South Park, PA
March 22, 2023

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Smith, Stuncard and Tackett
Members present via phone:	Messrs. Howley
Members absent:	Vacancy (1)

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of February 22, 2023 were considered. It was moved by Mr. Stuncard and seconded by Mr. Tackett to approve the meeting minutes of February 22, 2023 as presented. Motion carried.

Financial Report – The report for February was presented as follows:

Pleasant Hills Authority – Financial Report
STATEMENT OF CHANGES IN CAPITAL ACCOUNTS

	2023				
	Feb 2023	**Jan 2023**	**YTD**	**Plan**	**2022**
Capital Fund (Dollar Bank)					
Beginning Balance	**$ 2,016,719**	**$ 1,915,511**	1,915,511	1,915,511	814,843
Additions:					
Interest	2,318	2,426	4,744	24,000	6,933
Service Fees - Municipalities	-	348,050	348,050	3,167,569	3,167,569
Tapping Fees	-	-	-	20,000	46,000
Deposit / Reimbursement	-	-	-	-	824,260
Total Additions	$ 2,318	$ 350,477	$ 352,794	$ 3,211,569	$4,105,132
Deductions:					
Revenue Fund - Capital Exp	1,912	166,018	167,930	350,000	62,733
Pennvest Payment	83,251	83,251	166,502	1,001,000	1,000,170
Other	-	-	-	-	86,769
Total Deductions	$ 85,163	$ 249,269	$ 334,433	$ 3,224,288	$3,004,463
Ending Balance	**$ 1,933,873**	**$ 2,016,719**	**$ 1,933,873**	**$ 1,902,792**	**$1,915,511**
Funds Increased (Decreased) by	**$ (82,845)**	**$ 101,207**			
Trustee Accounts					
Beginning Balance					
Construction Fund	3,313,408	3,305,622	3,305,622	3,305,622	-
Debt Service Fund	43,322	-	-	-	-
Debt Service Reserve Fund	185,937	185,500	185,500	185,500	-
Surplus Fund	81,640	-	-	-	-
Total Beginning Balance	$ 3,624,307	$ 3,491,122	$ 3,491,122	$ 3,491,122	$ -
Additions:					
Interest	11,293	8,223	19,516	100,000	-
Debt Service Deposit	-	43,322	43,322	173,288	-
Other	-	81,640	81,640	81,640	3,491,122
Total Additions	$ 11,293	$ 133,185	$ 144,478	$ 354,928	$3,491,122
Deductions:					
Debt Service Payment	-	-	-	173,288	-
Requisitions	16,629	-	16,629	2,400,000	-
Transfer to Revenue Fund	-	-	-	-	-
Other	-	-	-	-	-
Total Deductions	$ 16,629	$ -	$ 16,629	$ 2,573,288	$ -
Ending Balance					
Construction Fund	3,307,409	3,313,408	3,307,409	997,222	3,305,622
Debt Service Fund	43,345	43,322	43,345	-	
Debt Service Reserve Fund	186,533	185,937	186,533	185,500	185,500
Surplus Fund	81,684	81,640	81,684	90,040	-
Total Ending Balance	**$ 3,618,972**	**$ 3,624,307**	**$ 3,618,972**	**$ 1,272,762**	**$3,491,122**
Funds Increased (Decreased) by	**$ (5,335)**	**$ 133,185**			

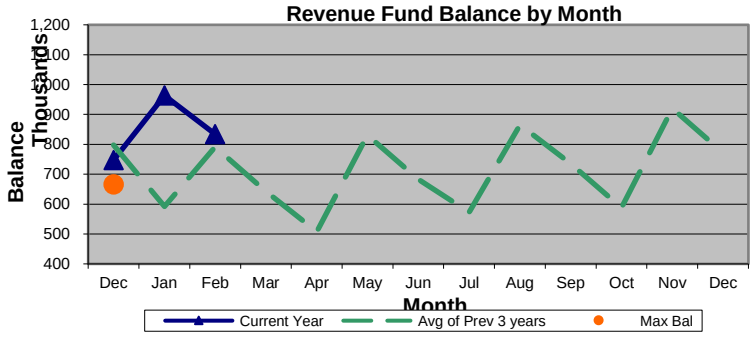
The Treasurer's report for the month of February was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of February 2023

			February 2023
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			24,924.86
Actual Cash Balance	Previous Month	$	225,075.14

Month of February 2023

			February 2023
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	71,640.84	
Capital Fund	for Capital bills	1,912.12	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	-	
Other		-	
TOTAL DEPOSITS		$	73,552.96
DISBURSEMENTS:			
O&M Vouchers		127,099.84	
Electronic Fund Transfers		2,663.46	
Capital Vouchers		1,912.12	
Transfers to		-	
Sweep Account		-	
Capital Fund		-	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	131,675.42
ACTUAL CASH BALANCE	Current Month		**166,952.68**
Add Outstanding Checks and Electronic Fund Transfers			83,047.32
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			665,892.44
Dollar Bank Sweep Account - Accrued Interest (YTD)		804.97	1,569.51
TOTAL REVENUE FUND INVESTMENTS			**667,461.95**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			834,414.63



Pleasant Hills Authority
PENNVEST Account
Month of February 2023

			February 2023
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Smith and seconded by Mr. Howley that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of March were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
February 2023

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2023-02	213433 kWh, 31 days	15,273.36
Duquesne Light LRPS	2023-02	48723 kWh, 2/22/23	4,709.39
Duquesne Light SDPS	2023-03	3910 kWh, 3/8/23	473.78

South Park, PA
March 22, 2023

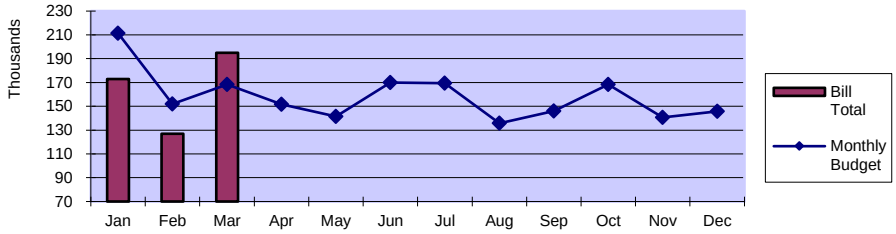
Name	Num	Description	Amount
Natural Gas			
Peoples Gas	2023-03	379.8 mcf, 3/13/23	1,407.80
IGS Energy	2023-02	389.4 mcf	1,716.37
Phone			
Full Service Network	27	phone and internet	310.94
AT&T Mobility	2023-03	cell phones	134.44
Water			
PA Am Water FIRE	2023-02	Fire Hydrant service	124.47
PA Am Water LRPS	2023-03		564.83
PA American Water SDPS	2023-03	0 gal	18.50
PA American Water WWTP	2023-03	19000 gal, 27 days	416.42
Total Utilities			**25,150.30**
Bills - Monthly			
Aqua Filter Fresh	1162061	spring water (6), distilled water	63.50
Cintas	4 inv	uniforms	717.68
CWM Environmental	2301424	Feb 2023 daily samples	4,458.40
Daniel's	2023-02	Misc supplies	143.56
Waste Mgmnt - Garbage	3655233-0067-8		250.00
Waste Mgmnt - Sludge	3662636-0067-3	5 loads: 2/1,9,15,23,27	5,491.74
WEX	87710809	fill-ups: 6, 97.3 gallons	299.83
Bills - Miscellaneous			
Advance Auto Parts	6061306828423	Ford Explorer: oil and filter for change	80.97
Cintas FAS	8406161143	First Aid	70.17
Cleveland Brothers/CAT	2 inv	1st Stage Generator: Maintenance	4,571.03
Cox Piping Supply	BP-I-131434	Press bldg: water line repair parts	106.83
David Peterson	Exp 2023-01	CE Class and certification renewal	150.00
DRV	265198	LRPS: replace VFD for pump	8,775.83
Grainger	2 inv	pressure gauge, water filter O-rings	39.35
Grainger	3 inv	Aeration tank DO meters: tubing	198.99
IDEXX Laboratories	3123473780	fecal test supplies	1,342.30
JP Environmental	257	1st Stage RAS Pump Installation	9,375.00
Kappe Associates	22-821-W	1st Stage RAS pump (3/3)	11,250.00
Kinner's Electric	1315	Removed 8 LED bulbs frm street lights	355.00
Krohne	S01/130541	2nd stage PS: replace mag meter	4,842.53
Mesta Electronics	2 inv	LRPS: line filter evaluation/new board	1,551.21
MSA Safety Sales	963036453	LRPS: H2S Sensor	768.10
Pace Analytical	7 inv	2022 tests, Feb/March Mercury	3,415.91
Pro-Am Safety	106724	calibration gas	289.45
Scott electric	3710442	Wedyco UV: AC unit	8,324.22
Sherwin Williams	4 inv	paint, respirator and supplies	852.09
T&R Automotive	11726	Ford Exp Inspectn: rear brakes & rotors	407.45
Univar	50980809	hydrogen peroxide (3 drums)	1,738.80
USA Bluebook	282154	Lab: mag stirring bar	78.16
USA Bluebook	294155	beakers	48.91
WB Mason	2 inv	office supplies, paper towels, coffee	339.11
WB Mason	2 inv	3 hole punch, Minute book paper	268.58
Total Treatment Plant Bills			**95,815.00**
O&M Agreements Reimburseable Expenses			
Cummins Sales and Service	T8-13768	7720 · Pleasant Hills Expenses 7710 · Baldwin Expenses	478.48
Total Reimburseable Expenses			**478.48**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
February 2023

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**95,815.00**	
American Water	4000254462	Dec 2022: 78 records	15.00	
Borough of Pleasant Hills Total	2023-02	Payroll & Insurances	63,586.43	
Dickie McCamey	10691725	RJB: 3.3 hrs	528.00	
Gannett Fleming, Inc.	20452	Monthly Retainer	400.00	
	20453	SSO Proj – Constr Support	190.40	
	20447	Wasteload Mgmt Report	565.60	
	20448	IPP Annual Report	550.20	
	20449	NPDES Renewal	2,665.67	
	20450	COA Activities	95.20	
Total Gannett Fleming, Inc.			4,467.07	
Credit Card - M.Majzer	Siemens	Outfall #1 Sensor	733.00	
	Fluidraulics	1st Stage channel blower kit	675.90	
	Sam's	gloves, paper towels	43.94	
	WPWPCA	Westec - Majzer	52.00	
	Home Depot	LED Light bulbs	39.94	
	Walmart	Coffee, water	33.34	
	UPS Store	Grainger Return	14.43	
Credit Card - J. Crane	Amazon	Storage Boxes, dividers	130.93	
	USPS	stamps	276.00	
	Google	Email	6.42	
Total Credit Card			2,005.90	
PA Rural Water	72664	2023 Dues	925.00	
Travelers	22-23 3rd	2022-23 3rd qtrly pymnt	17,624.92	EFT
Sub-Total Expenses			**184,967.32**	
Payroll				
Jean L. Crane - Manager	7,150.00	Less Deductions: 2,592.83	4,557.17	
Bruce Beaver - Board Member	300.00	Less Deductions: 65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions: 65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions: 78.16	221.84	
Jamie Smith - Board Member	300.00	Less Deductions: 65.16	234.84	

Name	Num	Split		Amount	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
PMRS	March 2023	Retirement Account		607.75	
United States Treasury	March 2023	Federal Taxes, SS & Medicare		2,899.35	EFT
PA Dept of Revenue	March 2023	State Taxes		274.77	EFT
PA - Unemployment Compensation	1st Quarter	Unemployment		16.29	EFT
Jordan Tax Service	1st Quarter	Local Income Taxes		232.50	EFT
HAB-LST	1st Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**10,009.87**	
Total				**194,977.19**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority

February 22, 2023

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	March	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	5,000.00	125,000.00
Rights of Way				-	-	66,501.63
Permit				-	-	41,805.12
Bid Phase	20446	15,000	Constrctn	1,399.50	13,028.10	13,028.10
Construction Management	20446	96,000	Constrctn	216.00	216.00	216.00
Construction Observation		184,000		-	-	-
Subtotal Gannett Fleming, Inc.				1,615.50	18,244.10	246,550.85
W.A. Petrakis (General)		2,274,600		-	-	-
Right Electric (Electric)		315,200		-	-	-
Subtotal Master Billing Meter Project				**1,615.50**	**18,244.10**	**246,550.85**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	238.00	4,171.37
Scott Electric		193,000		-	165,780.12	176,758.38
Subtotal Generator Automatic Transfer Switch		193,000		-	166,018.12	186,180.62
Main Equipment Building Renovations						
Gannett Fleming						
Design	20451		Cap Acct	6,275.82	8,187.94	22,411.96
Contractor				-	-	-
Subtotal Main Equipment Building Renovations		-		6,275.82	8,187.94	22,411.96
Commwlth of PA - Pennvest	2023-04	1,001,000	CA->PV	83,251.13	249,753.39	
Total				**91,142.45**	**442,203.55**	**455,143.43**

		Req #			
Summary by Fund	Capital --> Rev Fund		Cap Acct	6,275.82	174,206.06
	Capital --> Pennvest		CA->PV	83,251.13	249,753.39
	Trustee Construction	3	Constrctn	1,615.50	18,244.10
	Trustee Surplus		Surplus	-	-
Total				**91,142.45**	**442,203.55**

It was moved by Mr. Howley and seconded by Mr. Tackett to pay the bills as presented including Construction Fund Requisition No. 3 in the amount of $1,615.50. Motion carried

The Solicitor reported that he is wrapping up all the easement assignments from the Baldwin EQ Basin Project. There has been no additional information from Baldwin Borough on the sale of their sewer system.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
March 22, 2023

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) We are working on a design to convey the drainage from the Headworks area to the rain garden for submission to the Allegheny County Conservation District.

2. Wasteload Management Report (066828.001)
a) We have completed the Authority's Annual Chapter 94 Wasteload Management Report that is due to the PaDEP on March 31st.
b) MOTION – Approval of the submission of the Chapter 94 Report to PaDEP.

3. Developer Reviews (066828.003)
a) We have begun working on the review of the proposed Enos Townhome development in Baldwin Borough.

4. Pretreatment Program (066828.004)
a) A summary of the most recent DMR sampling results is attached.
b) We have completed the Authority's Annual Industrial Pretreatment Program Report that is due to the USEPA and PaDEP on March 31st.
c) MOTION – Approval of the submission of the IPP Report to USEPA and PaDEP.

5. NPDES Permit Renewal (066828.007)
a) The sampling and analysis required for the permit renewal has been completed. We are working on completing the renewal application.

6. Generator ATS Project (066828.010)
a) ABB is in the process of installing the new automatic transfer switching gear.

7. Main Equipment Building Renovation Project (066828.011)
a) The 60% design plans have been submitted to PHA staff for review.
b) MOTION – Approval to advertise the project for bids

8. Master Billing Meters Project (063286)
a) The Pre-Construction Conference was held on March 1, 2023, and the Notices to Proceed were issued to the Contractors.
b) A coordination site visit was performed at the meter locations with the Contractors on March 17, 2023.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test
EPA Effluent Goals	0.0054	0.00005000	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/16/2023	0.0090	0.0000329	0.0077	<0.0018	Cyanide result is an estimated value between MDS and RL. MDL is 0.0046 mg/L. Lab Cd MDL too high. Lab was notified
2/2/23		0.00052800			X

Mr. Dengler reviewed the Wasteload Management Report (Item No. 2 on report) and recommended a motion to approve and submit the report to the PaDEP. It was moved by Mr. Smith and seconded by Mr. Tackett to approve and authorize the Engineer to submit the Annual Chapter 94 Wasteload Management Report to the PaDEP. Motion carried.

For the Industrial Pretreatment Program (Item No. 4 on report), the Annual Pretreatment Report is completed and a motion is needed to submit the report. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve and authorize the Engineer to submit the Annual Industrial Pretreatment Report to USEPA and PaDEP. Motion carried.

For the NPDES Renewal (Item No. 5 on report), the renewal application has been submitted to the PaDEP prior to the deadline of April 3, 2023.

Mr. Dengler reviewed the Generator ATS Project (Item No. 6 on report). Mr. Dengler has contacted both ABB and Scott Electric to get information on when the project will be completed. The project has been dragging on with only sporadic visits from the installation personnel. Mr. Brown stated that it is necessary to instill some urgency in the contractors to fulfill their obligations for the project with a recommended deadline of April 30, 2023 after consultation with the Manager and Superintendent. There was some discussion about the origins of the project for Mr. Smith's benefit since he was not on the board at that time.

Mr. Dengler reviewed the Main Equipment Building Renovation Project (Item No. 7 on report). A motion is needed to advertise for bids for the project. It was moved by Mr. Tackett and seconded by Mr. Smith to

authorize advertising for bids for the Main Equipment Building Renovation Project. Motion carried. Mr. Dengler stated that the Commonwealth Financing Authority has not yet acted on the PA Small Water and Sewer Grant Applications submitted in December, including the one for this project.

Mr. Majzer reviewed the operations through 3/22/2023.

- For the screw press, we are still testing different polymers to determine the most cost effective polymer to use.
- The March low level mercury sample was still very high, but not as high as February. The April sample will be collected with the spring IPT Inspection to see if the mercury level is high coming from the NIOSH or DOE.
- For the Lab Technician position, any changes will need to be negotiated with the union. A letter to the Pleasant Hills Borough Manager is being written to explain the requirements. There was some discussion about the requirements of the position.
- For the 1st Stage RAS pump replacements, the third pump has been removed and should be installed and started up soon to complete this change.
- The A/C unit on the Wedeco UV unit was replaced at a cost of $8,300 for the unit.
- Mr. Majzer is working on the annual update for the appraisal.
- For the Tassel Lane Pump Station, a new speed sensor was installed on the generator. The generator was still going into alarm. Cummins came out to troubleshoot and determined that the fuse holder was bad. A new fuse holder has been ordered and will be installed with plant personnel.
- Mr. Majzer will be doing the presentations at Jefferson Elementary School next month for Earth Day.

Mr. Trimbath reported the following:

(1) There is a utility meeting with PennDOT for the Curry Hollow Road project tomorrow.
(2) The sewer project behind the former American Legion is in the restoration phase. All of the pipe replacement has been completed.
(3) On Old Lebanon Church Road, the Borough is doing some repair work on the bridge abutments for the pedestrian bridge.
(4) The Borough will be meeting with Columbia Gas regarding restoration from the gas line replacement project.

It was moved by Mr. Beaver and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Jean L. Crane
Manager