South Park, PA
December 11, 2024

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Bondi, Buzard, Howley, Smith, and Stuncard
Members present via phone:	Messrs. Tackett
Members absent:	Messrs. Beaver

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Robert W. Dengler, II, P.E., representing the Authority Engineer; Jean Crane, Manager; and Michael Majzer, Superintendent.

The Manager reported that Mr. Tackett has resigned from the Board effective at the end of the week due to moving out of Pleasant Hills. Mr. Tackett expressed appreciation for his time on the Authority Board.

The minutes of the meeting of October 23, 2024 were considered. It was moved by Mr. Howley and seconded by Mr. Smith to approve the meeting minutes of October 23, 2024 as presented. Motion carried.

Financial Report – The information for October and November was presented as follows:

Pleasant Hills Authority – Financial Report
November 2024
Statement of Changes in Capital Accounts

	Nov 2024	Oct 2024	2024 YTD	2024 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,905,048**	**$ 1,739,762**	1,847,613	1,847,613
Additions:				
Interest	3,018	666	37,380	45,000
Service Fees - Municipalities	-	249,754	999,014	999,014
Tapping Fees	16,000	4,000	68,000	60,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 19,018	$ 254,419	$ 1,104,394	$ 1,104,014
Deductions:				
Revenue Fund - Capital Exp	4,801	5,882	200,231	350,000
Pennvest Payment	83,251	83,251	915,762	999,014
Other	-	-	-	-
Total Deductions	$ 88,052	$ 89,134	$ 1,115,994	$ 1,349,014
Ending Balance	**$ 1,836,014**	**$ 1,905,048**	**$ 1,836,014**	**$ 1,602,613**
Funds Increased (Decreased) by	**$ (69,034)**	**$ 165,286**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,249,721	1,261,572	3,224,076	3,224,076
Debt Service Fund	44,770	44,595	8,992	8,992
Debt Service Reserve Fund	194,087	193,329	186,276	186,276
Surplus Fund	149,818	149,233	84,825	84,825
Total Beginning Balance	$ 1,638,396	$ 1,648,728	$ 3,504,169	$ 3,504,169
Additions:				
Interest	6,295	6,507	110,732	100,000
Debt Service Deposit	43,343	-	165,775	173,288
Other	-	-	159,439	81,640
Total Additions	$ 49,638	$ 6,507	$ 435,947	$ 354,928
Deductions:				
Debt Service Payment	-	-	88,113	173,288
Requisitions	26,082	16,840	2,190,053	3,100,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 26,082	$ 16,840	$ 2,278,165	$ 3,273,288
Ending Balance				
Construction Fund	1,228,452	1,249,721	1,228,452	215,676
Debt Service Fund	88,283	44,770	88,283	8,992
Debt Service Reserve Fund	194,827	194,087	194,827	186,276
Surplus Fund	150,389	149,818	150,389	174,865
Total Ending Balance	**$ 1,661,951**	**$ 1,638,396**	**$ 1,661,951**	**$ 585,809**
Funds Increased (Decreased) by	**$ 23,555**	**$ (10,333)**		

The Treasurer's reports for the months of October and November were presented as follows:

South Park, PA
December 11, 2024

Pleasant Hills Authority
Revenue Fund
Month of October 2024

			October 2024
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			103,804.64
Actual Cash Balance	Previous Month	$	146,195.36
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	391,430.18	
Capital Fund	for Capital bills	5,882.44	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	1,728.14	
Other		-	
TOTAL DEPOSITS		$	399,040.76
DISBURSEMENTS:			
O&M Vouchers		112,639.23	
Electronic Fund Transfers		28,649.87	
Capital Vouchers		1,874.03	
Transfers to		-	
Sweep Account		-	
Capital Fund	4th Qtr from Service Fees	249,753.50	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	392,916.63
ACTUAL CASH BALANCE	Current Month		**152,319.49**
Add Outstanding Checks and Electronic Fund Transfers			97,680.51
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			318,020.85
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,551.43	17,698.13
TOTAL REVENUE FUND INVESTMENTS			**335,718.98**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			488,038.47

Pleasant Hills Authority
PENNVEST Account
Month of October 2024

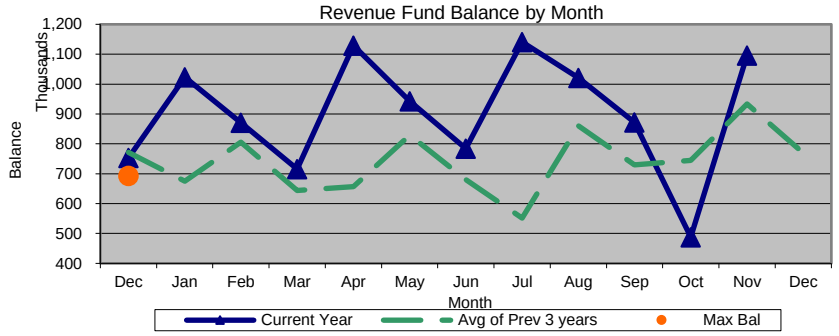
			October 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

Pleasant Hills Authority
Revenue Fund
Month of November 2024

			November 2024
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			97,680.51
Actual Cash Balance	Previous Month	$	152,319.49
DEPOSITS:			
Transfers from			
Sweep Account		-	
Capital Fund	for Capital bills	4,800.81	
Service Fees Received	Contracting Municipalities	791,927.92	
	Contract Customers	-	
Other	PH & B EQ Qtrly	5,206.70	
TOTAL DEPOSITS		$	801,935.43
DISBURSEMENTS:			
O&M Vouchers		144,688.02	
Electronic Fund Transfers		2,703.87	
Capital Vouchers		4,800.81	
Transfers to		-	
Sweep Account	Monthly summary of daily transfers	597,057.04	
Capital Fund		-	
Trustee	Debt Service Transfer	43,342.89	
Other		-	
TOTAL DISBURSEMENTS		$	792,592.63
ACTUAL CASH BALANCE	Current Month		**161,662.29**
Add Outstanding Checks and Electronic Fund Transfers			88,337.71
Dollar Bank Balance	Current Month	$	**250,000.00**

Month of November 2024

		November 2024
REVENUE FUND INVESTMENTS		
Dollar Bank Sweep Account - Principal		915,077.89
Dollar Bank Sweep Account - Accrued Interest (YTD)	1,323.58	19,021.71
TOTAL REVENUE FUND INVESTMENTS		**934,099.60**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)		1,095,761.89



Pleasant Hills Authority
PENNVEST Account
Month of November 2024

			November 2024
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Stuncard and seconded by Mr. Tackett that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the months of November and December were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
November 2024

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2024-11	157771 kWh, 29 days	11,084.25
Duquesne Light LRPS	2024-11	39527 kWh, 30 days	3,897.00
Duquesne Light SDPS	2024-10	887 kWh, 11/4/24	191.83
Duquesne Light Meters	2024-10, 5 meters	257 kWh, 29 days	136.51
West Penn Power Meters	2024-10, 6 meters	435 kWh, 30 days	123.78
Natural Gas			
Peoples Gas	2024-11	178.8 mcf, 11/7 + Estimated Sep & Oct	2,241.33
IGS Energy	2024-11	357.6 mcf (2 months)	1,572.16
Phone			
Full Service Network	47	phone and internet	311.83
AT&T Mobility	2024-11	cell phones	135.62
Water			
PA Am Water FIRE	2024-10	Fire Hydrant Service	139.88
PA Am Water LRPS	2024-11	25600 gal, 34 days	433.70
PA American Water SDPS	2024-11	0 gal, 33 days	19.30
PA American Water WWTP	2024-11	4700 gal, 31 days	216.34
Total Utilities			**20,503.53**
Bills - Monthly			
Aqua Filter Fresh	1843700	Spring water and distilled water	57.25
Cintas	4 inv	uniforms	871.44
Pace Analytical	2 inv	Daily tests: 9/19-10/23 & sludge (8)	4,728.00
Daniel's	2024-10	Misc Supplies	13.95
PA One Call	1075667	53 mapped rate	121.90
Waste Management - Garb	3956084-00678-1	Garbage	302.50
Waste Management - Sludge	3956244-0067-1	3 loads	3,571.62

South Park, PA
December 11, 2024

Name	Num	Description	Amount
WEX	100693640	fill-ups: 6, 89.2 gal	239.24
Bills - Miscellaneous			
Core & Main	V775534	MM #8 & #9: blank flanges	11,796.00
HCS Instrumentation	3678	Annual Flow meter calibration	1,232.06
Precision Odor	14194	Installed new vapor head	300.00
Advance Auto Parts	6061431321752	car wash & wax	6.99
Edward Kemp	S43691	Service Call for Office Bldg Heat	314.00
Pollu-Tech	1024047	Polymer 55# bags Zetag 7553 (40)	7,226.00
Precision Odor	14266	Headworks: odor system & installation	1,750.00
USA Bluebook	2 inv	pH Buffers	526.22
Pace Analytical	3 inv	Nutrient, IPP Inspection, Priority Pollutant	2,275.00
Total Treatment Plant Bills			**55,835.70**
O&M Agreements Reimburseable Expenses			
HCS Instrumentation	3678	7720 · Pleasant Hills Expenses	338.33
HCS Instrumentation	3678	7710 · Baldwin Expenses	338.33
Total Reimburseable Expenses			**676.66**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
November 2024

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**55,835.70**	
Babst Calland	2 inv	NPDES response		5,074.00	
Borough of Pleasant Hills	2024-10	Payroll & Insurances		65,142.12	
	Tapping Fees	Pleasant Grove (3 lots)		300.00	
Borough of Pleasant Hills Total				65,442.12	
Dickie McCamey	10795632	RJB: 5.9 hrs		944.00	
Gannett Fleming, Inc.	44226	Industrial Users		164.22	
	44227	COA Activities		109.48	
	44229	Monthly Fee		400.00	
Total Gannett Fleming, Inc.				673.70	
Credit Card - M.Majzer	Sam';s	Operator Chair		99.99	
	WPWPCA	October mtg		42.00	
	USPS	Drayer Oper Cert		9.65	
Credit Card - J. Crane	Amazon	Polymer hanging scale		17.80	
	Amazon	Golf Cart wheels and parts		271.06	
	USPS	Stamps (4)		292.00	
	Amazon	cabinet fans (2)		168.43	
	EZ Pass	Replenishment		35.00	
	Sam's/Jersey Mikes	Food for meeting		145.50	
	Intuit	QB Annual subscription		999.00	
Total Credit Card				2,080.43	
Pittsburgh Post-Gazette	112974	Rain Garden Project Re-Bid Ad		1,035.50	
Sub-Total Expenses				**131,085.45**	
Payroll					
Jean L. Crane - Manager	7,370.00	Less Deductions:	2,632.94	4,737.06	
Trustee Insurance Fund	6 month	Health Insurance		7,329.24	
Trustee Insurance Fund	6 month	Dental Insurance		233.16	
PMRS	November 2024	Retirement Account		626.45	
United States Treasury	November 2024	Federal Taxes, SS & Medicare		2,477.61	EFT
PA Dept of Revenue	November 2024	State Taxes		226.26	EFT
Sub-Total Payroll				**15,629.78**	
Total				**146,715.23**	
			Revised/Added		
Transfers to Trustee Accounts					
Construction Fund					
Debt Service Fund	4th Qtr transfer			43,342.89	

Pleasant Hills Authority
November 26, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	November	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	2,533.55	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	44225	96,000	Constrctn	7,486.08	54,797.76	93,396.48
Construction Observation	44225	184,000	Constrctn	2,498.66	78,925.16	95,464.18
GeoTechnical Work		18,000		-	4,777.67	4,777.67
Subtotal Gannett Fleming, Inc.				9,984.74	136,256.47	442,742.17
W.A. Petrakis (General)	Pay App #6	2,317,890	Constrctn	16,097.75	1,841,609.86	1,841,609.86
Right Electric (Electric)		382,275		-	207,408.63	353,305.29
Halliday Products				-	6,535.24	6,535.24
Subtotal Master Billing Meter Project				**26,082.49**	**2,191,810.20**	**2,644,192.56**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	-	5,250.77
Scott Electric		193,000		-	-	193,000.00
Rovisys				-	3,955.00	7,445.00
Subtotal Generator Automatic Transfer Switch		193,000		-	-	203,501.64

	Invoice	Approved	Fund	November	YTD	Total TD
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt				-	8,283.19	57,875.94
Tennis Roofing		468,791		-	145,113.82	468,790.76
Subtotal Main Equipment Building Renovations		468,791		-	153,397.01	526,666.70
LRPS Upgrades						
Gannett Fleming						
Evaluation		25,000		-	20,700.82	22,404.94
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		-	20,700.82	22,404.94
Rain Garden Improvements						
Gannett Fleming	44228		Cap Acct	4,800.81	15,643.35	15,643.35
Contractor				-	-	-
Subtotal Rain Garden Improvements		-		4,800.81	15,643.35	15,643.35
Commwlth of PA - Pennvest	2024-12	1,001,000	CA->PV	83,251.13	915,762.43	
Total				**114,134.43**	**3,297,313.81**	**3,412,409.19**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	4,800.81	200,231.42
	Capital Account --> Pennvest		CA->PV	83,251.13	915,762.43
	Trustee Construction Fund	23	Constrctn	26,082.49	2,190,052.63
	Trustee Surplus Fund		Surplus	-	-
Total				**114,134.43**	**3,306,046.48**

Pleasant Hills Authority
WWTP – Monthly Bills Detail
December 2024

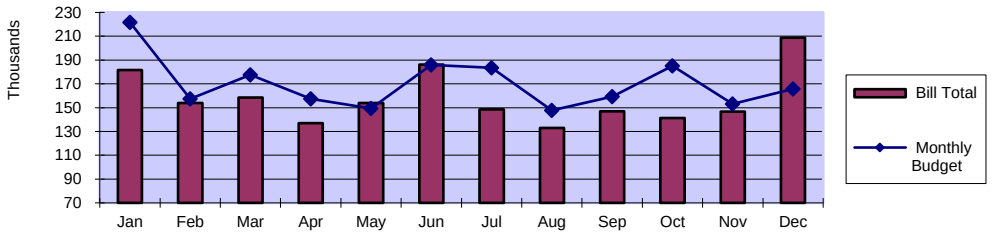
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2024-12	203272 kWh, 29 days	13,859.66
Duquesne Light LRPS	2024-12	19091 kWh, 32 days	4,661.59
Duquesne Light SDPS	2024-11	1748 kWh, 31 days	271.14
Duquesne Light Meters	2024-11	467 kWh, 32 days	177.06
West Penn Power Meters	2024-11	638 kWh, 30 days	154.09
Natural Gas			
Peoples Gas	2024-12	516.5 mcf, 12/10/24	2,518.50
IGS Energy	442750	129.3 mcf	569.60
Phone			
Full Service Network	48	phone and internet	311.83
AT&T Mobility	2024-12	cell phones	135.53
Water			
PA Am Water FIRE	2024-11	Fire Hydrant Service	139.88
PA Am Water LRPS	2024-12	21500 gal, 28 days	390.65
PA American Water SDPS	2024-12	0 gal	19.30
PA American Water WWTP	2024-12	4100 gal, 31 days	204.95
Total Utilities			**23,413.78**
Bills - Monthly			
Aqua Filter Fresh	1873510	Spring water and distilled water	49.00
Cintas	5 inv	uniforms	2,021.20
Pace Analytical	2 inv	Daily tests: 10/17-11/19 & sludge (7)	3,869.00
PA One Call	1079412	38 mapped rate	87.40
Waste Management - Garbge	3959721-0067-5		302.50
Waste Management - Sludge	3959897-0067-3	5 loads	6,545.58
WEX	101222629	fill-ups:5, 80.31 gallons	209.21
Bills - Miscellaneous			
Advance Auto Parts	6061435113895	Ford Explorer: Antifreeze	18.99
Allied Rubber	30028519	Pump hoses	1,290.00
Cintas FAS	8407132157	includes AED defib pads	179.31
Cintas FAS	8407174432	first aid	66.33
Core & Main	V775551	MM: Spool pieces (1 for each size)	15,765.00
DRV	267321	Headworks: backup pump controller	12,200.00
Equipompe	24EQ-4335	Sludge Thickener Wemco pump rebuild	23,050.00
Fayette Parts Svc	3 inv	Hdwks Bldg: ventilation system belts	93.40
Fayette Parts Svc	801833	fan belt Pipe Tunnel near FC #3	8.99
Franks Shoes	303417	Majzer Clothing	95.96
Grainger	2 inv	plant water strainer & Blower belts (8)	1,371.58
Grainger	9353546204	Amp meter	115.76
Image Specialties	11727	Jacket embroidered (4)	123.00
Mission Communications	2 inv	Annual Fee: SDPS, BP, MM (12)	9,163.80
Pace Analytical	4 inv	Form 43, metals, PP sludge, IPP Qtrly	4,419.00
Pro-Am Safety	126583	Oxy/Gas Monitor new H2S sensor	503.70
Push-n-Pull	131541	salt spreader disc	79.64
Robert Berish	boots	Berish boots	214.99
Rovisys	98881	WIN-911 problem	2,000.00
Univar	52625329	hydrogen peroxide (3)	1,738.80
USA Bluebook	3 inv	lab supplies	730.80
USA Bluebook	2 inv	pumps (2), hoses, connectors	3,381.71
USA Bluebook	489260	TSS Filters	179.42
USA Bluebook	575978	Wheel kit for honda trash pumps	355.55
WB Mason	250836715	Manager printer toner (3)	668.67
WB Mason	251122526	desk calendars 2025	61.08
Total Treatment Plant Bills			**114,373.15**

South Park, PA
December 11, 2024

Revenue Fund – Monthly Bills Detail
December 2024

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**114,373.15**	
American Water	4000296371	Usage data 2024 Oct nov		30.00	
Borough of Pleasant Hills	2024-11	Payroll & Insurances		81,686.23	
	Tapping Fee	Pleasant Grove Lot #18		100.00	
Borough of Pleasant Hills Total				81,786.23	
Dickie McCamey	10803004	RJB: 0.2 hr, Exp: $60.84 mileage		92.84	
Gannett Fleming, Inc.	45111	Industrial Users		80.08	
	45112	IPP Annual Report		720.72	
	45114	Monthly Fee		400.00	
Total Gannett Fleming, Inc.				1,200.80	
Credit Card - M.Majzer	Sam's	Dishwasher tabs		12.98	
	Poster Comp	Annual HR posters		69.95	
	E Jordan Irnwrks	MM Manhole insert		170.00	
	Sam's	Jackets		111.92	
	Home Depot	LED light bulbs, Trash bags		36.94	
	Ace Hardware	Compactor cleaner		63.98	
Credit Card - J. Crane	Walgreens	batteries		21.39	
Total Credit Card				487.16	
Wheeling & Lake Erie RR	RE31972	Annual fee		100.00	
Sub-Total Expenses				**198,070.18**	
Payroll					
Jean L. Crane - Manager	7,370.00	Less Deductions:	2,632.94	4,737.06	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John Buzard - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley III - Board Member	300.00	Less Deductions:	78.16	221.84	
Jamie Smith - Board Member	300.00	Less Deductions:	65.16	234.84	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
. Steve Tackett - Board Member	300.00	Less Deductions:	65.16	234.84	
PMRS	December 2024	Retirement Account		626.45	
United States Treasury	December 2024	Federal Taxes, SS & Medicare		3,008.91	EFT
PA Dept of Revenue	December 2024	State Taxes		290.73	EFT
PA - Unemployment Compensation	4th Quarter	Unemployment		16.95	EFT
Jordan Tax Service	4th Quarter	Local Income Taxes		242.10	EFT
HAB-LST	4th Quarter	Local Service Tax		26.00	EFT
Sub-Total Payroll				**10,579.08**	
Total				**208,649.26**	

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority
December 11, 2024

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	December	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	2,533.55	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	45110	96,000	Constrctn	2,603.52	57,401.28	96,000.00
Construction Observation	45110	184,000	Constrctn	1,316.12	80,241.28	96,780.30
GeoTechnical Work		18,000		-	4,777.67	4,777.67
Subtotal Gannett Fleming, Inc.				3,919.64	140,176.11	446,661.81
W.A. Petrakis (General)		2,317,890		-	1,841,609.86	1,841,609.86
Right Electric (Electric)		382,275		-	207,408.63	353,305.29
Halliday Products				-	6,535.24	6,535.24
Subtotal Master Billing Meter Project				**3,919.64**	**2,195,729.84**	**2,648,112.20**
Generator Automatic Transfer Switches						
Gannett Fleming						
Study				-	-	5,250.87
Project Management				-	-	5,250.77
Scott Electric		193,000		-	-	193,000.00
Rovisys				-	3,955.00	7,445.00
Subtotal Generator Automatic Transfer Switch		193,000		-	-	203,501.64
Main Equipment Building Renovations						
Gannett Fleming						
Design/Proj Mgmt				-	8,283.19	57,875.94
Tennis Roofing		468,791		-	145,113.82	468,790.76
Subtotal Main Equipment Building Renovations		468,791		-	153,397.01	526,666.70
LRPS Upgrades						

		Invoice	Approved	Fund	December	YTD	Total TD
Gannett Fleming							
Evaluation			25,000		-	20,700.82	22,404.94
Contractor					-	-	-
Subtotal LRPS Upgrades			25,000		-	20,700.82	22,404.94
Rain Garden Improvements							
Gannett Fleming		44228		Cap Acct	3,496.50	19,139.85	19,139.85
Michael Facchiano		48363 - Final		Cap Acct	42,452.41	42,452.41	42,452.41
Subtotal Rain Garden Improvements			-		45,948.91	61,592.26	61,592.26
1st Stage WAS Line Replacement							
JP Environmental		337 - Final	53,000	Cap Acct	53,000.00	53,000.00	53,000.00
Subtotal 1st Stage WAS Line Replacement			53,000		53,000.00	53,000.00	53,000.00
Commwlth of PA - Pennvest		2025-01	1,001,000	CA->PV	83,251.13	999,013.56	
Total					**186,119.68**	**3,483,433.49**	**3,515,277.74**
			Req #				
Summary by Fund	Capital Account --> Rev Fund			Cap Acct	98,948.91	299,180.33	
	Capital Account --> Pennvest			CA->PV	83,251.13	999,013.56	
	Trustee Construction Fund		24	Constrctn	3,919.64	2,193,972.27	
	Trustee Surplus Fund			Surplus	-	-	
Total					**186,119.68**	**3,492,166.16**	

It was moved by Mr. Howley and seconded by Mr. Smith to pay the bills as presented including Construction Fund Requisition No. 23 & 24 in the amounts of $26,082.49 and $3,919.64, respectively. Motion carried.

Mr. Brown reviewed Resolution No. 337 – Adopting the Budget for Calendar Year 2025 as contained in the 66th Annual Report. It was moved by Mr. Tackett and seconded by Mr. Howley to approve Resolution No. 337. Motion carried.

Mr. Dengler presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Engineering Report
December 11, 2024

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1. **Operations Assistance (066828.002)**
   a) We have been coordinating with the Plant Superintendent and supporting the Stage 1 WAS pipe replacement.
2. **Pretreatment Program (066828.004)**
   a) A summary of the most recent DMR sampling results is attached.
3. **Rain Garden Improvements Project (066828.014)**
   a) The Substantial Completion Inspection was completed on Friday, December 6th.
   b) MOTION – Approval of Change Order #1 in the amount of $2,457.41 for adjustments to the rain garden overflow structure.
   c) MOTION – Approval of Substantial Completion Certificate, Final Completion Certificate and final payment of $42,452.41 upon receipt of all properly executed contract closeout documents from the Contractor.
4. **Master Billing Meters Project (063286)**
   a) Job Conference #21 was held on December 4, 2024.
   b) All meters have been installed, with the exception of Meters #2 and #3.
   c) The Contractor has received approval from Carload Express of the shoring plans and the entry permits for the construction of Meters #2 and #3. Work on these two meter sites is tentatively scheduled to begin in early January.
   d) MOTION – Approval of CO#1-9 as a no cost change order to increase the contract time by 90 days due to delays in obtaining railroad approval of the shoring design for Meter Sites #2 and #3. The new Substantial Completion date will be March 31, 2025.
   e) MOTION – Approval of CO #1-10 in the amount of $6,315.58 for additional paving restoration at Meter Site #5 in the Baldwin Commons Apartments.
   f) MOTION – Approval of CO #1-11 that is a credit of $37,500 for the relocation of the PAWC water line that was not required at Meter Site #6.
   g) MOTION – Approval of a not to exceed amount of $324,000 for shoring design changes required by Carload Express for Meter Sites #2 and #3. The actual amount of this change order will be determined once work is completed.
   h) MOTION – Approval of CO #2-7 as a time-only, no cost contract extension for 90 days to March 31, 2025, relative to CO #1-9 above.

Respectfully submitted,
__/Robert W. Dengler, II /s____
ROBERT W. DENGLER II, P.E.

PLEASANT HILLS AUTHORITY
DMR SAMPLE RESULTS
Year 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test Done By
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	ESL / Suburban and
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	LL Mercury by Geochemical Testing
1/5/2024	<0.003	0.0000457	0.0140	<0.0001	
2/8/2024		0.0007960			
2/28/2024		0.0002140			
3/8/2024		0.0001490			
4/17/2024	0.003	0.0000699	0.005	<0.0001	
5/17/2024		0.0001240			
6/5/2024		0.0000470			

South Park, PA
December 11, 2024

Approved Local Limits 11/19	6.4 mg/l	0.0062 mg/l	N/A	0.54 mg/l	Test Done By
EPA Effluent Goals	0.0054	0.0000500	0.0184	0.0006	ESL / Suburban and
PHA WWTP Sample Date	Cyanide mg/l	Mercury mg/l	Copper mg/l	Cadmium Mg/l	LL Mercury by Geochemical Testing
7/10/2024	0.05	0.0000412	0.009	<0.0001	
8/8/2024		0.0000816			
9/12/2024		0.0000458			
10/18/2024	<0.003	0.0000357	0.014	<0.0002	Cadmium run by Suburban Lab
10/23/2024			0.008	<0.005	Pace Cadmium detection limit issues
11/13/2024		0.0000582			

Mr. Dengler reviewed the DMR Sampling results for the Pretreatment Program (Item #2 on report). Mr. Howley stated that if the lab tests to the wrong limit for a particular test, then the Authority should be asking for a refund for the test since it was done incorrectly. There was some discussion about the testing. Mr. Majzer stated that we would ask for a refund for the incorrect test.

Mr. Dengler reviewed the Rain Garden Improvement Project (Item #3 on report). The project work is complete and a Substantial Completion Inspection was done on December 6th. Mr. Dengler stated that one modification was necessary after installing the pipe to the rain garden. The overflow was higher than the pipe elevation, which meant the water from the rain garden could flow from the rain garden back onto the pavement during heavy rain events. To prevent this occurrence, the rain garden overflow was lowered. The cost of this change was $2,457.41. It was moved by Mr. Smith and seconded by Mr. Stuncard to approve Change Order No. 1 in the amount of $2,457.41 with Michael Facchiano Contracting for the Rain Garden Improvement Project. Motion carried. It was moved by Mr. Stuncard and seconded by Mr. Buzard to approve the Substantial Completion Certificate, Final Completion Certificate and final payment of $42,452.41 contingent upon receipt of all properly executed contract closeout documents from Michael Facchiano Contracting for the Rain Garden Improvement Project. Motion carried.

Mr. Dengler reviewed the Master Billing Meter Project (Item #4 on report). Mr. Dengler stated that there was some detail review of the shoring requirements and change order from W.A. Petrakis including a conference call with the railroad's structural engineer to understand the requirements and options. The main take away from the meeting was that the railroad expected any shoring would be left in place after the installation of the meter vault to prevent movement of the railroad bed, which was not clear from their specifications. W.A. Petrakis anticipated renting the shoring equipment for the installation and then removing it. For the change order, much of the cost is the support that W.A Petrakis must provide to the shoring contractor in addition to the material costs. Since W.A. Petrakis is not familiar with installing this type of shoring, they were conservative on the amount of time necessary for the installation. The actual total change order amount will be dependent on the actual time and materials for the installation. They have provided a cost not to exceed for approval tonight. There was some discussion about the requirements and installation. The change orders on the agenda are for a time extension to March 31, 2025 due to delays obtaining the railroad approvals, the additional paving costs at Meter #5, the credit at Meter #6 and the not to exceed amount for the railroad shoring.

It was moved by Mr. Howley and seconded by Mr. Smith to approve Change Order 1-9 for a no cost time extension of 90 days to March 31, 2025 for Contract One – General with W.A. Petrakis Contracting for the Master Billing Meter Project. Motion carried. It was moved by Mr. Stuncard and seconded by Mr. Buzard to approve Change Order 1-10 in the amount of $6,315.58 for the additional paving at Meter Site #5 for Contract One - General with W.A. Petrakis Contracting for the Master Billing Meter Project. Motion carried. It was moved by Mr. Howley and seconded by Mr. Stuncard to approve Change Order 1-11 for a credit in the amount of $37,500.00 for elimination of the water line relocation at Meter Site #6 for Contract One - General with W.A. Petrakis Contracting for the Master Billing Meter Project. Motion carried. It was moved by Mr. Tackett and seconded by Mr. Smith to approve a not-to-exceed amount of $324,000.00 for the railroad shoring design changes at Meter Sites #2 & #3 for Contract One - General with W.A. Petrakis Contracting for

the Master Billing Meter Project. Motion carried. It was moved by Mr. Howley and seconded by Mr. Stuncard to approve Change Order 2-7 for a no cost time extension of 90 days to March 31, 2025 for Contract Two – Electrical with Right Electric for the Master Billing Meter Project. Motion carried.

Mr. Majzer reviewed the operations through 12/11/2024.

- Rovisys worked with WIN-911 to resolve a communication issue with the SCADA system.
- Mr. Majzer is working on getting cost estimates to upgrade the WIN-911, SCADA software, operating system and hardware for both EQ Basins and the treatment plant SCADA. Unfortunately, the software upgrades require the operating system and hardware to be upgraded as well.
- Two gates were ordered to make cleaning the 1st Stage Effluent line easier.
- The rebuilt Wemco pump for the sludge thickener is scheduled to be delivered tomorrow.
- For weekends and holidays, there is a change to only working one person on the weekend and holidays due to the shortage of employees. Before leaving, the employees are required to notify the Superintendent for safety.
- The Lab Technician position is being eliminated, and an addendum has been sent to the union for approval. Instead of the Lab Technician position, there will be a Lab Operator position to handle the Pretreatment Program and EDMR.
- For the open Operator position, interviews were held and a new employee, Gary Hasek, will be starting December 30, 2024.
- The two maintenance employees are still off on disability.

It was moved by Mr. Howley and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jean L. Crane
Manager