South Park, PA
December 13, 2023

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Smith, Stuncard and Tackett
Members present via phone:	Messrs. Howley
Members absent:	Vacancy (1)

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; Susan Fancsali, future Pleasant Hills Authority Board Member; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of October 25, 2023 were considered. It was moved by Mr. Tackett and seconded by Mr. Stuncard to approve the meeting minutes of October 25, 2023 as presented. Motion carried.

Financial Report – The report for November, which includes the October information, was presented as follows:

Pleasant Hills Authority – Financial Report
November 2023
Statement of Changes in Capital Accounts

			2023	
	Nov 2023	Oct 2023	YTD	Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 2,257,999**	**$ 2,075,165**	1,915,511	1,915,511
Additions:				
Interest	5,567	5,290	38,225	24,000
Service Fees - Municipalities	-	348,050	1,392,202	1,392,202
Tapping Fees	-	-	44,000	20,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 5,567	$ 353,341	$ 1,474,427	$ 1,436,202
Deductions:				
Revenue Fund - Capital Exp	2,677	87,256	296,539	350,000
Pennvest Payment	83,251	83,251	915,762	1,001,000
Other	-	-	-	-
Total Deductions	$ 85,928	$ 170,507	$ 1,212,301	$ 1,351,000
Ending Balance	**$ 2,177,638**	**$ 2,257,999**	**$ 2,177,638**	**$ 2,000,713**
Funds Increased (Decreased) by	**$ (80,361)**	**$ 182,834**		
Trustee Accounts				
Beginning Balance				
Construction Fund	3,202,305	3,193,683	3,305,622	3,305,622
Debt Service Fund	89,108	45,601	-	-
Debt Service Reserve Fund	192,101	191,324	185,500	185,500
Surplus Fund	84,122	83,782	-	-
Total Beginning Balance	$ 3,567,637	$ 3,514,390	$ 3,491,122	$ 3,491,122
Additions:				
Interest	14,910	14,357	140,752	100,000
Debt Service Deposit	-	43,322	173,288	173,288
Other	-	-	81,640	81,640
Total Additions	$ 14,910	$ 57,679	$ 395,680	$ 354,928
Deductions:				
Debt Service Payment	-	-	85,175	173,288
Requisitions	2,964	4,431	222,042	2,400,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 2,964	$ 4,431	$ 307,218	$ 2,573,288
Ending Balance				
Construction Fund	3,212,886	3,202,305	3,212,886	997,222
Debt Service Fund	96,720	89,108	96,720	-
Debt Service Reserve Fund	185,500	192,101	185,500	185,500
Surplus Fund	84,478	84,122	84,478	90,040
Total Ending Balance	**$ 3,579,584**	**$ 3,567,637**	**$ 3,579,584**	**$ 1,272,762**
Funds Increased (Decreased) by	**$ 11,947**	**$ 53,247**		

The Treasurer's reports for the months of October and November were presented as follows:

South Park, PA
December 13, 2023

Pleasant Hills Authority
Revenue Fund
Month of October 2023

			October 2023
Dollar Bank	Previous Month	$	251,791.24
Less outstanding checks and Electronic Fund Transfers			98,448.19
Actual Cash Balance	Previous Month	$	153,343.05
DEPOSITS:			
Transfers from			
Sweep Account		-	
Capital Fund	for Capital bills	87,255.65	
Service Fees Received	Contracting Municipalities	853,401.67	
	Contract Customers	19,391.23	
Other		-	
TOTAL DEPOSITS		$	960,048.55
DISBURSEMENTS:			
O&M Vouchers		120,401.20	
Electronic Fund Transfers		26,803.46	
Capital Vouchers		87,255.65	
Transfers to		-	
Sweep Account	Monthly summary of daily transfers	568,249.67	
Capital Fund		348,050.48	
Trustee		43,321.98	
Other		-	
TOTAL DISBURSEMENTS		$	1,194,082.44
ACTUAL CASH BALANCE	Current Month		**(80,690.84)**
Add Outstanding Checks and Electronic Fund Transfers			80,690.84
Dollar Bank Balance	Current Month	$	**0.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			1,128,759.47
Dollar Bank Sweep Account - Accrued Interest (YTD)		641.05	8,761.08
TOTAL REVENUE FUND INVESTMENTS			**1,137,520.55**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			1,056,829.71

Pleasant Hills Authority
PENNVEST Account
Month of October 2023

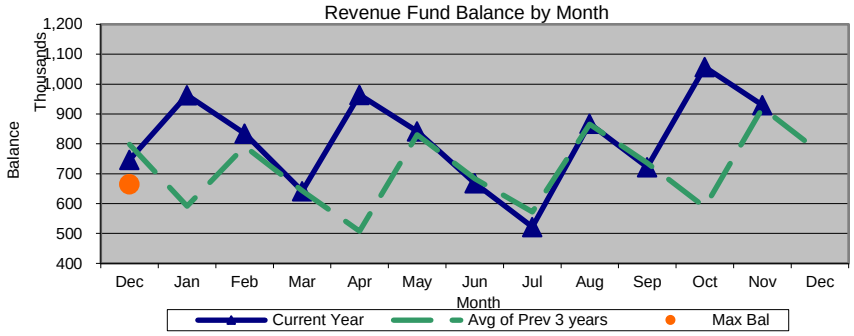
			October 2023
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

Pleasant Hills Authority
Revenue Fund
Month of November 2023

			November 2023
Dollar Bank	Previous Month	$	-
Less outstanding checks and Electronic Fund Transfers			80,690.84
Actual Cash Balance	Previous Month	$	(80,690.84)
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	117,096.12	
Capital Fund	for Capital bills	2,676.90	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	-	
Other	Interest Correction after conversion	1,513.00	
TOTAL DEPOSITS		$	121,286.02
DISBURSEMENTS:			
O&M Vouchers		127,608.35	
Electronic Fund Transfers		3,629.95	
Capital Vouchers		2,676.90	
Transfers to		-	
Sweep Account		-	
Capital Fund		-	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	133,915.20
ACTUAL CASH BALANCE	Current Month		**(93,320.02)**
Add Outstanding Checks and Electronic Fund Transfers			93,320.02
Dollar Bank Balance	Current Month	$	-

Month of November 2023

		November 2023
REVENUE FUND INVESTMENTS		
Dollar Bank Sweep Account - Principal		1,011,663.35
Dollar Bank Sweep Account - Accrued Interest (YTD)	2,588.92	11,350.00
TOTAL REVENUE FUND INVESTMENTS		**1,023,013.35**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)		929,693.33



Pleasant Hills Authority
PENNVEST Account
Month of November 2023

			November 2023
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Smith and seconded by Mr. Stuncard that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the months of November and December were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
November 2023

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2023-10	160470 kWh, 29 days	11,168.56
Duquesne Light LRPS	2023-10	38736 kWh, 10/22/23	3,949.92
Duquesne Light SDPS	2023-11	1496 kWh, 11/5/2023	258.31
Natural Gas			
Peoples Gas	2023-11	323.1 mcf, 11/8/23	1,283.13
IGS Energy	413340	192.2 mcf	846.71
Phone			
Full Service Network	35	phone and internet	328.66
AT&T Mobility	2023-11	cell phones	134.82
Water			
PA Am Water FIRE	2023-10	hydrant service	124.47
PA Am Water LRPS	2023-11	44100 gallons, 29 days	552.03
PA American Water SDPS	2023-11	0 gallons, 31 days	18.50
PA American Water WWTP	2023-11	4500 gal, 30 days	196.95
Total Utilities			**18,862.06**
Bills - Monthly			
Aqua Filter Fresh	1436753	spring water (5)	63.05
Cintas	4 inv	uniforms	742.52
CWM Environmental	2305741	October daily samples	4,866.40
Daniel's	2023-10	Misc Supplies	73.78
PA One Call	1029153	47 mapped rate	126.94
Waste Management - Garbage	3886187-0067-7		250.00
Waste Management - Sludge	3886336-0067-0	4 loads	4,436.87
WEX	92955799	fill-ups: 6, 104.37 gallons	316.80

South Park, PA
December 13, 2023

Name	Num	Description	Amount
Bills - Miscellaneous			
Barrier Protection	245866	Srvc call for system malfunction	299.95
Cintas FAS	8406495849	first aid	80.06
Cleveland Bros Equip	7833045	First Stage Generator repairs	478.72
Hunter Drayer	Exp 2023-11	Class and mileage	148.65
Interstate Battery	1187447	1st Stage Generator: batteries (2)	467.90
Jamison's Paint Systems	20198	Sewer hose, nozzle & coupler	189.25
Mission Communications	1081524	plant annual fee 11/1/23-10/31-24	659.40
Pace Analytical	5 inv	4th Qtr IPP, Nutrient, Form 43, PP	3,472.20
Pace Analytical	2330486615	November Mercury	963.00
Robert Berish	shoes	Robert Berish	150.00
Sherwin Williams	7820-2	paint and supplies	308.47
Shiloh Service	1124477-IN	computer repair, software renewal	66.98
Univar	51606786	hydrogen peroxide (3 drums)	1,738.80
WB Mason	242431234	multifold paper towels, tp, toner	255.24
Ziebart	92230	2016 Ford F250 rust inspection	83.85
Total Treatment Plant Bills			**39,100.89**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
November 2023

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**39,100.89**	
American Water	4000271681	Jul/Aug/Sep records		45.00	
Borough of Pleasant Hills Total	2023-10	Payroll/Insurances		65,377.50	
Dickie McCamey	10730860	RJB:6.4 hrs, Exp: $56.20 mileage		1,080.20	
Gannett Fleming, Inc.	29539	Montly Fee		400.00	
	29541	WWTP Construction Services		1,422.12	
	29535	Operations Assistance		4,369.70	
	29536	Pretreatment - Industrial Users		1,984.94	
Total Gannett Fleming, Inc.				8,176.76	
Credit Card - M.Majzer	Home Depot	Cleaning Supplies		17.74	
Credit Card - J. Crane	Amazon	3-phase voltage monitors (3)		420.69	
	UPSP	stamps		288.00	
	PA Dept of State	Cert Req for SAM Registrations		40.00	
	Quickbooks	Annual Subscription		687.94	
	google	Email		6.42	
Total Credit Card				1,460.79	
PA Unemployment Compensation	2024	Solvency Fee		173.74	EFT
Travelers	Auto 2023-24	Commercial Auto Policy 2023-24		792.75	EFT
Sub-Total Expenses				**116,207.63**	
Payroll					
Jean L. Crane - Manager	7,150.00	Less Deductions:	2,592.82	4,557.18	
Trustee Insurance Fund	6 month	Health Insurance		6,980.22	
Trustee Insurance Fund	6 month	Dental Insurance		222.06	
PMRS	November 2023	Retirement Account		607.75	
United States Treasury	November 2023	Federal Taxes, SS & Medicare		2,443.95	EFT
PA Dept of Revenue	November 2023	State Taxes		219.51	EFT
Sub-Total Payroll				**15,030.67**	
Total				**131,238.30**	

Pleasant Hills Authority
November 22, 2023

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	November	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	5,000.00	125,000.00
Rights of Way				-	720.01	67,221.64
Permits	29533		Constrctn	470.40	4,175.50	45,980.62
Bid Phase		15,000		-	13,028.10	13,028.10
Construction Management	29534	96,000	Constrctn	1,913.28	37,135.68	37,135.68
Construction Observation	29534	184,000	Constrctn	579.90	16,086.41	16,086.41
Subtotal Gannett Fleming, Inc.				2,963.58	76,145.70	304,452.45
W.A. Petrakis (General)		2,274,600		-	-	-
Right Electric (Electric)		315,200		-	145,896.66	145,896.66
Subtotal Master Billing Meter Project				**2,963.58**	**222,042.36**	**450,349.11**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management	29540		Cap Acct	104.16	1,317.40	5,250.77
Scott Electric		193,000		-	182,021.74	193,000.00
Rovisys	89116		Cap Acct	340.00	340.00	340.00
Subtotal Generator Automatic Transfer Switch		193,000		104.16	183,339.14	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt	29538		Cap Acct	2,128.58	35,368.73	49,592.75
Tennis Roofing				-	77,386.65	77,386.65
Subtotal Main Equipment Building Renovations		-		2,128.58	112,755.38	126,979.40
LRPS Upgrades						
Gannett Fleming						
Evaluation	29537		Cap Acct	104.16	104.16	104.16
Contractor				-	-	-
Subtotal Main Equipment Building Renovations		-		104.16	104.16	104.16

	Invoice	Approved	Fund	November	YTD	Total TD
Commwlth of PA - Pennvest	2023-12	1,001,000	CA->PV	83,251.13	915,762.43	
Total				**88,551.61**	**1,434,003.47**	**780,934.31**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	2,676.90	296,538.68	
	Capital Account --> Pennvest		CA->PV	83,251.13	915,762.43	
	Trustee Construction Fund	11	Constrctn	2,963.58	222,042.36	
	Trustee Surplus Fund		Surplus	-	-	
Total				**88,891.61**	**1,434,343.47**	

Pleasant Hills Authority
WWTP – Monthly Bills Detail
December 2023

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2023-11	174918 kWh, 29 days	11,970.12
Duquesne Light LRPS	2023-11	38420 kWh, 11/20/23	3,850.01
Duquesne Light SDPS	2023-12	7032 kWh, 12/5/23	771.58
Natural Gas			
Peoples Gas	2023-12	405.8, 12/12/23	1,578.89
IGS Energy	415569	323.1 mcf	1,423.36
Phone			
Full Service Network	36	phone and internet	310.93
AT&T Mobility	2023-12	cell phones	134.54
Water			
PA Am Water FIRE	2023-11	hydrant service	124.47
PA Am Water LRPS	2023-12	28700 gal, 32 days	411.28
PA American Water SDPS	2023-12	0 gal	18.50
PA American Water WWTP	2023-12	4000 gal, 30 days	188.60
Total Utilities			**20,782.28**
Bills - Monthly			
Aqua Filter Fresh	1472961	Spring water (8)	71.30
Cintas	4 inv	uniforms	742.52
CWM Environmental	2306195	November daily samples	4,728.00
Daniel's	2023-11	Misc Supplies	156.03
PA One Call	1032849		103.76
Waste Management - Garbage	3888537-0067-1		250.00
Waste Management - Sludge	3888697-0067-1	6 loads	6,608.84
WEX	93682900	fill-ups: 4, 68.87 gal	196.53
Bills - Miscellaneous			
airtek	77568	LRPS: Accumulator Compressor #2	531.96
Cintas FAS	8406581514	First Aid	52.97
Fisher Scientific	8395665	pipettes	126.16
Franks Shoes	210890	Frank Lapin	150.00
Grainger	9932467278	air filters	51.48
Lowes	92943	universal garage remote (2)	58.86
Lowes	76153	MEB: Ceiling Tiles	224.96
Mission Communication	10828/98	SDPS, BP Annual fee	970.80
MSA Safety Sales	963642547	Press Bldg: H2S sensor	1,005.91
Pace Analytical	4 inv	Form 43, Sep Mercury, PP Scan	2,122.30
Pollu-Tech	1223039	Polymer Zetag 7553 (30-55# bags)	5,417.00
Pro-Am Safety	116027	Oxy/Gas Monitor Annual Calibration	107.83
Safety-Kleen	93241161	parts cleaner	355.59
Sherwin Williams	9388-8	painting supplies	20.97
Sunray Elec Supply	1405386-1	Primary Tank #3 wiring supplies	61.21
Trojan Technologies	200/19099	Trojan UV: Master Control Boards (4)	26,969.17
USA Bluebook	6 inv	Ammonia Standard, Nessler reagent	103.17
Warminster Authority	Trojan UV Parts	Trojan UV: 6 used ballasts @ $600	3,600.00
WB Mason	242965024	office supplies	47.98
WB Mason	243048291	desk calendars (4)	83.96
Total Treatment Plant Bills			**75,701.54**
O&M Agreements Reimburseable Expenses			
Lanco Controls Group	LCG-0031	7720 · Pleasant Hills Expenses	6,960.00
Total Reimburseable Expenses			**6,960.00**

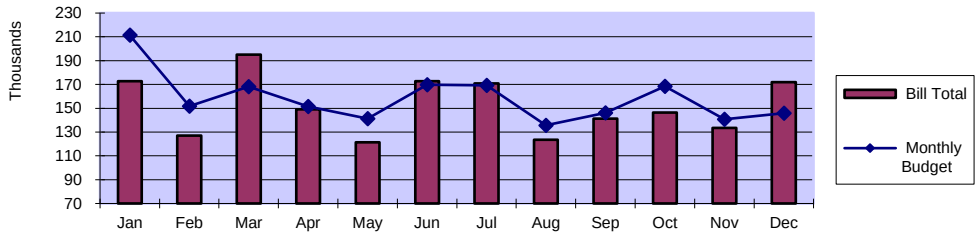
Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
December 2023

Name	Num	Split	Amount
Expenses			
Treatment Plant Bill Total			**75,701.54**
Allegheny Co Treasurer	HOP	Ext for MM#9 HOP permit from All Cnty	80.00
Borough of Pleasant Hills Total	2023-11	Payroll/Insurances	64,935.08
Dickie McCamey	10736752	RJB: 2.8 hrs	448.00
Gannett Fleming, Inc.	29998	Operations Assistance	156.24
	29999	Developer Reviews	208.32
	30000	Industrial Users	553.00
	30003	Monthly Fee	400.00
	30004	WWTP SSP Elim Const Support	34.69
Total Gannett Fleming, Inc.			1,352.25
Credit Card - M.Majzer	Walmart	distilled water (6 gal)	14.38
	Poster Compliance	2024 posters	69.95

South Park, PA
December 13, 2023

Name	Num	Split		Amount	
Total Credit Card				84.33	
Travelers	23-24 2nd Install	Quarterly Premium		19,317.75	EFT
Wheeling & Lake Erie	RE30053	Annual fee		100.00	
Sub-Total Expenses				**162,018.95**	
Payroll					
Jean L. Crane - Manager	7,150.00	Less Deductions:	2,592.82	4,557.18	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
Jamie Smith - Board Member	300.00	Less Deductions:	65.16	234.84	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
PMRS	December 2023	Retirement Account		607.75	
United States Treasury	December 2023	Federal Taxes, SS & Medicare		2,899.35	EFT
PA Dept of Revenue	December 2023	State Taxes		274.77	EFT
PA - Unemployment Compensation	4th Quarter	Unemployment		16.28	EFT
Jordan Tax Service	4th Quarter	Local Income Taxes		232.50	EFT
HAB-LST	4th Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**10,009.87**	
Total				**172,028.82**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority

December 13, 2023

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	December	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	5,000.00	125,000.00
Rights of Way	29996		Constrctn	117.60	837.61	67,339.24
Permits				-	4,175.50	45,980.62
Bid Phase		15,000		-	13,028.10	13,028.10
Construction Management	29997	96,000	Constrctn	1,463.04	38,598.72	38,598.72
Construction Observation	29997	184,000	Constrctn	452.61	16,539.02	16,539.02
Subtotal Gannett Fleming, Inc.				2,033.25	78,178.95	306,485.70
W.A. Petrakis (General)		2,274,600		-	-	-
Right Electric (Electric)		315,200		-	145,896.66	145,896.66
Subtotal Master Billing Meter Project				**2,033.25**	**224,075.61**	**452,382.36**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	1,317.40	5,250.77
Scott Electric		193,000		-	182,021.74	193,000.00
Rovisys	89908		Cap Acct	3,150.00	3,490.00	3,490.00
Subtotal Generator Automatic Transfer Switch		193,000		3,150.00	183,339.14	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt	30002		Cap Acct	908.80	35,368.73	49,592.75
Tennis Roofing	Pay App #3 & 4		Cap Acct	246,290.29	323,676.94	323,676.94
Subtotal Main Equipment Building Renovations		-		247,199.09	359,045.67	373,269.69
LRPS Upgrades						
Gannett Fleming						
Evaluation	30001		Cap Acct	1,599.96	1,704.12	1,704.12
Contractor				-	-	-
Subtotal Main Equipment Building Renovations		-		1,599.96	1,704.12	1,704.12
Commwlth of PA - Pennvest	2024-01	1,001,000	CA->PV	83,251.13	999,013.56	
Total				**337,233.43**	**1,767,178.10**	**1,030,857.81**

		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	251,949.05	548,487.73	
	Capital Account --> Pennvest		CA->PV	83,251.13	999,013.56	
	Trustee Construction Fund	12	Constrctn	2,033.25	224,075.61	
	Trustee Surplus Fund		Surplus	-	-	
Total				**337,233.43**	**1,771,576.90**	

It was moved by Mr. Beaver and seconded by Mr. Tackett to pay the bills as presented including Construction Fund Requisition Nos. 11 & 12 in the amounts of $2,963.58 and $2,033.25, respectively. Motion carried.

Mr. Brown stated that there was a construction plan submitted for a Taco Bell along Rt. 51in the parking lot next to Chick-fil-A. The building would be right next to the right-of-way for the Authority's sewer line, with the drive-thru being over the sewer line. Mr. Brown will be developing an encroachment agreement for the development like the agreement with Chick-fil-A. The agreement would specify that if the Authority would need to access our sewer line, any costs associated with restoration and loss of business would be the responsibility of the property owner and tenant. If the Authority determines that the best course of action would be to relocate the sewer line, then the owner and tenant would agree to provide the new easements for the sewer line. The Manager stated that the new building is situated between our sewer line and a large storm sewer line, so the building cannot be moved in either direction.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
December 13, 2023

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) The drawings for the revisions to the drainage to the rain garden were provided to a number of contractors and we are waiting on prices to be submitted.

2. **Annual Report (066828.2023)**
   a) MOTION – Approval of Resolution No. 335 – Adopting the Budget for Calendar Year 2024 as contained in the 65th Annual Report.

3. **Operations Assistance (066828.002)**
   a) We have been developing options for the relocation of the Stage 1 Waste Activated Sludge (WAS) pipe due to a leak that has been discovered in the pipe.
   b) We have looked at the deterioration of electrical conduit in the Primary Clarifiers and are working on a recommendation to correct the situation.
   c) We are in the process of compiling requested information from the data collection request for the Route 51 Flood Study being performed by SHACOG.

4. **Developer Reviews (066828.003)**
   a) We have reviewed the proposed Taco Bell development along Route 51 and are working with the Manager and Solicitor on a draft encroachment agreement.

5. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

6. **Main Equipment Building Renovation Project (066828.011)**
   a) Most of the windows and doors have been installed. The Contractor needs to finish the installation of the metal coping and replace a steel door with an aluminum door.
   b) MOTION – CO #2 – No cost time extension only to a Substantial Completion Date of January 26, 2024.
   c) MOTION – CO #3 – Deduct change order of $4,500 for change in overhead door.
   d) MOTION – CO #2 – Addition of three retrofit roof drains.

7. **Master Billing Meters Project (063286)**
   a) Job Conference #9 was held on December 6, 2023.
   b) The General Contractor is planning on starting work the week of January 15, 2024, contingent upon meter delivery from the manufacturer.

8. **Lewis Run Pump Station Evaluation (066828.013)**
   a) A site visit to Lewis Run Pump Station was performed on November 16, 2023.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2023

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test
EPA Effluent Goals	0.0054	0.00005000	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/16/2023	0.0090	0.0000329	0.0077	<0.0018	Cyanide result is an estimated value between MDS and RL. MDL is 0.0046 mg/L. Lab Cd MDL too high. Lab was notified
2/2/2023		0.0005280			X
3/8/2023		0.0002790			
4/5/2023	0.0046	0.0004310	0.0092	< 0.0018	Lab Cd MDL too high. Lab was notified
5/11/2023		0.0000185			
6/16/2023		0.0001670			
7/12/2023	0.0052	0.0001020	0.011	<0.00013	
8/18/2023		0.0000338			
9/14/2023		0.0000243			
10/19/2023	<0.0046	0.0000383	0.013	<0.00013	

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test
EPA Effluent Goals	0.0054	0.00005000	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
11/8/2023		0.0000318			

Mr. Dengler stated that Resolution No. 335 needs to be approved for the 2024 budget (Item No. 2 on report). It was moved by Mr. Howley and seconded by Mr. Smith to approve Resolution No. 335, adopting the budget for calendar year 2024 as contained in the Sixty-fifth (65th) Annual Report. Motion carried.

Mr. Dengler reviewed the Main Equipment Building Renovation Project (Item No. 6 on report). There are several change orders for approval. Change Order No. 2 is a no cost change order for a contract time extension to January 26, 2024 due to delays in equipment deliveries. It was moved by Mr. Howley and seconded by Mr. Tackett to approve Change Order No. 2 with Tennis Roofing, Inc. for the Main Equipment Building Renovation Project for a no cost time extension of 53 days to January 26, 2024. Motion carried. Mr. Dengler stated that Change Order No. 3 is a deduction in the contract price of $1,500 due to changing the overhead door. It was moved by Mr. Stuncard and seconded by Mr. Smith to approve Change Order No. 3 with Tennis Roofing, Inc. for the Main Equipment Building Renovation Project for a decrease in the amount of $1,500. Motion carried. Mr. Dengler stated that Change Order No. 4 is for retrofitting 3 roof drains that needed to be replaced in the amount of $2,450. It was moved by Mr. Smith and seconded by Mr. Beaver to approve Change Order No. 4 with Tennis Roofing, Inc. for the Main Equipment Building Renovation Project in the amount of $2,450. Motion carried.

Mr. Dengler reviewed the Master Billing Meter Project (Item #7 on report). The meters have not all been delivered yet, but the Contractor is planning to begin installation in mid-January. The current plan is to install the meters in the Baldwin Commons Apartment Complex toward the end of the project, so the installation and restoration can be completed together and minimize the disruption. The Manager stated that for the Master Meter #3 near the railroad, where the Authority agreed to move the Authority's manhole out of the drainage area next to the railroad, the cost of the relocation is significantly higher that the amount in the agreement with the railroad. The Manager will be writing a letter to the railroad to notify them of the costs and determine if they wish to proceed. The railroad is responsible for reimbursing the Authority for the relocation costs.

Mr. Majzer reviewed the operations through 12/13/2023.

- For the rain garden modifications, the one price received was $44,000. This price is over the sealed bid threshold. We are still waiting for two additional quotes.
- For the Trojan UV System, parts will no longer be made for that unit, so replacement parts are going to be scarce. Soon, we will need to look into a capital project to replace it. There was some discussion about the UV system.
- For the NPDES renewal, a pre-draft letter was received from the PADEP regarding additional testing that could be done for toxic pollutants. We are in the process of completing the additional testing for Free Cyanide and Carbon Tetrachloride. Once all the results have been received, they will be submitted to the PADEP.
- For lab testing services next year, the following bid analysis was emailed to Board Members in November.

	Total Tests	Pace Total	ESL Total	CWM Total
Daily	3,365	$ -	$ 48,410.00	$ 59,396.40
NPDES	63	$ 9,174.00	$ 5,320.00	$ 4,515.50
Pretreatment Program	103	$ 5,370.00	$ 3,773.00	$ 4,369.00
Pretreatment Program Annual	19	$ 1,729.00	$ 1,584.00	$ 1,943.00
Extra Charges		$ 1,619.00	$ 3,250.00	$ 4,015.00
Grand Total		$ 17,892.00	$ 62,337.00	$ 74,238.90

	Total Tests	Pace Total	ESL Total	CWM Total
Daily Total		$ -	$ 51,660.00	$ 63,411.40
All Other		$ 17,892.00	$ 10,677.00	$ 10,827.50
Annual Cost Comparison				
Current (CWM Daily + Pace All other)		$ 81,303.40		
ESL		$ 62,337.00		
Total Annual Cost Savings		**$ 18,966.40**		

Based on this analysis, moving to Environmental Service Laboratories (ESL) would result in a significant annual savings of approximately $19,000. In November, a majority of Board Members responded by email and indicated agreement with using ESL for outside lab services next year. A motion is needed to officially ratify that vote. It was moved by Mr. Howley and seconded by Mr. Beaver to ratify the email vote to use Environmental Service Laboratories, Inc. for required laboratory testing in 2024. Motion carried. Mr. Majzer stated that CWM was notified that we would no longer be using them after 1/1/2024.

- The meeting with the PADEP and ACHD to discuss mercury and overflows was once again postponed and a new meeting date has not yet been set.
- Rovisys is working on the SCADA changes to monitor the generator transfer equipment. When the system was tested, the 2nd stage generator did not switch back to normal when power is restored. Contractor IETS was notified about the problem.
- At LRPS, the second compressor on the accumulator was replaced.
- At the Pleasant Hills EQ Basin, the electric monitoring done by Lanco did not indicate any problems. For the Cummins generator, the touch panel for the transfer switch was ordered, but it is on back order until February.

Mr. Trimbath welcomed Ms. Fancsali to the Authority Board. She will be appointed at the Council Meeting on Monday, December 19, 2023. Mr. Trimbath reported on the following:

- Sewage rates for 2024 will remain the same.
- LA Fitness in Southland Shopping Center will be closing at the end of the year.
- Labor negotiations with the union are complete for a new 4-year agreement starting in 2024.
- PennDOT has announced that the bids for the Curry Hollow Road project are going out on January 1, 2024. There was some discussion about the Curry Hollow Road and Rt. 51 projects.

It was moved by Mr. Stuncard and seconded by Mr. Smith to adjourn the meeting. Motion carried. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Jean L. Crane
Manager