South Park, PA
January 25, 2023

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Howley, and Stuncard
Members present via phone:	Messrs. Tackett
Members absent:	Vacancy (2)

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of December 14, 2022 were considered. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve the meeting minutes of December 14, 2022 as presented. Motion carried.

Election of Officers for year 2023 – Chairman & Vice-Chairman

Mr. Bondi opened the floor for nominations the position of Chairman. Mr. Stuncard nominated Patrick Bondi for the position of Chairman. Mr. Beaver seconded the nomination. There being no further nominations, the nominations were closed and Mr. Bondi was declared Chairman. Mr. Bondi opened the floor for nominations the position of Vice-Chairman. Mr. Howley nominated James Stuncard for the position of Vice-Chairman. Mr. Beaver seconded the nomination. There being no further nominations, the nominations were closed and Mr. Stuncard was declared Vice-Chairman.

Appointments for 2023

The appointments from 2022 were reviewed.

Treasurer	Jean L. Crane
Assistant Treasurer	Bruce Beaver
Secretary	Jean L. Crane
Assistant Secretary	John J. Howley
Solicitor	Dickie, McCamey & Chilcote, P.C.
Consulting Engineers	Gannett Fleming, Inc.
Auditors	Hosack, Specht, Muetzel & Wood LLP
Administrator	Vacant

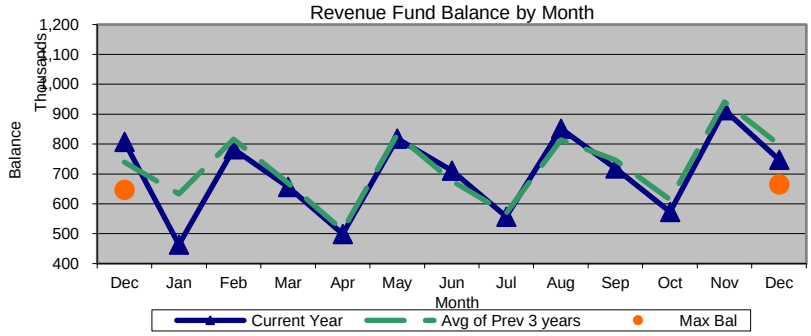
Mr. Howley nominated all of the 2022 appointees for the offices of the Treasurer, Assistant Treasurer, Secretary, Assistant Secretary, Solicitor, Consulting Engineer and Auditor. Mr. Beaver seconded the nominations. There being no further nominations, all the appointments will remain the same for 2023.

Financial Report – The report for December was reviewed. The Capital Fund decreased by $58,356 in December primarily due to the loan payment to Pennvest. Tapping fees of $22,000 were received from the Plaza Drive Development off Route 51. These tapping fees are the final fees due from this development. Mr. Howley asked if the Authority would be receiving tapping fees from the development off of Gill Hall Road. The Manager stated that the Authority would be receiving tapping fees from the 42 homes in the development. There was some discussion about the development and how the sewage billing would be handled for the eight homes in Jefferson Borough. This issue will have to be negotiated with the Boroughs of Pleasant Hills and Jefferson. During December, $354,200 was transferred to the Trustee for the Master Billing Meter Project from the Debt Service Reserve Account for the Bond Closing. The remaining $639 was transferred to the Capital Fund and the Debt Service Reserve Account in Dollar Bank was closed.

The Treasurer's report for the month of December was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of December 2022

			December 2022
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic	Fund Transfers		187,683.76
Actual Cash Balance	Previous Month	$	62,316.24
DEPOSITS:			
Transfers from Sweep Accounts		321,898.84	
Transfer from Capital Fund	Capital bills	2,050.54	
	Service Fees - Contracting Mun	-	
	Service Fees - Contract Customer	-	
Transfer from PennVEST		-	
Other		-	
TOTAL DEPOSITS		$	323,949.38
DISBURSEMENTS:			
O&M Vouchers		148,170.12	
Electronic Fund Transfers		20,787.93	
Capital Vouchers		666.40	
Transfers to Sweep Accounts		-	
Other			
TOTAL DISBURSEMENTS		$	169,624.45
ACTUAL CASH BALANCE	Current Month		**216,641.17**
Add Outstanding Checks and Electronic	Fund Transfers		33,358.83
Dollar Bank Balance	Current Month	$	**250,000.00**
			-
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			528,236.24
Dollar Bank Sweep Account - Accrued Interest		887.20	2,413.69
TOTAL REVENUE FUND INVESTMENTS			**530,649.93**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			747,291.10



Pleasant Hills Authority
PENNVEST Account
Month of December 2022

			December 2022
Bank BALANCE	Starting balance	$	266,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	266,251.13
DEPOSITS:			
PENNVEST ACH		-	
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	349,502.26
DISBURSEMENTS:			
Checks	1103 - Mele	183,000.00	
PENNVEST ACH	Loan Payment	83,251.13	
Other			
TOTAL DISBURSEMENTS		$	266,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Howley and seconded by Mr. Tackett that the Treasurer's report be accepted and placed on file. Motion carried. The Manager reviewed the Revenue Fund Compliance Report. Based on this report, there is $81,639.94 in excess funds in the Revenue Fund as of December 31, 2022. Under the Trust Indenture, this amount must be transferred to the Surplus Fund. It was moved by Mr. Stuncard and seconded by Mr. Beaver to approve the transfer of the excess $81,639.94 in the Revenue Fund as of 12/31/2022 to the Surplus Fund as required under the Trust Indenture dated 12/7/2022. Motion carried.

South Park, PA
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The bills for the month of January were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
January 2023

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2022-12	199155 kWh, 30 days	14,021.30
West Penn Power WWTP	2022-12	24661 kWh, 3 days	1,650.57
Duquesne Light LRPS	2022-12	46346 kWh, 12/21/22	4,694.13
Duquesne Light SDPS	2023-01	5193 kWh, 1/8/23	578.45
Natural Gas			
Peoples Gas	2023-01	409.5 mcf, 1/11/23	1,508.46
IGS Energy	389680	352.5 mcf	1,553.70
Phone			
Full Service Network	25	phone and internet	310.94
AT&T Mobility	2023-01	cell phones	134.25
Water			
PA Am Water FIRE	2022-12	Fire Hydrant service	112.67
PA Am Water LRPS	2023-01		610.17
PA American Water SDPS	2023-01	0 gal	17.74
PA American Water WWTP	2023-01	8000 gal, 32 days	236.35
Total Utilities			**25,428.73**
Bills - Monthly			
Aqua Filter Fresh	1096690	drinking water	53.00
Cintas		uniforms	897.10
CWM Environmental	2300442	december daily samples	4,725.00
Daniel's	2022-12	Misc supplies	14.84
PA One Call	980668	19 mapped rate	45.41
Waste Management - Garbage	3548288-0067-3	Jan 2023	250.00
Waste Management - Sludge	3589848-0067-7		5,350.71
WEX	86074307	5 fill-ups: 79.76 gallons	244.82
Bills - Miscellaneous			
AllMax	26979	2023 support contract	970.00
Cintas FAS		AED Battery pack and pads ($310.13)	370.18
Fayette Parts Svc	719988	Air filter	60.99
Firefighter Sales and Service	FP0016021	Fire Extinguisher Inspection	1,290.90
Grainger	9563607184	HW strainer, Plant Water coupling	856.82
IDEXX Laboratories	3120788643	UV vessels	223.90
JP Technical	65 (1532)	lab equipment certification/calibration	450.00
Mission Communications	1071734	SDPS, BP Rain Guage Annual Fee	940.80
Mosebach Electric	5941-1047256	Plant Water Pump: wiring block	14.21
Neo Solutions	50515	Polymer NS 4426 (2 drums)	2,025.00
Pace/Fairway Labs	6 inv	NPDES Renewal testing	5,875.00
Process Control Solutions	5153	Replace PLC	1,200.00
Rovisys	81667	ATS Project - support labor	3,400.00
Sherwin Williams	2 inv	paint and supplies	722.19
Shiloh Service	0269430-IN	Annual IT Support 2023	6,874.56
Sunray Elec Supply	4 inv	Generator ATS supplies, light bulbs	661.46
Univar	50855988	hydrogen peroxide (3 drums)	1,738.80
USA Bluebook	2 inv	thermometers (6), pH buffer, wipes	681.50
WB Mason	235131801	paper towels multifold (3)	91.71
WEF	Majzer Dues	Majzer 2023 dues	135.00
Win-911	1E2EC844-2023220	Plant alarm system 3 year renewal	2,160.00
WPWPCA	DP dues	David Peterson 2023 dues	20.00
Total Treatment Plant Bills			**67,772.63**
O&M Agreements Reimburseable Expenses			
Shiloh		7720 · Pleasant Hills Expenses	345.60
Shiloh		7710 · Baldwin Expenses	345.60
Total Reimburseable Expenses			**691.20**

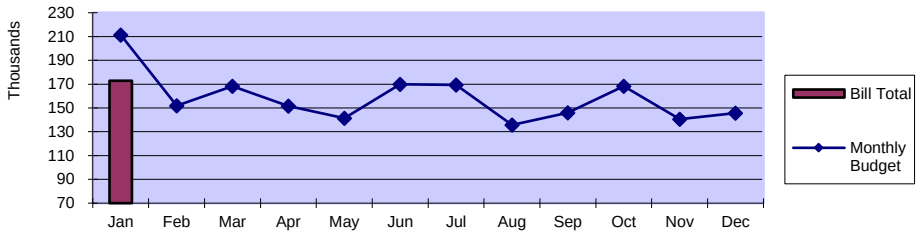
Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
January 2023

Name	Num	Split	Amount
Expenses			
Treatment Plant Bill Total			**67,772.63**
American Water	4000250080	Oct 22: 78 records	15.00
American Water	4000252115	Novt 22: 78 records	15.00
Borough of Pleasant Hills	2022-12	Payroll & Insurances	87,414.93
	4thQtr22	Inv: 11, Payroll: 66 @ $8.54	657.58
Borough of Pleasant Hills Total			88,072.51
Dickie McCamey	10683410	RJB: 13.3 hrs, $181.75 Record exp	2,309.75
Gannett Fleming, Inc.	18205	Monthly Retainer	400.00
	18203	Industrial Users	74.20
	18204	PA Grant Application	1,612.80
Total Gannett Fleming, Inc.			2,087.00
PMAA	2023	Annual Dues	2,600.00
Credit Card - M.Majzer	Compliance Center	Annual Labor law posters	72.03
	Best Buy	Conf Rm TV	1,094.96
	UPS Store	Gas monitor repair	24.43
	Walmart	coffee, drinks	27.22
	UPS Store	Return to Grainger	14.65
	Best Buy	ATS Generator - switch	79.98
	Doridos	Plant xmas lunch	190.52

Name	Num	Split		Amount	
	Home Depot	Mounting tape		35.47	
	Sam's	Plasticware		15.78	
Credit Card - J. Crane	Google	Email		6.42	
	Cmnwlth Fin Auth	Pa grant application fee		100.00	
	Ebay	Golf cart tie rod		81.62	
	Yoli's	Bond signing lunch		39.59	
Total Credit Card				1,782.67	
Sub-Total Expenses				**164,654.56**	
Payroll					
Jean L. Crane - Manager	7,150.00	Less Deductions:	2,592.82	4,557.18	
PMAA Insurance	Annual Premium	Life & Disability Ins		362.00	
PMRS	January 2023	Retirement Account		627.75	
United States Treasury	January 2023	Federal Taxes, SS & Medicare		2,443.95	EFT
PA Dept of Revenue	January 2023	State Taxes		219.51	EFT
Sub-Total Payroll				**8,210.39**	
Total				**172,864.95**	

		Revised/Added
Transfers to Trustee Accounts		
Surplus Fund	Revenue Fund Reconciliation	81,639.94
Debt Service Fund	Bond Debt Service from 1st Qtr Service Fees	43,321.98

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority

January 25, 2023

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	January	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design	18201	125,000	Constrctn	5,000.00	5,000.00	125,000.00
Rights of Way				-	-	66,501.63
Permit				-	-	41,805.12
Bid Phase	18202	15,000	Constrctn	10,581.45	10,581.45	10,581.45
Construction Mgmt		96,000		-	-	-
Construction Obs		184,000		-	-	-
Subtotal Gannett Fleming, Inc.				15,581.45	15,581.45	243,888.20
W.A. Petrakis (General)		2,274,600		-	-	-
Right Electric (Electric)		315,200		-	-	-
Subtotal Master Billing Meter Project				**15,581.45**	**15,581.45**	**243,888.20**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	18206		Cap Acct	238.00	238.00	4,171.37
Scott Electric	3629481	193,000	Cap Acct	165,780.12	165,780.12	176,758.38
Subtotal Generator Automatic Transfer Switch		193,000		166,018.12	166,018.12	186,180.62
Main Equipment Building Renovations						
Gannett Fleming						
Design				-	-	14,224.02
Contractor				-	-	-
Subtotal Main Equipment Building Renovations		-		-	-	14,224.02
Commwlth of PA - Pennvest	2023-02	1,001,000	CA->PV	83,251.13	83,251.13	
Total				**264,850.70**	**264,850.70**	**444,292.84**

		Req #			
Summary by Fund	Capital Acct --> Rev Fund		Cap Acct	166,018.12	166,018.12
	Capital Acct --> Pennvest		CA->PV	83,251.13	83,251.13
	Trustee Construction Fund	1	Constrctn	15,581.45	15,581.45
	Trustee Surplus Fund		Surplus	-	-
Total				**264,850.70**	**264,850.70**

Mr. Howley asked about the Firefighter Sales and Service bill. The Manager stated that annually this company comes in to make sure all of the fire extinguishers at the plant and pump stations are functioning properly. The Manager reviewed the budget performance report showing that the total expenditures were below the budget for 2022. It was moved by Mr. Beaver and seconded by Mr. Tackett to pay the bills as presented. Motion carried. It was moved by Mr. Stuncard and seconded by Mr. Tackett to approve Construction Fund Requisition No. 1 in the amount of $15,581.45. Motion carried.

South Park, PA
January 25, 2023

The Solicitor reported on the conference call of December 15, 2022 with the Manager and Baldwin Borough representatives to discuss the potential sale of Baldwin Borough's sanitary sewer system. Mr. Brown indicated that there are three areas of importance to the Authority in the Service Agreement related to the municipal responsibilities of the four Contracting Municipalities. The first item is maintaining the ability of the Authority to finance projects in the future, which means Baldwin Borough would still need to provide a municipal guarantee for future financing. The second item is the collection of sewage fees and payment of that revenue to the Authority. There are numerous requirements in the Service Agreement for all the Contracting Municipalities related to the passing of rate ordinances, establishing a sewer revenue fund and collection of sewer rates. Finally, there are governance issues such as the Majority Consent provisions, adherence to future consent orders and maintenance of the sewer system to minimize I&I. Mr. Brown stated that nothing definitive was determined in the meeting, however, the Baldwin representatives recognized the importance of providing municipal guarantees. Additionally, there is the issue of the separate O&M Agreement for the maintenance of Baldwin's EQ Basin. This agreement would need to be assigned to the entity purchasing Baldwin's sewer system. It seemed that the preference from the Baldwin representatives was to not renegotiate the Service Agreement, since that would involve all five parties to the agreement. The timetable from Baldwin for the sale would include public hearings. Baldwin is aiming to solicit proposals for the sale of the sewer system in March 2023 and the process for the sale would take around 1-1.5 years if Baldwin wants to proceed. There was no discussion about the merits of a sale but rather how does Baldwin continue to honor their obligations under the Service Agreement when selling their sanitary sewer system. After the meeting, Mr. Brown highlighted the sections in the Service Agreement that may be impacted by the sale and emailed it to all meeting participants. There was some discussion about these items. There was also some discussion about other developments in the area. Mr. Stuncard mentioned the development in Jefferson Hills that is across Cochran Mill Road from the treatment plant and predicted that the Authority would be getting more odor complaints once that development is complete.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
December 14, 2022

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1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) The Notice of Termination for the NPDES Permit for Storm Water Discharges During Construction was denied due to issues with drainage to the rain garden. We are working on developing a plan to correct these issues in order to allow for the permit to be terminated.

2. **Wasteload Management Report (066828.001)**
   a) We have begun work on the Authority's Annual Chapter 94 Wasteload Management Report.

3. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

4. **NPDES Permit Renewal (066828.007)**
   a) The sampling and analysis required for the permit renewal has been completed. We are working on completing the renewal application.

5. **Generator ATS Project (066828.010)**
   a) ABB is in the process of installing the new automatic transfer switching gear.

6. **Main Equipment Building Renovation Project (066828.011)**
   a) We have started work on the design for the MEB renovations, including the roof and window replacements.

7. **Master Billing Meters Project (063286)**
   a) We are working with the apparent low bidders to compile the necessary contract documents in order to award the contract and issue the Notice to Proceed.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

South Park, PA
January 25, 2023

Approved Local Limits 11/19 (mg/l)	6.4	0.0062	N/A	0.54	Test
EPA Effluent Goals (mg/l)	0.0054	0.00005000	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/12/22		0.00000510			X
2/11/22	0.19	0.00000789	0.12	<0.0018	Lab Cd MDL too high. Lab notified
2/25/22		0.00000983			X
3/3/22		0.00000383			X
4/14/22	0.0079	0.00000002	0.0094	<0.00050	X
5/17/22		0.00002430			X
5/25/22	0.0079				X
6/6/22		0.00003050			X
7/21/22	0.0047	0.00027300	0.0465	0.00094	X
8/11/22		0.00015800			X
9/15/22		0.00002700			X
10/14/22	0.0046	0.00011800	0.012	0.00013	X
10/20/22		0.00001790			X
11/3/22		0.00000342			X
12/7/22		0.00002210			X

Mr. Dengler reviewed the Master Billing Meter Project (Item #7 on report). Mr. Dengler stated that he is still waiting on some insurance certificates from the contractors. Mr. Howley asked about the lead time for the equipment. Mr. Dengler stated that the lead time on the pipe is not as long as previously thought. However, for the meters, the meter manufacturer's supplier for the explosion proof parts went out of business, so the meter manufacturer is looking for an alternative supplier. This issue may delay the shipment of the meters. Mr. Dengler stated that by code, we cannot waive the explosion proof requirement. Mr. Dengler thanked the Board for the reappointment this year.

Mr. Majzer reviewed the operations through 1/25/2023.

- For the screw press, we are testing different polymers to determine the most cost-efficient one to use.
- For the Lab Technician position, we are waiting on a conference call with the Borough's attorney to discuss the approach with the union for this position and the alternate.
- For the Generator ATS project, the installation started in late November, however the installation is not complete.
- Bethel Park by-passed their pump station into our interceptor on 1/9/2023.
- Emailed Stacey Greenwald at the DEP regarding that we are no longer under a tap restriction. She will investigate and get back to us.

Mr. Beaver asked about the NPDES Renewal. Mr. Dengler stated that the application for renewal has to be in by the end of March. Mr. Beaver stated that Bethel Park received their new permit and it has a significant increase in testing requirements that they are taking exception to. There was some discussion about the new requirements on NPDES permits that may impact the Authority on this renewal.

Mr. Trimbath reported the following:

(1) The Borough is replacing the lines behind the legion.
(2) The Borough is also going to be replacing/repairing the break in taps.

It was moved by Mr. Beaver and seconded by Mr. Howley to adjourn the meeting. Motion carried. Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Jean L. Crane
Manager