3610

South Park, PA
September 25, 2024

The regular monthly meeting of the Pleasant Hills Authority was called to order at 8:15 p.m., Chairman Patrick Bondi presiding (Interviews for Engineering Services were held prior to the start of the meeting).

Members present:	Messrs. Beaver, Bondi, Buzard, Howley, Smith, and Stuncard
Members present via phone:	None
Members absent:	Messrs. Tackett

Also present: Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

The minutes of the meeting of August 28, 2024 were considered. It was moved by Mr. Beaver and seconded by Mr. Smith to approve the meeting minutes of August 28, 2024 as presented. Motion carried.

Financial Report – The information for August was presented as follows:

Pleasant Hills Authority – Financial Report
August 2024
Statement of Changes in Capital Accounts

			2024	
	Aug 2024	**Jul 2024**	**YTD**	**Plan**
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,919,530**	**$ 1,742,372**	1,847,613	1,847,613
Additions:				
Interest	728	4,488	33,027	45,000
Service Fees - Municipalities	-	249,754	749,261	999,014
Tapping Fees	4,000	10,000	48,000	60,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 4,728	$ 264,242	$ 830,287	$ 1,104,014
Deductions:				
Revenue Fund - Capital Exp	18,664	3,833	189,548	350,000
Pennvest Payment	83,251	83,251	666,009	999,014
Other	-	-	-	-
Total Deductions	$ 101,915	$ 87,084	$ 855,557	$ 1,349,014
Ending Balance	**$ 1,822,343**	**$ 1,919,530**	**$ 1,822,343**	**$ 1,602,613**
Funds Increased (Decreased) by	**$ (97,187)**	**$ 177,158**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,340,732	1,661,020	3,224,076	3,224,076
Debt Service Fund	44,390	309	8,992	8,992
Debt Service Reserve Fund	191,724	190,950	186,276	186,276
Surplus Fund	147,995	147,397	84,825	84,825
Total Beginning Balance	$ 1,724,841	$ 1,999,676	$ 3,504,169	$ 3,504,169
Additions:				
Interest	8,167	9,053	90,740	100,000
Debt Service Deposit	-	44,056	122,432	173,288
Other	-	-	159,439	81,640
Total Additions	$ 8,167	$ 53,110	$ 372,612	$ 354,928
Deductions:				
Debt Service Payment	-	-	88,113	173,288
Requisitions	79,138	327,944	2,134,799	3,100,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 79,138	$ 327,944	$ 2,222,911	$ 3,273,288
Ending Balance				
Construction Fund	1,268,319	1,340,732	1,268,319	215,676
Debt Service Fund	44,410	44,390	44,410	8,992
Debt Service Reserve Fund	192,526	191,724	192,526	186,276
Surplus Fund	148,614	147,995	148,614	174,865
Total Ending Balance	**$ 1,653,869**	**$ 1,724,841**	**$ 1,653,869**	**$ 585,809**
Funds Increased (Decreased) by	**$ (70,972)**	**$ (274,835)**		

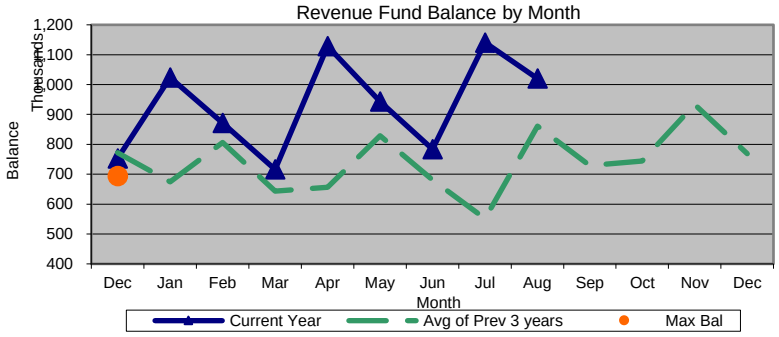
The Treasurer's report for the month of August was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of August 2024

			August 2024
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			109,172.23
Actual Cash Balance	Previous Month	$	140,827.77

Month of August 2024

			August 2024
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	94,149.30	
Capital Fund	for Capital bills	18,663.81	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	10,561.91	
Other		-	
TOTAL DEPOSITS		$	123,375.02
DISBURSEMENTS:			
O&M Vouchers		130,255.73	
Electronic Fund Transfers		2,703.87	
Capital Vouchers		18,663.81	
Transfers to		-	
Sweep Account		-	
Capital Fund		-	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	151,623.41
ACTUAL CASH BALANCE	Current Month		**112,579.38**
Add Outstanding Checks and Electronic Fund Transfers			147,982.53
Dollar Bank Balance	Current Month	$	**260,561.91**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			893,912.33
Dollar Bank Sweep Account - Accrued Interest (YTD)		2,326.94	14,220.33
TOTAL REVENUE FUND INVESTMENTS			**908,132.66**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			1,020,712.04



Pleasant Hills Authority
PENNVEST Account
Month of August 2024

			August 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Smith and seconded by Mr. Stuncard that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of September were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
September 2024

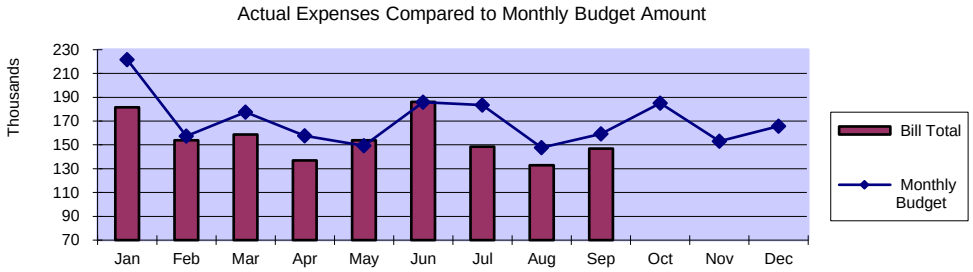
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2024-09	165354 kWh, 31 days	12,432.28
Duquesne Light LRPS	2024-09	35216 kWh, 9/22/24	4,890.16
Duquesne Light SDPS	2024-09	1059 kWh, 9/5/24	296.53
Duquesne Light Meters	2024-08	5 meters, 307 kWh	143.03

South Park, PA
September 25, 2024

Name	Num	Description	Amount	
West Penn Power Meters	2024-08	6 meters, 402 kWh	121.94	
Natural Gas				
Peoples Gas	2024-09	63 mcf, 8/9/24	363.78	
IGS Energy	435429	146.9 mcf	647.13	
Phone				
Full Service Network	45	phone and internet	310.93	
AT&T Mobility	2024-09	cell phones	135.44	
Water				
PA Am Water FIRE	2024-08	Fire Hydrant Service	136.28	
PA Am Water LRPS	2024-09	44800 gal, 30 days	635.28	
PA American Water SDPS	2024-09	0 gal, 31 days	19.30	
PA American Water WWTP	2024-09	6000 gal, 33 days	241.03	
Total Utilities			**20,373.11**	
Bills - Monthly				
Aqua Filter Fresh	1790607	spring (7)	63.25	
Cintas	5 inv	uniforms	826.51	
Pace Analytical	2 inv	Daily tests: 7/9-8/14 & sludge (9)	4,178.00	
Daniel's	2024-08	Misc Supplies	59.17	
PA One Call	1068205	41 mapped rate	82.61	
Waste Management - Garbage	3941111-0067-0		302.50	
Waste Management - Sludge	3941277-0067-9	4 loads	6,248.21	
WEX	99396564	fill-ups: 8, 128.96 gal	281.51	
Bills - Miscellaneous				
Fayette Parts Svc	3 inv	Exhaust fan belts, forklift solenoid	130.92	
Fayette Parts Svc	3 inv	Motor oil, Filter, washer fluid (3 veh)	176.80	
G-L Turbo	24-15025-001	Remote support for Blowers	664.06	EFT
Grainger	9227182525	Air filters	100.86	
Konecranes	155074225	Annual crane inspection	1,595.00	
Mattes Tool & Die	502038	Primary #2: shear pin bushings (7)	294.00	
Pace Analytical	245322477	August Mercury (4)	935.00	
PumpMan-DAS	8643	Wedeco UV: cleaning kit & chamber	320.68	
Ryan Automotive	176307	Riding mower tires (2)	237.38	
Shiloh Service	2 inv	Sonic Wall - 3 yrs & wireless router	1,513.00	
Tri State Maintenance	240902	Jet Vac: 1st Eff line, grit, wet wells, etc.	5,540.00	
Total Treatment Plant Bills			**43,922.57**	

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
September 2024

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**43,922.57**	
Allegheny Valley RR	5404-INV	Annual license Agreement Charge	5,726.12	
Allegheny Valley RR	Section 2.7	MH-18 Relocation credited fees	10,672.55	
Borough of Pleasant Hills	2024-08	Payroll and insurances	65,904.37	
	Tapping Fees	Pleasant Grove - 2 lots	200.00	
Borough of Pleasant Hills Total			66,104.37	
DAC	69947	Annual Fee	2,500.00	
Dickie McCamey	10782547	RJB: 14.9 hrs, Exp: $91.24 (mi)	2,475.24	
Gannett Fleming, Inc.	41102	Operations Assistance	1,094.80	
	41103	Industrial Users	240.24	
	41104	IPP Annual Report	160.16	
	41105	GIS Mapping	728.28	
	41106	NPDES Renewal	80.08	
	41355	Monthly Fee	400.00	
Total Gannett Fleming, Inc.			2,703.56	
Pittsburgh Post-Gazette	110813	RFQ for Engineering Services	171.60	
Credit Card - M.Majzer	Nielsen-Kellerman	SDPS Rain gauge part	22.26	
	Giant Eagle	distilled water, drinks	15.92	
	Harbor Freight	tarp for grit pit	139.99	
	Fluidraulics	Channel Blower kits (4)	1,577.00	
Credit Card - J. Crane	Amazon	Golf cart gearcase assbly	76.79	
	Rowdy BBQ	Thank you lunch	127.87	
Total Credit Card			1,959.83	
Sub-Total Expenses			**136,235.84**	
Payroll				
Jean L. Crane - Manager	7,370.00	Less Deductions: 2,632.95	4,737.05	
Bruce Beaver - Board Member	300.00	Less Deductions: 65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions: 65.16	234.84	
John Buzard - Board Member	300.00	Less Deductions: 65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions: 78.16	221.84	
Jamie Smith - Board Member	300.00	Less Deductions: 65.16	234.84	
James D. Stuncard - Board Member	300.00	Less Deductions: 65.16	234.84	
Steve Tackett - Board Member	300.00	Less Deductions: 65.16	234.84	
State Workers Insurance Fund	2023 Premium Adj	Workers Comp Insurance	22.00	
PMRS	September 2024	Retirement Account	626.45	
United States Treasury	September 2024	Federal Taxes, SS & Medicare	3,008.91	EFT
PA Dept of Revenue	September 2024	State Taxes	290.73	EFT
PA - Unemployment Compensation	3rd Quarter	Unemployment	16.95	EFT
Jordan Tax Service	3rd Quarter	Local Income Taxes	242.10	EFT
HAB-LST	3rd Quarter	Local Service Tax	26.00	EFT
Sub-Total Payroll			**10,601.07**	
Total			**146,836.91**	



Pleasant Hills Authority

September 25, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	September	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits	41099		Constrctn	219.52	2,533.55	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	41100	96,000	Constrctn	2,616.00	42,051.84	80,650.56
Construction Observation	41100	184,000	Constrctn	3,145.79	64,846.07	81,385.09
GeoTechnical Work	41100	18,000	Constrctn	19.67	4,777.67	4,777.67
Subtotal Gannett Fleming, Inc.				6,000.98	109,431.46	415,917.16
W.A. Petrakis (General)		2,317,890		-	1,825,512.11	1,825,512.11
Right Electric (Electric)	Pay App #11	382,275	Constrctn	6,329.97	207,408.63	353,305.29
Halliday Products				-	6,535.24	6,535.24
Subtotal Master Billing Meter Project				**12,330.95**	**2,148,887.44**	**2,601,269.80**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	-	5,250.77
Scott Electric		193,000		-	-	193,000.00
Rovisys				-	3,955.00	7,445.00
Subtotal Generator Automatic Transfer Switch		193,000		-	-	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt	41109		Cap Acct	985.32	8,064.23	57,656.98
Tennis Roofing		468,791		-	145,113.82	468,790.76
Subtotal Main Equipment Building Renovations		468,791		985.32	153,178.05	526,447.74
LRPS Upgrades						
Gannett Fleming						
Evaluation	41107	25,000	Cap Acct	240.80	20,700.82	22,404.94
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		240.80	20,700.82	22,404.94
Rain Garden Improvements						
Gannett Fleming	41108		Cap Acct	2,782.29	9,187.47	9,187.47
Contractor				-	-	-
Subtotal Rain Garden Improvements		-		2,782.29	9,187.47	9,187.47
Commwlth of PA - Pennvest	2024-10	1,001,000	CA->PV	83,251.13	749,260.17	
Total				**99,590.49**	**3,081,213.95**	**3,362,811.59**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	4,008.41	193,556.58
	Capital Account --> Pennvest		CA->PV	83,251.13	749,260.17
	Trustee Construction Fund	21	Constrctn	12,330.95	2,147,129.87
	Trustee Surplus Fund		Surplus	-	-
Total				**99,590.49**	**3,089,946.62**

The Manager noted on the Revenue Fund bills that the two Allegheny Valley Railroad payments are for the current annual fee and the refund of fees credited toward the relocation of Manhole 18, which the railroad decided to not pursue. Therefore, under the signed agreement, the Authority owes those fees back to the railroad. It was moved by Mr. Smith and seconded by Mr. Buzard to pay the bills as presented including Construction Fund Requisitions No. 21 in the amount of $12,330.95. Motion carried.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
September 25, 2024

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1. **Annual Consulting Services (066828.2024)**
   a) We have begun work on the preparation of the Authority's 2024 Annual Report.

2. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.

3. **NPDES Permit Renewal (066828.007)**
   a) A meeting was held with PaDEP on September 4, 2024 to discuss the comments on the draft NPDES permit for the treatment plant.

4. **Master Billing Meters Project (063286)**
   a) Job Conference #18 was held on September 4, 2024.
   b) All meters have been installed, with the exception of Meters #2 and #3.
   c) The Contractor has submitted the shoring plans to Carload Express for the construction of Meters #2 and #3 and they are awaiting approval.
   d) Paving restoration has been scheduled for October 2, 2024.
   e) A Partial Substantial Completion Inspection was performed for all installed meters on September 12, 2024. This does not include Meter Sites #2 and #3.
   f) MOTION – Approval of Partial Substantial Completion Certificates for both Contracts One and Two.

5. **Rain Garden Improvements Project (066828.014)**
   a) We recommend that all bids be rejected and the project re-bid with a reduction in scope that will only include paving and piping work to direct stormwater runoff to the rain garden.
   b) MOTION – Reject all bids and authorize advertisement of the re-bidding of the project with a revised scope.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test Done By
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	ESL / Suburban and
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	LL Mercury by Geochemical Testing
1/5/2024	<0.003	0.0000457	0.0140	<0.0001	
2/8/2024		0.0007960			
2/28/2024		0.0002140			
3/8/2024		0.0001490			
4/17/2024	0.003	0.0000699	0.005	<0.0001	
5/17/2024		0.0001240			
6/5/2024		0.0000470			
7/10/2024	0.05	0.0000412	0.009	<0.0001	
8/8/2024		0.0000816			
9/12/2024		0.0000458			

Mr. Dengler reviewed the Annual Report of the Engineer (Item #1 on report). The Manager stated that if anyone has any comments on the report to respond by Wednesday, October 2, 2024. After that date, the report will be forwarded to the Contracting Municipalities for comments.

Mr. Dengler reviewed the DMR sampling results (Item #2 on report). The mercury sample was below the limit, however for the mercury test, there is a required field blank sample and the field blank sample results were high. These results require additional investigation into the impact on the other results and follow up with the lab.

Mr. Dengler reviewed the Master Billing Meter Project (Item #4 on report). Mr. Dengler reported that the shoring plan for Meter sites #2 and #3 has been submitted to the railroad and comments have been received from the railroad and are being addressed. Hopefully, construction can begin soon on these sites. The paving restoration for Meter Sites #4 and #5 at the Baldwin Commons Apartment complex has been resolved and scheduled. The Manager stated that a meeting occurred in early September followed by several email exchanges to clarify the scope of work and now the paving is scheduled. There was one concern about the accessibility of the electric meter and panel and potential vandalism. We are investigating installing a fence to surround these two sites at a cost of around $8,000. Given that the area is prone to vandalism, it is a prudent precaution. Once the drawings are completed for the fence design, we will communicate that to the property owner for approval before proceeding. There was some discussion about the restoration.

Mr. Dengler stated that a Partial Substantial Completion has been performed for Meter Sites #1 and #4 through #12. It was moved by Mr. Stuncard and seconded by Mr. Smith to approve the Partial Substantial Completion Certificates for the Master Billing Meter Project Contract One – General with W.A. Petrakis Contracting and Contract Two – Electrical with Right Electric. Motion carried.

Mr. Dengler reviewed the Rain Garden Improvement Project (Item #5 on report). Mr. Dengler stated that he reviewed the bid tabulation provided by the apparent low bidder and there were several line items that were extremely high including the plants for the rain garden. Mr. Dengler recommends rejecting all bids and re-bidding the project to only include the project elements for getting the stormwater into the rain garden, which was the main concern of the Allegheny County Conservation District. The additional plants can be done at a future time. There was some discussion about this issue. Mr. Beaver indicated that he had a contractor that may be able to provide a more reasonable estimate. Mr. Majzer will contact him. It was moved by Mr. Stuncard and seconded by Mr. Smith to reject all bids received on August 27, 2024 for the Rain Garden Improvement Project and authorize advertising for re-bidding the project with a revised scope of work. Motion carried.

Mr. Majzer reviewed the operations through 9/25/2024.

- The annual crane inspection was completed on 9/17/24.
- For the emergency 1st Stage WAS line replacement, the contractor has ordered the parts and construction will begin when parts are available.
- For the Trojan UV Rebuild, we met with Troy Smith from Kingdom Technology to discuss the project. This project is scheduled for next year.
- Mr. Majzer is pricing two manual gates for the effluent channel to help when cleaning out the 1st Stage Effluent line.
- Mr. Majzer and the Manager met with IGS and NRG to discuss the electrical and gas supply contracts. The electrical contract is up at the end of the year and the estimated increase in rates for the treatment plant is about 25%. The contract term will probably be 18-24 months. In previous years, the longer the term, the lower the rate. However, the current pricing is showing higher rates for the longer contract terms. For the gas supply, the rate will be less than our current rate. When signing contracts for electric and gas supply, they must be signed the same day, so the Manager needs authorization to sign these contracts. It was moved by Mr. Beaver and seconded by Mr. Howley to authorize the Manager to sign contracts for new electricity and gas supply rates. Motion carried.
- Two employees are still out on disability.
- At the Lewis Run Pump Station, PA American Water was replacing valves along Rt. 51, which shut off the water to the pump station for about 8 hours. This shut-off causes a problem since the pumps have water cooled packing. For the first outage, Mr. Majzer borrowed water tanks from Pleasant Hills Borough to have water. However, the replacement was terminated during the day and was rescheduled. For the second outage, Mr. Majzer discovered that PAWC would provide water tanks for the outage and proceeded to get the tanks scheduled.
- The treatment plant had an overflow on 8/31 of 78,395 due to a wet weather pump being air locked. Mr. Buzard asked if there is a SCADA solution that could prevent this occurrence. Mr. Majzer will investigate.

Mr. Trimbath had no report.

It was moved by Mr. Beaver and seconded by Mr. Howley to adjourn the meeting. Motion carried. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Jean L. Crane
Manager