South Park, PA
October 23, 2024

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Buzard, Smith, and Stuncard
Members present via phone:	Messrs. Howley and Tackett
Members absent:	None

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough Council.

The minutes of the meeting of September 25, 2024 were considered. It was moved by Mr. Beaver and seconded by Mr. Smith to approve the meeting minutes of September 25, 2024 as presented. Motion carried.

Financial Report – The information for September was presented as follows:

Pleasant Hills Authority – Financial Report
September 2024
Statement of Changes in Capital Accounts

	Sep 2024	Aug 2024	2024 YTD	2024 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,822,343**	**$ 1,919,530**	1,847,613	1,847,613
Additions:				
Interest	670	728	33,697	45,000
Service Fees - Municipalities	-	-	749,261	999,014
Tapping Fees	-	4,000	48,000	60,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 670	$ 4,728	$ 830,957	$ 1,104,014
Deductions:				
Revenue Fund - Capital Exp	-	18,664	189,548	350,000
Pennvest Payment	83,251	83,251	749,260	999,014
Other	-	-	-	-
Total Deductions	$ 83,251	$ 101,915	$ 938,808	$ 1,349,014
Ending Balance	**$ 1,739,762**	**$ 1,822,343**	**$ 1,739,762**	**$ 1,602,613**
Funds Increased (Decreased) by	**$ (82,581)**	**$ (97,187)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,268,319	1,340,732	3,224,076	3,224,076
Debt Service Fund	44,410	44,390	8,992	8,992
Debt Service Reserve Fund	192,526	191,724	186,276	186,276
Surplus Fund	148,614	147,995	84,825	84,825
Total Beginning Balance	$ 1,653,869	$ 1,724,841	$ 3,504,169	$ 3,504,169
Additions:				
Interest	7,190	8,167	97,930	100,000
Debt Service Deposit	-	-	122,432	173,288
Other	-	-	159,439	81,640
Total Additions	$ 7,190	$ 8,167	$ 379,802	$ 354,928
Deductions:				
Debt Service Payment	-	-	88,113	173,288
Requisitions	12,331	79,138	2,147,130	3,100,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 12,331	$ 79,138	$ 2,235,242	$ 3,273,288
Ending Balance				
Construction Fund	1,261,572	1,268,319	1,261,572	215,676
Debt Service Fund	44,595	44,410	44,595	8,992
Debt Service Reserve Fund	193,329	192,526	193,329	186,276
Surplus Fund	149,233	148,614	149,233	174,865
Total Ending Balance	**$ 1,648,728**	**$ 1,653,869**	**$ 1,648,728**	**$ 585,809**
Funds Increased (Decreased) by	**$ (5,141)**	**$ (70,972)**		

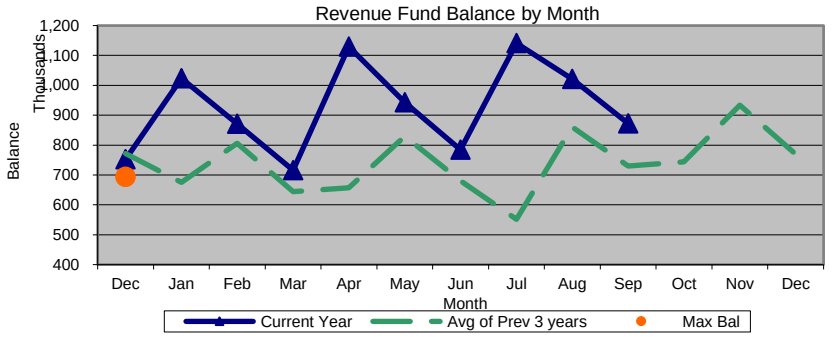
The Treasurer's report for the month of September was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of September 2024

		September 2024
Dollar Bank	Previous Month	$ 260,561.91
Less outstanding checks and Electronic Fund Transfers		147,982.53

Month of September 2024

			September 2024
Actual Cash Balance	Previous Month	$	112,579.38
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	184,461.30	
Capital Fund	for Capital bills	-	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	-	
Other		-	
TOTAL DEPOSITS		$	184,461.30
DISBURSEMENTS:			
O&M Vouchers		143,252.22	
Electronic Fund Transfers		3,584.69	
Capital Vouchers		4,008.41	
Transfers to		-	
Sweep Account		-	
Capital Fund		-	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	150,845.32
ACTUAL CASH BALANCE	Current Month		**146,195.36**
Add Outstanding Checks and Electronic Fund Transfers			103,804.64
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			709,451.03
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,926.37	16,146.70
TOTAL REVENUE FUND INVESTMENTS			**725,597.73**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			871,793.09



Pleasant Hills Authority
PENNVEST Account
Month of September 2024

			September 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Stuncard and seconded by Mr. Buzard that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of October were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
October 2024

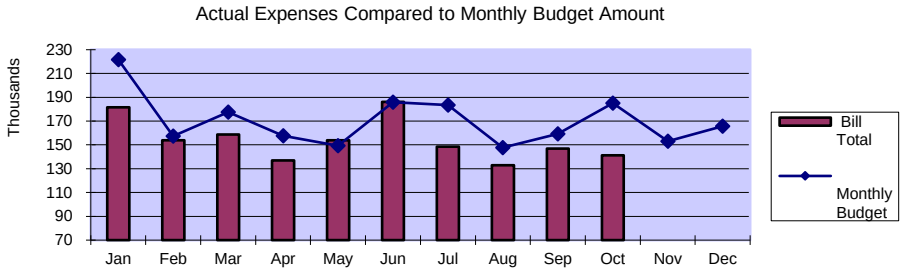
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2024-10	170176 kWh, 32 days	11,769.97
Duquesne Light LRPS	2024-10	34334 kWh, 9/22/24	3,406.98

South Park, PA
October 23, 2024

Name	Num	Description	Amount
Duquesne Light SDPS	2024-09	1060 kWh, 10/6/24	207.52
Duquesne Light Meters	2024-09	243 kWh, 29 days	132.29
West Penn Power Meters	2024-09	400 kWh, 33 days	119.27
Natural Gas			
Peoples Gas	2024-10	0 mcf	126.61
IGS Energy	437784	63 mcf	277.55
Phone			
Full Service Network	46	phone and internet	311.83
AT&T Mobility	2024-10	cell phones	135.44
Water			
PA Am Water FIRE	2024-09	Fire Hydrant Service	139.88
PA Am Water LRPS	2024-10	32500 gal, 28 days	506.14
PA American Water SDPS	2024-10	100 gal	21.20
PA American Water WWTP	2024-10	6700 gal, 29 days	254.32
Total Utilities			**17,409.00**
Bills - Monthly			
Aqua Filter Fresh	1818889	1 gal 6 pk dist, spring (7)	73.75
Cintas	4 inv	uniforms	655.53
Pace Analytical	2 inv	Daily tests: 8/15-9/18 & sludge (10)	4,930.00
Daniel's	2024-09	Misc Supplies	15.47
PA One Call	1071935	32 mapped rate	73.60
Waste Management - Garbage	3954979-0067-4		302.50
Waste Management - Sludge	3955137-0067-8	6 loads	8,218.46
WEX	100101746	fill-ups:7, 115.16 gal	309.94
Bills - Miscellaneous			
Cintas FAS	8407037099	first aid	98.30
Cleveland Brothers Equip	954122	2nd Stage Generator: Batteries & hoses	2,507.62
Cox Piping Supply	1007543	Plant H2O line valve: 2" nipples	33.88
Gipson Bearing	225437	1st Stage FC drive seals (3)	38.55
IDEXX Laboratories	3160309601	Fecal test supplies	2,923.16
Image Specialties	11655	T-shirts	510.20
Mike Voytovich	Exp Rep 2024-09	Certification Class	167.00
Mission Communications	1093162	LRPS Annual Service fee	686.00
MSA Safety Sales	964231083	O2 Sensor	796.01
Pace Analytical	245324896	Mercury (5+FB)	1,155.00
Safety-Kleen	95678002	parts cleaner	373.20
Univar	52474001	hydrogen peroxide (3 drums)	1,738.80
USA Bluebook	494391	Nessler reagent	81.99
WB Mason	2 inv	garbage bags, hand soap refill (6 pk)	98.58
WB Mason	249586041	m-fold towels (3)	140.97
Ziebart	2 inv	F150 & F250: annual rustproofing	167.70
Total Treatment Plant Bills			**43,505.21**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
October 2024

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**43,505.21**	
American Water	4000292097	June, July, Aug usage	45.00	
Borough of Pleasant Hills	2024-09	Payroll & Insurances	59,718.81	
	3rdQtr24	Invoices: 11, Payroll: 77	781.44	
Borough of Pleasant Hills Total			60,500.25	
Dickie McCamey	10788948	RJB: 4.0 hrs	640.00	
Gannett Fleming, Inc.	42178	Operations Assistance	470.08	
	42179	Industrial Users	459.20	
	42180	NPDES Renewal	328.44	
	42183	Monthly Fee	400.00	
Total Gannett Fleming, Inc.			1,657.72	
Credit Card - M.Majzer	Home Depot	Pump/hose/fittings	258.93	
	Fluidraulics	Shipping for Blower kits	22.15	
	Sam's Club	glass cleaner	18.94	
	Park Social	meeting dinner	40.00	
	Walmart	polymer scale	29.74	
Credit Card - J. Crane	Amazon	MM: gen plug, panel filters	521.07	
	Sam's & Giant Eagle	Board meeting food	36.70	
Total Credit Card			927.53	
Travelers	2024-25	Cyber Policy 0107322236LB	5,132.00	EFT
Travelers	2024-25 1st Install	Commercial Policys	20,814.00	EFT
Sub-Total Expenses			**133,221.71**	
Payroll				
Jean L. Crane - Manager	7,370.00	Less Deductions: 2,632.93	4,737.07	
PMRS	October 2024	Retirement Account	626.45	
United States Treasury	October 2024	Federal Taxes, SS & Medicare	2,477.61	EFT
PA Dept of Revenue	October 2024	State Taxes	226.26	EFT
Sub-Total Payroll			**8,067.39**	
Total			**141,289.10**	



Pleasant Hills Authority

October 23, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	October	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	2,533.55	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	42177	96,000	Constrctn	5,259.84	47,311.68	85,910.40
Construction Observation	42177	184,000	Constrctn	11,580.43	76,426.50	92,965.52
GeoTechnical Work		18,000		-	4,777.67	4,777.67
Subtotal Gannett Fleming, Inc.				16,840.27	126,271.73	432,757.43
W.A. Petrakis (General)		2,317,890		-	1,825,512.11	1,825,512.11
Right Electric (Electric)		382,275		-	207,408.63	353,305.29
Halliday Products				-	6,535.24	6,535.24
Subtotal Master Billing Meter Project				**16,840.27**	**2,165,727.71**	**2,618,110.07**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	-	5,250.77
Scott Electric		193,000		-	-	193,000.00
Rovisys				-	3,955.00	7,445.00
Subtotal Generator Automatic Transfer Switch		193,000		-	-	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt	42182		Cap Acct	218.96	8,283.19	57,875.94
Tennis Roofing		468,791		-	145,113.82	468,790.76
Subtotal Main Equipment Building Renovations		468,791		218.96	153,397.01	526,666.70
LRPS Upgrades						
Gannett Fleming						
Evaluation		25,000		-	20,700.82	22,404.94
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		-	20,700.82	22,404.94
Rain Garden Improvements						
Gannett Fleming	42181		Cap Acct	1,655.07	10,842.54	10,842.54
Contractor				-	-	-
Subtotal Rain Garden Improvements		-		1,655.07	10,842.54	10,842.54
Commwlth of PA - Pennvest	2024-11	1,001,000	CA->PV	83,251.13	832,511.30	
Total				**101,965.43**	**3,183,179.38**	**3,381,525.89**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	1,874.03	195,430.61
	Capital Account --> Pennvest		CA->PV	83,251.13	832,511.30
	Trustee Construction Fund	22	Constrctn	16,840.27	2,163,970.14
	Trustee Surplus Fund		Surplus	-	-
Total				**101,965.43**	**3,191,912.05**

It was moved by Mr. Smith and seconded by Mr. Howley to pay the bills as presented including Construction Fund Requisition No. 22 in the amount of $6,840.27. Motion carried.

Mr. Brown reviewed Resolution No. 336 – Directing the Proper Officers to set a Rate Structure for Contract Customers. The Service Agreement requires that the Contract Customers must be charged a rate that is equal to or higher than the effective rate charged to the Contracting Municipalities. The new rate will be a Monthly Fee of $3.00 and a Usage Rate of $9.45 per 1.000 gallons to be effective on 1/1/2025. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve Resolution No. 336. Motion carried.

Mr. Dengler presented and read the Engineer's report as follows:

3620

South Park, PA
October 23, 2024

PLEASANT HILLS AUTHORITY
Engineering Report
October 23, 2024

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1. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.
2. **Master Billing Meters Project (063286)**
   a) Job Conference #19 was held on October 2, 2024.
   b) All meters have been installed, with the exception of Meters #2 and #3.
   c) The Contractor has received approval from Carload Express of the shoring plans for the construction of Meters #2 and #3 and they are awaiting final approval of the entry permits. Work on the sites is tentatively scheduled to begin mid-November.
   d) A meeting was held with W.A.Petrakis on Monday, October 21st to discuss the change order request relative to the shoring required by the railroad at Meter Sites #2 and #3.
   e) Paving Restoration has been completed.
   f) A drawing of the proposed fencing fo the control panel racks at Meter Sites #4 and #5 in the Baldwin Commons Apartments were provided to the Authority.
3. **Rain Garden Improvements Project (066828.014)**
   a) We recommend that all bids be rejected and the project re-bid with a reduction in scope that will only include paving and piping work to direct stormwater runoff to the rain garden.
   b) MOTION – Reject all bids and authorize advertisement of the re-bidding of the project with a revised scope.

Respectfully submitted,
/Robert W. Dengler, II /s
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test Done By
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	ESL / Suburban and
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	LL Mercury by Geochemical Testing
1/5/2024	<0.003	0.0000457	0.0140	<0.0001	
2/8/2024		0.0007960			
2/28/2024		0.0002140			
3/8/2024		0.0001490			
4/17/2024	0.003	0.0000699	0.005	<0.0001	
5/17/2024		0.0001240			
6/5/2024		0.0000470			
7/10/2024	0.05	0.0000412	0.009	<0.0001	
8/8/2024		0.0000816			
9/12/2024		0.0000458			

Mr. Dengler reviewed the Master Billing Meter Project (Item #2 on report). Mr. Dengler stated that a meeting was held on Monday with W.A. Petrakis to discuss the change order for the railroad shoring. On Friday, W.A. Petrakis emailed the draft change order for $344,000. There are three items that have increased the cost for the shoring over what was bid: the type of shoring, full enclosure requirement and track monitoring. For the type of shoring, the railroad specifications, which were included in the project specifications, required either steel sheet shoring or optionally soldier pile with timber lagging. In the bid, W.A. Petrakis included the steel sheet shoring, but the railroad is now requiring the soldier pile with timber lagging shoring system, which is more expensive. Additionally, the shoring is required to fully encompass the dig site rather than just protect along the railroad side of the excavation, which doubles the cost. Finally, the railroad is requiring track monitoring to ensure the integrity of the railroad tracks. During the meeting, additional backup information was requested regarding the additional cost and the costs included in the original bid. This information was received yesterday. Mr. Dengler is having this information reviewed to determine if it is reasonable. Mr. Dengler has called the railroad to request a meeting with their engineer to discuss the design. There was some discussion about this item. Mr. Trimbath asked how we protect ourselves regarding the track monitoring given that the gage can change due to weather conditions. Mr. Dengler stated that we definitely want a measurement prior to excavation to determine the starting condition. Mr. Dengler will get some additional information from the railroad regarding the monitoring. Mr. Smith asked about the budget for the project to cover this change order. The Manager stated that there are sufficient funds from the bond issue to cover the change order.

Mr. Dengler reviewed the Rain Garden Improvement Project (Item #3 on report). Bids for the re-bid were received and opened yesterday. Seven contractors got the bid package, but only two bids were submitted as follows:

Bidders	Bid Amount	Bid Security
Michael Facchiano Contracting, Inc.	$ 39,995.00	5%
Plavchak Construction Co., Inc.	$ 55,600.00	

It was moved by Mr. Stuncard and seconded by Mr. Tackett to approve the issuance of the Notice of Intent to Award and then award the contract contingent upon receipt of required bonds and insurances to Michael Facchiano Contracting, Inc. for the Rain Garden Improvement Project. Motion carried.

Mr. Majzer reviewed the operations through 10/23/2024.

- For the Master Meter project, all spools and flanges have been ordered and we are waiting for a response from Baldwin Commons regarding the fencing.
- For the 1st Stage WAS Line replacement, JP Environmental will be starting construction in November.
- Fourth quarter sampling for IPP was completed.
- Mr. Majzer is waiting for quotes for the 1st Stage Effluent channel gates.
- For the sludge thickener, the Wemco pump is still out to be rebuilt and we are waiting on a delivery date.
- Electricity and gas rates were locked in with IGS.
- DRV installed the back up Headworks pump controller on 10/23/25 and will be tested next week.
- The Lab Technician position was discussed with the union and we are waiting on comments.
- Hunter Drayer resigned on 10/11/24 (relocating to Florida) and the job was advertised in the Pittsburgh Post-Gazette on 10/20/24.
- The two maintenance employees are both still off on short-term disability due to injuries occurring outside of work.
- For the EQ Basins, we are working on proposals for the Boroughs to replace the computers and upgrade the SCADA and Win-911 software. Mr. Majzer can no longer receive alarms from the EQ Basins and Win-911 software must be upgraded to fix the issue. Unfortunately, this upgrade requires both an upgrade for the SCADA software and a new computer (to upgrade to Windows 11). Mr. Majzer is going to investigate whether it is possible to change to using Mission Communications instead of the SCADA and Win-911.

Mr. Trimbath reported on the following:

1. Sewage rates for Pleasant Hills residents will be increasing by $0.13 per 100 gallons due to increases in the Authority's Service Fee and about $500,000 in sewer line repair/replacement projects within the Borough. Additionally, the Borough will be passing an ordinance to have sewer lines inspected prior to the sale of a home. Mr. Smith stated that the purpose is to remove break-in taps, which over time cause blockages in the main sewer line. There was some discussion about this issue.
2. Council is aware of the employee vacancy issues at the plant and is working with the Superintendent to address them.
3. The Route 51 paving project will be starting at the end of October and run through 2028 to pave from the cloverleaf to past Coal Valley Road in three sections with lane closures and resulting delays. Mr. Trimbath stated that the project will not be addressing the flooding at the Lewis Run Road intersection.

The Manager stated that she is investigating changing the insurance broker from Cusumano Insurance Agency to Dollar Bank Insurance Agency. There are a couple miscellaneous items to be investigated. There was some discussion about the issue.

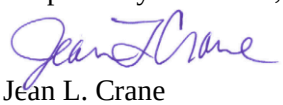
The Manager asked Mr. Smith how the sewage billing for the Jefferson Hills properties in the Pleasant Grove development would be handled. Mr. Smith stated that they have met with Jefferson Borough representatives and the sewage billing would probably be handled by Pleasant Hills. Additionally, the Manager stated that

during these discussions, it was determined that the tapping fees for the Jefferson Hills homes were paid to Clairton in error. This issue is now being corrected.

It was moved by Mr. Beaver and seconded by Mr. Buzard to authorize the Manager to negotiate with KLH Engineers, Inc. for payment during the transition period. Motion carried.

It was moved by Mr. Beaver and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,



Jean L. Crane
Manager