutes. In the third paragraph under the Election of Chairman and other Officers as necessary section, Mr. Beaver was nominated to the position of Assistant Treasurer and not Chairman. It was moved by Mr. Tackett and seconded by Mr. Stuncard to approve the meeting minutes of October 26, 2022 as corrected. Motion carried.

Financial Report – The reports for October and November were reviewed. The Capital Fund increased by $785,691 in October primarily due to receipt of Fourth Quarter Service Fees from the Contracting Municipalities. The Capital Fund decreased by $501,028 in November primarily due to transfer of the operating funds to the Revenue Fund Account. The Debt Service Reserve account balance increased by $247 and $437, respectively due to interest in October and November.

The Treasurer's reports for the months of October and November were presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of October 2022

				October 2022
Dollar Bank	Previous Month		$	250,000.00
Less outstanding checks and Electronic Fund Transfers				82,101.53
Actual Cash Balance	Previous Month		$	167,898.47
DEPOSITS:				
Transfers from Sweep Accounts		78,684.72		
Transfer from Capital Fund	Capital bills	12,204.33		
	Service Fees - Contracting Mun	-		
	Service Fees - Contract Customer	889.53		
Transfer from PennVEST		-		
Other	ROW All Cnty, EQ Basin Exp	5,295.30		
TOTAL DEPOSITS			$	97,073.88
DISBURSEMENTS:				
O&M Vouchers		130,165.05		
Electronic Fund Transfers		26,628.13		
Capital Vouchers		7,534.79		
Transfers to Sweep Accounts		-		
Other				
TOTAL DISBURSEMENTS			$	164,327.97
ADJUSTMENTS:				
Void Checks #6032	Void Wex check > EFT Paymnt	0.33		
TOTAL ADJUSTMENTS				0.33
ACTUAL CASH BALANCE	Current Month			**100,644.71**
Add Outstanding Checks and Electronic Fund Transfers				149,355.29
Dollar Bank Balance	Current Month		$	**250,000.00**
				-
REVENUE FUND INVESTMENTS				
Dollar Bank Sweep Account - Principal				472,571.84
Dollar Bank Sweep Account - Accrued Interest		266.47		456.20
TOTAL REVENUE FUND INVESTMENTS				**473,028.04**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)				573,672.75

Pleasant Hills Authority
PENNVEST Account
Month of October 2022

			October 2022
Bank BALANCE	Starting balance	$	349,667.50
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	349,667.50

3486

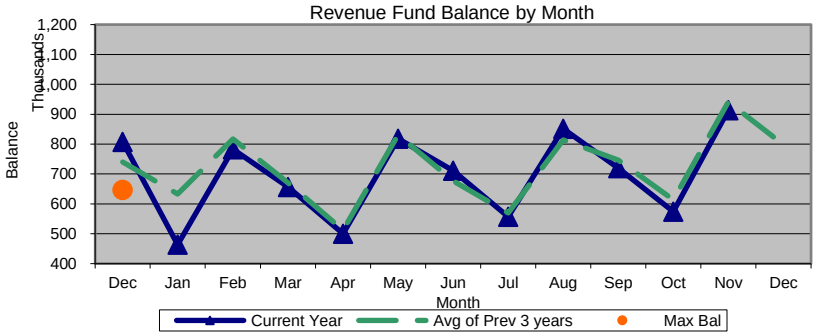
South Park, PA
December 14, 2022

PENNVEST Account
Month of October 2022

			October 2022
DEPOSITS:			
PENNVEST ACH		-	
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	432,918.63
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,251.13	
Other	Reverse Error Trnsfr for Loan Pymnt	83,416.37	
TOTAL DISBURSEMENTS		$	166,667.50
ACTUAL CASH BALANCE	Current Month		**266,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**266,251.13**

Pleasant Hills Authority
Revenue Fund
Month of November 2022

			November 2022
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			149,355.29
Actual Cash Balance	Previous Month	$	100,644.71
DEPOSITS:			
Transfers from Sweep Accounts		-	
Transfer from Capital Fund	Capital bills	-	
	Service Fees - Contracting Mun	456,322.05	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other		-	
TOTAL DEPOSITS		$	456,322.05
DISBURSEMENTS:			
O&M Vouchers		113,067.02	
Electronic Fund Transfers		2,636.12	
Capital Vouchers		1,384.14	
Transfers to Sweep Accounts		377,563.24	
Other			
TOTAL DISBURSEMENTS		$	494,650.52
ACTUAL CASH BALANCE	Current Month		**62,316.24**
Add Outstanding Checks and Electronic Fund Transfers			187,683.76
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			850,135.08
Dollar Bank Sweep Account - Accrued Interest		1,070.29	1,526.49
TOTAL REVENUE FUND INVESTMENTS			**851,661.57**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			913,977.81



Pleasant Hills Authority
PENNVEST Account
Month of November 2022

			November 2022
Bank BALANCE	Starting balance	$	266,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	266,251.13
DEPOSITS:			
PENNVEST ACH		-	
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	349,502.26
DISBURSEMENTS:			
Checks		-	
PENNVEST ACH	Loan Payment	83,251.13	
Other			
TOTAL DISBURSEMENTS		$	83,251.13

PENNVEST Account
Month of November 2022

			November 2022
ACTUAL CASH BALANCE	Current Month		**266,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**266,251.13**

It was moved by Mr. Stuncard and seconded by Mr. Howley that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of November and December were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
November 2022

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-10	179538 kWh, 29 days	12,689.31
Duquesne Light LRPS	2022-10	34171 kWh, 10/23/22	3,433.93
Duquesne Light SDPS	2022-11	2524 kWh, 11/6/22	339.37
Natural Gas			
Peoples Gas	2022-11	209.5 mcf, 11/7/22	830.71
IGS Energy	385101	136.3 mcf	600.77
Phone			
Full Service Network	23	phone and internet	310.94
AT&T Mobility	2022-11	cell phones	134.25
Water			
PA Am Water FIRE	2022-10	Fire Hydrant service	111.43
PA Am Water LRPS	2022-11		377.49
PA American Water SDPS	2022-11	100 gallons	19.15
PA American Water WWTP	2022-11	12500 gal, 28 days	302.33
Total Utilities			**19,149.68**
Bills - Monthly			
Aqua Filter Fresh	1036338	drinking water	52.75
Cintas		uniforms	717.68
CWM Environmental	2205310	October daily samples	4,673.00
Daniel's	2022-10	Misc supplies	284.02
PA One Call	973271	41 mapped rate	100.54
Waste Management - Garbage	3462867-0067-6	garbage	176.25
Waste Management - Sludge	3470290-0067-1		4,417.70
WEX	84874406	7 fillups: 116.67 gallons	374.25
Bills - Miscellaneous			
Advance Auto Parts	6061232022884	Explorer: wiper blades	59.98
Core & Main	89000237	1st Stage RAS pump: parts for install	3,084.40
Cox Piping Supply	BP-I-129362	pvc pipe	132.44
DAS Grp	7939	Aeration tanks: DO Repl caps (3)	513.00
Fayette Parts Svc	714756	LRPS: exhaust fan belts	47.75
Fisher Scientific	7770527	Lab Supplies	168.00
IDEXX Laboratories	2 inv	Fecal Coliform test supplies	1,336.92
Mission Communications	1070104	LRPS Annual service fee	641.40
Pace Analytical	2 inv	Fall IPT Inspection, Nov Mercury	570.15
Pitt Service Center	352556	1st Stage RAS Pump: core drilling	200.00
Precision Odor	11956	Odor Control Solution (5 gal) #8014	3,450.00
Sunray Elec Supply	1387160-1	Plant bulbs, LRPS battery	133.85
WB Mason	2 inv	printer ink cartriges, paper towels	154.67
Ziebart	2 inv	2021 Ford F150 & 2016 F-250	188.30
Sherwin Williams	5211-6	painting supplies	36.82
Total Treatment Plant Bills			**40,663.55**
O&M Agreements Reimburseable Expenses			
DAS Grp	7940	7720 · Pleasant Hills Expenses	1,407.00
Total Reimburseable Expenses			**1,407.00**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
November 2022

Name	Num	Split	Amount
Expenses			
Treatment Plant Bill Total			**40,663.55**
American Water	2 inv	Water reports	30.00
Borough of Pleasant Hills	2022-10	Payroll and Insurances	59,689.46
	3rdQtr22	Inv: 12, Payroll: 72 @$8.54	717.36
Borough of Pleasant Hills Total	2022-09		60,406.82
Data Blueprints	5106	Annual website hosting fee	299.40
David Peterson	Exp 2022-11	PARW class, Lab test, mileage	302.07
Dickie McCamey	10675697	RJB: 5.6 hrs	896.00
Gannett Fleming, Inc.	15785	Monthly Retainer	400.00
	15781	Operations Assistance	499.80
	15782	Industrial Users	964.60
	15783	NPDES Renewal	445.20
Total Gannett Fleming, Inc.			2,309.60
Credit Card - M.Majzer	Sam's Club	Soap/Cleaners, batteries	112.80

South Park, PA
December 14, 2022

Name	Num	Split		Amount	
	Cleveland Brothers	Generator Maint		1,085.00	
	Best Buy	Mouse		29.99	
	Home Depot	LRPS: Rat Poison		45.94	
Credit Card - J. Crane	USPS	Stamps		240.00	
	Dell	Printer ink		108.99	
	Google	Email		6.42	
Total Credit Card				1,629.14	
PA Unemployment Comp	2023	Annual Solvency Fee		161.24	EFT
Sub-Total Expenses				**106,697.82**	
Payroll					
Jean L. Crane - Manager	6,940.00	Less Deductions:	2,406.46	4,533.54	
PMRS	November 2022	Retirement Account		589.90	
United States Treasury	November 2022	Federal Taxes, SS & Medicare		2,261.82	EFT
PA Dept of Revenue	November 2022	State Taxes		213.06	EFT
Sub-Total Payroll				**7,598.32**	
Total				**114,296.14**	

Pleasant Hills Authority

November 23, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	November	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 15789	Construction Support		Cap Acct	31.25	15,426.64	50,233.90
Inv	Master Meter - Design	117,000		-	8,964.00	120,000.00
Inv	Master Meter - Rights of Way			-	2,094.68	66,501.63
Inv	Master Meter - Permits/Invst			-	4,175.85	41,805.12
Inv 15784	COA Activities		Cap Acct	142.80	735.00	109,550.07
Subtotal Gannett Fleming, Inc.				174.05	31,396.17	1,625,489.53
Mele & Mele & Sons, Inc.	Pay Application #36 (partial)	12,852,491		-	164,196.61	12,669,490.52
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,251.13	916,919.11	2,761,976.57
Expenses from Previous Years				-	-	2,235,158.07
Subtotal COA Compliance				**83,425.18**	**1,112,511.89**	**23,125,453.82**
Other Projects						
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	Inv 15787		Cap Acct	380.80	3,457.37	3,457.37
Scott Electric	Inv	193,000		-	10,978.26	10,978.26
Subtotal Digester #2 Lid Replacement & Repairs		193,000		380.80	14,435.63	19,686.50
Main Equipment Building Renovations						
Gannett Fleming						
Project Management	Inv 15786		Cap Acct	829.29	14,224.02	14,224.02
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		829.29	14,224.02	14,224.02
Subtotal Other Engineering Projects				**1,210.09**	**30,670.12**	**969,724.33**
Total				**84,635.27**	**1,143,182.01**	**24,095,178.15**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	1,384.14	60,984.89
	Capital Account --> Pennvest		CA-PV Pay	83,251.13	916,919.11
	Distribution from Pennvest		PennVEST	-	164,196.61
	Reimburseable Amount		Reimb	-	1,081.40
	Total			**84,635.27**	**1,143,182.01**

Pleasant Hills Authority
WWTP – Monthly Bills Detail
December 2022

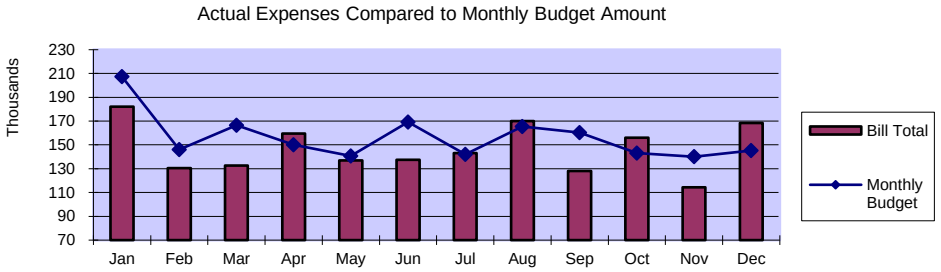
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-11	193363 kWh, 29 days	13,880.33
Duquesne Light LRPS	2022-11	38838 kWh, 11/21/22	4,999.37
Duquesne Light SDPS	2022-12	4297 kWh, 12/6/2022	522.14
Natural Gas			
Peoples Gas	2022-12	352.5 mcf, 12/9/22	1,315.29
IGS Energy	387478	209.5 mcf	923.40
Phone			
Full Service Network	24	phone and internet	310.94
AT&T Mobility	2022-12	cell phones	134.00
Water			
PA Am Water FIRE	2022-11	Fire Hydrant service	113.93
PA Am Water LRPS	2022-12	54500 gal, 31 days	603.19
PA American Water			
SDPS	2022-12	0 gal, 30 days	17.67
PA American Water WWTP	2022-12	4000 gal, 30 days	175.82

Name	Num	Description	Amount
Total Utilities			**22,996.08**
Bills - Monthly			
Aqua Filter Fresh	1066043	drinking water	60.80
Cintas		uniforms	717.68
CWM Environmental	2205781	November 2022 daily samples	4,515.00
Daniel's	2022-11	Misc supplies	116.88
PA One Call	976947	21 mapped rate	50.19
Waste Management - Garbage	3500692-0067-2	garbage	176.25
Waste Management - Sludge	3508105-0067-7	5 loads	4,267.29
WEX	85564633	3 fill-ups: 51.080 gal	164.10
Bills - Miscellaneous			
Cintas FAS	8405980359	First Aid	88.11
Colonial Scientific	INV0208139	gloves (8 cases) @$62/case	496.00
Cox Piping Supply	2 inv	pvc pipe to repair frozen pipes	160.02
Franks Shoes	270304	Berish	150.00
Franks Shoes	272553	Mike Voytovich	150.00
Gipson Bearing	213069	LRPS: Pump bearing	540.05
Grainger	4 inv	couplings, drive motors, relay	1,699.10
Grainger	3 inv	LRPS: Accumulator valve (2)	54.14
JP Environmental	225	1st Stage RAS Pump #2 Install	11,125.00
Kappe Associates	22-5097-J12	Plant Water Pump, seal kit	4,022.00
Kappe Associates	22-253-W	1st Stage RAS Pump	11,250.00
Michael Majzer	Dues	WPWPCA 2023 Membership dues	25.00
Michael Majzer	Boots	Annual Safety Shoe Allowance	109.99
Pace Analytical	2230404284	Dec LL Mercury	169.42
Pro-Am Safety	104888	portable oxy/gas monitor repair	415.11
Quartz Lamps	19095	Trojan UV: Ballast Repair (4)	3,000.00
Safety-Kleen	90578869	parts cleaner	364.20
Sherwin Williams	5325-4	paint (5 gal)	124.75
Sunray Elec Supply	1387761-1	Office: Emerg light batteries (6)	111.48
Univar	50765169	Hydrogen Peroxide (3 drums)	1,663.80
WB Mason	234238901	Copy paper (2 cases)	119.98
WB Mason	2 inv	markers (2 box), toner, desk calendar	158.09
WB Mason	234945282	Mgr toner black	175.29
Total Treatment Plant Bills			**69,235.80**
O&M Agreements Reimburseable Expenses			
Cummins Sales & Service	T8-9063	7720 · Pleasant Hills Expenses	602.93
Total Reimburseable Expenses			**602.93**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
December 2022

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**69,235.80**	
American Water	4000248817	Sep 2022: 80 records		15.00	
Borough of Pleasant Hills	2022-11	payroll and Insurances		60,987.88	
	Tapping Fee Collection	Plaza Drive Bldgs 4 & 7		1,100.00	
Borough of Pleasant Hills Total	2022-11			62,087.88	
Dickie McCamey	10677911	RJB: 3.8 hrs @$160		608.00	
Gannett Fleming, Inc.	16755	Monthly Retainer		400.00	
	16752	Operations Assistance		285.60	
	16753	Developer Reviews		208.39	
	16754	Industrial Users		1,377.60	
Total Gannett Fleming, Inc.				2,271.59	
Credit Card - M.Majzer	Rite Aid	Mineral Oil to clean polymr pump		26.00	
Credit Card - J. Crane	Google	Email		6.42	
	Amazon	UPS Battery		26.99	
	EZPass	Automatic Replenishment		35.00	
Total Credit Card				94.41	
Travelers	2022 2nd Installment	Insurance qtrly payment		17,624.91	EFT
Wheeling & Lake Erie	RE 28079	Annual fee 2023		100.00	
Sub-Total Expenses				**152,037.59**	
Payroll					
Jean L. Crane - Manager	6,940.00	Less Deductions:	2,406.47	4,533.53	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
. Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
Trustee Insurance Fund	6 month	Health Insurance		6,647.82	
Trustee Insurance Fund	6 month	Dental Insurance		222.06	
PMRS	December 2022	Retirement Account		589.90	
United States Treasury	December 2022	Federal Taxes, SS & Medicare		2,641.32	EFT
PA Dept of Revenue	December 2022	State Taxes		259.11	EFT
PA - Unempmnt Compensation	4th Quarter	Unemployment		13.39	EFT
Jordan Tax Service	4th Quarter	Local Income Taxes		223.20	EFT
HAB-LST	4th Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**16,317.53**	
Total				**168,355.12**	

South Park, PA
December 14, 2022



Pleasant Hills Authority

December 14, 2022

Bills Submitted for Approval of Payment from Capital Accounts:

		Approved	Fund	December	YTD	Total TD
COA Compliance						
Gannett Fleming, Inc.						
Previous Years	Design, Bidding, MM Feas.	1,245,000		-	-	1,237,398.81
Inv 16757	Construction Support		Cap Acct	190.40	15,617.04	50,424.30
Inv	Master Meter - Design	117,000		-	8,964.00	120,000.00
Inv	Master Meter - Rights of Way			-	2,094.68	66,501.63
Inv	Master Meter - Permits/Invst			-	4,175.85	41,805.12
Inv	COA Activities			-	735.00	109,550.07
Subtotal Gannett Fleming, Inc.				190.40	31,586.57	1,625,679.93
Mele & Mele & Sons, Inc.	Pay Application #36 (FINAL)	12,852,491	PennVEST	183,000.00	347,196.61	12,852,490.52
	Final Clarifiers Stainless	52,621		-	-	52,621.00
Guy's Mechanical Systems	Completed	520,175		-	-	520,175.28
Right Electric, Inc.	Completed	3,260,543		-	-	3,260,542.85
Commwlth of PA - Pennvest	Payment	1,001,000	CA-PV Pay	83,251.13	1,000,170.24	2,845,227.70
Expenses from Previous Years				-	-	2,235,158.07
Subtotal COA Compliance				**266,441.53**	**1,378,953.42**	**23,391,895.35**
Other Projects						
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	Inv 16756		Cap Acct	476.00	3,933.37	3,933.37
Scott Electric	Inv	193,000		-	10,978.26	10,978.26
Subtotal Digester #2 Lid Replacement & Repairs		193,000		476.00	14,911.63	20,162.50
Main Equipment Building Renovations						
Gannett Fleming						
Project Management	Inv			-	14,224.02	14,224.02
Contractor		193,000		-	-	-
Subtotal Digester #2 Lid Replacement & Repairs		193,000		-	14,224.02	14,224.02
Subtotal Other Engineering Projects				**476.00**	**31,146.12**	**970,200.33**
Total				**266,917.53**	**1,410,099.54**	**24,362,095.68**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	666.40	61,651.29
	Capital Account --> Pennvest		CA-PV Pay	83,251.13	1,000,170.24
	Distribution from Pennvest		PennVEST	183,000.00	347,196.61
	Reimburseable Amount		Reimb	-	1,081.40
	Total			**266,917.53**	**1,410,099.54**

It was moved by Mr. Howley and seconded by Mr. Tackett to pay the bills as presented. Motion carried.

The Solicitor reported that the Bonds for the Master Meter Project closed on December 7, 2022. The Bonds were priced in early November. The money has been transferred to the Construction Fund and the funds for the Pleasant Hills portion of the Digester #1 Project were transferred to Pleasant Hills. The remaining funds in the Dollar Bank Debt Service Reserve account have been transferred to the Construction Fund for the Master Meter Project. The Dollar Bank Debt Service Reserve Account will be closed. The interest rate is 4.89%.

Mr. Brown stated that there will be a conference call with the Baldwin representatives tomorrow about the potential sale of the Baldwin sewer system. Mr. Brown reviewed some of the issues that are of concern with regards to the Service Agreement and the municipal obligations of Baldwin Borough that could not be transferred to a private entity.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
December 14, 2022

1. **Annual Services (066828.2022)**
   a) The Annual Report has been revised to reflect the final debt service numbers from the Bond Issue.
   b) MOTION – Resolution to approve the Annual Report.

2. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) The Notice of Termination for the NPDES Permit for Storm Water Discharges During Construction was denied due to issues with drainage to the rain garden. We are working on developing a plan to correct these issues in order to allow for the permit to be terminated.
   b) The replacement screw for the sludge press has been installed and the performance testing has been completed.

3. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.
   b) The DOE had one sample from the sub-interceptor that was slightly over the limit for mercury. They are in the process of resampling to confirm.

4. **NPDES Permit Renewal (066828.007)**
   a) We have been assisting plant staff with obtaining proposals from labs to perform the necessary sampling and analysis for the permit renewal.

5. **Generator ATS Project (066828.010)**
   a) ABB has started the installation of the new automatic transfer switching gear.

6. **Main Equipment Building Renovation Project (066828.011)**
   a) We are working on preparation of a Small Water & Sewer Grant for the replacement of the MEB roof and windows.
   b) MOTION – Resolution to apply for the Small Water & Sewer Grant.
   c) MOTION – Approval of preparation of plans and specifications for roof & windows.

7. **Master Billing Meters Project (063286)**
   a) The Notices of Intent to Award have been sent to the apparent low bidders.
   b) MOTION – Award contract contingent upon receipt of bonds and insurance certificates.
   c) MOTION – Authorizing Bid Phase & Construction Phase Services.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005000	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/12/22		0.00000510			X
2/11/22	0.19	0.00000789	0.12	<0.0018	Lab Cd MDL too high. Lab notified
2/25/22		0.00000983			X
3/3/22		0.00000383			X
4/14/22	0.0079	0.00000002	0.0094	<0.00050	X
5/17/22		0.00002430			X
5/25/22	0.0079				X
6/6/22		0.00003050			X
7/21/22	0.0047	0.00027300	0.0465	0.00094	X
8/11/22		0.00015800			X
9/15/22		0.00002700			X
10/14/22	0.0046	0.00011800	0.012	0.00013	X
10/20/22		0.00001790			X
11/3/22		0.00000342			X
12/7/22		0.00002210			X

Mr. Dengler reviewed the revised Annual Report (Item #1 on report). A motion is needed to approve the resolution for the Annual Report and set the budget for 2023. The Manager reviewed the calculation for determining the share of the Bond Issue for the Master Meter Project and the Pleasant Hills Portion of the Digester Project. It was moved by Mr. Stuncard and seconded by Mr. Beaver to adopt Resolution No. 332 – Adopting the Budget for Calendar Year 2023 as contained in the 64th Annual Report of the Engineer. Motion carried.

Mr. Dengler reviewed the Main Equipment Renovation Project (Item #6 on report). For the PA Small Water & Sewer Grant, the project cost limit is $500,000. In discussions with the Manager and Superintendent, the critical aspects of the project are the new roof and windows. The interior renovations for a women's locker room are no longer as critical since there are no female employees. The project cost estimate for just the roof

and windows is $485,000, which is within the guidelines for the PA Small Water & Sewer Grant. In order to apply for the grant, a resolution is required. It was moved by Mr. Howley and seconded by Mr. Tackett to adopt Resolution No. 333 requesting a PA Small Water & Sewer Grant in the amount of $485,000 to be used for the Main Equipment Building Renovation Project. Motion carried. Mr. Dengler stated it is unclear when the grant applications will be acted upon by the Commonwealth Financing Authority. In order to proceed, Mr. Dengler needs authorization to do the design and prepare the bid documents. It was moved by Mr. Tackett and seconded by Mr. Beaver to authorize the Engineer to design and prepare bid documents for the Roof and Window Replacement portions of the Main Equipment Building Renovation Project. Motion carried.

Mr. Dengler reviewed the Master Billing Meter Project (Item #7 on report). Notices of Intent to Award have been sent to the contractors for Contract One and Two of the project. The Notice of Intent to Award requests the bonds and insurance certificates necessary for the contracts. Since the bond financing is complete, the contracts can be awarded contingent upon receipt of the required bonds and insurances. It was moved by Mr. Howley and seconded by Mr. Stuncard to award the Master Billing Meter Project Contract – One General to W.A. Petrakis in the amount of $2,274,000 contingent upon receipt of required bonds and insurance certificates. Motion carried. It was moved by Mr. Beaver and seconded by Mr. Tackett to award the Master Billing Meter Project Contract – Two Electrical to Right Electric in the amount of $315,200 contingent upon receipt of required bonds and insurance certificates. Motion carried. Mr. Dengler reviewed the Engineer's proposal for bid and construction phase services for the project. Initially, the Engineer was only authorized for design. The proposal also includes the additional design fee required due to moving the Meter #1 location. A summary of the fees are as follows:

- Relocation of Master Billing Meter #1 $ 8,000
- Bid Phase Services $ 15,000
- Construction Management $ 96,000
- Construction Observation * (hourly basis) $ 184,000

  * Hourly based on 1,600 hours of construction observation and includes expenses

Mr. Dengler stated the budget for these activities is $515,000, so this proposal is well below the budgeted amount. Mr. Beaver asked what the time frame is for the project. Mr. Dengler stated that the time in the bid documents is 1 year. It was moved by Mr. Stuncard and seconded by Mr. Tackett to authorize the Engineer for bid and construction phase services for the Master Billing Meter Project. Motion carried.

Mr. Majzer reviewed the operations through 12/14/2022.

- The RAS Pump #2 installation is complete. This one pump is handling the flow that required two of the old pumps. The remaining two pumps will be replaced as the pumps are received and installation can be scheduled.
- David Peterson, Assistant Superintendent, has passed the Lab Supervisor certification test.
- For the Generator ATS project, there are changes needed to for both the blowers and the SCADA System. GL Turbo and Rovisys are working on the changes.
- At LRPS, one of the raw sewage pumps was pulled for repairs.
- At the Pleasant Hills EQ Basin, there are numerous power issues, for which Lennon Smith is investigating a solution.
- At the Baldwin EQ Basin, there was an issue with the UPS battery for the pump panel, which caused the pumps to not operate. Lennon Smith is also investigating this issue.

Mr. Trimbath reported the following:

(1) The old Wendy's building on Rt 51 will be torn down and a Chase bank will be built on the site.
(2) The old Steak-n-Shake will be torn down.
(3) PennDOT will be relocating utilities along Curry Hollow Road next year with paving to follow in 2024.

(4) Pleasant Hills will be raising taxes for the first time in 12 years. The sewer rate will also be raised primarily due to the repairs necessary in the collection system.

The Manager reviewed the meeting dates for next year.

It was moved by Mr. Stuncard and seconded by Mr. Tackett to adjourn the meeting. Motion carried. Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Jean L. Crane
Manager