South Park, PA
April 24, 2024

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Howley, Smith, Stuncard and Tackett
Members present via phone:	None
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

The minutes of the meeting of March 27, 2024 were considered. It was moved by Mr. Howley and seconded by Mr. Tackett to approve the meeting minutes of March 27, 2024 as presented. Motion carried.

Financial Report – The report for March was presented as follows:

Pleasant Hills Authority – Financial Report
March 2024
Statement of Changes in Capital Accounts

	Mar 2024	Feb 2024	2024 YTD	2024 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,847,526**	**$ 1,937,040**	1,847,613	1,847,613
Additions:				
Interest	4,694	4,604	13,978	45,000
Service Fees - Municipalities	-	-	249,754	999,014
Tapping Fees	4,000	16,000	22,000	60,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 8,694	$ 20,604	$ 285,732	$ 1,104,014
Deductions:				
Revenue Fund - Capital Exp	1,719	26,867	112,342	350,000
Pennvest Payment	83,251	83,251	249,753	999,014
Other	-	-	-	-
Total Deductions	$ 84,970	$ 110,118	$ 362,095	$ 1,349,014
Ending Balance	**$ 1,771,250**	**$ 1,847,526**	**$ 1,771,250**	**$ 1,602,613**
Funds Increased (Decreased) by	**$ (76,276)**	**$ (89,514)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	3,249,464	3,235,813	3,224,076	3,224,076
Debt Service Fund	53,143	53,087	8,992	8,992
Debt Service Reserve Fund	187,854	187,066	186,276	186,276
Surplus Fund	145,008	144,624	84,825	84,825
Total Beginning Balance	$ 3,635,469	$ 3,620,589	$ 3,504,169	$ 3,504,169
Additions:				
Interest	14,306	14,880	44,045	100,000
Debt Service Deposit	-	-	44,056	173,288
Other	-	-	59,439	81,640
Total Additions	$ 14,306	$ 14,880	$ 147,540	$ 354,928
Deductions:				
Debt Service Payment	-	-	-	173,288
Requisitions	1,403,191	-	1,405,125	3,100,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 1,403,191	$ -	$ 1,405,125	$ 3,273,288
Ending Balance				
Construction Fund	1,859,061	3,249,464	1,859,061	215,676
Debt Service Fund	53,352	53,143	53,352	8,992
Debt Service Reserve Fund	188,594	187,854	188,594	186,276
Surplus Fund	145,578	145,008	145,578	174,865
Total Ending Balance	**$ 2,246,584**	**$ 3,635,469**	**$ 2,246,584**	**$ 585,809**
Funds Increased (Decreased) by	**$ (1,388,885)**	**$ 14,880**		

The Treasurer's report for the month of March was presented as follows:

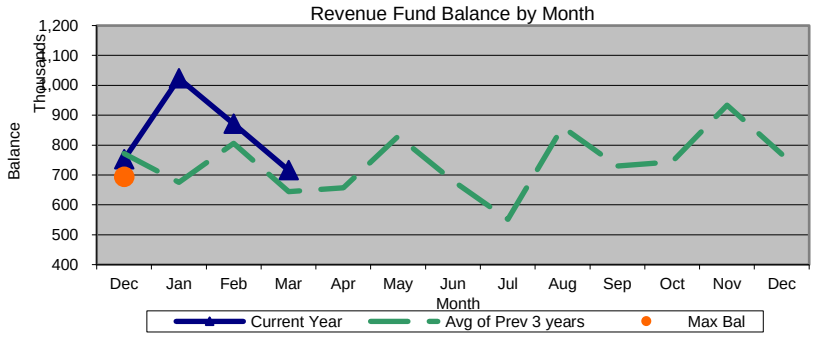
Pleasant Hills Authority
Revenue Fund
Month of March 2024

		March 2024
Dollar Bank	Previous Month	$ 250,000.00
	Less outstanding checks and Electronic Fund Transfers	112,081.12

South Park, PA
April 24, 2024

Month of March 2024

			March 2024
Actual Cash Balance	Previous Month	$	137,918.88
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	139,796.17	
Capital Fund	for Capital bills	1,719.05	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	1,655.80	
Other	Cleveland Bro overpymnt reimb	3,236.99	
TOTAL DEPOSITS		$	146,408.01
DISBURSEMENTS:			
O&M Vouchers		138,964.51	
Electronic Fund Transfers		22,814.12	
Capital Vouchers		1,719.05	
Transfers to		-	
Sweep Account		-	
Capital Fund		-	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	163,497.68
ACTUAL CASH BALANCE	Current Month		**120,829.21**
Add Outstanding Checks and Electronic Fund Transfers			129,170.79
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			590,038.01
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,604.35	5,034.83
TOTAL REVENUE FUND INVESTMENTS			**595,072.84**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			715,902.05



Pleasant Hills Authority
PENNVEST Account
Month of March 2024

			March 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Smith and seconded by Mr. Beaver that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of April were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
April 2024

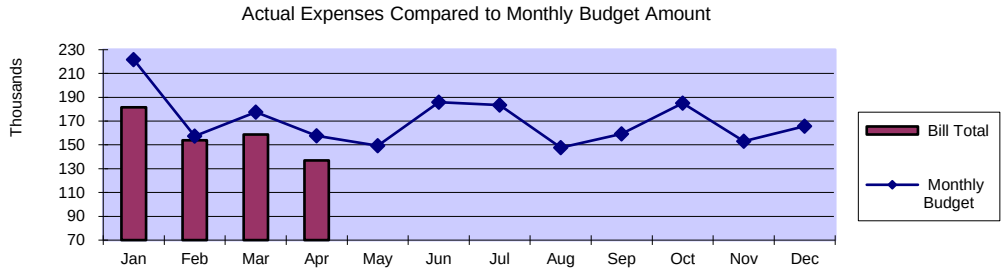
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2024-04	221882 kWh, 30 days	15,552.50
Duquesne Light LRPS	2024-03	42831 kWh, 3/21/24	4,951.29

Name	Num	Description	Amount
Duquesne Light SDPS	2024-04	4053 kWh, 4/7/24	738.06
Natural Gas			
Peoples Gas	2024-04	329.9 mcf, 4/11/24	1,368.35
IGS Energy	424408	371.5 mcf	1,636.57
Phone			
Full Service Network	40	phone and internet	310.99
AT&T Mobility	2024-04	cell phones	135.37
Water			
PA Am Water FIRE	2024-03	fire hydrant service	124.27
PA Am Water LRPS	2024-04	40000 gal, 29 days	516.93
PA American Water SDPS	2024-04	0 gal	18.58
PA American Water WWTP	2024-04	4000 gal, 31 days	189.47
Total Utilities			**25,542.38**
Bills - Monthly			
Aqua Filter Fresh	1642846	Dist Water & Spring water	73.75
Cintas	5 inv	uniforms	972.95
Environmental Service Lab	2 inv	Daily Samples (2/20-3/14) & Sludge	3,528.00
Daniel's	2024-03	Misc Supplies	132.47
Waste Management - Garbage	3919602-0067-6		302.50
Waste Management - Sludge	3919762-0067-8	7 loads	9,208.83
WEX	96138939	fill-ups: 6, 94.93 gal	280.66
Bills - Miscellaneous			
Advance Auto Parts	6061410921098	2019 Explorer: transmission fluid	51.96
Cintas FAS	8406762140	first aid supplies	67.28
Cox Piping Supply	1001412		13.60
Cox Piping Supply	1002091	Primary channel: fernco cap	19.98
Environmental Service Lab	2407804	Mercury (7 samples)	1,650.00
Jefferson Hills Lawn Equip	45251	Weed wacker cord	58.99
Lowes	87979	MM floats: supplies	130.52
Mission Communications	1086794	Plant left unit	447.00
Pro-Am Safety	118432	Meter Calibration, replaced sensor	452.85
Pro-Am Safety	119256	Meter Calibration, warranty replacement	108.57
Quartz Lamps	20251	Trojan UV: bulbs (11)	3,334.15
Sunray Elec Supply	3 inv	MM Floats: supplies	238.90
WB Mason	2 inv	printer toner, hand soap	242.78
Wilson Home Heating	166685	Generator Fuel	1,301.68
Total Treatment Plant Bills			**48,159.80**
O&M Agreements Reimburseable Expenses			
Wilson Home Heating	166685	7720 · Pleasant Hills Expenses	499.27
Wilson Home Heating	166686	7710 · Baldwin Expenses	1,149.19
Cummins Sales and Service	T8-36049	7720 · Pleasant Hills Expenses	3,941.66
Total Reimburseable Expenses			**5,590.12**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
April 2024

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**48,159.80**	
Alicia Salmon	Photos	Wall photos	851.95	
American Water	4000280452	2024 jan, feb and mar usage data	45.00	
Borough of Pleasant Hills	2024-03	Payroll & Insurances	69,041.71	
	Pleas Grove 3 lots	Tapping Fee Discount	300.00	
	1stQtr24	Inv: 14, Payroll: 98 @$8.88	994.56	
Borough of Pleasant Hills Total			70,336.27	
Dickie McCamey	10759172	RJB: 10.5 hr, $22 exp	1,702.00	
Gannett Fleming, Inc.	35008	Monthly Fee	400.00	
	35002	Wasteload Management Report	2,256.66	
	35003	Operations Assistance	356.84	
	35004	Developer Reviews	302.68	
	35005	Industrial Users	385.00	
	35202	IPP Annual Report	1,701.98	
Total Gannett Fleming, Inc.			5,403.16	
Credit Card - M.Majzer	Sam's Club	renewal, cleaners, brooms	119.35	
	Precision Auto	Truck Repair Insur Deductible	1,000.00	
	UPS Store	Oxy/Gas Monitor postage	21.54	
	Home Depot	Fence Repair supplies	153.19	
	Mars Supply	Press Bldg: exhaust piping repair	192.55	
	WPWPCA	April tour	42.00	
Credit Card - J. Crane	Amazon	Meter Case	59.99	
	Budget Blinds	MEB Blinds Final Payment	877.50	
Total Credit Card			2,466.12	
Sub-Total Expenses			**128,964.30**	
Payroll				
Jean L. Crane - Manager	7,370.00	Less Deductions: 2,632.93	4,737.07	
PMRS	April 2024	Retirement Account	626.45	
United States Treasury	April 2024	Federal Taxes, SS & Medicare	2,477.61	EFT
PA Dept of Revenue	April 2024	State Taxes	226.26	EFT
Sub-Total Payroll			**8,067.39**	
Total			**137,031.69**	

South Park, PA
April 24, 2024



Pleasant Hills Authority

April 24, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	April	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits	35000		Constrctn	703.64	716.91	46,697.53
Bid Phase		15,000		-	-	13,028.10
Construction Management	35001	96,000	Constrctn	7,619.52	18,534.72	57,133.44
Construction Observation	35001	184,000	Constrctn	7,706.73	42,371.03	58,910.05
Subtotal Gannett Fleming, Inc.				16,029.89	61,622.66	368,108.36
W.A. Petrakis (General)		2,274,600		-	1,292,761.56	1,292,761.56
Right Electric (Electric)	Pay App #7	379,649	Constrctn	28,984.69	95,755.47	241,652.13
Halliday Products	106255		Cap Acct	6,535.24	6,535.24	6,535.24
Subtotal Master Billing Meter Project				**51,549.82**	**1,456,674.93**	**1,909,057.29**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	-	5,250.77
Scott Electric		193,000		-	-	193,000.00
Rovisys	92873		Cap Acct	3,955.00	3,955.00	7,445.00
Subtotal Generator Automatic Transfer Switch		193,000		3,955.00	-	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt	35007		Cap Acct	1,005.40	5,600.93	55,193.68
Tennis Roofing				-	105,513.11	429,190.05
Subtotal Main Equipment Building Renovations		-		1,005.40	111,114.04	484,383.73
LRPS Upgrades						
Gannett Fleming						
Evaluation	35006		Cap Acct	2,899.12	5,132.05	6,836.17
Contractor				-	-	-
Subtotal Main Equipment Building Renovations		-		2,899.12	5,132.05	6,836.17
Commwlth of PA - Pennvest	2024-05	1,001,000	CA->PV	83,251.13	333,004.52	
Total				**142,660.47**	**1,905,925.54**	**2,603,778.83**

		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	14,394.76	126,736.33	
	Capital Account --> Pennvest		CA->PV	83,251.13	333,004.52	
	Trustee Construction Fund	16	Constrctn	45,014.58	1,450,139.69	
	Trustee Surplus Fund		Surplus	-	-	
Total				**142,660.47**	**1,909,880.54**	

It was moved by Mr. Howley and seconded by Mr. Tackett to pay the bills as presented including Construction Fund Requisition No. 16 in the amount of $45,014.58. Motion carried.

Mr. Brown reported on the Taco Bell (tenant)/Tech One (owner) Development. Mr. Brown stated that he received comments on the draft copy of the encroachment agreement. Mr. Brown stated that based on the comments, there are three elements of cost:

- If the line needs to be replaced and there is no development next to the line, then the Authority is responsible for the cost of repair.
- If the line needs to be replaced with the Taco Bell Development, then the differential cost between replacing the line in its current location and relocating the line would be a would be an owner/tenant cost.
- All the restoration costs incurred because of either line replacement or relocation would be borne by the owner/tenant because the language in the 1998 easement/relocation agreements state that the landlord/tenant should not put any structure or appurtenance on the easement.

Mr. Brown stated that the developer should also televise the line both before and after construction to verify that no damage is done during construction. If damage occurs during construction, then the owner/tenant would be responsible for fixing the damage to the line. Mr. Brown plans to propose this allocation of costs to the attorneys for the owner and tenant. There was some discussion about the proposed cost elements and sewer line condition. Mr. Stuncard asked if the Authority would be liable for any loss of business incurred during the future sewer line replacement or relocation. Mr. Brown stated that the Authority would not be responsible for the loss of business.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
April 24, 2024

---

1. **Annual Chapter 94 Wasteload Management Report (066828.001)**
   a) The Chapter 94 Wasteload Management Report for 2023 has been submitted to PaDEP.

2. **Operations Assistance (066828.002)**
   a) We have been developing options for the relocation of the Stage 1 Waste Activated Sludge (WAS) pipe due to a leak that has been discovered in the pipe.
   b) We have looked at the deterioration of electrical conduit in the Primary Clarifiers and are working on a recommendation to correct the situation.

3. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

4. **IPP Annual Report (066828.005)**
   a) The IPP Annual Report for 2032 has been submitted to the PaDEP and USEPA.

5. **Main Equipment Building Renovation Project (066828.011)**
   a) We have been following up with the Contractor on the schedule to complete the remaining punchlist items.

6. **Master Billing Meters Project (063286)**
   a) Job Conference #13 was held on April 3, 2024.
   b) Meters #1, 6, 7, 8, 9, 10 and 12 have been installed.
   c) Work on Meters #2 and #3 are waiting on approval from Carload Express.
   d) A site visit was held with the owners of Baldwin Commons Apartments on March 29, 2024 regarding the work associated with Meters #4 and #5.
   e) Work on Meter #11 is on hold pending PaDEP approval of a stream crossing permit.
   f) MOTION – CO #2-3 – Labor for installation of cable at all 12 meter sites for alarm floats. Cable to be supplied by PHA. Cost of the change order is $2,626.29.

7. **Lewis Run Pump Station Evaluation (066828.013)**
   a) We are in the process of preparing the cost estimate for the proposed pump station improvements.

8. **Rain Garden Improvements Project (066828.014)**
   a) The design work to create the bidding documents for the rain garden improvements project has commenced.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	Done By
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	PACE
1/5/2024	<0.003	0.0000457	0.0140	<0.0001	
2/8/2024		0.0007960			
2/28/2024		0.0002140			
3/8/2024		0.0001490			

Mr. Dengler reported on the Master Billing Meter Project (Item #6 on report). The Manager stated that the PaDEP issued the stream crossing permit for Meter #11 today. Mr. Dengler stated that with the permit, it may be advantageous to get the Contractor (W.A. Petrakis) to re-mobilize for Meters #4 & #5 at Baldwin Commons Apartments and Meter #11. The Manager stated that the Authority will either pay re-mobilization costs once or twice. If the Contractor can do all the remaining five (5) meters at once, then there would be one re-mobilization charge. However, Meters #2 & #3 are contingent upon the railroad, which will delay the meter installations for an indeterminate time. It may be best to install Meters #4, #5 & #11 as soon as possible while we have concurrence from Baldwin Commons Apartments for Meters #4 & #5, which would

result in paying re-mobilization costs twice. The Contractor estimated re-mobilization costs at approximately $10k-15k. For Meter #11, there are issues with erosion from both the creek and the storm sewer that goes under the railroad. Mr. Majzer stated that the meter vault will be sandwiched between both sources of erosion and will likely need to be reinforced with some form of erosion protection, like riprap. There was some discussion about the issue.

Mr. Dengler stated that the railroad did not receive the Authority letter indicating the increase in cost for moving MH #18 out of the railroad drainage area. The letter indicated that the cost would be approximately $175,000. If the railroad does not want to pay that amount, then the Authority will owe the railroad approximately $10,000 in fees that were credited toward the cost of the MH relocation. Mr. Dengler stated that he has emailed the letter to the railroad and we are waiting for a response. Mr. Dengler stated that the number of geotechnical borings needed will be determined by whether the railroad wants to relocate MH #18 or not.

Mr. Dengler reviewed Change Order #2-3 for the installation of additional wire to be able to install a float in each meter pit. The floats will provide the plant with notifications of water in the meter pits, which will need to be pumped out. It was moved by Mr. Stuncard and seconded by Mr. Beaver to approve Change Order #2-3 with Right Electric, Inc. for the Master Billing Meter Project Contract Two – Electrical in the amount of $2,626.29. Motion carried.

Mr. Majzer reviewed the operations through 4/24/2024.

- There were two high flow events at the beginning of April. The total overflow from the plant during these events was 1.4 mg.
- For the re-build of the Trojan UV system, Kingdom Technologies provided a quote in the amount of $465,000.
- At the Pleasant Hills EQ Basin, Cummins installed a new transfer switch control panel. The motor for the switch is still hanging up and they sent a quote for replacing the motor. The tank overflowed a total of 970,000 gallons during the two events at the beginning of April.

Mr. Trimbath reported as follows:

1) Raising Canes will open on May 7th. Police will be available for additional traffic control if necessary.
2) Pleasant Hills is looking into how to correct laterals that were improperly installed, especially break-in taps that are contributing to significant I&I within the sewer system.
3) The bids for the new Borough Building came in close to the estimated cost of about $18 million.

It was moved by Mr. Howley and seconded by Mr. Tackett to adjourn the meeting. Motion carried. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Jean L. Crane
Manager