South Park, PA
March 27, 2024

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Smith, and Stuncard
Members present via phone:	Messrs. Tackett
Members absent:	Messrs. Howley and Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

The minutes of the meeting of February 28, 2024 were considered. It was moved by Mr. Stuncard and seconded by Mr. Smith to approve the meeting minutes of February 28, 2024 as presented. Motion carried.

Financial Report – The report for February was presented as follows:

Pleasant Hills Authority – Financial Report
February 2024
Statement of Changes in Capital Accounts

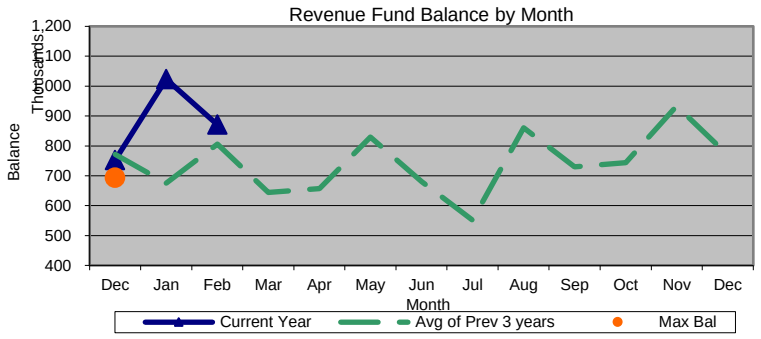
	Feb 2024	Jan 2024	2024 YTD	2024 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,937,040**	**$ 1,847,613**	1,847,613	1,847,613
Additions:				
Interest	4,604	4,681	9,284	45,000
Service Fees - Municipalities	-	249,754	249,754	999,014
Tapping Fees	16,000	2,000	18,000	60,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 20,604	$ 256,434	$ 277,038	$ 1,104,014
Deductions:				
Revenue Fund - Capital Exp	26,867	83,756	110,623	350,000
Pennvest Payment	83,251	83,251	166,502	999,014
Other	-	-	-	-
Total Deductions	$ 110,118	$ 167,007	$ 277,125	$ 1,349,014
Ending Balance	**$ 1,847,526**	**$ 1,937,040**	**$ 1,847,526**	**$ 1,602,613**
Funds Increased (Decreased) by	**$ (89,514)**	**$ 89,427**		
Trustee Accounts				
Beginning Balance				
Construction Fund	3,235,813	3,224,076	3,224,076	3,224,076
Debt Service Fund	53,087	8,992	8,992	8,992
Debt Service Reserve Fund	187,066	186,276	186,276	186,276
Surplus Fund	144,624	84,825	84,825	84,825
Total Beginning Balance	$ 3,620,589	$ 3,504,169	$ 3,504,169	$ 3,504,169
Additions:				
Interest	14,880	14,859	29,739	100,000
Debt Service Deposit	-	44,056	44,056	173,288
Other	-	59,439	59,439	81,640
Total Additions	$ 14,880	$ 118,354	$ 133,234	$ 354,928
Deductions:				
Debt Service Payment	-	-	-	173,288
Requisitions	-	1,934	1,934	3,100,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ -	$ 1,934	$ 1,934	$ 3,273,288
Ending Balance				
Construction Fund	3,249,464	3,235,813	3,249,464	215,676
Debt Service Fund	53,143	53,087	53,143	8,992
Debt Service Reserve Fund	187,854	187,066	187,854	186,276
Surplus Fund	145,008	144,624	145,008	174,865
Total Ending Balance	**$ 3,635,469**	**$ 3,620,589**	**$ 3,635,469**	**$ 585,809**
Funds Increased (Decreased) by	**$ 14,880**	**$ 116,420**		

The Treasurer's report for the month of February was presented as follows:

Pleasant Hills Authority
Revenue Fund

		February 2024
Dollar Bank	Previous Month	$ 250,000.00
Less outstanding checks and Electronic Fund Transfers		124,674.10

			February 2024
Actual Cash Balance	Previous Month	$	125,325.90
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	166,363.44	
Capital Fund	for Capital bills	26,866.77	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	-	
Other		-	
TOTAL DEPOSITS		$	193,230.21
DISBURSEMENTS:			
O&M Vouchers		151,266.59	
Electronic Fund Transfers		2,703.87	
Capital Vouchers		26,866.77	
Transfers to		-	
Sweep Account		-	
Capital Fund		-	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	180,837.23
ADJUSTMENTS:			
Void Checks #6408	check lost in mail	200.00	
TOTAL ADJUSTMENTS			200.00
ACTUAL CASH BALANCE	Current Month		**137,918.88**
Add Outstanding Checks and Electronic Fund Transfers			112,081.12
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			729,834.18
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,807.51	3,430.48
TOTAL REVENUE FUND INVESTMENTS			**733,264.66**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			871,183.54



Pleasant Hills Authority
PENNVEST Account
Month of February 2024

			February 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Beaver and seconded by Mr. Tackett that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of March were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
March 2024

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			

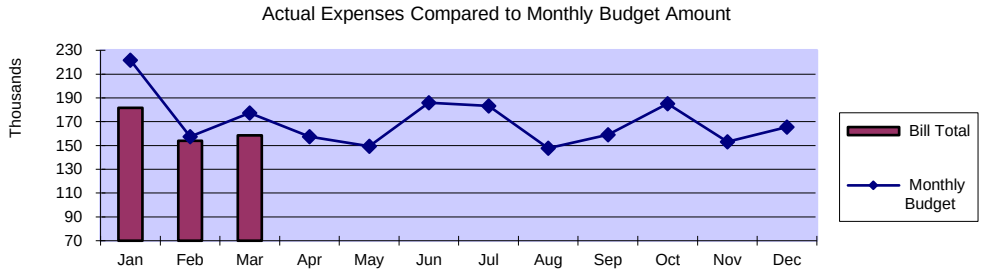
South Park, PA
March 27, 2024

Name	Num	Description	Amount	
West Penn Power WWTP	2024-03	215582 kWh, 32 days	13,782.95	
Duquesne Light LRPS	2024-02	50085 kWh, 29 days	6,321.20	
Duquesne Light SDPS	2024-03	2881 kWh, 3/6/24	375.59	
Natural Gas				
Peoples Gas	2024-03	371.5 mcf, 3/13/24	1,526.13	
IGS Energy	422222	453.3 mcf	1,996.95	
Phone				
Full Service Network	39	phone and internet	310.93	
AT&T Mobility	2024-03	cell phones	135.46	
Water				
PA Am Water FIRE	2024-02		124.27	
PA Am Water LRPS	2024-03	27100 gal, 29 days	396.02	
PA American Water SDPS	2024-03	0 gal	18.47	
PA American Water WWTP	2024-03	4,000 gal, 29 day	188.30	
Total Utilities			**25,176.27**	
Bills - Monthly				
Aqua Filter Fresh	1612660	spring water (6)	55.00	
Cintas	4 inv	uniforms	780.36	
Environmental Service Lab	2 inv	Daily samples (1/18-2/19), sludge	4,646.00	
Daniel's	2024-02	Misc Supplies	20.84	
PA One Call	1043819	27 mapped rate	67.55	
Waste Management - Garbage	3906100-0067-6		302.50	
Waste Management - Sludge	3906245-0067-9	6 loads	8,102.17	
WEX	95582669	fill-ups:6	274.52	
Bills - Miscellaneous				
Brian Baldrige	Exp Rep 2024-03	3/13 CE Class #1471and mileage	192.62	
Colonial Scientific	INV0223809	nitrile gloves (XL: 5, Med:1)	359.10	
Dylan Feden	Exp Rep 2024-03	Operator Certification Application fees	217.00	
Environmental Service Lab	2406263	Feb Mercury	715.00	
Grainger	9041699530	MEB basement lights	551.20	
Jefferson Lawn Equip	44183	mower oil	87.24	
Overhead Door Co	Deposit 50%	Maint Garage Door Replcmnt ($10,678)	5,339.00	
Safety-Kleen	93822418	parts cleaner	377.84	
Sherwin Williams	2 inv	paint press bldg, paint supplies	560.81	
Steel City Mower	71473	mower parts and oil	159.55	
T&R Automotive	13089	Ford Explorer Inspection & brakes/rotors	445.45	
Univar Solutions	51944974	hydrogen peroxide (3)	1,738.80	
USA Bluebook	3 inv	DO meter, dispersing agent, pump tube	1,227.15	
WB Mason	245048824	paper (2 cases)	89.98	
Total Treatment Plant Bills			**51,485.95**	
O&M Agreements Reimburseable Expenses				
Mosebach Electric	5941-1073766	7710 · Baldwin Expenses	466.15	
Senix	level sensor	7710 · Baldwin Expenses	967.00	CC
Total Reimburseable Expenses			**1,433.15**	

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
March 2024

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**51,485.95**	
Borough of Pleasant Hills	2024-02	Payroll & Insurances	70,899.32	
	Pleas Gr, 2 lots	Tapping Fee Discount	200.00	
Borough of Pleasant Hills Total			71,099.32	
Dickie McCamey	10751967	RJB: 9.4 hrs, Exp: $56.20 (miles)	1,560.20	
Gannett Fleming, Inc.	33981	Monthly Fee	400.00	
	33853	Wasteload Management Report	430.50	
	33854	Operations Assistance	1,041.60	
	33855	Developer Reviews	208.32	
	33856	Industrial Users	154.00	
	33857	IPP Annual Report	512.75	
	33858	NPDES Renewal	77.00	
Total Gannett Fleming, Inc.			2,824.17	
Credit Card - M.Majzer	Home Depot	misc supplies, MM vault pump	419.47	
	Home Depot	MM Generator	1,148.00	
	Sam's Club	paper towels	24.98	
	North Shore Door	limit switches	90.45	
Credit Card - J. Crane	Amazon	MM generator cords	62.78	
	EZ Pass	Replenishment charge	35.00	
	Deluxe	New Checks	1109.30	
	Budget Blinds	MEB Blinds (50% Deposit)	877.50	
	fees	Late & finance charge	34.70	
Total Credit Card			3,802.18	
Travelers	23-24 3rd Pymnt	2023-24 3rd Installment payment	19,317.75	EFT
Sub-Total Expenses			**150,089.57**	
Payroll				
Jean L. Crane - Manager	7,370.00	Less Deductions: 2,632.95	4,737.05	
Bruce Beaver - Board Member	300.00	Less Deductions: 65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions: 65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions: 78.16	221.84	
Jamie Smith - Board Member	300.00	Less Deductions: 65.16	234.84	
James D. Stuncard - Board Member	300.00	Less Deductions: 65.16	234.84	
Steve Tackett - Board Member	300.00	Less Deductions: 65.16	234.84	
PMRS	March 2024	Retirement Account	626.45	
United States Treasury	March 2024	Federal Taxes, SS & Medicare	2,933.01	EFT
PA Dept of Revenue	March 2024	State Taxes	281.52	EFT
PA - Unemployment Comp	1st Quarter	Unemployment	16.74	EFT
Jordan Tax Service	1st Quarter	Local Income Taxes	239.10	EFT

Name	Num	Split	Amount	
HAB-LST	1st Quarter	Local Service Tax	26.00	EFT
Sub-Total Payroll			**10,255.91**	
Total			**160,345.48**	



Pleasant Hills Authority

March 27, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	March	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	13.27	45,993.89
Bid Phase		15,000		-	-	13,028.10
Construction Management	33852	96,000	Constrctn	4,551.36	10,915.20	49,513.92
Construction Observation	33852	184,000	Constrctn	16,796.33	34,664.30	51,203.32
Subtotal Gannett Fleming, Inc.				21,347.69	45,592.77	352,078.47
W.A. Petrakis (General)	Pay App #2	2,274,600	Constrctn	335,835.52	1,292,761.56	1,292,761.56
Right Electric (Electric)	Pay App #6	379,649	Constrctn	49,240.67	66,770.78	212,667.44
Subtotal Master Billing Meter Project				**406,423.88**	**1,405,125.11**	**1,857,507.47**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	-	5,250.77
Scott Electric		193,000		-	-	193,000.00
Rovisys				-	-	3,490.00
Subtotal Generator Automatic Transfer Switch		193,000		-	-	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt	33860		Cap Acct	1,265.80	4,595.53	54,188.28
Tennis Roofing				-	105,513.11	429,190.05
Subtotal Main Equipment Building Renovations		-		1,265.80	110,108.64	483,378.33
LRPS Upgrades						
Gannett Fleming						
Evaluation	33859		Cap Acct	453.25	2,232.93	3,937.05
Contractor				-	-	-
Subtotal Main Equipment Building Renovations		-		453.25	2,232.93	3,937.05
Commwlth of PA - Pennvest	2024-04	1,001,000	CA->PV	83,251.13	249,753.39	
Total				**491,394.06**	**1,767,220.07**	**2,548,324.49**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	1,719.05	112,341.57
	Capital Account --> Pennvest		CA->PV	83,251.13	249,753.39
	Trustee Construction Fund	15	Constrctn	406,423.88	1,405,125.11
	Trustee Surplus Fund		Surplus	-	-
Total				**491,394.06**	**1,767,220.07**

It was moved by Mr. Beaver and seconded by Mr. Stuncard to pay the bills as presented including Construction Fund Requisition No. 15 in the amount of $406,423.88. Motion carried.

Mr. Brown reported on the following:

1. For Master Meter Sites #4 and #5, the owner of the Baldwin Commons Apartment complex has agreed to a site meeting this Friday, March 29 to discuss the work to be done during construction. The WA Petrakis representative, Superintendent, Manager and Engineer will meet with the owner.
2. For the Taco Bell development, Mr. Brown has amended the encroachment agreement draft to incorporate having the sewer line relocated as part of the construction rather than waiting on some future problem. This approach is the same one taken for the Krispy Kreme (now Chick-fil-A) development on the same parcel of land with the same property owner. The draft has been submitted to the developer and property owner for comment.

South Park, PA
March 27, 2024

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
March 27, 2024

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1. **Annual Chapter 94 Wasteload Management Report (066828.001)**
   a) The Chapter 94 Wasteload Management Report for 2023 has been completed.
   b) MOTION – Approval of 2023 Chapter 94 Wasteload Management Report.

2. **Operations Assistance (066828.002)**
   a) We have been developing options for the relocation of the Stage 1 Waste Activated Sludge (WAS) pipe due to a leak that has been discovered in the pipe.
   b) We have looked at the deterioration of electrical conduit in the Primary Clarifiers and are working on a recommendation to correct the situation.

3. **Developer Reviews (066828.003)**
   a) We have been working with the Solicitor and Manager on the draft encroachment agreement for the Taco Bell development..

4. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

5. **IPP Annual Report (066828.005)**
   a) The IPP Annual Report for 2032 has been completed.
   b) MOTION – Approval of 2023 IPP Annual Report.

6. **Main Equipment Building Renovation Project (066828.011)**
   a) MOTION – CO#6 – Installation of additional metal to cover existing blue panels on front of Main Equipment Building.

7. **Master Billing Meters Project (063286)**
   a) Job Conference #12 was held on March 5, 2024.
   b) Meters #1, 6, 7, 8, 9, 10 and 12 have been installed and the final restoration and start up is outstanding.
   c) Work on Meters #2 and #3 are waiting on approval from Carload Express. The railroad is requesting soil sampling to be conducted in the vicinity of Meter #3 for the required shoring.
   d) MOTION – Approval of geotechnical soil sampling and analysis per Carload Express requirements.
   e) Work on Meters #4 and #5 is on hold pending a site visit with the owners of Baldwin Commons Apartments.
   f) Work on Meter #11 is on hold pending PaDEP approval of a stream crossing permit.
   g) MOTION – CO #1-3 – Sewer lateral reconnection at Meter #6 and reconnection unknown overflow at Meter#7.

8. **Lewis Run Pump Station Evaluation (066828.013)**
   a) Upon receipt of comments from Authority Staff, we will update the draft of the evaluation report.

9. **Rain Garden Improvements Project (066828.014)**
   a) The design work to create the bidding documents for the rain garden improvements project has commenced.

Respectfully submitted,
__/Robert W. Dengler, II /s____
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/5/2024	<0.003	0.0000457	0.0140	<0.0001	
2/8/2024		0.0007960			
2/28/2024		0.0002140			
3/8/2024		0.0001490			

Mr. Dengler reported that the annual Chapter 94 Wasteload Management Report is completed and needs approval to be submitted (Item #1 on Report). It was moved by Mr. Smith and seconded by Mr. Stuncard to approve and authorize the Engineer to submit the Annual Chapter 94 Wasteload Management Report to PaDEP. Motion carried.

Mr. Dengler reviewed the relocation of the Stage 1 Waste Activated Sludge (WAS) line (Item #2a on the Report). The best option is to relocate the line through the channel between the Flow Control Chamber and the aeration tanks and into a manhole that returns the WAS to the Headworks. Currently, the WAS line flows directly into the primary clarifier channel. The condition of the existing pipe has worsened such that it is leaking onto the sidewalk around the primary clarifiers from underground. Mr. Majzer stated that they have installed a temporary by-pass line, but this needs to be corrected as soon as possible.

Mr. Dengler reviewed the DMR sampling results (Item #4 on Report). The mercury results for February and March are very high. For the first sample in February, it seems that maybe the samples were switched or mislabeled at some point, but there is no way to prove that. There were three (3) samples done: influent, effluent and DOE/NIOSH interceptor. Usually, the highest result is the DOE/NIOSH interceptor and the lowest is the effluent. However, for these samples, DOE/NIOSH Interceptor was the lowest and the effluent was significantly higher. We resampled in February and that sample was also high, but it followed the usual pattern. Mr. Dengler stated that it seems that the mercury is high from the DOE/NIOSH interceptor and that is supposed to be only sanitary flow. Mr. Dengler stated that we will summarize all the tests completed and then notify DOE/NIOSH about the issue. There was some discussion about this issue.

Mr. Dengler reported that the annual IPP Report for 2023 is completed and needs approval to be submitted (Item #5 on Report). It was moved by Mr. Stuncard and seconded by Mr. Tackett to approve and authorize the Engineer to submit the Annual Industrial Pretreatment Report to USEPA and PaDEP. Motion carried.

Mr. Dengler reviewed the Main Equipment Building Renovation Project (Item #6 on Report). There is an outstanding change order for approval to cover the old blue panels on the front of the building. The amount of the change order is $6,722.61. It was moved by Mr. Smith and seconded by Mr. Stuncard to approve Change Order No. 6 with Tennis Roofing for the Main Equipment Building Renovation Project in the amount of $6,722.61. Motion carried.

Mr. Dengler reviewed the Master Billing Meter Project (Item #7 on Report). For Meters #2 & #3, the railroad denied the Contractor's shoring plan and are requiring more robust shoring. As part of that process, the railroad is requiring geotechnical borings to be conducted. For Meter #2, Mr. Dengler is attempting to get access to the soil data from when the Curry Hollow Bridge project was completed and prevent having to physically get additional samples. For Meter #3, the geotechnical borings will be needed at a cost of approximately $18,000. It was moved by Mr. Stuncard and seconded by Mr. Smith to approve the geotechnical soil sampling and analysis per Carload Express requirements. Motion carried.

Mr. Dengler reviewed Change Order No. 1-3 (Item #7g on Report). The change order incorporates conditions discovered during the installation of Meters #6 & #7. For Meter #6, the Contractor had to re-route a sewer lateral from a business across the street around the meter pit. For Meter #7, the Contractor had to re-install an unknown connection around the meter pit. The Manager will be contacting the Borough of Whitehall regarding this unknown connection. The total cost for both items is $8,385.00. It was moved by Mr. Tackett and seconded by Mr. Beaver to approve Change Order No. 1-3 with W.A Petrakis Contracting for the Master Billing Meter Project Contract One – General in the amount of $8,385.00. Motion carried.

Mr. Majzer reviewed the operations through 3/27/2024.

- For four (4) of the meter sites, flood proof hatches are required. It will be less expensive to order the hatches and install them using plant personnel rather than having a change order for the project. The hatches have been ordered. Additionally, locks were purchased for the meter sites.
- Some of the SCADA changes have been tested for the Generator ATS project. There is still one additional test needed and then the project should be complete.
- The plant truck repairs are completed after the accident in January.
- Mr. Majzer and Mr. Dengler met with Kingdom Technologies yesterday to discuss refurbishing the Trojan UV4000 System, which has been discontinued and now has limited parts availability. Mr. Majzer is waiting on a specific quote for the rebuild. The ballpark estimate is $360,000. This cost would be less than half the cost of replacing the UV System. The cost of the replacement UV System would probably be that cost without including the building modifications necessary for the replacement.
- Mercury samples are completed for March. The WETT is being done this week.

South Park, PA
March 27, 2024

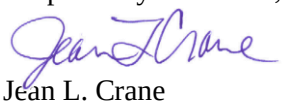
- The Allmax Support Contract ($2,000) was cancelled for the work order system. We are instead using Microsoft Planner, which is included with our Microsoft 365 Subscription. We only used a small portion of the Allmax software functionality.
- On March 12th, all the headworks pumps lost communication with PCP-100 for over 8 hours and there was no alarm for a call-out. An alarm was added to take care of this condition.
- An employee was in an accident in a personal vehicle on personal time on 3/4/24. He has been off work since the accident.
- Dylan Feden will obtain the experience needed for his certification on 3/28 and begin getting the certified operator rate. He has already passed the certification exams necessary.
- At the Pleasant Hills EQ Basin, the generator transfer switch control panel is still on back order until 4/8/24.
- At the Baldwin EQ Basin, the level transducer was replaced.

Mr. Trimbath reported as follows:

1) For the Curry Hollow Road Project, survey stakes are laid out near the Cloverleaf. Work will begin soon and most of the work will be done at night due to traffic concerns.
2) The Route 51 Project is looking to start in late summer. A new traffic synchronization system will be installed as part of this project. Mr. Dengler stated that the first couple months with these systems are very problematic while the system is learning traffic patterns.
3) Borough Council is still looking for someone to fill the vacancy on the Authority Board.
4) Pleasant Hills Police are warning residents about people going into unlocked cars at night.

It was moved by Mr. Stuncard and seconded by Mr. Tackett to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,



Jean L. Crane
Manager