South Park, PA
May 24, 2023

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Smith, and Stuncard
Members present via phone:	Messrs. Howley and Tackett
Members absent:	Vacancy (1)

Also present: Ronald J. Brown, Esq. (via phone), representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; and Michael Majzer, Superintendent.

The minutes of the meeting of April 26, 2023 were considered. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve the meeting minutes of April 26, 2023 as presented. Motion carried.

Financial Report – The report for April was presented as follows:

Pleasant Hills Authority – Financial Report
April 2023
Statement of Changes in Capital Accounts

	Apr 2023	Mar 2023	2023 YTD	2023 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,846,806**	**$ 1,933,873**	1,915,511	1,915,511
Additions:				
Interest	2,344	2,459	9,547	24,000
Service Fees - Municipalities	348,050	-	696,101	1,392,202
Tapping Fees	-	-	-	20,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 350,394	$ 2,459	$ 705,648	$ 1,436,202
Deductions:				
Revenue Fund - Capital Exp	11,444	6,276	185,650	350,000
Pennvest Payment	83,251	83,251	333,005	1,001,000
Other	-	-	-	-
Total Deductions	$ 94,695	$ 89,527	$ 518,655	$ 1,351,000
Ending Balance	**$ 2,102,505**	**$ 1,846,806**	**$ 2,102,505**	**$ 2,000,713**
Funds Increased (Decreased) by	**$ 255,699**	**$ (87,068)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	3,316,160	3,307,409	3,305,622	3,305,622
Debt Service Fund	43,481	43,345	-	-
Debt Service Reserve Fund	187,118	186,533	185,500	185,500
Surplus Fund	81,940	81,684	-	-
Total Beginning Balance	$ 3,628,699	$ 3,618,972	$ 3,491,122	$ 3,491,122
Additions:				
Interest	12,983	11,343	43,842	100,000
Debt Service Deposit	43,322	-	86,644	173,288
Other	-	-	81,640	81,640
Total Additions	$ 56,305	$ 11,343	$ 212,126	$ 354,928
Deductions:				
Debt Service Payment	-	-	-	173,288
Requisitions	13,032	1,616	31,276	2,400,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 13,032	$ 1,616	$ 31,276	$ 2,573,288
Ending Balance				
Construction Fund	3,314,993	3,316,160	3,314,993	997,222
Debt Service Fund	86,959	43,481	86,959	-
Debt Service Reserve Fund	187,787	187,118	187,787	185,500
Surplus Fund	82,233	81,940	82,233	90,040
Total Ending Balance	**$ 3,671,973**	**$ 3,628,699**	**$ 3,671,973**	**$ 1,272,762**
Funds Increased (Decreased) by	**$ 43,273**	**$ 9,728**		

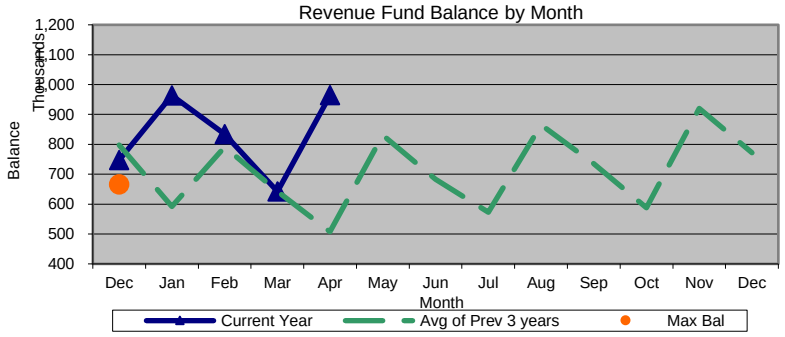
The Treasurer's report for the month of April was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of April 2023

			April 2023
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			16,797.52
Actual Cash Balance	Previous Month	$	233,202.48

Month of April 2023

			April 2023
DEPOSITS:			
Transfers from			
Sweep Account			
Capital Fund	for Capital bills	11,444.25	
Service Fees Received	Contracting Municipalities	853,401.67	
	Contract Customers	8,911.01	
Other		-	
TOTAL DEPOSITS		$	873,756.93
DISBURSEMENTS:			
O&M Vouchers		146,535.07	
Electronic Fund Transfers		2,663.46	
Capital Vouchers		11,444.25	
Transfers to		-	
Sweep Account	Monthly summary of daily transfers	339,941.47	
Capital Fund	2nd Qtr Service Fee - Capital	348,050.48	
Trustee	2nd Qtr Service Fee - Debt Service	43,321.98	
Other		-	
TOTAL DISBURSEMENTS		$	891,956.71
ACTUAL CASH BALANCE	Current Month		**215,002.70**
Add Outstanding Checks and Electronic Fund Transfers			34,997.30
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			746,547.70
Dollar Bank Sweep Account - Accrued Interest (YTD)		584.98	2,896.70
TOTAL REVENUE FUND INVESTMENTS			**749,444.40**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			964,447.10



Pleasant Hills Authority
PENNVEST Account
Month of April 2023

			April 2023
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Beaver and seconded by Mr. Howley that the Treasurer's report be accepted and placed on file. Motion carried.

The bills for the month of May were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
May 2023

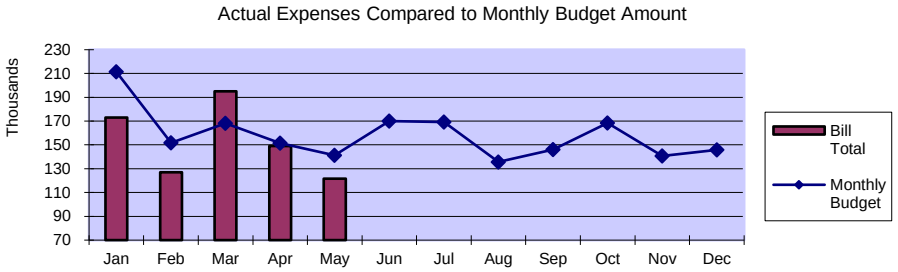
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2023-04	198,443 kWh, 30 days	14,384.38

South Park, PA
May 24, 2023

Name	Num	Description	Amount
Duquesne Light LRPS	2023-04	45509 kWh, 4/24/23	5,377.95
Duquesne Light SDPS	2023-05	1315 kWh, 5/8/23	270.91
Natural Gas			
Peoples Gas	2023-05	244.7 mcf, 5/11/23	952.43
IGS Energy	399418	350.8 mcf	1,546.21
Phone			
Full Service Network	29	phone and internet	310.94
AT&T Mobility		cell phones	134.30
Water			
PA Am Water FIRE	2023-04	Fire Hydrant Service	124.49
PA Am Water LRPS	2023-05		290.25
PA American Water SDPS	2023-05	0 gal	18.50
PA American Water WWTP	2023-05	4500 gal, 28 days	196.99
Total Utilities			**23,607.35**
Bills - Monthly			
Aqua Filter Fresh	1231561	spring water (8), dist water	92.30
Cintas	5 inv	uniforms	897.10
CWM Environmental	2302421	april 2023 daily samples	4,809.00
Daniel's	2023-04	Misc supplies	27.97
Waste Management - Garbage	337846-0067-9	May 2023	250.00
Waste Management - Sludge	3745257-0067-9	4 loads	4145.39
WEX	88900994	6 fill-ups: 108.88 gallons	324.00
Bills - Miscellaneous			
Cintas FAS		first aid	99.44
Cleveland Brothers Equip	SERV7751694	1st Stage Generator: maintenance	3,229.00
Cox Piping Supply	3 inv	1st Stage Finals: pvc piping	467.44
Edward Kemp	S42394	MEB A/C repair	1,613.00
Fayette Parts Svc	730225	oil dry	19.70
Lowes	904048	weed killer	93.06
Neo Solutions	51103	Polymer Trial NS49540 (2-55# bags)	379.50
Option Supply	64925	LRPS: yard of topsoil to fill holes	48.95
Pace Analytical	2330436280	2nd Qtr IPT testing	433.60
Pace Analytical	2 inv	2nd Qtr Nutrient, May Mercury	301.50
USA Bluebook	349539	pH buffer solution	56.75
WB Mason	238048137	paper towels (3 cases)	91.71
WB Mason	238223583	garbage bags Large	49.86
Total Treatment Plant Bills			**41,036.62**
O&M Agreements Reimburseable Expenses			
Cummins Sales and Service	T8-18642	7720 · Pleasant Hills Expenses	917.94
Cummins Sales and Service	T8-18743	7720 · Pleasant Hills Expenses	590.52
Total Reimburseable Expenses			**1,508.46**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
May 2023

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**41,036.62**	
Allegheny Valley RR	3734-INV	Bruceton crossing annual fee	25.00	
American Water	4000258207	Feb 2023: 82 records	15.00	
American Water	4000259353	March 2023: 81 Records	15.00	
Borough of Pleasant Hills Total	2023-04	Payroll and Insurances	63,774.35	
Broughton VFD	2023	Annual donation	200.00	
Dickie McCamey	10700436	RJB: 4.8 hrs, Exp $86.49 mileage	854.49	
Gannett Fleming, Inc.	22638	WWTO SSO Constr Support	1,392.65	
	22632	Pretreatement Industrial Users	1,540.00	
	22633	IPP Annual Report	2,310.00	
	22634	COA Activities	102.06	
	22636	Monthly Retainer	400.00	
Total Gannett Fleming, Inc.			5,744.71	
Pittsburgh Post-Gazette	91454	Bid A MEB Renovation Project	1,045.00	
Credit Card - M.Majzer	Sam's Club	Annual Dues	50.00	
	WPWPCA	June plant tour (2)	74.00	
	Sam's Club	cleaners	51.00	
Credit Card - J. Crane	Amazon	Fire hydrant adapter plugs	83.31	
	Ebay	Axial fans for elec cabinets (6)	570.81	
	EZ Pass	Replenishment	35.00	
	Google	Email	6.42	
	Amazon	Pump station camera solar panels	119.98	
Total Credit Card			990.52	
Sub-Total Expenses			**113,700.69**	
Payroll				
Jean L. Crane - Manager	7,150.00	Less Deductions: 2,592.82	4,557.18	
PMRS	May 2023	Retirement Account	607.75	
United States Treasury	May 2023	Federal Taxes, SS & Medicare	2,443.95	EFT
PA Dept of Revenue	May 2023	State Taxes	219.51	EFT
Sub-Total Payroll			**7,828.39**	
Total			**121,529.08**	



Pleasant Hills Authority

May 24, 2023

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	May	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	5,000.00	125,000.00
Rights of Way				-	-	66,501.63
Permit				-	-	41,805.12
Bid Phase		15,000		-	13,028.10	13,028.10
Construction Managemnt	22631	96,000	Constrctn	6,573.12	13,789.44	13,789.44
Construction Observation	22631	184,000	Constrctn	1,204.56	2,188.71	2,188.71
Subtotal Gannett Fleming, Inc.				7,777.68	34,006.25	262,313.00
W.A. Petrakis (General)		2,274,600		-	-	-
Right Electric (Electric)		315,200		-	5,047.20	5,047.20
Subtotal Master Billing Meter Project				**7,777.68**	**39,053.45**	**267,360.20**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	22637		Cap Acct	306.18	591.78	4,525.15
Scott Electric		193,000		-	165,780.12	176,758.38
Subtotal Generator Automatic Transfer Switch		193,000		306.18	166,371.90	186,534.40
Main Equipment Building Renovations						
Gannett Fleming						
Design	22635		Cap Acct	3,015.80	22,600.39	36,824.41
Contractor				-	-	-
Subtotal Main Equipment Building Renovations		-		3,015.80	22,600.39	36,824.41
Commwlth of PA - Pennvest	2023-06	1,001,000	CA->PV	83,251.13	416,255.65	
Total				**94,350.79**	**644,281.39**	**490,719.01**

		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	3,321.98	188,972.29	
	Capital Account --> Pennvest		CA->PV	83,251.13	416,255.65	
	Trustee Construction Fund	5	Constrctn	7,777.68	39,053.45	
	Trustee Surplus Fund		Surplus	-	-	
Total				**94,350.79**	**644,281.39**	

It was moved by Mr. Smith and seconded by Mr. Stuncard to pay the bills as presented including Construction Fund Requisition No. 5 in the amount of $7,777.68. Motion carried

The Solicitor reported that he had a conference call with Baldwin Borough's Solicitor and special counsel regarding the sale of the Baldwin Sanitary Sewer System. There was not much new information other than that the Baldwin Borough Council will be making the decision within the next couple months about soliciting bids for their system. They restated that they do not have any interest in renegotiating the Service Agreement. Mr. Brown stated that at some point, Baldwin Borough will need to include the other Contracting Municipalities, since the Service Agreement is a five-party agreement.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
May 24, 2023

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) We are working on a design to convey the drainage from the Headworks area to the rain garden for submission to the Allegheny County Conservation District.

2. **Operations Assistance (066828.002)**
   a) We are looking into options for the repair of a leak in the Stage 1 Waste Activated Sludge (WAS) pipe.

3. Pretreatment Program (066828.004)
a) A summary of the most recent DMR sampling results is attached.
b) We attended a meeting with Authority staff on May 2, 2023 to review the Pretreatment Program.
c) We hav been working with DOE/NIOSH to try and identify the potential source of pollutants (mercury) entering the PHA System.

4. Generator ATS Project (066828.010)
a) We have been following up with ABB on the status of the installation of the new automatic transfer switching gear.

5. Main Equipment Building Renovation Project (066828.011)
a) The Notice of Intent to Award was issued to the apparent low bidder, Tennis Roofing and Asphalt, Inc. We are currently waiting for bonds and insurance from the contractor so that the Notice of Award can be issued.

6. Master Billing Meters Project (063286)
a) Job Conference #2 was held on May 3, 2023.
b) We have been reviewing shop drawings as submitted by the contractors.
c) A field meeting was held with West Penn Power on May 3, 2023 to confirm the electrical service connections for the meters in their service area.
d) A field meeting was held with Carload Express on May 16, 2023 to review the construction of Meter Sites #2 and #3.

Respectfully submitted,
__/Robert W. Dengler, II /s____
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2022

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test
EPA Effluent Goals	0.0054	0.00005000	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/16/2023	0.0090	0.0000329	0.0077	<0.0018	Cyanide result is an estimated value between MDS and RL. MDL is 0.0046 mg/L. Lab Cd MDL too high. Lab was notified
2/2/2023		0.0005280			X
3/8/2023		0.0002790			
4/5/2023	0.0046	0.0004310	0.0092	< 0.0018	Lab Cd MDL too high. Lab was notified
5/11/2023		0.0000185			

Mr. Dengler stated that Mr. Majzer contacted him about a leak in the first stage Waste Activated Sludge line (Item #2 on report). Mr. Dengler stated that they are investigating the best way to repair or replace this line. The pipe runs between the Main Equipment Building and Primary Clarifier #1, which has very limited space to replace it in its existing location. The pipe is challenging to inspect due to the number of bends.

Mr. Dengler reviewed the Pretreatment Program sampling (Item #3 on report). The mercury sample for May was below the limit, however we are going to continue to do additional sampling to determine the source of the mercury.

Mr. Dengler reviewed the status of the Generator ATS Project (Item #4 on report). Mr. Dengler stated that ABB is still in the process of troubleshooting the equipment. All of the equipment is on-site, however it is not working as it should.

Mr. Dengler reviewed the Main Equipment Building Renovation Project (Item #5 on report). Mr. Dengler stated that all of the bonds and insurance certificates have been received from Tennis Roofing and he is in the process of getting the contract signed. Hopefully, the Pre-Construction Conference can be scheduled in early June during which the Notice to Proceed will be issued.

Mr. Dengler reviewed the Master Billing Meter Project (Item #6 on report). Mr. Dengler stated that they are still looking at the July/August time frame to begin construction due to the delivery of the meters. The Manager asked about the meeting with the railroad and what was discussed about the manhole that we are moving at the railroad's request. Mr. Dengler stated that the railroad is coming back with an extraordinary amount of shoring requirements for replacing that manhole at considerable expense. The Manager stated that if the cost of the replacement of the manhole is greater than the original estimate, then the extra cost is to be paid by the railroad according to the executed lease agreement. If the railroad decides that they do not want to

expend the additional cost, then the Authority will owe the railroad for the amount credited for the first two years of the annual fee. Mr. Dengler stated that the contractor had assumed a cost for a particular type of shoring they had used previously near railroads and the railroad is requiring a more expensive type of shoring, but discussions are continuing with the railroad. There was some discussion about the issue.

Mr. Majzer reviewed the operations through 5/24/2023.

- West Penn Power has scheduled the shutdown to replace the lightning arrestors for 6/10/2023.
- Still testing different polymers on the Screw Press to determine the most cost-effective option.
- For the WET Test, we failed the minnow portion of the test and need to resample after the UV bulbs are replaced.
- Due to the settling issues, there were two NPDES Violations in May for Fecal Coliform on May 11th and 16th. Tri-State Maintenance has been scheduled to come in and clean the plant piping and grit chambers. The 2nd Stage Final Clarifier weirs were cleaned and the 1st Stage Final Clarifiers were drained and cleaned. New UV bulbs have been ordered.
- Installed security cameras at LRPS and SDPS. There has been sign of drug activity behind the SDPS.

It was moved by Mr. Howley and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 7:30 p.m.

Respectfully submitted,



Jean L. Crane
Manager