South Park, PA
February 26, 2025

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Buzard, Smith, and Stuncard(arrived 7:05 p.m.)
Members present via phone:	Messrs. Howley
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor (via phone); Joseph M. Gianvito, P.E. and Eddie F. Trzeciak, representing the Authority Engineer; Jean Crane, Manager; and Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of January 22, 2025 were considered. It was moved by Mr. Howley and seconded by Mr. Smith to approve the meeting minutes of January 22, 2025 as presented. Motion carried.

Financial Report – The information for January was presented as follows:

Pleasant Hills Authority – Financial Report
January 2025
Statement of Changes in Capital Accounts

	Jan 2025	Dec 2024	2025 YTD	2025 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,658,448**	**$ 1,836,014**	1,658,448	1,658,448
Additions:				
Interest	4,214	4,635	4,214	35,000
Service Fees - Municipalities	406,352	-	406,352	1,625,408
Tapping Fees	6,000	-	6,000	40,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 416,566	$ 4,635	$ 416,566	$ 1,700,408
Deductions:				
Revenue Fund - Capital Exp	139,500	98,949	139,500	560,000
Pennvest Payment	83,251	83,251	83,251	1,025,408
Other	-	-	-	-
Total Deductions	$ 222,751	$ 182,200	$ 222,751	$ 1,585,408
Ending Balance	**$ 1,852,263**	**$ 1,658,448**	**$ 1,852,263**	**$ 1,773,448**
Funds Increased (Decreased) by	**$ 193,814**	**$ (177,565)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,228,953	1,228,452	1,228,953	1,228,953
Debt Service Fund	427	88,283	427	427
Debt Service Reserve Fund	195,517	194,827	195,517	195,517
Surplus Fund	150,922	150,389	150,922	150,922
Total Beginning Balance	$ 1,575,819	$ 1,661,951	$ 1,575,819	$ 1,575,819
Additions:				
Interest	5,579	5,900	5,579	20,000
Debt Service Deposit	-	-	-	173,288
Other	200,968	-	200,968	200,968
Total Additions	$ 206,547	$ 5,900	$ 206,547	$ 394,256
Deductions:				
Debt Service Payment	-	88,113	-	173,288
Requisitions	8,530	3,920	8,530	950,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 8,530	$ 92,032	$ 8,530	$ 1,123,288
Ending Balance				
Construction Fund	1,224,768	1,228,953	1,224,768	290,553
Debt Service Fund	438	427	438	427
Debt Service Reserve Fund	196,207	195,517	196,207	195,517
Surplus Fund	352,422	150,922	352,422	360,290
Total Ending Balance	**$ 1,773,835**	**$ 1,575,819**	**$ 1,773,835**	**$ 846,787**
Funds Increased (Decreased) by	**$ 198,017**	**$ (86,132)**		

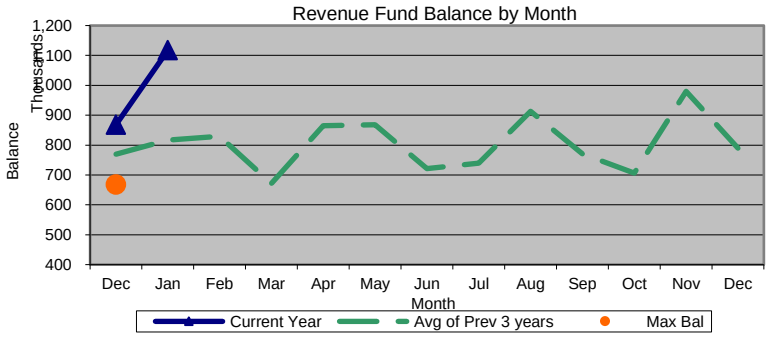
The Treasurer's report for the month of January was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of January 2025

		January 2025
Dollar Bank	Previous Month	$ 250,000.00
Less outstanding checks and Electronic Fund Transfers		115,486.05

Month of January 2025

			January 2025
Actual Cash Balance	Previous Month	$	134,513.95
DEPOSITS:			
Transfers from			
Sweep Account		-	
Capital Fund	for Capital bills	139,500.00	
Service Fees Received	Contracting Municipalities	988,950.60	
	Contract Customers	1,601.94	
Other	EQ Basins 2024 4th Qtr	4,970.06	
TOTAL DEPOSITS		$	1,135,022.60
DISBURSEMENTS:			
O&M Vouchers		138,418.18	
Electronic Fund Transfers		2,782.86	
Capital Vouchers		139,500.00	
Transfers to			
Sweep Account	Monthly summary of daily transfers	180,730.85	
Capital Fund	1st Qtr Service Fees	406,352.02	
Trustee	Rev Fund Compliance	200,967.50	
Other		-	
TOTAL DISBURSEMENTS		$	1,068,751.41
ACTUAL CASH BALANCE	Current Month		**200,785.14**
Add Outstanding Checks and Electronic Fund Transfers			49,214.86
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			914,372.52
Dollar Bank Sweep Account - Accrued Interest (YTD)		2,099.46	2,099.46
TOTAL REVENUE FUND INVESTMENTS			**916,471.98**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			1,117,257.12



Pleasant Hills Authority
PENNVEST Account
Month of January 2025

			January 2025
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Buzard and seconded by Mr. Smith that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of February were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
February 2025

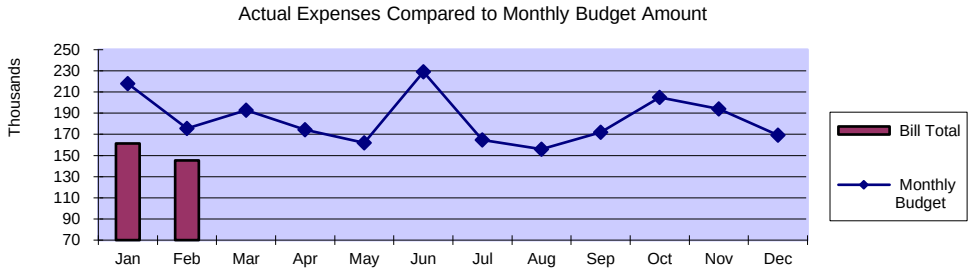
Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2025-02	245086 kWhm 30 days	21,388.98
Duquesne Light LRPS	2025-02	61096 kWh, 31 days	7,843.00

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Name	Num	Description	Amount
Duquesne Light SDPS	2025-02	4712 kWh, 30 days, 2/6	590.20
Duquesne Light Meters	2025-01	703 kWh, 32 days	229.61
West Penn Power Meters	2025-01	690 kWh, 28 days	201.11
Natural Gas			
Peoples Gas	2025-02	601.9 mcf, 2/11/25	2,948.97
IGS Energy	448081	557.1 mcf	2,449.28
Phone			
Full Service Network	50	phone and internet	311.83
AT&T Mobility	2025-02	cell phones	185.54
Water			
PA Am Water FIRE	2025-014	Fire Hydrant Service	139.88
PA Am Water LRPS	2025-02	34800 gal, 29 days	530.29
PA American Water SDPS	2025-02	0 gallons	19.30
PA American Water WWTP	2025-02	4800 gal (est), 32 days	218.24
Total Utilities			**37,056.23**
Bills - Monthly			
Aqua Filter Fresh	1942043	Spring water (5)	46.75
Aqua Filter Fresh	1960027	gal 6 pk (2)	21.00
Cintas	4 inv	uniforms	1,012.10
Pace Analytical	2 inv	Daily tests: 12/19-1/18 & sludge (15)	4,485.20
Daniel's	2025-01	Misc Supplies	43.47
Waste Management - Garbage	3973983-0067-3		369.05
Waste Management - Sludge	3974144-0067-1	8 loads	13,275.59
WEX	102582387	fill-ups: 8, 113.45 gal	313.79
Bills - Miscellaneous			
Air Compressor Services	139338	Blower oil	2,175.44
Cox Piping Supply	1011254	MM #2&3 sump pump supplies	305.98
Fayette Parts Svc	807184	Blower filters	320.94
Franks Shoes	306062	Baldrige (complete)	325.00
Grainger	2 inv	DO tubing, Repair kit	297.46
Michael Majzer	shipping	O2 meter return for service postage	22.22
Mosebach Electric	5941-1096169	fuses	121.10
Mosebach Electric	5941-1098927	PCP Relays (1)	35.70
Pace Analytical	4 inv	Mercury, Qtr Nutrient, Annual Metals	1,770.00
Pro-Am Safety	127807	O2 meter sensor warranty replacemnt	109.53
Safety-Kleen	96204319	parts cleaner	374.75
Sherwin Williams	5421-1	paint supplies	45.03
Sunray Elec Supply	1425576-1	lights	82.80
Univar	2 inv	Hydrogen Peroxide (3), Calcium Chloride	2,453.80
USA Bluebook	610806	variable volume pipet	521.94
USA Bluebook	3 inv	Pipet (2), Cylinder (2), Sump Pump #3	1,509.38
WB Mason	251869667	paper (2 cases), gloves (2 cases)	419.56
WB Mason	251964790	toilet paper, paper towels (3)	250.96
WB Mason	252090867	Lab printer ink	39.28
Total Treatment Plant Bills			**67,804.05**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
February 2025

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**67,804.05**	
American Water	2 inv	Dec-24, Jan-25		30.00	
Borough of Pleasant Hills	2025-01	Payroll and insurances		61,236.54	
	Ford Inv Reimb	Ford F-150 4wd Error		200.62	
Borough of Pleasant Hills Total				61,437.16	
Dickie McCamey	10814904	RJB: 5.3 hrs, Mileage ($30.40)		878.40	
Gannett Fleming, Inc.	47718	Rain Garden Imp Expenses		81.71	
KLH Engineers	83334	Monthly Retainer		400.00	
	83335	NPDES DEP mtg		1,835.00	
	83336	NPDES TRE		300.00	
	83540	SCADA		642.00	
Total KLH Engineers				3,177.00	
Pittsburgh Post-Gazette	116086	Annual Meeting Publication		164.45	
Credit Card - M.Majzer	Home Depot	Mulch for compactor, cleaning		29.29	
	Giant Eagle	Coffee creamer		6.49	
	Home Depot	Electrical box & outlet		36.36	
	Home Depot	UV Sensor Cleaning supplies		25.43	
	Sam's Club	Cleaning Supplies		39.96	
Credit Card - J. Crane	Amazon	PCP 500 UPS Replacement		570.97	
	Hazmat Resrc	telescopic sampling pole		580.52	
	Ebay	Compressor drainage repair kit		34.02	
Total Credit Card				1,323.04	
Zions Bank	2025	2025 Annual Fee		2,000.00	
Sub-Total Expenses				**136,895.81**	
Payroll					
Jean L. Crane - Manager	7,800.00	Less Deductions:	2,706.53	5,093.47	
PMRS	February 2025	Retirement Account		663.00	
United States Treasury	February 2025	Federal Taxes, SS & Medicare		2,543.40	EFT
PA Dept of Revenue	February 2025	State Taxes		239.46	EFT
Sub-Total Payroll				**8,539.33**	
Total				**145,435.14**	
			Revised/Added		
Transfers to Trustee Accounts					
Debt Service Fund	2025	From 1st Qtr Service Fees		44,056.25	
Surplus Fund					



Pleasant Hills Authority

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Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	February	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	-	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	47717	96,000	Constrctn	2,309.56	4,839.96	100,839.96
Construction Observation	47717	184,000	Constrctn	624.12	624.12	97,404.42
GeoTechnical Work		18,000		-	-	4,777.67
Subtotal Gannett Fleming, Inc.				2,933.68	5,464.08	452,125.89
W.A. Petrakis (General)		2,292,495		-	5,999.80	1,847,609.66
Right Electric (Electric)		387,522		-	-	353,305.29
Halliday Products				-	-	6,535.24
Subtotal Master Billing Meter Project				**2,933.68**	**11,463.88**	**2,659,576.08**
LRPS Upgrades						
Gannett Fleming	Evaluation	25,000		-	-	22,404.94
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		-	-	22,404.94
Trojan UV Rebuild						
Kingdom Technology Services		465,000		-	139,500.00	139,500.00
SCADA Revisions				-	-	-
Subtotal Trojan UV Rebuild		465,000		-	139,500.00	139,500.00
Commwlth of PA - Pennvest	2025-03	1,025,409	CA->PV	83,251.13	166,502.26	
Total				**86,184.81**	**317,466.14**	**2,821,481.02**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	-	139,500.00
	Capital Account --> Pennvest		CA->PV	83,251.13	166,502.26
	Trustee Construction Fund	26	Constrctn	2,933.68	11,463.88
	Trustee Surplus Fund		Surplus	-	-
Total				**86,184.81**	**317,466.14**

It was moved by Mr. Beaver and seconded by Mr. Smith to pay the bills as presented including Construction Fund Requisition No. 26 in the amounts of $2,933.68. Motion carried.

Mr. Brown requested an executive session to discuss a legal issue. It was moved by Mr. Beaver and seconded by Mr. Buzard to enter an executive session. Motion carried. The executive session began at 7:05 p.m. The executive session ended, and the meeting resumed at 7:25 p.m.

Mr. Gianvito presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Consulting Engineer's Report
February 26, 2025

2024 Annual Wasteload Management (Chapter 94) Report
KLH has begun work on PHA's 2024 Chapter 94 report. Submission of this report will be made to DEP by March 31, 2025, as required.

NPDES Permit Mercury Limit
Since PHA has not been able to demonstrate the ability to meet Water Quality Based Effluent Limitations (WQBELs) for the following constituents, completion of a Toxics Reduction Evaluation (TRE) is required as a condition of the draft NPDES Permit.

- Total cadmium
- Total copper
- Free cyanide
- Total mercury (low level)

KLH attended a meeting with PHA and DEP on January 28. It was discussed that DOE/NIOSH is likely a significant source of the contaminants listed above. As a follow-up to this meeting, KLH attended a Teams meeting with PHA and DEP on January 29 to discuss DOE/NIOSH specific landfill closure concerns. PHA, KLH, and DOE met on February 18 to begin discussions on sampling requirements to determine if flow from DOE or NIOSH facilities are sources of contaminants of concern. This meeting was the first step towards implementation of the NPDES Permit required TRE.

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KLH recommends that the DOE industrial pretreatment permit be amended to include:

- Increased sampling frequency from 2 samples per year to at least 1 sample per month.
- Add total copper, free cyanide, and low-level mercury

KLH requested to schedule a DEP file review for DOE/NIOSH records. DEP acknowledged this request and has begun gathering the requested documents. DEP has yet to schedule a date for this file review.

KLH completed a review of the Draft NPDES Permit, and we recommend requesting that DEP extend the "Complete Actions Identified in TRE and Comply with Final Permit Limit" requirement from the 37th month to the 59th month from the effective date on the Final NPDES Permit. This is typically the maximum allowable extension since DEP is unable to extend the requirement beyond the term of the permit. DEP plans to issue the Final NPDES Permit by June 2025

Respectfully submitted,
__/Joseph M. Gianvito /s____
Jooseph M. Gianvito, P.E.

Mr. Gianvito reviewed the NPDES Permit issues. There was some discussion about the sampling for mercury at NIOSH and DOE and throughout the service area.

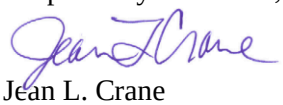
Mr. Majzer reviewed the operations through 2/26/2025.

- For the Master Meter Project, Meter #2 is complete and Meter #3 will probably be complete by the end of the week. Sump pumps were installed in these two vaults to minimize the necessity to access the vaults.
- The Wemco pump for the sludge thickener was installed, now the booster pump also needs to be replaced.
- For the Lab Operator position, we are still waiting for a response from the union.
- Robert Berish returned to work on 2/5/25 from short term disability.
- Mr. Majzer is setting up the Earth Day Presentation with Jefferson Elementary School.

Mr. Trimbath reported that the Route 51 work will probably start in the next couple of weeks. Traffic will be restricted to one lane in each direction and access to all businesses will be maintained.

It was moved by Mr. Beaver and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Jean L. Crane
Manager