South Park, PA
August 28, 2024

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Buzard*, Howley, Smith, and Stuncard
Members present via phone:	Tackett
Members absent:	None

[* Mr. John Buzard was appointed to the Pleasant Hills Authority Board on August 19, 2024 by Pleasant Hills Borough Council to fill the vacancy left when Brad Rodeheaver resigned in October 2022.]

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Ben Briston, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

The minutes of the meeting of June 26, 2024 were considered. It was moved by Mr. Howley and seconded by Mr. Tackett to approve the meeting minutes of June 26, 2024 as presented. Motion carried.

Financial Report – The information for June and July was presented in the July report as follows:

Pleasant Hills Authority – Financial Report
July 2024
Statement of Changes in Capital Accounts

			2024	
	Jul 2024	Jun 2024	YTD	Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,742,372**	**$ 1,856,298**	1,847,613	1,847,613
Additions:				
Interest	4,488	4,549	32,299	45,000
Service Fees - Municipalities	249,754	-	749,261	999,014
Tapping Fees	10,000	-	44,000	60,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 264,242	$ 4,549	$ 825,559	$ 1,104,014
Deductions:				
Revenue Fund - Capital Exp	3,833	35,224	170,884	350,000
Pennvest Payment	83,251	83,251	582,758	999,014
Other	-	-	-	-
Total Deductions	$ 87,084	$ 118,475	$ 753,642	$ 1,349,014
Ending Balance	**$ 1,919,530**	**$ 1,742,372**	**$ 1,919,530**	**$ 1,602,613**
Funds Increased (Decreased) by	**$ 177,158**	**$ (113,926)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,661,020	1,915,045	3,224,076	3,224,076
Debt Service Fund	309	88,113	8,992	8,992
Debt Service Reserve Fund	190,950	190,153	186,276	186,276
Surplus Fund	147,397	146,782	84,825	84,825
Total Beginning Balance	$ 1,999,676	$ 2,340,092	$ 3,504,169	$ 3,504,169
Additions:				
Interest	9,053	9,429	82,574	100,000
Debt Service Deposit	44,056	-	122,432	173,288
Other	-	-	159,439	81,640
Total Additions	$ 53,110	$ 9,429	$ 364,445	$ 354,928
Deductions:				
Debt Service Payment	-	88,113	88,113	173,288
Requisitions	327,944	261,733	2,055,661	3,100,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 327,944	$ 349,846	$ 2,143,773	$ 3,273,288
Ending Balance				
Construction Fund	1,340,732	1,661,020	1,340,732	215,676
Debt Service Fund	44,390	309	44,390	8,992
Debt Service Reserve Fund	191,724	190,950	191,724	186,276
Surplus Fund	147,995	147,397	147,995	174,865
Total Ending Balance	**$ 1,724,841**	**$ 1,999,676**	**$ 1,724,841**	**$ 585,809**
Funds Increased (Decreased) by	**$ (274,835)**	**$ (340,417)**		

The Treasurer's reports for the months of June and July were presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of June 2024

			June 2024
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			17,927.69
Actual Cash Balance	Previous Month	$	232,072.31
DEPOSITS:			
Transfers from			
Sweep Account		-	
Capital Fund	for Capital bills	35,223.61	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	28,263.61	
Other		30.00	
TOTAL DEPOSITS		$	63,517.22
DISBURSEMENTS:			
O&M Vouchers		165,926.51	
Electronic Fund Transfers		22,814.12	
Capital Vouchers		35,223.61	
Transfers to		-	
Sweep Account	Monthly summary of daily transfers	6,412.96	
Capital Fund	Capital Amt from 2nd Qtr Serv Fee	-	
Trustee	DS Pymnt, PA H2O Grant	-	
Other		-	
TOTAL DISBURSEMENTS		$	230,377.20
ACTUAL CASH BALANCE	Current Month		**65,212.33**
Add Outstanding Checks and Electronic Fund Transfers			184,787.67
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			708,976.92
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,723.65	10,121.05
TOTAL REVENUE FUND INVESTMENTS			**719,097.97**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			784,310.30

Pleasant Hills Authority
PENNVEST Account
Month of June 2024

			June 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

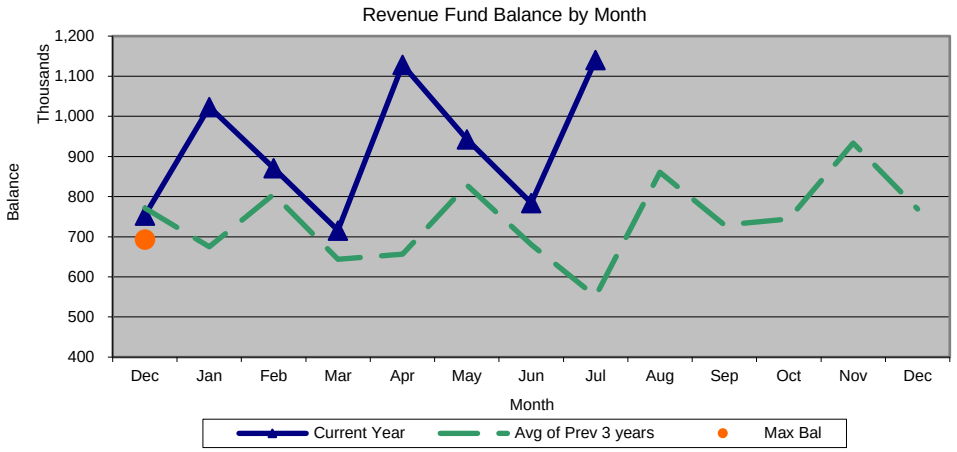
Pleasant Hills Authority
Revenue Fund
Month of July 2024

			July 2024
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			184,787.67
Actual Cash Balance	Previous Month	$	65,212.33
DEPOSITS:			
Transfers from			
Sweep Account		-	
Capital Fund	for Capital bills	3,832.90	
Service Fees Received	Contracting Municipalities	791,927.92	
	Contract Customers	4,922.01	
Other	NRG, Lien letter	311.45	
TOTAL DEPOSITS		$	800,994.28
DISBURSEMENTS:			
O&M Vouchers		145,947.61	
Electronic Fund Transfers		2,703.87	
Capital Vouchers		3,832.90	
Transfers to		-	
Sweep Account	Monthly summary of daily transfers	279,084.71	
Capital Fund	Capital Amt from 3rd Qtr Serv Fee	249,753.50	
Trustee	DS Pymnt	44,056.25	
Other		-	
TOTAL DISBURSEMENTS		$	725,378.84
ACTUAL CASH BALANCE	Current Month		**140,827.77**
Add Outstanding Checks and Electronic Fund Transfers			109,172.23
Dollar Bank Balance	Current Month	$	**250,000.00**

South Park, PA
August 28, 2024

Month of July 2024

		July 2024
REVENUE FUND INVESTMENTS		
Dollar Bank Sweep Account - Principal		988,061.63
Dollar Bank Sweep Account - Accrued Interest (YTD)	1,772.34	11,893.39
TOTAL REVENUE FUND INVESTMENTS		**999,955.02**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)		1,140,782.79



Pleasant Hills Authority
PENNVEST Account
Month of July 2024

			July 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Smith and seconded by Mr. Beaver that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the months of July and August were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
July 2024

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2024-07	156830 kWh, 30 days	11,318.68
Duquesne Light LRPS	2024-06	36277 kWh, 6/20/24	4,032.18
Duquesne Light SDPS	2024-07	1280 kWh, 7/7/24	236.57
Duquesne Light Meters	2024-07	5 meters	23.36
Natural Gas			
Peoples Gas	2024-07	169 mcf, 7/11/24	761.91
IGS Energy	430950	229.6 mcf	1,011.49
Phone			
Full Service Network	43	phone and internet	310.93
AT&T Mobility		cell phones	135.37
Water			
PA Am Water FIRE	2024-06	Fire Hydrant Service	125.04
PA Am Water LRPS	2024-07	32500 gal, 29 days	455.38
PA American Water SDPS	2024-07	500 gal, 29 days, power washing	27.42
PA American Water WWTP	2024-07	4000 gal, 29 days	192.56
Total Utilities			**18,630.89**
Bills - Monthly			
Aqua Filter Fresh	1736761	Spring & Distilled water	98.50

South Park, PA
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Name	Num	Description	Amount
Cintas	5 inv	uniforms	914.10
Environmental Service Lab	2416100 / 102	Daily tests: 5/14-6/18 & sludge	4,826.00
Daniel's	2024-06	Misc Supplies	8.55
Waste Management - Garbage	3937294-0067-0		302.50
Waste Management - Sludge	3937457-0067-3	6 loads	7,474.97
WEX	98032982	fill-ups: 8, 123.86 gal	371.29
Bills - Miscellaneous			
Advance Auto Parts	4 inv	Explorer windshield wipers, oil, etc.	113.03
Environmental Service Lab	2416101	Mercury May and June	1,430.00
Fayette Parts Svc	783745	hydraulic oil	79.99
Grainger	9159029272	rags	85.83
Grainger	9172626971	HW: backflow preventer re-build kit	248.99
Grainger	9181452955	PCP-200 fuses	113.30
IDEXX Laboratories	3154292291	idexx supplies	1,576.17
Lowes	90308	Electrical Outlet 2nd St ps	35.28
MSA Safety Sales	964131726	Headworks: H2S sensor	884.79
PumpMan-DAS	8636	DO Replacement caps (2)	422.22
PumpMan-DAS	8645	2nd Stage PS: replacement mag meter	5,067.35
Sherwin Williams	6740-3	paint and supplies	60.98
Sunray Elec Supply	1415827-1	flood light sensors	114.84
Sunray Elec Supply	1416434-1	time-delay fuse	52.50
Univar	52195396	hydrogen peroxide (3)	1,738.80
Univar	52241326	LRPS: Calcium Nitrate	1,509.97
WB Mason	247280850	tp(1), paper towels (3), hand soap (6)	265.95
Total Treatment Plant Bills			**46,426.79**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
July 2024

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**46,426.79**	
American Water	4000286869	for mar, apr, may usage info		45.00	
Borough of Pleasant Hills	2024-06	Payroll and insurances		69,892.09	
	2ndQtr24	invoices: 11, Payroll: 77 @ $8.88		781.44	
	Pl Gr 4 Lots	Permit No248 thru 251-2024 ,Plsnt Grv		400.00	
Borough of Pleasant Hills Total				71,073.53	
Commonwealth of PA	1365494	Annual Chptr 302 - Oper Cert Fee		150.00	
Dickie McCamey	10772240	RJB: 9 hrs		1,440.00	
Gannett Fleming, Inc.	38684	Monthly Fee		400.00	
	38676	Operations Assistance		3,384.49	
	38677	Developer Reviews		54.74	
	38678	Industrial Users		1,019.20	
	38679	GIS Mapping		364.14	
	38680	NPDES Renewal		400.40	
Total Gannett Fleming, Inc.				5,622.97	
Hosack Specht Muetzel & Wood LLP	2023	Audit		13,500.00	
Credit Card - M.Majzer	Sam''s Club	Paper towels, glass cleaner		27.96	
	Giant Eagle	Distilled water, dish soap		14.21	
	PWEA	Classes during PennTEC		31.11	
	Legends Rest	PennTEC Dinner		23.02	
	Penn Stater	PennTEC Hotel		439.56	
	Precision Digital	Heat Exchanger pump controller		261.32	
	Fludiraulics	enviromix blower kits (2)		709.66	
	WPWPCA	July meeting		42.00	
Credit Card - J. Crane	Amazon	Golf Cart parts		67.97	
Total Credit Card				1,616.81	
Sub-Total Expenses				**139,875.10**	
Payroll					
Jean L. Crane - Manager	7,370.00	Less Deductions:	2,632.94	4,737.06	
State Workers Insurance Fund	2024 Premium	Workers Comp Insurance		709.00	
PMRS	July 2024	Retirement Account		626.45	
United States Treasury	July 2024	Federal Taxes, SS & Medicare		2,477.61	EFT
PA Dept of Revenue	July 2024	State Taxes		226.26	EFT
Sub-Total Payroll				**8,776.38**	
Total				**148,651.48**	
			Revised/Added		
Transfers to Trustee Accounts					
Debt Service Fund	2024 3rd Qtr	Debt Service		44,056.25	

Pleasant Hills Authority
July 24, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	July	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits	38686		Constrctn	842.24	1,874.99	47,855.61
Bid Phase		15,000		-	-	13,028.10
Construction Management	38687	96,000	Constrctn	5,252.16	35,810.88	74,409.60
Construction Observation	38687	184,000	Constrctn	9,627.65	59,025.16	75,564.18
GeoTechnical Work	38687	184,000	Constrctn	3,434.51	4,758.00	4,758.00
Subtotal Gannett Fleming, Inc.				19,156.56	96,711.03	403,196.73
W.A. Petrakis (General)	Pay App #4	2,274,600	Constrctn	260,584.18	1,803,914.81	1,803,914.81
Right Electric (Electric)	Pay App #9	379,649	Constrctn	48,203.48	150,276.77	296,173.43
Halliday Products				-	6,535.24	6,535.24

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		Invoice	Approved	Fund	July	YTD	Total TD
Subtotal Master Billing Meter Project					**327,944.22**	**2,057,437.85**	**2,509,820.21**
Generator Automatic Transfer Switches							
Gannett Fleming							
Study					-	-	5,250.87
Project Management					-	-	5,250.77
Scott Electric			193,000		-	-	193,000.00
Rovisys					-	3,955.00	7,445.00
Subtotal Generator Automatic Transfer Switch			193,000		-	-	203,501.64
Main Equipment Building Renovations							
Gannett Fleming							
Design/Proj Mgmt		38683		Cap Acct	437.92	7,078.91	56,671.66
Tennis Roofing					-	128,952.65	452,629.59
Subtotal Main Equipment Bldg Renovations			-		437.92	136,031.56	509,301.25
LRPS Upgrades							
Gannett Fleming							
Evaluation		38681		Cap Acct	2,342.76	20,398.42	22,102.54
Contractor					-	-	-
Subtotal LRPS Upgrades			-		2,342.76	20,398.42	22,102.54
Rain Garden Improvements							
Gannett Fleming		38682		Cap Acct	1,052.22	3,964.14	3,964.14
Contractor					-	-	-
Subtotal Rain Garden Improvements			-		1,052.22	3,964.14	3,964.14
Commwlth of PA - Pennvest		2024-08	1,001,000	CA->PV	83,251.13	582,757.91	
Total					**415,028.25**	**2,800,589.88**	**3,248,689.78**
			Req #				
Summary by Fund	Capital Account --> Rev Fund			Cap Acct	3,832.90	170,884.36	
	Capital Account --> Pennvest			CA->PV	83,251.13	582,757.91	
	Trustee Construction Fund		19	Constrctn	327,944.22	2,055,660.61	
	Trustee Surplus Fund			Surplus	-	-	
Total					**415,028.25**	**2,809,302.88**	

Pleasant Hills Authority
WWTP – Monthly Bills Detail
August 2024

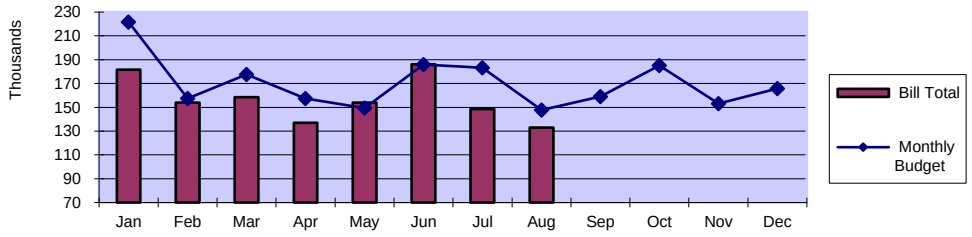
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2024-08	167955 kWh, 32 days	11,674.15
Duquesne Light LRPS	2024-07	35729 kWh, 7/22/24	3,836.71
Duquesne Light LRPS	2024-08	31223 kWh, 8/20/24	3,193.64
Duquesne Light SDPS	2024-08	958 kWh, 8/5/24	214.37
Duquesne Light Meters	5 meters	298 kWh	141.30
West Penn Power Meters	6 meters	217 kWh	96.45
Natural Gas			
Peoples Gas	2024-08	146.9 mcf, 8/9/24	678.91
IGS Energy	433059	169 mcf	744.51
Phone			
Full Service Network	44	phone and internet	310.93
AT&T Mobility	2024-08	cell phones	135.51
Water			
PA Am Water FIRE	2024-07	Fire Hydrant Service	127.08
PA Am Water LRPS	2024-08	33000 gal, 32 days	477.19
PA American Water SDPS	2024-08	0 gal	18.65
PA American Water WWTP	2024-08	8000 gal, 29 days	256.21
Total Utilities			**21,905.61**
Bills - Monthly			
Aqua Filter Fresh	1764255	spring water (5)	46.75
Cintas	4 inv	uniforms	737.28
Pace Analytical	2 inv	Daily tests: 6/19-7/16 & sludge	3,843.00
Daniel's	2024-07	Misc Supplies	79.90
Waste Managemnt - Garbage	3938332-0067-7		302.50
Waste Managemnt - Sludge	3938486-0067-1	5 loads	7,266.23
WEX	98810076	fill-ups: 5, 73.91 gals	221.48
Bills - Miscellaneous			
Auma Actuators	6315064	1st Stage FC #2 Gate motor	1,619.03
Cintas FAS	8406931941	first aid supplies	81.32
Cleveland Brothers Equip	SERV7937509	2nd Stage Generator: Annual Maint	1,192.00
Cox Piping Supply	1006429	Main Water Supply: 2" valve	83.98
Gipson Bearing	223987	Plant water pump bearings	212.80
Grainger	9192879931	replacement faucet	136.23
Grainger	9211107546	Digester: level indicator wire	66.56
Jefferson Lawn Equip	47989	lawn trimmer head	65.03
Pace Analytical	2 inv	IPP & Nutrients 3rd Qtr	1,552.00
Safety-Kleen	95043682	parts cleaner	377.84
Shiloh	0281972-IN	Microsoft Office Annual Fee	600.00
Sunray Elec Supply	1417596-1	Primary tank: wiring supplies	46.95
Univar	52336215	peroxide (3)	1,738.80
USA Bluebook	8 inv + 1 credit	lab supplies	440.55
USA Bluebook	456556	LRPS: CaNO3 Injection check valve	37.13
WB Mason	248516566	label maker tape, envelops	112.61
Total Treatment Plant Bills			**42,765.58**
O&M Agreements Reimburseable Expenses			

Name	Num	Description	Amount
Commonwealth of PA	1367198	7720 · Pleasant Hills Expenses	65.00
Total Reimburseable Expenses			**65.00**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
August 2024

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**42,765.58**	
Borough of Pleasant Hills	2024-07	Payroll and insurances	68,809.17	
	2 Tapping Fees	Permit 252-2024, 253-2024	200.00	
Borough of Pleasant Hills Total			69,009.17	
Commonwealth of PA	1367618	NPDES Annual fee	5,000.00	
Dickie McCamey	10779570	RJB: 8.6 hrs	1,376.00	
Gannett Fleming, Inc.	39771	Operations Assistance	1,546.05	
	39772	Developer Reviews	109.48	
	39773	Industrial Users	254.80	
	39774	GIS Mapping	364.14	
	39775	COA Activities	109.48	
	39779	Monthly Fee	400.00	
Total Gannett Fleming, Inc.			2,783.95	
PaWARN	2024 dues	2024 dues	96.00	
Pittsburgh Post-Gazette	109767	Audit Info, Rain Garden Bid	1,001.00	
Credit Card - M.Majzer	Sam's Club	LED Lts, Water, USB, cleaning	134.82	
	Fluidraulics	Shipping for blower kits	24.22	
	TCI	HW: MCC panel Active Filter	2,125.64	
	Home Depot	UV Intensity sensor cleaning pads	5.98	
Credit Card - J. Crane	Dell	printer toner	140.16	
	Amazon	UPS batteries	129.69	
	Teledyne Inst	Sampler tubing	235.00	
Total Credit Card			2,795.51	
Sub-Total Expenses			**124,827.21**	
Payroll				
Jean L. Crane - Manager	7,370.00	Less Deductions: 2,632.93	4,737.07	
PMRS	August 2024	Retirement Account	626.45	
United States Treasury	August 2024	Federal Taxes, SS & Medicare	2,477.61	EFT
PA Dept of Revenue	August 2024	State Taxes	226.26	EFT
Sub-Total Payroll			**8,067.39**	
Total			**132,894.60**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
August 28, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	August	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits	39769		Constrctn	439.04	2,314.03	48,294.65
Bid Phase		15,000		-	-	13,028.10
Construction Management	39770	96,000	Constrctn	3,624.96	39,435.84	78,034.56
Construction Observation	39770	184,000	Constrctn	2,675.12	61,700.28	78,239.30
GeoTechnical Work		184,000		-	4,758.00	4,758.00
Subtotal Gannett Fleming, Inc.				6,739.12	103,450.15	409,935.85
W.A. Petrakis (General)	Pay App #5	2,317,890	Constrctn	21,597.30	1,825,512.11	1,825,512.11
Right Electric (Electric)	Pay App #10	382,275	Constrctn	50,801.89	201,078.66	346,975.32
Halliday Products				-	6,535.24	6,535.24
Subtotal Master Billing Meter Project				**79,138.31**	**2,136,576.16**	**2,588,958.52**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	-	5,250.77
Scott Electric		193,000		-	-	193,000.00
Rovisys				-	3,955.00	7,445.00
Subtotal Generator Automatic Transfer Switch		193,000		-	-	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt				-	7,078.91	56,671.66
Tennis Roofing		468,791	Cap Acct	16,161.17	145,113.82	468,790.76
Subtotal Main Equipment Building Renovations		468,791		16,161.17	152,192.73	525,462.42
LRPS Upgrades						

South Park, PA
August 28, 2024

		Invoice	Approved	Fund	August	YTD	Total TD
Gannett Fleming							
Evaluation		39776	25,000	Cap Acct	61.60	20,460.02	22,164.14
Contractor					-	-	-
Subtotal LRPS Upgrades			25,000		61.60	20,460.02	22,164.14
Rain Garden Improvements							
Gannett Fleming		39777		Cap Acct	2,441.04	6,405.18	6,405.18
Contractor					-	-	-
Subtotal Rain Garden Improvements			-		2,441.04	6,405.18	6,405.18
Commwlth of PA - Pennvest		2024-09	1,001,000	CA->PV	83,251.13	666,009.04	
Total					**181,053.25**	**2,981,643.13**	**3,346,491.90**
			Req #				
Summary by Fund	Capital Account --> Rev Fund			Cap Acct	18,663.81	189,548.17	
	Capital Account --> Pennvest			CA->PV	83,251.13	666,009.04	
	Trustee Construction Fund		20	Constrctn	79,138.31	2,134,798.92	
	Trustee Surplus Fund			Surplus	-	-	
Total					**181,053.25**	**2,990,356.13**	

The Manager noted that the payment to Tennis Roofing was due to a mathematical error on the Final Pay application, which required an additional $16,161.17 from the original pay application. It was moved by Mr. Howley and seconded by Mr. Beaver to pay the bills as presented including Construction Fund Requisitions No. 19 and 20 in the amounts of $327,944.22 and $79,138.31, respectively. Motion carried.

Mr. Brown reported that the attorney for Taco Bell has indicated that they will not be developing this site.

Mr. Briston presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
August 28, 2024

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1. **Operations Assistance (066828.002)**
   a) We have been assisting the Plant Superintendent with revisions to the Primary Clarifier wiring and updates to the GIS mapping.

2. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

3. **NPDES Permit Renewal (066828.007)**
   a) PADEP has issued the draft NPDES permit for the treatment plant. Comments are due by July 28, 2024.

4. **Main Equipment Building Renovation Project (066828.011)**
   a) The Contractor is finishing work on the final punchlist items.
   b) The Final Certificate needs to be amended to show an adjusted final amount due on the contract of $39,600.71 due to an error on the last pay application.

5. **Master Billing Meters Project (063286)**
   a) Job Conference #17 was held on August 7, 2024.
   b) All meters have been installed, with the exception of Meters #2 and #3.
   c) The Contractor has submitted the shoring plans to Carload Express for the construction of Meters #2 and #3 and they are awaiting approval.
   d) We have been working to set up a meeting with the owner of the Baldwin Commons Apartments to discuss paving restoration.
   e) MOTION – Approval of Change Order #1-7 in the amount of $5,789.00 for the restoration of unmarked utilities at Baldwin Commons Apartment Complex.
   f) MOTION – Approval of no-cost Change Order #1-8 to extend contract time to December 31, 2024 due to delays associated with the railroad approval for the installation of Meters #2 and #3.
   g) MOTION – Approval of no-cost Change Order #2-5 to extend contract time to December 31, 2024 due to delays associated with the railroad approval for the installation of Meters #2 and #3.
   h) MOTION – Approval of Change Order #2-6 in the amount of $5,246.42 for the extension of the Railroad Protective Liability Insurance due to the project time delay.

6. **Lewis Run Pump Station Evaluation (066828.013)**
   a) The report has been finalized and copies prepared for Board review.

7. **Rain Garden Improvements Project (066828.014)**
   a) Bids are scheduled to be opened on Tuesday, August 27th.
   b) MOTION – Approval to issue Notice of Intent to Award to the lowest apparent qualified bidder.

Respectfully submitted,
__/Robert W. Dengler, II /s____
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test Done By
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	ESL / Suburban and
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	LL Mercury by Geochemical Testing
1/5/2024	<0.003	0.0000457	0.0140	<0.0001	

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test Done By
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	ESL / Suburban and
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	LL Mercury by Geochemical Testing
2/8/2024		0.0007960			
2/28/2024		0.0002140			
3/8/2024		0.0001490			
4/17/2024	0.003	0.0000699	0.005	<0.0001	
5/17/2024		0.0001240			
6/5/2024		0.0000470			
7/10/2024	0.05	0.0000412	0.009	<0.0001	
8/8/2024		0.0000816			

Mr. Briston reported that the mercury sample for August was above the EPA goal (Item #2 on report). The Manager reported that the value for August was 0.6 ng/l over the NPDES Permit Instantaneous max value. Additionally, the field blank had a value of 40 ng/l, which is high for a field blank. Normally, the field blank mercury is less than 5 ng/l.

Mr. Briston reported that the draft NPDES Permit comments have been submitted (Item #3 on report). The PADEP representative also forwarded EPA comments on the draft permit to the Authority and a teams meeting is tentatively scheduled for next week to review the comments.

Mr. Briston reported on the Master Billing Meter Project (Item #5 on report). All the meters have been installed except for Meters #2 and #3, which are by the railroad. These two meters are waiting on railroad approval of the shoring design.

For the issue of the scheduling the paving at Baldwin Commons Apartments, the Manager stated that there was no response from the owner to repeated emails and calls since June about scheduling a meeting to discuss the restoration. After the August 7th Job Conference, the Authority sent a letter that included pictures, a description of the intended paving, the paving date and requested a response with the property owner's concurrence. Within a couple hours, the owner's attorney responded with a letter stating that was not acceptable, a meeting was necessary, and the paving season is through the end of October. Mr. Brown responded that the issue was getting this small job scheduled before the paving season ended and the paving subcontractor's schedule was filling up. Additionally, the lack of resolution at Baldwin Commons Apartments was holding up the paving at two other Master Meter Project sites as well. If there is no resolution at Baldwin Commons Apartments and the paving is completed at the other two sites, then there would be a remobilization fee cost to Baldwin Commons Apartments to schedule the paving separately later. Mr. Brown offered nine dates for a meeting between last week and this week. On Friday, the owner's attorney called Mr. Brown and stated that he could meet on Thursday or Friday this week. Mr. Brown requested times on those days and as of today, no response has been received. The next step is for the Manager to notify the owner that the paving is scheduled for the other two sites and that the owner must respond to have the Baldwin Commons Apartment's paving completed during that time or incur a remobilization fee. There was some discussion regarding the paving, the easement agreement and impact on contract closeout.

Mr. Briston stated that there are several change orders for the Master Meter Project. Due to the long process to get the railroad permits, both contracts need no-cost change orders to extend the contract time to the end of the year (Change Orders #1-8 and #2-5). For Contract One, Change Order #1-7 is for restoration of unmarked utilities (telephone, cable and property owner's sewer) at Meter #4 in the amount of $5,789.00. For Contract Two, Change Order #2-6 in the amount of $4,562.10 for the extension of the railroad protective liability insurance. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve Change Order #1-7 in the amount of $5,789.00 with W.A. Petrakis Contracting for the Master Billing Meter Project Contract One – General. Motion carried. It was moved by Mr. Smith and seconded by Mr. Tackett to approve Change Order #1-8 at no cost to extend the contract time by 100 days to December 31, 2024 with W. A. Petrakis Contracting for the Master Billing Meter Project Contract One – General. Motion carried. It was moved by Mr. Howley and seconded by Mr. Stuncard to approve Change Order #2-5 at no cost to extend the contract

time by 100 days to December 31, 2024 with Right Electric for the Master Billing Meter Project Contract Two - Electrical. Motion carried. It was moved by Mr. Buzard and seconded by Mr. Smith to approve Change Order #2-6 in the amount of $4,562.10 with Right Electric for the Master Billing Meter Project Contract Two – Electrical. Motion carried.

Mr. Briston stated that copies of the Lewis Run Pump Station Basis of Design Report are available for the Board to review (Item #6 on report). The Manager stated that the estimated cost is $2.7 million, so this project will require Majority Consent under the Service Agreement with the Contracting Municipalities. Mr. Trimbath asked if the thought was to do the project at one time or to break it up into smaller pieces. Mr. Majzer stated the project includes replacing the pumps, motors, controls, and related equipment plus building restoration (roofs, windows). The Manager stated that breaking the project into pieces is one of the alternatives to consider along with different funding mechanisms. Mr. Buzard asked about the reason for the project. Mr. Majzer stated that some pump parts are unavailable and must be made at a machine shop. The last significant upgrade to the pump station was about 35-40 years ago. Additionally, the pump station must function during the upgrade. There was some discussion about the pump station and the upgrades needed.

Mr. Briston reviewed the bids for the Rain Garden Improvement Project (Item #7 on report). The following two bids were received:

- Plavchak Construction Co: $84,800.00 + $3,500 for optional item
- Esken Landscaping: $85,000.00 + $4,500 for optional item

There was discussion about the bid amounts and the project scope. It was decided to take no action at this time and review the project scope to identify any potential cost-saving items.

Mr. Majzer reviewed the operations through 8/28/2024.

- For the 1st Stage WAS line replacement, the Engineer prepared a letter to document the emergency status, and a motion is needed to approve the project. Mr. Majzer is waiting on quotes from additional contractors. It was moved by Mr. Smith and seconded by Mr. Stuncard to approve hiring a contractor for the emergency relocation of the First Stage Waste Activated Sludge (WAS) line at a cost not to exceed $60,000.00. Motion carried.
- Tri-State Maintenance cleaned out the First Stage Effluent line, grit chambers and wet wells this week.
- Ordered a back-up pump controller for the Headworks raw sewage pumps from DRV, who will install and program the controller. This equipment will function as a back-up for loss of PCP-100.
- Mr. Majzer indicated that the level in the wet well at the Baldwin EQ Basin is below the transducer. Mr. Majzer is investigating to determine where the sewage is going and may need to contact Baldwin's Engineer.
- Mr. Majzer stated that both mechanics are out on disability due to injuries sustained outside of work. One employee since March and the other employee since mid-July. There was some discussion about short-term and long-term disability requirements.

Mr. Trimbath reported that two new stores are going into Bill Green Shopping Center. One is Beer King to replace Footers Cleaner and the other is a vet to replace the Red Wing Shoes. Mr. Trimbath also noted that an adult daycare, which includes showering facilities, will be going into the Curry Hollow Road Shopping Center. The Manager will contact the Borough Zoning office to discuss if any tapping fees are required.

Mr. Trimbath stated that they met with PennDOT regarding the Curry Hollow Road and Rt. 51 paving projects. Both projects are going to progressing with paving next year. For the Rt. 51 project, utility relocations have started this year and then paving will commence after the utility relocation.

The Manager stated that four proposals were received from the Engineering Firm RFQ: KLH Engineers, HRG, Buchart Horn and Gannett Fleming. Copies of the proposals were distributed for Board review. There was some discussion about the proposals received. The Manager proposes that the Authority brings the

Engineering Firms for interviews prior to the September meeting (20-30 minutes each). Prior to the interviews, the Manager and Superintendent will call the references for each of the firms and all Board members can review the submitted proposals. The Manager will determine the interview schedule and notify the Board.

It was moved by Mr. Smith and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Jean L. Crane
Manager