South Park, PA
February 28, 2024

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Smith, Stuncard and Tackett
Members present via phone:	Messrs. Howley
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; and Michael Majzer, Superintendent.

The minutes of the meeting of January 24, 2024 were considered. It was moved by Mr. Tackett and seconded by Mr. Beaver to approve the meeting minutes of January 24, 2024 as presented. Motion carried.

Financial Report – The report for January was presented as follows:

Pleasant Hills Authority – Financial Report
January 2024
Statement of Changes in Capital Accounts

	Jan 2024	Dec 2023	2024 YTD	2024 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,847,613**	**$ 2,177,638**	1,847,613	1,847,613
Additions:				
Interest	4,681	5,176	4,681	45,000
Service Fees - Municipalities	249,754	-	249,754	999,014
Tapping Fees	2,000	-	2,000	60,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 256,434	$ 5,176	$ 256,434	$ 1,104,014
Deductions:				
Revenue Fund - Capital Exp	83,756	251,949	83,756	350,000
Pennvest Payment	83,251	83,251	83,251	999,014
Other	-	-	-	-
Total Deductions	$ 167,007	$ 335,200	$ 167,007	$ 1,349,014
Ending Balance	**$ 1,937,040**	**$ 1,847,613**	**$ 1,937,040**	**$ 1,602,613**
Funds Increased (Decreased) by	**$ 89,427**	**$ (330,025)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	3,224,076	3,212,886	3,224,076	3,224,076
Debt Service Fund	8,992	96,720	8,992	8,992
Debt Service Reserve Fund	186,276	185,500	186,276	186,276
Surplus Fund	84,825	84,478	84,825	84,825
Total Beginning Balance	$ 3,504,169	$ 3,579,584	$ 3,504,169	$ 3,504,169
Additions:				
Interest	14,859	14,731	14,859	100,000
Debt Service Deposit	44,056	-	44,056	173,288
Other	59,439	-	59,439	81,640
Total Additions	$ 118,354	$ 14,731	$ 118,354	$ 354,928
Deductions:				
Debt Service Payment	-	88,113	-	173,288
Requisitions	1,934	2,033	1,934	3,100,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 1,934	$ 90,146	$ 1,934	$ 3,273,288
Ending Balance				
Construction Fund	3,235,813	3,224,076	3,235,813	215,676
Debt Service Fund	53,087	8,992	53,087	8,992
Debt Service Reserve Fund	187,066	186,276	187,066	186,276
Surplus Fund	144,624	84,825	144,624	174,865
Total Ending Balance	**$ 3,620,589**	**$ 3,504,169**	**$ 3,620,589**	**$ 585,809**
Funds Increased (Decreased) by	**$ 116,420**	**$ (75,415)**		

The Treasurer's report for the month of January was presented as follows:

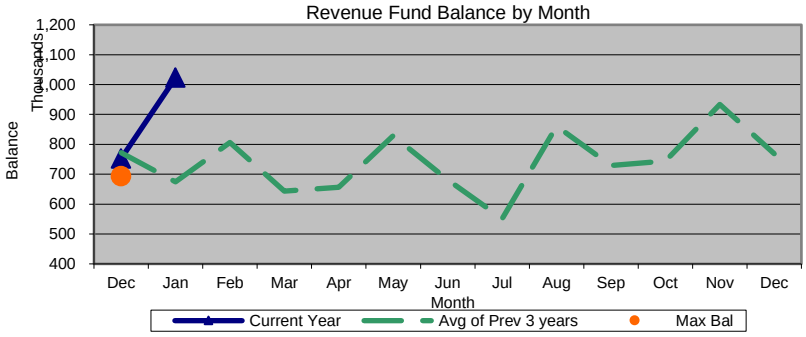
Pleasant Hills Authority
Revenue Fund
Month of January 2024

			January 2024
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			268,685.80
Actual Cash Balance	Previous Month	$	(18,685.80)

South Park, PA
February 28, 2024

Month of January 2024

			January 2024
DEPOSITS:			
Transfers from			
Sweep Account		-	
Capital Fund	for Capital bills	83,755.75	
Service Fees Received	Contracting Municipalities	791,927.89	
	Contract Customers	1,679.53	
Other	O&M EQ Basins, NRG Crtlmnt	12,955.75	
TOTAL DEPOSITS		$	890,318.92
DISBURSEMENTS:			
O&M Vouchers		181,839.84	
Electronic Fund Transfers		2,703.87	
Capital Vouchers		83,755.75	
Transfers to		-	
Sweep Account	Monthly summary of daily transfers	124,758.59	
Capital Fund		249,753.50	
Trustee		103,495.67	
Other		-	
TOTAL DISBURSEMENTS		$	746,307.22
ACTUAL CASH BALANCE	Current Month		**125,325.90**
Add Outstanding Checks and Electronic	Fund Transfers		124,674.10
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			896,197.62
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,622.97	1,622.97
TOTAL REVENUE FUND INVESTMENTS			**897,820.59**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			1,023,146.49



Pleasant Hills Authority
PENNVEST Account
Month of January 2024

			January 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Smith and seconded by Mr. Howley that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of February were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
February 2024

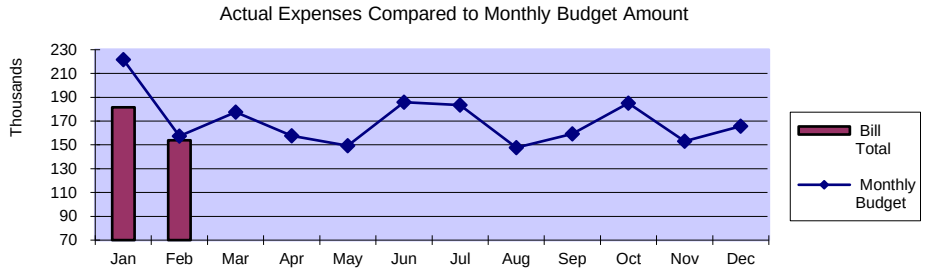
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2024-02	209626 kWh, 29 days	15,418.52
Duquesne Light LRPS	2024-01	54729 kWh, 1/23/24	6,698.59
Duquesne Light SDPS	2024-02	3843 kWh, 2/6/24	507.47

Name	Num	Description	Amount
Natural Gas			
Peoples Gas	2024-02	453.3 mcf, 2/13/24	1,834.05
IGS Energy	420007	408.8 mcf	1,800.91
Phone			
Full Service Network	38	phone and internet	310.93
AT&T Mobility	2024-02	cell phones	134.58
Water			
PA Am Water FIRE	2024-01	fire hydrant service	124.27
PA Am Water LRPS	2024-02	36700 gallons, 31 days	488.21
PA American Water SDPS	2024-02	0 gallons	18.47
PA American Water WWTP	2024-02	4500 gal, 30 days	196.63
Total Utilities			**27,532.63**
Bills - Monthly			
Aqua Filter Fresh	2 inv	spring water (5), distilled water	50.05
Aqua Filter Fresh	1578840	spring water (6)	55.00
Cintas		uniforms	790.36
CWM Environmental	2400904	for 1/1/24 (last pick-up day)	205.30
Environmental Service Lab	2402692	Daily testing through 1/19/24	2,386.00
Daniel's	2024-01	Misc Supplies	51.50
PA One Call	1040229	40 mapped rate	97.50
Waste Management - Garbg	3903813-0067-7		302.50
Waste Management - Sludge	3903975-0067-4	5 loads	6,453.15
WEX	94945921	fill-ups: 6, 84.7 gal	219.46
Bills - Miscellaneous			
Advance Auto Parts	2 inv	Wiper blades, washer fluid	89.96
Brian Baldrige	Exp 2024-02	PRWA: Water Disinfection, 2/6/24 Uniontown	192.88
Cintas FAS	8406675169	first aid supplies	102.97
Cleveland Brothers Equip	SERV7865485	1st Stage Generator: new panel & install	20833
Duperon	25337	Compactor bags (6)	944.67
Environmental Service Lab	2402692	NPDES renewal, ann metals, Qtrly nutrnt	1,123.00
Environmental Service Lab	2402692	1st Qtr testing	621.00
Fayette Parts Service	2 inv	battery clamps, belts (4)	260.20
Franks Shoes	290647	Baldrige	325.00
Franks Shoes	291393	Peterson	159.99
Michael Majzer	CC Charge	Polymer scale	19.88
Overhead Door Co	52626368	Maint Garage door: service call	352.23
Pace Analytical	2330492937	4th Qtr IPP	587.80
Pro-Am Safety	116851	MSA meter calibration s/n 505368 #2	109.50
Push-n-Pull	130197	Plow: blade guide	58.00
Quartz Lamps	20108	Trojan UV: 15 sleeves	4,661.00
Sherwin Williams	0934-8	paint and supplies	368.03
Sid Harvey	53204218	Press Bldg: garage door transformer	26.82
TF Campbell	180582	Sludge heater: fire eye	173.29
Univar	51819117	hydrogen peroxide: 3 drums	1,738.80
WB Mason	3 inv	paper towels, liners	200.26
Wheaton & Sons	105398	aluminum plate and angle	1,243.13
Total Treatment Plant Bills			**72,334.86**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
February 2024

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**72,334.86**	
American Water	4000275580	Nov & Dec 2023 usage data	30.00	
Borough of Pleasant Hills	2024-01	Payroll and Insurances	68,303.79	
	Tapping Permits	Pleasant Grove 8 lots	800.00	
Borough of Pleasant Hills Total			69,103.79	
Cusumano	228119	Employee Dishonesty bond	348.00	
Dickie McCamey	10746460	RJB: 11.6 hrs	1,856.00	
Gannett Fleming, Inc.	32834	Wasteload Mgmt Report	370.58	
	32835	Operations Assistance	208.32	
	32836	Developer Reviews	156.24	
	32837	Industrial Users	344.75	
	32838	IPP Annual Report	182.00	
	32839	COA Activities	104.16	
	32842	Monthly fee	400.00	
Total Gannett Fleming, Inc.			1,766.05	
Pittsburgh Post-Gazette	102801	Annual Meetings published	218.50	
Credit Card - M.Majzer	Walgreens	Solids meter battery	9.94	
	UPS Store	Postage Oxygas monitor	27.95	
	Walmart	distilled water (2 gal)	2.68	
Credit Card - J. Crane	AC Cons District	MM #11 GP8 fee	205.30	
Total Credit Card			245.87	
Sub-Total Expenses			**145,903.07**	
Payroll				
Jean L. Crane - Manager	7,370.00	Less Deductions: 2,632.93	4,737.07	
PMRS	February 2024	Retirement Account	626.45	
United States Treasury	February 2024	Federal Taxes, SS & Medicare	2,477.61	EFT
PA Dept of Revenue	February 2024	State Taxes	226.26	EFT
Sub-Total Payroll			**8,067.39**	
Total			**153,970.46**	

South Park, PA
February 28, 2024



Pleasant Hills Authority

February 28, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	February	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	13.27	45,993.89
Bid Phase		15,000		-	-	13,028.10
Construction Management	32833	96,000	Constrctn	4,883.52	6,363.84	44,962.56
Construction Observation	32833	184,000	Constrctn	17,427.15	17,867.97	34,406.99
Subtotal Gannett Fleming, Inc.				22,310.67	24,245.08	330,730.78
W.A. Petrakis (General)	Pay App #1	2,274,600	Constrctn	956,926.04	956,926.04	956,926.04
Right Electric (Electric)	Pay App #5	315,200	Constrctn	17,530.11	17,530.11	163,426.77
Subtotal Master Billing Meter Project				**996,766.82**	**998,701.23**	**1,451,083.59**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	-	5,250.77
Scott Electric		193,000		-	-	193,000.00
Rovisys				-	-	3,490.00
Subtotal Generator Automatic Transfer Switch		193,000		-	-	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt	32841		Cap Acct	1,401.12	3,329.73	52,922.48
Tennis Roofing	Pay App #6		Cap Acct	23,685.97	105,513.11	429,190.05
Subtotal Main Equipment Building Renovations		-		25,087.09	108,842.84	482,112.53
LRPS Upgrades						
Gannett Fleming						
Evaluation	32840		Cap Acct	1,779.68	1,779.68	3,483.80
Contractor				-	-	-
Subtotal Main Equipment Building Renovations		-		1,779.68	1,779.68	3,483.80
Commwlth of PA - Pennvest	2024-03	1,001,000	CA->PV	83,251.13	166,502.26	
Total				**1,106,884.72**	**1,275,826.01**	**2,140,181.56**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	26,866.77	110,622.52
	Capital Account --> Pennvest		CA->PV	83,251.13	166,502.26
	Trustee Construction Fund	14	Constrctn	996,766.82	998,701.23
	Trustee Surplus Fund		Surplus	-	-
Total				**1,106,884.72**	**1,275,826.01**

It was moved by Mr. Howley and seconded by Mr. Stuncard to pay the bills as presented including Construction Fund Requisition No. 14 in the amount of $996,766.82. Motion carried.

Mr. Brown reported on the following:

1. He is working with WA Petrakis on getting a site visit set up for Meter sites #4 and #5. The owners of the apartment complex have been resistant to meeting and setting the date for construction. Mr. Brown has been contacting their attorney to get the site meeting set.
2. We have received comments on the draft encroachment agreement from the property owner for the Taco Bell development. Mr. Brown stated that in general he does not have any issues with the comments, except as they relate to the relocation costs, if it becomes necessary. Mr. Brown will set up a conference call with the Manager, Superintendent and Engineer to discuss this issue. Mr. Brown asked where they are with the development. Mr. Smith stated that they are going back to the Planning Commission this month. Mr. Brown wants to get this agreement finalized prior to breaking ground on the project.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
February 28, 2024

1. **WWTP SSO Elimination & Capital Improvement Project (055254)**
   a) The drawings for the revisions to the drainage to the rain garden were provided to a number of contractors and we are waiting on prices to be submitted.

2. **Annual Chapter 94 Wasteload Management Report (066828.001)**
   a) We have begun work to prepare the Authority's Annual Chapter 94 Wasteload Management Report.

3. **Operations Assistance (066828.002)**
   a) We have been developing options for the relocation of the Stage 1 Waste Activated Sludge (WAS) pipe due to a leak that has been discovered in the pipe.
   b) We have looked at the deterioration of electrical conduit in the Primary Clarifiers and are working on a recommendation to correct the situation.
   c) We have compiled and uploaded the information requested by the firm performing the Route 51 Flood Study on behalf of SHACOG.

4. **Developer Reviews (066828.003)**
   a) We have reviewed the Sewage Facilities Planning Module and prepared the capacity letter for the proposed Taco Bell on Clairton Boulevard.

5. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

6. **IPP Annual Report (066828.005)**
   a) We have begun work to prepare the Authority's Industrial Pretreatment Program Annual Report.

7. **Main Equipment Building Renovation Project (066828.011)**
   a) The Substantial Completion Inspection was conducted on February 6, 2024.
   b) MOTION – Approval of Substantial Completion Certificate.
   c) MOTION – CO #5 – Replacement of hollow steel door with aluminum door.
   d) MOTION – CO #6 – Installation of additional metal to cover existing blue panels on front of Main Equipment Building.
   e) MOTION – CO #7 – Replacement of door hardware.

8. **Master Billing Meters Project (063286)**
   a) Job Conference #11 was held on February 6, 2024.
   b) Meters #1, 6, 7, 8, 9, 10 and 12 have been installed and the final restoration and start up is outstanding.
   c) Electrical Contractor has finished work on Meters #1 and 6.
   d) Electrical work on Meters #7, 8, and 9 are waiting on deliver of panels from the supplier.
   e) Electrical work for Meter #10 is planned to progress week of February 26th.
   f) Electrical work for Meter #12 is planned to progress after work on Meter #10.
   g) Work on Meters #2 and #2 are waiting on approval from Carload Express. The railroad is requesting soil sampling to be conducted in the vicinity of Meter #3 for the required shoring.
   h) Work on Meters #4 and #5 is on hold pending a site visit with the owners of Baldwin Commons Apartments.
   i) Work on Meter #11 is on hold pending PaDEP approval of a stream crossing permit.
   j) MOTION – CO #1-3 – Conversion to flood proof hatches.
   k) MOTION – CO #2-2 – Additional conduit required for meters.

9. **Lewis Run Pump Station Evaluation (066828.013)**
   a) We are working on a draft of the evaluation report.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/5/2024	<0.003	0.00004570	0.0140	<0.0001	

Mr. Dengler reviewed the rain garden issue (Item #1 on report). Since the estimates received have been over the sealed bid threshold, this project will need to be bid out to complete. Mr. Dengler stated that they are going to review the plans to see if any other more cost-effective options are available. However, if none are found, then the Engineer will need approval to prepare bid specifications for the project. It was moved by Mr. Beaver and seconded by Mr. Smith to authorize the Engineer to prepare bid specifications for installation of drainage to the rain garden. Motion carried.

Mr. Dengler reviewed the Main Equipment Building Renovation Project (Item #7 on Report). The Substantial Completion Inspection was held on February 6, 2024 and a punchlist of items to be completed was generated. Based on that inspection, we agree that the project is substantially complete. A motion is

needed to approve the Substantial Completion Certificate. It was moved by Mr. Stuncard and seconded by Mr. Tackett to approve the Substantial Completion Certificate. Motion carried. Mr. Dengler stated that there are three change orders on the agenda for approval, but Change Order #6 is not ready to be approved, since it includes some items that are part of the original contract. Mr. Dengler reviewed Change Order No. 5 to replace the steel door with an aluminum door in the amount of $7,850.00. Mr. Majzer investigated another door company to install an aluminum door and received an estimate close to the same cost. It was moved by Mr. Smith and seconded by Mr. Tackett to approve Change Order No. 5 in the amount of $7,850.00 with Tennis Roofing for the Main Equipment Building Renovation Project. Motion carried. Mr. Dengler stated that Change Order No. 7 to replace the door hardware with hardware that can remain unlocked during the day in the amount of $2,439.15. It was moved by Mr. Howley and seconded by Mr. Tackett to approve Change Order No. 7 in the amount of $2,439.15 with Tennis Roofing for the Main Equipment Building Renovation Project. Motion carried.

Mr. Dengler reviewed the Master Billing Meter Project (Item #8 on Report). Mr. Dengler stated that Change Order #1-3 is looking to convert several meter sites to have flood-proof hatches. This change order still requires some information from the Contractor and will not be acted upon at this meeting. Change Order #2-2 is for adding the additional conduits from the meter to the control box. The manufacturer informed us that three conduits are needed rather than one. At an installation in West Virginia, they used one conduit and the meters did not work. The detailed information by meter for the cost increase is as follows:

Meter #	Labor Hours	Labor	Excavation & Backfill	Road Crossing	Material	Sales Tax (7%)	Bond	Subtotal	O&P (15%)	Total
1	13	$ 1,220.18	$ -	$ -	$ 236.00	$ 16.52	$ 20.32	$ 1,493.02	$ 223.95	$ 1,716.97
2	32	$ 3,003.52	$ -	$ -	$ 756.00	$ 52.92	$ 52.61	$ 3,865.05	$ 579.76	$ 4,444.81
3	16	$ 1,501.76	$ -	$ -	$ 323.00	$ 22.61	$ 25.49	$ 1,872.86	$ 280.93	$ 2,153.79
4	15	$ 1,407.90	$ -	$ -	$ 290.00	$ 20.30	$ 23.71	$ 1,741.91	$ 261.29	$ 2,003.20
5	15	$ 1,407.90	$ -	$ -	$ 290.00	$ 20.30	$ 23.71	$ 1,741.91	$ 261.29	$ 2,003.20
6	14	$ 1,314.04	$ -	$ -	$ 280.00	$ 19.60	$ 22.27	$ 1,635.91	$ 245.39	$ 1,881.30
7	24	$ 2,252.64	$ 3,000.00	$ -	$ 580.00	$ 40.60	$ 110.59	$ 5,983.83	$ 897.57	$ 6,881.40
8	15	$ 1,407.90	$ -	$ -	$ 290.00	$ 20.30	$ 23.71	$ 1,741.91	$ 261.29	$ 2,003.20
9	16	$ 1,501.76	$ -	$ -	$ 323.00	$ 22.61	$ 25.49	$ 1,872.86	$ 280.93	$ 2,153.79
10	52	$ 4,880.72	$ 9,000.00	$ -	$ 1,400.00	$ 98.00	$ 212.26	$ 15,590.98	$ 2,338.65	$ 17,929.63
11	17	$ 1,595.62	$ -	$ -	$ 348.00	$ 24.36	$ 27.17	$ 1,995.15	$ 299.27	$ 2,294.42
12	80	$ 7,508.80	$ 6,000.00	$ 1,800.00	$ 910.00	$ 63.70	$ 224.70	$ 16,507.20	$ 2,476.08	$ 18,983.28
	TOTAL CHANGE ORDER									$ 64,448.98

The three meters where the conduit has already been installed (#7, #10 & #12) are significantly higher in cost since the Contractor must re-do the work. For all the other sites, the cost is primarily additional material and labor to install it. Mr. Stuncard asked how this issue was overlooked in the original design. Mr. Dengler stated that the meters were relatively new and the suppliers have learned now through other installations that three conduits are required. Mr. Dengler stated that for Meter #6, the Contractor did not need to relocate the water line, which is a deduction of about $37,000. It was moved by Mr. Smith and seconded by Mr. Howley to approve Change Order No. 2-2 in the amount of $64,448.98 with Right Electric for the Master Billing Meter Project Contract 2 – Electrical. Motion carried.

Mr. Dengler reviewed the Lewis Run Pump Station Evaluation (Item #9 on Report). A draft of the document has been given to the Manager and Superintendent for review.

Mr. Majzer reviewed the operations through 2/28/2024.

- For Meter #11, Mr. Majzer found a huge hole in the ground due to a crack in the storm sewer causing erosion. The erosion is very close to the area where the meter will be installed and the railroad. (Pictures of the area were shown to the Board.) Mr. Beaver stated that the storm sewer would be from NIOSH/DOE.
- Rovisys started this week on the changes needed for the generator transfer switch project.
- In the end of January, the Stage 1 Generator panel was replaced.
- On January 29, 2024, one of the plant trucks was in an accident at the intersection of Glenburn and Rt. 51. Both employees are fine and the truck is at Precision Auto for repairs.
- Mr. Majzer will be meeting with a company in March that refurbishes Trojan UV Systems.

It was moved by Mr. Stuncard and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Jean L. Crane
Manager