South Park, PA
May 22, 2024

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Smith, and Stuncard
Members present via phone:	Messrs. Tackett
Members absent:	Messrs. Howley and Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; and Michael Majzer, Superintendent.

The minutes of the meeting of April 24, 2024 were considered. Mr. Brown stated that on Page 3584 in the last paragraph, it should be the "1998 relocation/easement agreements". It was moved by Mr. Stuncard and seconded by Mr. Tackett to approve the meeting minutes of April 24, 2024 as corrected. Motion carried.

Financial Report – The report for April was presented as follows:

Pleasant Hills Authority – Financial Report
April 2024
Statement of Changes in Capital Accounts

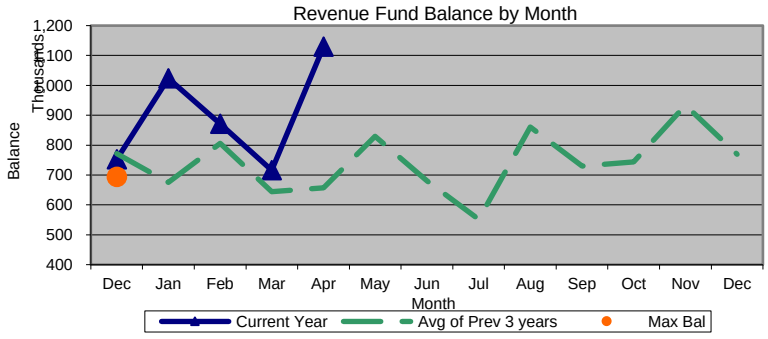
			2024	
	Apr 2024	Mar 2024	YTD	Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,771,250**	**$ 1,847,526**	1,847,613	1,847,613
Additions:				
Interest	4,367	4,694	18,345	45,000
Service Fees - Municipalities	249,754	-	499,507	999,014
Tapping Fees	8,000	4,000	30,000	60,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 262,120	$ 8,694	$ 547,852	$ 1,104,014
Deductions:				
Revenue Fund - Capital Exp	14,395	1,719	126,736	350,000
Pennvest Payment	83,251	83,251	333,005	999,014
Other	-	-	-	-
Total Deductions	$ 97,646	$ 84,970	$ 459,741	$ 1,349,014
Ending Balance	**$ 1,935,724**	**$ 1,771,250**	**$ 1,935,724**	**$ 1,602,613**
Funds Increased (Decreased) by	**$ 164,474**	**$ (76,276)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,859,061	3,249,464	3,224,076	3,224,076
Debt Service Fund	53,352	53,143	8,992	8,992
Debt Service Reserve Fund	188,594	187,854	186,276	186,276
Surplus Fund	145,578	145,008	84,825	84,825
Total Beginning Balance	$ 2,246,584	$ 3,635,469	$ 3,504,169	$ 3,504,169
Additions:				
Interest	10,930	14,306	54,974	100,000
Debt Service Deposit	-	-	44,056	173,288
Other	-	-	59,439	81,640
Total Additions	$ 10,930	$ 14,306	$ 158,470	$ 354,928
Deductions:				
Debt Service Payment	-	-	-	173,288
Requisitions	45,015	1,403,191	1,450,140	3,100,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 45,015	$ 1,403,191	$ 1,450,140	$ 3,273,288
Ending Balance				
Construction Fund	1,823,349	1,859,061	1,823,349	215,676
Debt Service Fund	53,576	53,352	53,576	8,992
Debt Service Reserve Fund	189,386	188,594	189,386	186,276
Surplus Fund	146,190	145,578	146,190	174,865
Total Ending Balance	**$ 2,212,499**	**$ 2,246,584**	**$ 2,212,499**	**$ 585,809**
Funds Increased (Decreased) by	**$ (34,085)**	**$(1,388,885)**		

The Treasurer's report for the month of April was presented as follows:

South Park, PA
May 22, 2024

Pleasant Hills Authority
Revenue Fund
Month of April 2024

			April 2024
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			129,170.79
Actual Cash Balance	Previous Month	$	120,829.21
DEPOSITS:			
Transfers from			
Sweep Account		-	
Capital Fund	for Capital bills	14,394.76	
Service Fees Received	Contracting Municipalities	791,927.92	
	Contract Customers	12,290.14	
Other		-	
TOTAL DEPOSITS		$	818,612.82
DISBURSEMENTS:			
O&M Vouchers		139,917.94	
Electronic Fund Transfers		2,703.87	
Capital Vouchers		14,394.76	
Transfers to		-	
Sweep Account	Monthly summary of daily transfers	369,276.79	
Capital Fund	Capital Amt from 2nd Qtr Serv Fee	249,753.50	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	776,046.86
ACTUAL CASH BALANCE	Current Month		**163,395.17**
Add Outstanding Checks and Electronic Fund Transfers			86,604.83
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			959,314.80
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,192.41	6,227.24
TOTAL REVENUE FUND INVESTMENTS			**965,542.04**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			1,128,937.21



Pleasant Hills Authority
PENNVEST Account
Month of April 2024

			April 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Smith and seconded by Mr. Stuncard that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of May were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
May 2024

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2024-05		12,517.95
Duquesne Light LRPS	2024-04	64666 kWh, 4/22/24	7,619.99
Duquesne Light SDPS	2024-05	3018 kWh, 5/6/24	646.98
Natural Gas			
Peoples Gas	2024-05	246.2 mcf, 5/10/24	1,051.90
IGS Energy	426685	329.9 mcf	1,453.34
Phone			
Full Service Network	41	phone and internet	310.93
AT&T Mobility	2024-05	cell phones	135.50
Water			
PA Am Water FIRE	2024-04	fire hydrant service	125.04
PA Am Water LRPS	2024-05		561.00
PA American Water SDPS	2024-05	0 gal	18.58
PA American Water WWTP	2024-05	4500 gal, 30 days	197.85
Total Utilities			**24,639.06**
Bills - Monthly			
Aqua Filter Fresh	1672480	spring water (7)	63.25
Cintas	4 inv	uniforms	778.36
Environmental Service Lab	2 inv	Daily Samples (3/15-4/23) & Sludge	5,556.00
Daniel's	2024-04	Misc Supplies	57.00
Waste Management - Garbage	3920912-0067-6		302.50
Waste Management - Sludge	3921285-0067-6	4 loads	5,219.71
WEX	96898866	fill-ups: 8, 107.59 gallons	333.88
Bills - Miscellaneous			
Advance Auto Parts	6061412715567	chargers for fork truck and bobcat	150.38
Advance Auto Parts	6061413422532	brake fluid, oil	21.02
Barrier Protection	246516	MM: locks for panels and vaults	646.20
Dylan Feden	Exp 2024-05	PARW Class and Mileage	228.70
Environmental Service Lab	3 inv	IPP Spring Insp, Nutrient, WETT	3,797.09
Grainger	2 inv	Vault floats: leads (12); pump hose	1,021.80
Jefferson Lawn Equip	45430	Mower spark plugs	5.62
Lowes	93098	Compactor: mulch to clean out	9.50
Lowes	85608	line winder	14.23
Overhead Door Co	53628989	MEB: Garage Door Replacmnt (Final)	5,339.00
Pollu-Tech	424050	Polymer 7553 55# bags (40)	7,171.00
T&R Automotive	13367	2016 Ford F250 Inspection	26.95
Teledyne Instruments	S020657774	Effluent Sampler Pump	830.00
Univar	52073131	LRPS: Calcium Nitrate	1,509.97
Univar	52091539	peroxide (3)	1,738.80
USA Bluebook	355557	Portable DO Meter	861.36
WB Mason	246209631	paper towels (3 case)	140.37
WB Mason	246489081	toner	120.69
Total Treatment Plant Bills			**60,582.44**
O&M Agreements Reimburseable Expenses			
Cummins Sales and Service	T8-37645	7720 · Pleasant Hills Expenses	825.43
Lowes	85608	7720 · Pleasant Hills Expenses	17.08
Total Reimburseable Expenses			**842.51**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
May 2024

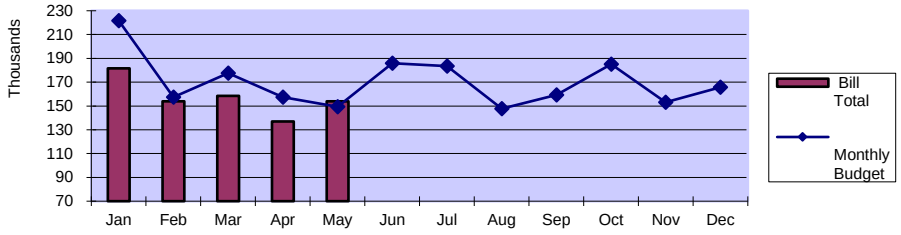
Name	Num	Split	Amount
Expenses			
Treatment Plant Bill Total			**60,582.44**
Allegheny Valley RR	4981-INV	Annual fee	25.00
Borough of Pleasant Hills	2024-04	Payroll and Insurances	72,232.21
	Tapping Fee	Pleasant Grove Lots 33,37,42	300.00
Borough of Pleasant Hills Total			72,532.21
Dickie McCamey	10763668	RJB:14.9 hrs, Exp: $91.23 mileage	2,475.23
Gannett Fleming, Inc.	36115	Wasteload Mgmt Report	538.72
	36116	Operations Assistance	4,831.40
	36117	Developer Reviews	109.48
	36118	Industrial Users	1,315.86
	36119	IPP Annual Report	480.48
	36120	COA Activities	54.74
	36124	Monthly Retainer	400.00
Total Gannett Fleming, Inc.			7,730.68
Credit Card - M.Majzer	Home Depot	Hoses and fittings	335.52
	Home Depot	Misc supplies	66.36
	4imprint	Earth Day Presentation bags	364.52
	Giant Eagle	distilled water (2)	2.58
	PWEA	PennTEC Registration (Majzer)	589.95
	WPWPCA	May Tour - Majzer	42.00
	UPS Store	Meter Shipping, Earth Day copies	99.36
Credit Card - J. Crane	Amazon	Superintendent Printer	429.99
	Amazon	Office Supplies	155.90
	Amazon	Earth Day Bag pens	116.36
	USPS	stamps	296.00
Total Credit Card			2,498.54
Sub-Total Expenses			**145,844.10**
Payroll			

South Park, PA
May 22, 2024

Name	Num	Split		Amount	
Jean L. Crane - Manager	7,370.00	Less Deductions:	2,632.94	4,737.06	
PMRS	May 2024	Retirement Account		626.45	
United States Treasury	May 2024	Federal Taxes, SS & Medicare		2,477.61	EFT
PA Dept of Revenue	May 2024	State Taxes		226.26	EFT
Sub-Total Payroll				**8,067.38**	
Total				**153,911.48**	

		Revised/Added
Transfers to Trustee Accounts		
Construction Fund	Grant Payment	100,000.00
Debt Service Fund	2024 2nd Qtr	34,319.71

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority

May 22, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	May	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits	36113		Constrctn	315.84	1,032.75	47,013.37
Bid Phase		15,000		-	-	13,028.10
Construction Management	36114	96,000	Constrctn	3,917.76	22,452.48	61,051.20
Construction Observation	36114	184,000	Constrctn	5,292.20	47,663.23	64,202.25
Subtotal Gannett Fleming, Inc.				9,525.80	71,148.46	377,634.16
W.A. Petrakis (General)		2,274,600		-	1,292,761.56	1,292,761.56
Right Electric (Electric)	Pay App #8	379,649	Constrctn	6,317.82	102,073.29	247,969.95
Halliday Products				-	6,535.24	6,535.24
Subtotal Master Billing Meter Project				**15,843.62**	**1,472,518.55**	**1,924,900.91**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	-	5,250.77
Scott Electric		193,000		-	-	193,000.00
Rovisys				-	3,955.00	7,445.00
Subtotal Generator Automatic Transfer Switch		193,000		-	-	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt	36123		Cap Acct	711.62	6,312.55	55,905.30
Tennis Roofing				-	105,513.11	429,190.05
Subtotal Main Equipmnt Building Renovations		-		711.62	111,825.66	485,095.35
LRPS Upgrades						
Gannett Fleming						
Evaluation	36121		Cap Acct	4,082.26	9,214.31	10,918.43
Contractor				-	-	-
Subtotal LRPS Upgrades		-		4,082.26	9,214.31	10,918.43
Rain Garden Improvements						
Gannett Fleming	36122		Cap Acct	297.64	297.64	297.64
Contractor				-	-	-
Subtotal Rain Garden Improvements		-		297.64	297.64	297.64
Commwlth of PA - Pennvest	2024-06	1,001,000	CA->PV	83,251.13	416,255.65	
Total				**104,186.27**	**2,010,111.81**	**2,624,713.97**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	5,091.52	131,827.85
	Capital Account --> Pennvest		CA->PV	83,251.13	416,255.65
	Trustee Construction Fund	17	Constrctn	15,843.62	1,465,983.31
	Trustee Surplus Fund		Surplus	-	-
Total				**104,186.27**	**2,014,066.81**

It was moved by Mr. Smith and seconded by Mr. Stuncard to pay the bills as presented including Construction Fund Requisition No. 17 in the amount of $15,843.62. Motion carried.

Mr. Brown reported on the Easement Agreement for the Taco Bell Development next to Chick-fil-A on Rt. 51. Mr. Brown reviewed the elements of potential cost:

- Televising the line before and after construction to verify that no damage is done to the line during construction.
- In the case of a future failure of the interceptor sewer line, the cost of the repair to the line would be the Authority's responsibility. If it is necessary to relocate the line due to the proximity to the Taco Bell development, any incremental cost incurred for the relocation, the restoration costs and any resultant loss of business would be the responsibility of the tenant (Taco Bell) and/or property owner (Tech One Associates).
- Another option would be to relocate the interceptor line during the construction of the Taco Bell. The attorney for the developer indicated that Tech One will not invest any funds for the relocation and asked if the Authority would be interested in any cost sharing for the relocation. The estimated cost for the relocation is about $200,000. The position of the developer is that they may investigate other locations if the development costs are too high in this location.

Mr. Brown stated that the developer will be going to the Pleasant Hills Planning Commission next week. There was some discussion about the age and conditions of the interceptor along Rt 51. Mr. Brown asked if there is any advantage to the Authority in having some funds available for the relocation of the interceptor during the Taco Bell construction. Mr. Dengler asked if the Authority provided some funds, would the contractor have to pay prevailing wage rates. Mr. Brown stated that if the Authority would provide funds, then it would be a prevailing wage rate project. There was some discussion about this issue. Mr. Stuncard indicated that he is not in favor of spending public money for a private development project. Mr. Dengler stated that he found the 2017 televised inspection of that section and the line was in good condition. Mr. Dengler asked if the developer would be interested in paying to line the interceptor at a significantly lower cost than relocation at approximately $10,000. Mr. Brown stated that is another alternative to propose to the developer since it would extend the life of the interceptor and the odds of a failure with the need for relocation are diminished. Mr. Brown will respond to the developer with this new proposal.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
May 22, 2024

---

1. **Operations Assistance (066828.002)**
   a) We have developed drawings for the relocation of the Stage 1 Waste Activated Sludge (WAS) pipe due to a leak that has been discovered in the existing pipe.

2. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

3. **Main Equipment Building Renovation Project (066828.011)**
   a) We have been following up with the Contractor on the schedule to complete the remaining punchlist items.

4. **Master Billing Meters Project (063286)**
   a) Job Conference #14 was held on May 1, 2024.
   b) Meters #1, 6, 7, 8, 9, 10 and 12 have been installed.
   c) Work on Meter #11 is scheduled for the week of May 20th.
   d) Work on Meters #4 and #5 at the Baldwin Commons Apartments is scheduled for the week of June 3rd.
   e) Geotechnical drilling for Meter Site #3 is scheduled for the last week of May.

5. **Lewis Run Pump Station Evaluation (066828.013)**
   a) We are in the process of preparing the cost estimate for the proposed pump station improvements.

6. **Rain Garden Improvements Project (066828.014)**
   a) The design work to create the bidding documents for the rain garden improvements project has commenced.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test Done By
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	ESL / Suburban and
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	LL Mercury by Geochemical Testing
1/5/2024	<0.003	0.0000457	0.0140	<0.0001	

South Park, PA
May 22, 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test Done By
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	ESL / Suburban and
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	LL Mercury by Geochemical Testing
2/8/2024		0.0007960			
2/28/2024		0.0002140			
3/8/2024		0.0001490			
4/17/2024	0.003	0.0000699	0.005	<0.0001	

Mr. Dengler reported on the DMR sample results (Item #2 on report). The mercury sample for April was over the EPA Effluent Goal. Mr. Dengler stated that they have a draft mercury sampling plan for determining the source of the mercury.

For the Main Equipment Building Project (Item #3 on report), Mr. Dengler has spoken to the Contractor regarding the remaining items and hopefully based on delivery schedules, the work should be completed by the June meeting.

Mr. Dengler reported on the Master Billing Meter Project (Item #4 on report). The railroad has responded regarding the cost to move Manhole #18 and they do not want to move forward with the relocation. The Geotechnical drilling has been completed. When the results are available, W. A. Petrakis will work on the shoring design and submit it to the railroad for approval. The work for Meters #11, #4 and #5 have been scheduled. Due to the delays in dealing with the railroad, there are two time only change orders for approval to extend the contract time to September 22, 2024. It was moved by Mr. Smith and seconded by Mr. Tackett to approve Change Order No. 1-4 with W.A Petrakis for the Master Billing Meter Project – Contract One General for a 90-day time extension to September 22, 2024. Motion carried. It was moved by Mr. Stuncard and seconded by Mr. Beaver to approve Change Order No. 2-4 with Right Electric for the Master Billing Meter Project – Contract Two Electrical for a 90-day time extension to September 22, 2024. Motion carried.

Mr. Majzer reviewed the operations through 5/22/2024.

- There were two high flow events for the month.
- The pump for the sludge thickener needs to be repaired/replaced. A new pump is $47,000 and a rebuilt one is $22,500. Given that the thickener is only used a couple times a year, the rebuilt pump is the most cost-effective solution. Mr. Majzer requested a sole source letter from Mr. Dengler since there is no other alternative for the rebuilt pump. There was some discussion about the type of pump and alternatives.
- Annual Generator Maintenance occurred at Tassel Lane Pump Station, the Lewis Run EQ Basin and the Baldwin EQ Basin.
- For the Lewis Run EQ Basin Generator, Cummins installed the new transfer switch breaker and capacitor and the generator is now functioning as designed. Plant Personnel installed a corrugated panel over the transfer switch panel to deflect water away from the control panel.

The Manager will be investigating getting the website redone because there has been no response from the current website host. The Manager will be talking to the Borough about their website.

It was moved by Mr. Stuncard and seconded by Mr. Beaver to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jean L. Crane
Manager