South Park, PA
February 22, 2023

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Smith* and Tackett
Members present via phone:	Messrs. Howley and Stuncard
Members absent:	Vacancy (1)

*[Jamie Smith was appointed to the Authority Board on February 21, 2023 by Pleasant Hills Borough Council to fill one of the two vacancies.]

Also present: Ronald J. Brown (via phone), Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of January 25, 2023 were considered. It was moved by Mr. Howley and seconded by Mr. Beaver to approve the meeting minutes of January 25, 2023 as presented. Motion carried.

Financial Report – The report for January was presented as follows:

Pleasant Hills Authority – Financial Report
January 31, 2023
STATEMENT OF CHANGES IN CAPITAL ACCOUNTS

	Jan 2023	Dec 2022	2023 YTD	2023 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,915,511**	**$ 1,973,868**	1,915,511	1,915,511
Additions:				
Interest	2,426	2,520	2,426	24,000
Service Fees - Municipalities	348,050	-	348,050	3,167,569
Tapping Fees	-	22,000	-	20,000
Deposit / Reimbursement	-	639	-	-
Total Additions	$ 350,477	$ 26,946	$ 350,477	$ 3,211,569
Deductions:				
Revenue Fund - Capital Exp	166,018	2,051	166,018	350,000
Pennvest Payment	83,251	83,251	83,251	1,001,000
Other	-	-	-	-
Total Deductions	$ 249,269	$ 85,302	$ 249,269	$ 3,224,288
Ending Balance	**$ 2,016,719**	**$ 1,915,511**	**$ 2,016,719**	**$ 1,902,792**
Funds Increased (Decreased) by	**$ 101,207**	**$ (58,356)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	3,305,622	-	3,305,622	3,305,622
Debt Service Fund	-	-	-	-
Debt Service Reserve Fund	185,500	-	185,500	185,500
Surplus Fund	-	-	-	-
Total Beginning Balance	$ 3,491,122	$ -	$ 3,491,122	$ 3,491,122
Additions:				
Interest	8,223	-	8,223	100,000
Debt Service Deposit	43,322	-	43,322	173,288
Other	81,640	3,491,122	81,640	81,640
Total Additions	$ 133,185	$ 3,491,122	$ 133,185	$ 354,928
Deductions:				
Debt Service Payment	-	-	-	173,288
Requisitions	-	-	-	2,400,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ -	$ -	$ -	$ 2,573,288
Ending Balance				
Construction Fund	3,313,408	3,305,622	3,313,408	997,222
Debt Service Fund	43,322	-	43,322	-
Debt Service Reserve Fund	185,937	185,500	185,937	185,500
Surplus Fund	81,640	-	81,640	90,040
Total Ending Balance	**$ 3,624,307**	**$ 3,491,122**	**$ 3,624,307**	**$ 1,272,762**
Funds Increased (Decreased) by	**$ 133,185**	**$ 3,491,122**		

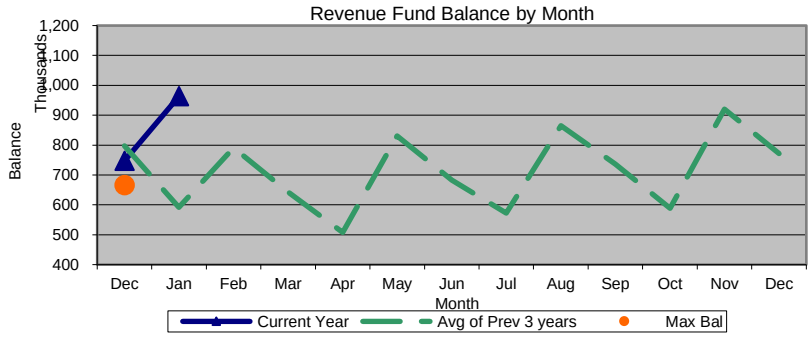
The Treasurer's report for the month of January was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of January 2023

		January 2023
Dollar Bank	Previous Month	$ 250,000.00
Less outstanding checks and Electronic Fund Transfers		33,358.83

Month of January 2023

			January 2023
Actual Cash Balance	Previous Month	$	216,641.17
DEPOSITS:			
Transfers from			
Sweep Account		-	
Capital Fund	for Capital bills	166,018.12	
Service Fees Received	Contracting Municipalities	853,401.64	
	Contract Customers	88.84	
Other	EQ Basins 2022 4th, NRG	8,395.37	
TOTAL DEPOSITS		$	1,027,903.97
DISBURSEMENTS:			
O&M Vouchers		170,892.69	
Electronic Fund Transfers		2,663.46	
Capital Vouchers		166,018.12	
Transfers to		-	
Sweep Account	Monthly summary of daily transfers	206,883.35	
Capital Fund	from 1st Qtr Service Fees	348,050.46	
Trustee	Bond Debt Service & RF Complnc	124,961.92	
Other		-	
TOTAL DISBURSEMENTS		$	1,019,470.00
ACTUAL CASH BALANCE	Current Month		**225,075.14**
Add Outstanding Checks and Electronic Fund Transfers			24,924.86
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			737,533.28
Dollar Bank Sweep Account - Accrued Interest (YTD)		764.54	764.54
TOTAL REVENUE FUND INVESTMENTS			**738,297.82**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			963,372.96



Pleasant Hills Authority
PENNVEST Account
Month of January 2023

			January 2023
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

Mr. Bondi asked if the Pennvest Account would be done since we have received the money from the loan. The Manager stated the Pennvest Account will remain until the final loan payment is complete in about 17 years. The account is used for both the disbursements from Pennvest and also the repayment of the loan to Pennvest. It was moved by Mr. Tackett and seconded by Mr. Stuncard that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of February were submitted as follows:

South Park, PA
February 22, 2023

Pleasant Hills Authority
WWTP – Monthly Bills Detail
February 2023

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2023-01	181512 kWh, 27 days	13,278.91
Duquesne Light LRPS	2023-01	60394 kWh, 1/24/23	6,120.31
Duquesne Light SDPS	2023-02	5383 kWh, 2/7/23	602.98
Natural Gas			
Peoples Gas	2023-02	389.4 mcf, 2/10/23	1,440.33
IGS Energy	391974	409.5 mcf	1,804.94
Phone			
Full Service Network	26	phone and internet	310.94
AT&T Mobility	2023-02	cell phones	134.63
Water			
PA Am Water FIRE	2023-01	Fire Hydrant service	111.70
PA Am Water LRPS	2023-02		437.82
PA American Water SDPS	2023-02	0 gallons	17.93
PA American Water WWTP	2023-02		501.89
Total Utilities			**24,762.38**
Bills - Monthly			
Aqua Filter Fresh	1129701	drinking water	76.85
Cintas	4 inv	uniforms	717.68
CWM Environmental	2300916	January 2023 daily samples	5,016.00
Daniel's	2023-01	Misc supplies	45.51
PA One Call	995871	23 mapped rate	59.11
Waste Management - Garbage	3618199-0067-7	Feb 2023	250.00
Waste Management - Sludge	3625617-0067-9	7 loads	8,660.26
WEX	87013135	4 fill-ups: 59.86 gallons	177.00
Bills - Miscellaneous			
Barrier Protection	243976	Service call for gate video and app	349.95
Cox Piping Supply	BP-I-131429	LRPS: fittings for new float switch	38.68
DAS Grp	8027	LRPS: Pump touch panel	850.25
Fayette Parts Svc	724200	Post-aeration blowers: belts	124.58
Franks Shoes	275001	Dylan Feden	150.00
Franks Shoes	2 inv	brian baldrige, frank lapin	300.00
Grainger	9590854437	LRPS: float switches for seal water	257.06
Lowes	902271	paint sprayer, misc supplies	258.44
Lowes	2 inv	1st Stg Final #3: clamps and cable	70.95
Mattes Tool & Die	501914	LRPS: pump elbow repair	415.00
Neo Solutions	50637	Emulsion NS 4426 (2 drums)	2,025.00
Pace Analytical	3 inv	1st Qtr Nutrient, IPT & Annual Mtls	604.20
Pace Analytical	2330418710	Feb Mercury	187.00
Pro-Am Safety	105780	Tyvex coveralls	37.48
Sherwin Williams	2 inv	paint	320.55
Sherwin Williams	7512-5	extending poles for painting	65.51
Sunray Elec Supply	1390429-2	bulbs main equp bldg	182.56
USA Bluebook	2 inv	lab supplies	459.65
WB Mason	235944138	garbage can liners	70.98
Total Treatment Plant Bills			**46,532.63**
O&M Agreements Reimburseable Expenses			
Cummins Sales & Service	T8-99767	7720 · Pleasant Hills Expenses 7710 · Baldwin Expenses	2,830.23
Total Reimburseable Expenses			**2,830.23**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
February 2023

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**46,532.63**	
Borough of Pleasant Hills Total	2023-01	Payroll & Insurances		65,475.17	
Cusumano	220075	2023 Employee Dishonesty Bond		348.00	
Dickie McCamey	10688141	Jan 2023 - RJB: 24.6 hrs, Exp: mile $137.50		4,073.50	
Gannett Fleming, Inc.	19449	Monthly Retainer		400.00	
	19397	WWTP SSO Const Support		189.00	
	19393	Wasteload Management Report		83.58	
	19394	IPP Annual Report		222.60	
	19395	NPDES Renewal		1,448.30	
Total Gannett Fleming, Inc.				2,343.48	
Pat Bondi	SAM Letter	Notary fee for SAM Entity Admin letter		6.00	
Pittsburgh Post-Gazette	87924	Annual meeting notice		209.00	
Credit Card - M.Majzer	Sam's	tape, cleaners		64.04	
	Home Depot	cement - dig repair		33.43	
	Rite Aid	Mineral Oil to clean polymer equip		13.00	
Credit Card - J. Crane	Google	email		6.42	
Total Credit Card				116.89	
Sub-Total Expenses				**119,104.67**	
Payroll					
Jean L. Crane - Manager	7,150.00	Less Deductions:	2,592.81	4,557.19	
PMRS	February 2023	Retirement Account		607.75	
United States Treasury	February 2023	Federal Taxes, SS & Medicare		2,443.95	EFT
PA Dept of Revenue	February 2023	State Taxes		219.51	EFT
Sub-Total Payroll				**7,828.40**	
Total				**126,933.07**	

Pleasant Hills Authority

February 22, 2023

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	February	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	5,000.00	125,000.00
Rights of Way				-	-	66,501.63
Permit				-	-	41,805.12
Bid Phase	19392	15,000	Constrctn	1,047.15	11,628.60	11,628.60
Construction Mgmt		96,000		-	-	-
Construction Obs		184,000		-	-	-
Subtotal Gannett Fleming, Inc.				1,047.15	16,628.60	244,935.35
W.A. Petrakis (General)		2,274,600		-	-	-
Right Electric (Electric)		315,200		-	-	-
Subtotal Master Billing Meter Project				**1,047.15**	**16,628.60**	**244,935.35**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	238.00	4,171.37
Scott Electric		193,000		-	165,780.12	176,758.38
Subtotal Generator Automatic Transfer Switch		193,000		-	166,018.12	186,180.62
Main Equipment Building Renovations						
Gannett Fleming						
Design	19396		Cap Acct	1,912.12	1,912.12	16,136.14
Contractor				-	-	-
Subtotal Main Equipment Building Renovations		-		1,912.12	1,912.12	16,136.14
Commwlth of PA - Pennvest	2023-03	1,001,000	CA->PV	83,251.13	166,502.26	
Total				**86,210.40**	**351,061.10**	**447,252.11**

		Req #			
Summary by Fund	Cap Acct --> Rev Fd		Cap Acct	1,912.12	167,930.24
	Cap Acct --> Pennvest		CA->PV	83,251.13	166,502.26
	Trustee Constrction Fd	2	Constrctn	1,047.15	16,628.60
	Trustee Surplus Fund		Surplus	-	-
Total				**86,210.40**	**351,061.10**

It was moved by Mr. Stuncard and seconded by Mr. Smith to pay the bills as presented including Construction Fund Requisition No. 2 in the amount of $1,047.15. Motion carried

The Solicitor reported that the assignment of easements from the Baldwin EQ Basin Project have been signed by the Authority. There have been no further discussions with Baldwin Borough regarding the proposed sale of their sewer system.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
February 22, 2023

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) The Notice of Termination for the NPDES Permit for Storm Water Discharges During Construction was denied due to issues with drainage to the rain garden. We are working on developing a plan to correct these issues in order to allow for the permit to be terminated.

2. **Wasteload Management Report (066828.001)**
   a) We have begun work on the Authority's Annual Chapter 94 Wasteload Management Report that is due to PaDEP on March 31st.

3. **Developer Reviews (066828.003)**
   a) We have begun working on the review of the proposed Enos Townhome development in Baldwin Borough.

4. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.
   b) We have begun work on the Authority's Annual Industrial Pretreatment Program Report that is due to the USEPA and PaDEP on March 31st.

5. **NPDES Permit Renewal (066828.007)**
   a) The sampling and analysis required for the permit renewal has been completed. We are working on completing the renewal application.

6. **Generator ATS Project (066828.010)**
   a) ABB is in the process of installing the new automatic transfer switching gear.

7. **Main Equipment Building Renovation Project (066828.011)**
   a) We have started work on the design for the MEB renovations, including the roof and window replacements. A site visit was performed by the Architect on February 8th. Drawings are at the 30% design level.

8. **Master Billing Meters Project (063286)**
   a) We are waiting on the receipt of executed agreements from the Contractors to issue Notices to Proceed. The Pre-Construction Conference is tentatively scheduled for March 1st.

South Park, PA
February 22, 2023

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test
EPA Effluent Goals	0.0054	0.00005000	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/16/2023	0.0090	0.0000329	0.0077	<0.0018	Cyanide result is an estimated value between MDS and RL. MDL is 0.0046 mg/L. Lab Cd MDL too high. Lab was notified
2/2/23		0.00052800			X

Mr. Dengler reviewed the WWTP SSO Elimination Project (Item #1 on Report). For the rain garden, Mr. Dengler proposes putting in a drain along the edge of the pavement to direct the rain water into the rain garden. The Manager asked what the process is for implementing the change and getting approval from the regulators prior to spending the money. Mr. Dengler stated that the solution would be discussed with the Allegheny County Conservation District prior to moving forward. Mr. Bondi asked what the cost would be. Mr. Dengler stated that he thought the project cost would be under the bidding threshold amount.

Mr. Dengler reviewed the NPDES Permit Renewal (Item #5 on report) and the requirement for a motion to submit the renewal application. It was moved by Mr. Tackett and seconded by Mr. Beaver to authorize the Engineer to submit the NPDES Permit Renewal Application to the PaDEP. Motion carried.

Mr. Beaver asked what W.A. Petrakis is doing for the Master Billing Meter Project. Mr. Dengler stated that they have been starting to get organized to be able to submit the construction progress schedule within 7 days after the Notice to Proceed is issued. Mr. Dengler stated that the lead time for the meters will be an issue due to the explosion proof parts supplier for the meter manufacturer going out of business. Currently, the delivery schedule for the meters is around July. W.A. Petrakis is looking into options to work around the meter delivery schedule including maybe putting in a spool piece in the meter location.

Mr. Majzer reviewed the operations through 2/22/2023.

- We are still testing different polymers to determine the most cost-effective one to use.
- For the Lab Technician position, we are waiting on the Borough to schedule a conference call with the attorney.
- For the Generator ATS Project, IEPS is still in the process of finishing the installation. He should be completed sometime next week.
- The second 1st Stage RAS pump was installed and startup will be on Friday.
- There was an issue with the internet at the plant due to a problem with the plant address. It was resolved temporarily using the old plant address, however we will have to work to get our new address recognized by the system to resolve it completely.
- At LRPS, a new VFD was installed on one of the pumps. A water meter was installed on the incoming water line to detect leaking seals. The repaired elbow on a pump was installed.
- At Tassel Lane Pump Station, we are waiting on Cummins to install a new speed sensor on the generator.
- Lennon Smith (Pleasant Hills Borough Engineer) met with the Assistant Superintendent at the Pleasant Hills and Baldwin EQ Basins to discuss options for the battery back-up wiring and alarms and also the power issues at the Pleasant Hills EQ Basin.

- Dylan Feden, an unlicensed Plant Operator hired last year, is registered for the CCBC Wastewater Treatment Operator Training class starting in April.
- The Earth Day Presentations for the West Jefferson Hills School District 5th grade classes is set for April 18th and 19th.

There was some discussion about the Lab Technician Position and the necessity for an Alternate Lab Supervisor.

Mr. Trimbath reported the following:

(1) PennDOT plans to pave Route 51 from the Cloverleaf to Coal Valley Road this year.
(2) PennDOT also plans to pave from Bombardier to Horning Road starting in September.
(3) Weiss Meats is planning to install a cold storage building along Terence Drive in Pleasant Hills.

Mr. Howley asked about the Sheetz on Arbor Lane. Mr. Trimbath stated that the project has been delayed several times and they may start in April.

There was some discussion about the Columbia Gas work occurring in Pleasant Hills.

It was moved by Mr. Stuncard and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Jean L. Crane
Manager