South Park, PA
March 26, 2025

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Buzard, Howley, Smith, and Stuncard
Members present via phone:	None
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Joseph M. Gianvito, P.E. and Eddie F. Trzeciak, representing the Authority Engineer; Jean Crane, Manager; and Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of February 26, 2025 were considered. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve the meeting minutes of February 26, 2025 as presented. Motion carried.

Financial Report – The information for February was presented as follows:

Pleasant Hills Authority – Financial Report
February 2025
Statement of Changes in Capital Accounts

			2025	
	Feb 2025	Jan 2025	YTD	Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,852,263**	**$ 1,658,448**	1,658,448	1,658,448
Additions:				
Interest	4,350	4,214	8,564	35,000
Service Fees - Municipalities	-	406,352	406,352	1,625,408
Tapping Fees	10,000	6,000	16,000	40,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 14,350	$ 416,566	$ 430,916	$ 1,700,408
Deductions:				
Revenue Fund - Capital Exp	-	139,500	139,500	560,000
Pennvest Payment	83,251	83,251	166,502	1,025,408
Other	-	-	-	-
Total Deductions	$ 83,251	$ 222,751	$ 306,002	$ 1,585,408
Ending Balance	**$ 1,783,362**	**$ 1,852,263**	**$ 1,783,362**	**$ 1,773,448**
Funds Increased (Decreased) by	**$ (68,901)**	**$ 193,814**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,224,768	1,228,953	1,228,953	1,228,953
Debt Service Fund	438	427	427	427
Debt Service Reserve Fund	196,207	195,517	195,517	195,517
Surplus Fund	352,422	150,922	150,922	150,922
Total Beginning Balance	$ 1,773,835	$ 1,575,819	$ 1,575,819	$ 1,575,819
Additions:				
Interest	5,477	5,579	11,056	20,000
Debt Service Deposit	-	-	-	173,288
Other	-	200,968	200,968	200,968
Total Additions	$ 5,477	$ 206,547	$ 212,023	$ 394,256
Deductions:				
Debt Service Payment	-	-	-	173,288
Requisitions	2,934	8,530	11,464	950,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 2,934	$ 8,530	$ 11,464	$ 1,123,288
Ending Balance				
Construction Fund	1,226,019	1,224,768	1,226,019	290,553
Debt Service Fund	440	438	440	427
Debt Service Reserve Fund	196,873	196,207	196,873	195,517
Surplus Fund	353,046	352,422	353,046	360,290
Total Ending Balance	**$ 1,776,378**	**$ 1,773,835**	**$ 1,776,378**	**$ 846,787**
Funds Increased (Decreased) by	**$ 2,543**	**$ 198,017**		

The Treasurer's report for the month of February was presented as follows:

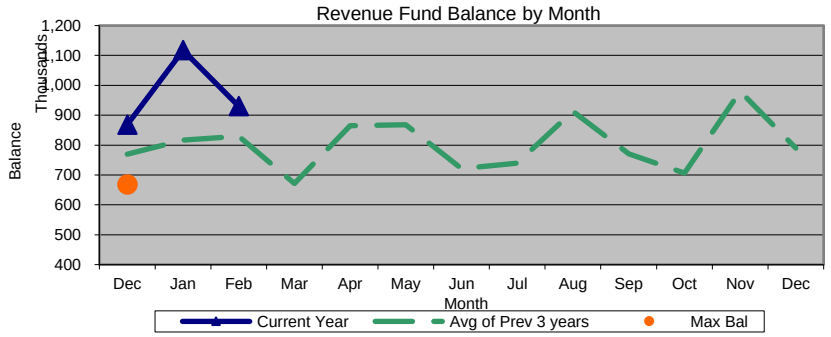
Pleasant Hills Authority
Revenue Fund
Month of February 2025

			February 2025
Dollar Bank	Previous Month	$	250,000.00
	Less outstanding checks and Electronic Fund Transfers		49,214.86

South Park, PA
March 26, 2025

Month of February 2025

			February 2025
Actual Cash Balance	Previous Month	$	200,785.14
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	89,775.83	
Capital Fund	for Capital bills	-	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	150.27	
Other	Lien Letter	25.00	
TOTAL DEPOSITS		$	89,951.10
DISBURSEMENTS:			
O&M Vouchers		142,652.28	
Electronic Fund Transfers		2,782.86	
Capital Vouchers		-	
Transfers to			
Sweep Account		-	
Capital Fund		-	
Trustee	Rev Fund Compliance	44,056.25	
Other		-	
TOTAL DISBURSEMENTS		$	189,491.39
ACTUAL CASH BALANCE	Current Month		**101,244.85**
Add Outstanding Checks and Electronic Fund Transfers			148,755.15
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			824,596.69
Dollar Bank Sweep Account - Accrued Interest (YTD)		2,021.70	4,121.16
TOTAL REVENUE FUND INVESTMENTS			**828,717.85**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			929,962.70



Pleasant Hills Authority
PENNVEST Account
Month of February 2025

			February 2025
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Buzard and seconded by Mr. Howley that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of March were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
March 2025

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2025-03	211963 kWh, 29 days	18,663.08
Duquesne Light LRPS	2025-03		4,786.27

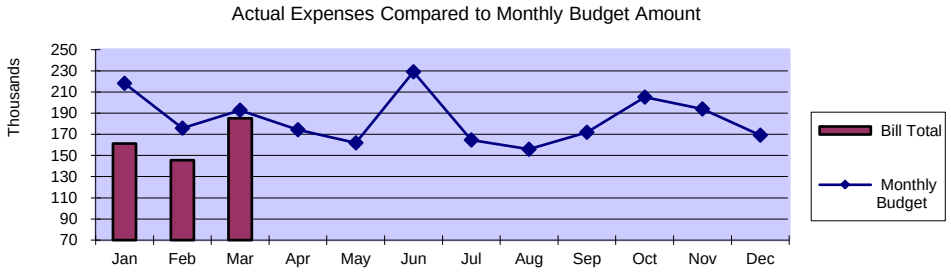
Name	Num	Description	Amount
Duquesne Light SDPS	2025-03	4871 kWh, 3/9/25	647.57
Duquesne Light Meters	2025-02	573 kWh, 29 days	194.12
West Penn Power Meters	2025-02	731 kWh, 32 days	210.07
Natural Gas			
Peoples Gas	2025-03	462.8 mcf, 3/12/25	2,364.55
IGS Energy	451051	601.9 mcf	2,646.23
Phone			
Full Service Network	51	phone and internet	311.83
AT&T Mobility	2025-03	cell phones	135.54
Water			
PA Am Water FIRE	2025-02	Fire Hydrant Service	139.88
PA Am Water LRPS	2025-03	21800 gal, 29 days	393.80
PA American Water SDPS	2025-03	100 gal, 28 days	21.20
PA American Water WWTP	2025-03	3800 gal, 28 days	199.25
Total Utilities			**30,713.39**
Bills - Monthly			
Aqua Filter Fresh	1983855	spring water (7)	55.50
Cintas	5 inv	uniforms	931.05
Pace Analytical	2 inv	Daily tests: 1/19-2/19 & sludge (8)	4,494.30
Daniel's	2025-02	Misc Supplies	44.96
Waste Management - Garbage	3976960-0067-8		369.05
Waste Management - Sludge	3977260-0067-2	2 loads	3,401.36
WEX	103238092	fill-ups: 5, 62.1 gal	176.39
Bills - Miscellaneous			
Advance Auto Parts	6061505627526	Explorer: rear wiper	11.64
Daman Superior	2408002	1st Stage FC drives: oil seal kit & gaskets	322.19
Fayette Parts Svc	810562	HW: ventilation belts (4)	87.52
Konecranes	155149687	HW crane repair (OEM relay card repl)	3,997.48
Konecranes	155156516	HW crane; evaluate and repair	2,000.00
Mosebach Electric	5941-1098959	PCP relays	107.10
OTC Industrial	SV00007776-1	Channel blower repairs	709.00
Pace Analytical	2 inv	1st Qtr IPP, Feb Mercury	2,586.00
Pro-Am Safety	128495	Ann Calibration, replace CO&H2S sensor	503.29
Univar	52836200	hydrogen peroxide (3)	1,738.80
USA Bluebook	2 inv	Sampler parts, sump pump	965.33
Walker Process Equip	27296	Sludge heater: blast tube/choke assy	4,223.80
WB Mason	252534209	printer ink	270.56
WEF	Majzer	Majzer Annual renewal	137.00
Xylem Water Solutions	3556D65901	Wedeco UV: wiper guides	1,298.20
YSI	1129645	Wedeco UV: New transmissivity sensor	12,250.21
Total Treatment Plant Bills			**71,394.12**
O&M Agreements Reimburseable Expenses			
Fayette Parts Svc	811213	7720 · Pleasant Hills Expenses	51.15
Daniel's	45109	7720 · Pleasant Hills Expenses	8.78
Total Reimburseable Expenses			**59.93**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
March 2025

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**71,394.12**	
American Water	4000300576	Feb 2025: 80 records		15.00	
Borough of Pleasant Hills	2025-02	Payroll and insurances		65,447.09	
	Permit 268-2025	Tapping Fee Pleasant Grove		100.00	
Borough of Pleasant Hills Total				65,547.09	
Cusumano	2025 Premium	Dishonesty Bond		348.00	
Dickie McCamey	10820623	RJB: 3.8 hrs		608.00	
Industrial Appraisal	E5-1433 60%	Full appraisal 60% fieldwork comp		6,432.00	
KLH Engineers	83823	Monthly Retainer		400.00	
	83824	Wasteload Mgmt Chptr 94		2,191.00	
	83825	NPDES/TRE		5,342.00	
Total KLH Engineers				7,933.00	
Credit Card - M.Majzer	Best Buy	Oper Phone: charger, screen prot		43.99	
	Giant Eagle	distilled water		2.99	
	UPS Store	UV Trans sensor		191.37	
	Elec Gen Depot	MM#2 sump pump		373.43	
	Home Depot	MEB rugs		305.88	
	Home Depot	valve and hose fittings		40.96	
	UPS Store	H2S meter: annual calibration		23.39	
Credit Card - J. Crane	Amazon	TSS alum pans		149.96	
	Amazon	Air Compressor oil separator (2)		196.58	
	EZ Pass	Replenishment		35.00	
Total Credit Card				1,363.55	
Travelers	24-25 3rd	2024-25 3rd Installment		20,814.00	EFT
Sub-Total Expenses				**174,454.76**	
Payroll					
Jean L. Crane - Manager	7,800.00	Less Deductions:	2,806.54	4,993.46	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John Buzard - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley - Board Member	300.00	Less Deductions:	78.16	221.84	
Jamie Smith - Board Member	300.00	Less Deductions:	65.16	234.84	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
PMRS	March 2025	Retirement Account		663.00	
United States Treasury	March 2025	Federal Taxes, SS & Medicare		3,098.80	EFT
PA Dept of Revenue	March 2025	State Taxes		294.72	EFT
PA - Unemployment Compensation	1st Quarter	Unemployment		17.64	EFT

South Park, PA
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Name	Num	Split	Amount	
Jordan Tax Service	1st Quarter	Local Income Taxes	252.00	EFT
HAB-LST	1st Quarter	Local Service Tax	26.00	EFT
Sub-Total Payroll			**10,741.66**	
Total			**185,196.42**	



Pleasant Hills Authority

March 26, 2025

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	March	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	-	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	48904	96,000	Constrctn	2,137.88	6,977.84	102,977.84
Construction Observation	48904	184,000	Constrctn	7,006.44	7,630.56	104,410.86
GeoTechnical Work		18,000		-	-	4,777.67
Subtotal Gannett Fleming, Inc.				9,144.32	14,608.40	461,270.21
W.A. Petrakis (General)	Pay App #8	2,292,495	Constrctn	184,245.12	190,244.92	2,031,854.78
Right Electric (Electric)	Pay App #12	387,522	Constrctn	1,978.25	1,978.25	355,283.54
Halliday Products				-	-	6,535.24
Subtotal Master Billing Meter Project				**195,367.69**	**206,831.57**	**2,854,943.77**
LRPS Upgrades						
Gannett Fleming	Evaluation	25,000		-	-	22,404.94
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		-	-	22,404.94
Trojan UV Rebuild						
Kingdom Technology Services	Submittals	465,000	Cap Acct	46,500.00	186,000.00	186,000.00
SCADA Revisions				-	-	-
Subtotal Trojan UV Rebuild		465,000		46,500.00	186,000.00	186,000.00
Commwlth of PA - Pennvest	2025-04	1,025,409	CA->PV	83,251.13	249,753.39	
Total				**325,118.82**	**642,584.96**	**3,063,348.71**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	46,500.00	186,000.00
	Capital Account --> Pennvest		CA->PV	83,251.13	249,753.39
	Trustee Construction Fund	27	Constrctn	195,367.69	206,831.57
	Trustee Surplus Fund		Surplus	-	-
Total				**325,118.82**	**642,584.96**

It was moved by Mr. Beaver and seconded by Mr. Buzard to pay the bills as presented including Construction Fund Requisition No. 27 in the amount of $195,367.69. Motion carried.

Mr. Brown requested an executive session to discuss a legal issue. It was moved by Mr. Beaver and seconded by Mr. Buzard to enter an executive session. Motion carried. The executive session began at 7:04 p.m. The executive session ended, and the meeting resumed at 7:06 p.m.

Mr. Gianvito presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Consulting Engineer's Report
March 26, 2025

2024 Annual Wasteload Management (Chapter 94) Report
KLH completed PHA's Chapter 94 Report and provided a draft copy to PHA for review. Submission of this report will be made to DEP by March 31, 2025, as required.

NPDES Permit
Since PHA has not been able to demonstrate the ability to meet Water Quality Based Effluent Limitations (WQBELs) for the following constituents, completion of a Toxics Reduction Evaluation (TRE) is required as a condition of the draft NPDES Permit.

- Total cadmium
- Total copper
- Free cyanide
- Total mercury (low level)

KLH attended a meeting with PHA and DEP on January 28. It was discussed that DOE/NIOSH is likely a significant source of the contaminants listed above. As a follow-up to this meeting, KLH attended a Teams meeting with PHA and DEP on January 29 to discuss DOE/NIOSH specific landfill closure concerns. PHA, KLH, and DOE met on February 18 to begin discussions on sampling requirements to determine if flow from DOE or NIOSH facilities are sources of contaminants of concern. This meeting was the first step towards implementation of the NPDES Permit required TRE.

KLH recommends that the DOE industrial pretreatment permit be amended to include:

- Increased sampling frequency from 2 samples per year to at least 1 sample per month.
- Add total copper, free cyanide, and low-level mercury

KLH requested to schedule a DEP file review for DOE/NIOSH records. **DEP provided electronic copies of all available documents and KLH is reviewing**.

KLH completed a review of the Draft NPDES Permit, and we recommend requesting that DEP extend the "Complete Actions Identified in TRE and Comply with Final Permit Limit" requirement from the 37th month to the 59th month from the effective date on the Final NPDES Permit. This is typically the maximum allowable extension since DEP is unable to extend the requirement beyond the term of the permit. DEP plans to issue the Final NPDES Permit by June 2025.

Industrial Pretreatment Program
KLH received notice from DOE that they discharged 80 gallons of 1% Methyl-2-Pyrrolidon (NMP) into the pHA sewer system via a sink during the second and third weeks March. KLH has been researching this chemical, and it is a very strong solvent. We will review this chemical with respect to DOE's Industrial User Permit, however we are concerned with chemicals like this being discharged to the PHA system.

Respectfully submitted,
/Joseph M. Gianvito /s
Jooseph M. Gianvito, P.E.

Mr. Gianvito reviewed the report. For the Industrial Pretreatment Program, the Engineer is reviewing the discharge of the NMP especially considering the new NPDES Permit limits to determine if there may be any adverse effects. It was moved by Mr. Howley and seconded by Mr. Smith to approve and authorize the Engineer to submit the Annual Chapter 94 Wasteload Management Report to PADEP. Motion carried. It was moved by Mr. Smith and seconded by Mr. Stuncard to approve and authorize the Engineer to submit the Annual Industrial Pretreatment Report to USEPA and PADEP. Motion carried.

The Manager reviewed the Master Billing Meter Project. The last two meters (#2 and #3) have been installed. There are a couple change orders to be approved as well as the Substantial Completion Certificates. Change Order No. 1-12 is the change order due to the railroad shoring and monitoring requirements at Meters #2 and #3. The Authority had approved a not to exceed amount of $324,000. The final amount is $287,202.87. The Contractor was able to work on both meter sites concurrently, which decreased the number of days that track monitoring was required by the railroad. Change Order No. 2-8 in the amount of $4,976.51 is for the installation of sump pumps in the two meter vaults. This installation will limit the amount of time WWTP employees have to be within the railroad right of way for maintenance.

Mr. Brown asked when the sewage flow will be used for the Service Fee percentage calculation. The Manager replied that the first sewage flow year would be from July 1, 2025 to June 30, 2026, and that percentage would be used for the 2027 Service Fees.

It was moved by Mr. Stuncard and seconded by Mr. Smith to approve Change Order No. 1-12 in the amount of $287,202.87 with W. A. Petrakis Contracting for the Master Billing Meter Project Contract One – General. Motion carried. It was moved by Mr. Howley and seconded by Mr. Beaver to approve the Partial Substantial Completion Certificate for Meters #2 & #3 with W. A. Petrakis Contracting for the Master Billing Meter Project Contract One – General. Motion carried.

It was moved by Mr. Smith and seconded by Mr. Buzard to approve Change Order No. 2-8 in the amount of $4,976.51 with Right Electric for the Master Billing Meter Project Contract Two – Electrical. Motion carried. It was moved by Mr. Howley and seconded by Mr. Buzard to approve the Partial Substantial Completion Certificate for Meters #2 & #3 with Right Electric for the Master Billing Meter Project Contract Two – Electrical. Motion carried.

Mr. Bondi asked if Drnach Environmental has been contacted. Mr. Majzer stated that they have been contacted and we are in the process of setting up a meeting. Mr. Beaver asked what Drnach will be providing. The Manager stated that Drnach will be reviewing the data to make sure the data is accurate for each

individual meter. The Manager will then take the individual meter data to process it according to the Service Agreement to determine the actual percentage split for the Contracting Municipalities. Mr. Howley stated that it will be interesting to see the results especially if there is a big swing in the percentages Also, it is very important that the quality of the data is verifiable. The Manager stated that all Contracting Municipalites will have access to the data. There was some discussion about the data and how it will be used to calculate the percentages required by the Service Agreement. The following items were the focus of the discussion:

- The quality control of the data and method of calculating the percentages are very important to the acceptance of the results by the Contracting Municipalities at the end of the monitoring year.
- The data for the next three months (until July 1st) can be analyzed without impacting the first monitoring year. This time will be used to identify and resolve any problems with the data and calculations.
- The potential to recalibrate and use the Authority's interceptor model to evaluate changes in the sewer system and explain differences in the percentages.

Mr. Majzer reviewed the operations through 3/26/2025.

- The second stage air flow meter will be here this week.
- The monthly mercury samples were completed. The annual WET Test samples are being collected this week.
- The 1st Stage Effluent gates are in production.
- The booster pump for the sludge thickener has arrived.
- We are still working on getting prices for the SCADA Upgrades at the EQ Basins.
- A new wet well level sensor was ordered for the Baldwin EQ Basin.
- Mr. Majzer will be doing Earth Day presentations at both Jefferson Elementary School in WJHSD and George Washington Elementary School in Bethel Park.
- Mr. Voytovich is still out on long term disability. He has been off work since March 4, 2024.

Mr. Trimbath reported that a coffee shop may be coming in next to Pep Boys on Rt. 51. The work on Route 51 is scheduled to start this weekend.

It was moved by Mr. Smith and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Jean L. Crane
Manager