South Park, PA
April 23, 2025

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present: Messrs. Beaver, Bondi, Buzard*, Howley, Smith, and Stuncard
Members present via phone: None
Members absent: Vacancy
[* Mr. Buzard arrived at 7:18 p.m.]

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Joseph M. Gianvito, P.E. and Eddie F. Trzeciak, representing the Authority Engineer; Jean Crane, Manager; and Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of March 26, 2025 were considered. It was moved by Mr. Howley and seconded by Mr. Stuncard to approve the meeting minutes of March 26, 2025 as presented. Motion carried.

Financial Report – The information for March was presented as follows:

Pleasant Hills Authority – Financial Report
March 2025
Statement of Changes in Capital Accounts

	Mar 2025	Feb 2025	YTD	Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,783,362**	**$ 1,852,263**	1,658,448	1,658,448
Additions:				
Interest	4,595	4,350	13,159	35,000
Service Fees - Municipalities	-	-	406,352	1,625,408
Tapping Fees	2,000	10,000	18,000	40,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 6,595	$ 14,350	$ 437,511	$ 1,700,408
Deductions:				
Revenue Fund - Capital Exp	46,500	-	186,000	560,000
Pennvest Payment	83,251	83,251	249,753	1,025,408
Other	-	-	-	-
Total Deductions	$ 129,751	$ 83,251	$ 435,753	$ 1,585,408
Ending Balance	**$ 1,660,206**	**$ 1,783,362**	**$ 1,660,206**	**$ 1,773,448**
Funds Increased (Decreased) by	**$ (123,156)**	**$ (68,901)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,226,019	1,224,768	1,228,953	1,228,953
Debt Service Fund	440	438	427	427
Debt Service Reserve Fund	196,873	196,207	195,517	195,517
Surplus Fund	353,046	352,422	150,922	150,922
Total Beginning Balance	$ 1,776,378	$ 1,773,835	$ 1,575,819	$ 1,575,819
Additions:				
Interest	5,393	5,477	16,449	20,000
Debt Service Deposit	44,056	-	44,056	173,288
Other	-	-	200,968	200,968
Total Additions	$ 49,449	$ 5,477	$ 261,473	$ 394,256
Deductions:				
Debt Service Payment	-	-	-	173,288
Requisitions	195,368	2,934	206,832	950,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 195,368	$ 2,934	$ 206,832	$ 1,123,288
Ending Balance				
Construction Fund	1,034,376	1,226,019	1,034,376	290,553
Debt Service Fund	44,497	440	44,497	427
Debt Service Reserve Fund	197,470	196,873	197,470	195,517
Surplus Fund	354,117	353,046	354,117	360,290
Total Ending Balance	**$ 1,630,460**	**$ 1,776,378**	**$ 1,630,460**	**$ 846,787**
Funds Increased (Decreased) by	**$ (145,918)**	**$ 2,543**		

The Treasurer's report for the month of March was presented as follows:

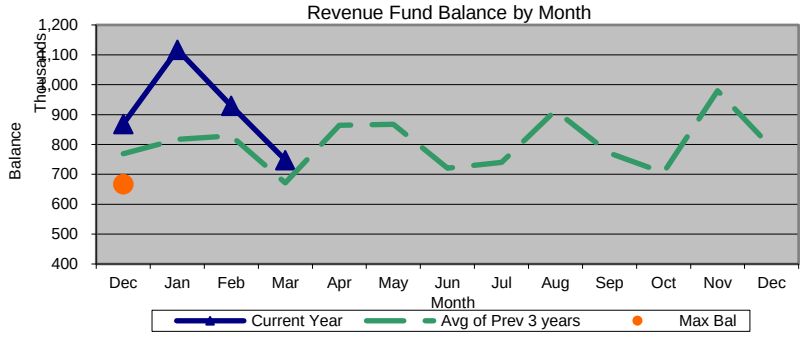
Pleasant Hills Authority
Revenue Fund
Month of March 2025

			March 2025
Dollar Bank	Previous Month	$	250,000.00

South Park, PA
April 23, 2025

Month of March 2025

			March 2025
Less outstanding checks and Electronic Fund Transfers			148,755.15
Actual Cash Balance	Previous Month	$	101,244.85
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	161,863.27	
Capital Fund	for Capital bills	46,500.00	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	1,470.45	
Other		-	
TOTAL DEPOSITS		$	209,833.72
DISBURSEMENTS:			
O&M Vouchers		160,753.19	
Electronic Fund Transfers		24,503.16	
Capital Vouchers		46,500.00	
Transfers to			
Sweep Account		-	
Capital Fund		-	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	231,756.35
ACTUAL CASH BALANCE	Current Month		**79,322.22**
Add Outstanding Checks and Electronic Fund Transfers			172,148.23
Dollar Bank Balance	Current Month	$	**251,470.45**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			662,733.42
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,802.36	5,923.52
TOTAL REVENUE FUND INVESTMENTS			**668,656.94**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			747,979.16



Pleasant Hills Authority
PENNVEST Account
Month of March 2025

			March 2025
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Smith and seconded by Mr. Howley that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of April were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
April 2025

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2025-04	203467 kWh, 29 days	18,221.76

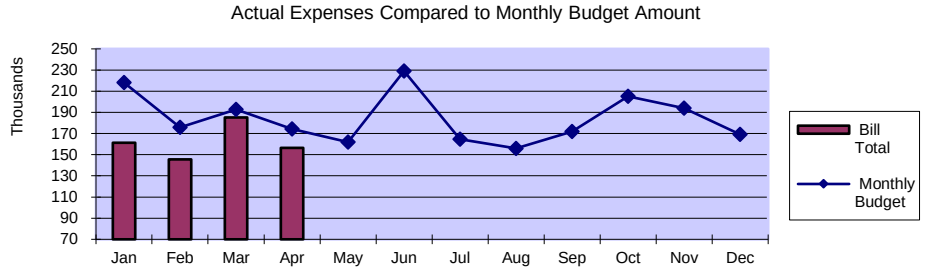
Name	Num	Description	Amount
Duquesne Light LRPS	2025-04	43872 kWh, 4/23/25	6,219.31
Duquesne Light SDPS	2025-03	4168 kWh, 4/7/25	653.56
Duquesne Light Meters	2025-04	828 kWh, 29 days	235.76
West Penn Power Meters	2025-03	885 kWh, 29 days	228.10
Natural Gas			
Peoples Gas	2025-04	277.9 mcf, 4/10/25	1,586.38
IGS Energy	453815	462.8 mcf	2,034.69
Phone			
Full Service Network	52	phone and internet	311.83
AT&T Mobility	2025-04	cell phones	135.54
Water			
PA Am Water FIRE	2025-03	Fire Hydrant Service	139.88
PA Am Water LRPS	2025-04	35800 gal, 28 days	540.79
PA American Water SDPS	2025-04	0 gal	19.30
PA American Water WWTP	2025-04	3700 gal, 29 days	197.36
Total Utilities			**30,524.26**
Bills - Monthly			
Aqua Filter Fresh	1013898	spring water (6)	55.50
Cintas	4 inv	uniforms	747.24
Pace Analytical	2 inv	Daily tests: 2/20-3/13 & sludge (4)	4,088.40
Daniel's	2025-03	Misc Supplies	13.27
Waste Management - Garbage	3989799-0067-5		369.05
Waste Management - Sludge	3989984-0067-3	5 loads	8,266.39
WEX	1038697232	Fill-ups: 6, 79.62 gal	222.26
Bills - Miscellaneous			
Cintas FAS	8407404635	first aid supplies	107.25
Core & Main	W622655	Plant Water pump: check valve	3,280.00
Evoqua Water Tech	906943185	Primary scum lever assembly	1,328.95
Grainger	9459398047	backflow kit, auger, drain cleaner heads	701.26
IDEXX Laboratories	3173153880	fecal test supplies	3,153.11
Konecranes	155167962	HW: install new hoist brake	1,780.01
Lowes	71284	Press Bldg: toilet	116.18
Mission Communications	2006601	Plant 5/1/25	447.00
Mosebach Electric	5941-1101780	power relay	76.08
OTC Industrial	78019866-00	1st stage channel air: service call oil	2,557.44
PA Rural Water	82819	2025 dues	1,000.00
Pace Analytical	255307933	March Mercury: 9 samples	2,035.00
Steel City Mower	75946	lawn equip supplies: filters, oil	76.85
Sunray Elec Supply	1427908-1	sealtight and fittings	47.61
United Industrial	NSSI-15823	1st Stage FC: motor	289.28
Univar	52936537	LRPS: Calcium Nitrate	1,509.97
USA Bluebook	2 inv	lab supplies	301.71
WB Mason	2 inv	gloves (4 cases), garbage bags	745.15
WB Mason	3 inv	hand soap, envelops, exp folder	94.74
Total Treatment Plant Bills			**63,933.96**
O&M Agreements Reimburseable Expenses			
Ram Industrial	7046362	7710 · Baldwin Expenses	2,985.00
Total Reimburseable Expenses			**2,985.00**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
April 2025

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**63,933.96**	
Babst Calland	1559579	KG: 1.0 @ $290, MM: 1.5 @ $245	657.50	
Borough of Pleasant Hills	2025-04	Payroll and Insurances	65,563.22	
	1stQtr25	Invoices: 16, Payroll:112 @ $9.94	1,272.32	
	120 Pl Gr Ct	Permit No 269-2025, Pleasant Grv	100.00	
Borough of Pleasant Hills Total			66,935.54	
Broughton VFD	2025	Annual donation 2025	250.00	
Dickie McCamey	10824599	RJB: 3.8 hrs	608.00	
Industrial Appraisal	E5-1433 #2	Full appraisal remaining 40%	4,288.00	
KLH Engineers	84334	Monthly Retainer	400.00	
	84335	Operational Support	280.00	
	84336	Chptr 94 Report	1,513.00	
	84337	IPP Annual Report	2,641.00	
	84338	NPDES Permit & TRE	3,403.00	
	84491	SCADA	1,092.00	
Total KLH Engineers			9,329.00	
Credit Card - M.Majzer	Sam's Club	cleaning supplies, batteries	103.62	
	Walmart	Mineral oil	11.36	
	Miller Ace Hardware	HW Compactor cleaner	57.58	
	UPS Store	Earth Day Flyers	82.39	
Credit Card - J. Crane	Amazon	Earth Day Pens	163.51	
	Amazon	UPS Battery: SCADA	550.00	
	Amazon	Air Compressor Oil Filters	91.98	
	Amazon	Compressor Hyd Oil	140.95	
	Amazon	green laser lights	66.49	
	Teledyne Instrments	Sampler tubing	243.00	
	Ebay	Cabinet fans	324.34	
Total Credit Card			1,835.22	
Sub-Total Expenses			**147,837.22**	
Payroll				
Jean L. Crane - Manager	7,800.00	Less Deductions: 2,806.53	4,993.47	
PMRS	April 2025	Retirement Account	663.00	
United States Treasury	April 2025	Federal Taxes, SS & Medicare	2,643.40	EFT
PA Dept of Revenue	April 2025	State Taxes	239.46	EFT

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Name	Num	Split	Amount
Sub-Total Payroll			**8,539.33**
Total			**156,376.55**



Pleasant Hills Authority

April 23, 2025

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	April	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	-	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	50259	96,000	Constrctn	2,469.64	9,447.48	105,447.48
Construction Observation	50259	184,000	Constrctn	9,318.68	16,949.24	113,729.54
GeoTechnical Work		18,000		-	-	4,777.67
Subtotal Gannett Fleming, Inc.				11,788.32	26,396.72	473,058.53
W.A. Petrakis (General)	Pay App #9-Final	2,425,997	Constrctn	394,142.69	584,387.61	2,425,997.47
Right Electric (Electric)	Pay App #13-Final	391,814	Constrctn	36,530.34	38,508.59	391,813.88
Halliday Products				-	-	6,535.24
Subtotal Master Billing Meter Project				**442,461.35**	**649,292.92**	**3,297,405.12**
LRPS Upgrades						
Gannett Fleming	Evaluation	25,000		-	-	22,404.94
KLH Engineers	84339		Cap Acct	33.50	33.50	33.50
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		33.50	33.50	22,438.44
Trojan UV Rebuild						
Kingdom Tech Services		465,000		-	186,000.00	186,000.00
KLH Engineers	84335		Cap Acct	570.50	570.50	570.50
SCADA Revisions				-	-	-
Subtotal Trojan UV Rebuild		465,000		-	186,000.00	186,000.00
Commwlth of PA - Pennvest	2025-05	1,025,409	CA->PV	83,251.13	333,004.52	
Total				**525,745.98**	**1,168,330.94**	**3,505,843.56**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	604.00	186,604.00
	Capital Account --> Pennvest		CA->PV	83,251.13	333,004.52
	Trustee Construction Fund	28	Constrctn	442,461.35	649,292.92
	Trustee Surplus Fund		Surplus	-	-
Total				**526,316.48**	**1,168,901.44**

The Manager indicated that for the Pennvest payment, this is the last payment under the lower interest rate. The Pennvest loan had a lower interest rate for the first five years. The payments are around $87,000 for the remainder of the loan. It was moved by Mr. Stuncard and seconded by Mr. Smith to pay the bills as presented including Construction Fund Requisition No. 28 in the amount of $442,461.35. Motion carried.

Mr. Brown indicated that there have been no new developments regarding the issue discussed in the executive session last month.

Mr. Gianvito presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Consulting Engineer's Report
April 23, 2025

NPDES Permit

Since PHA has not been able to demonstrate the ability to meet Water Quality Based Effluent Limitations (WQBELs) for the following constituents, completion of a Toxics Reduction Evaluation (TRE) is required as a condition of the draft NPDES Permit.

- Total cadmium
- Total copper
- Free cyanide
- Total mercury (low level)

KLH attended a meeting with PHA and DEP on January 28. It was discussed that DOE/NIOSH is likely a significant source of the contaminants listed above. As a follow-up to this meeting, KLH attended a Teams meeting with PHA and DEP on January 29 to discuss DOE/NIOSH specific landfill closure concerns. PHA, KLH, and DOE met on February 18 to begin discussions on sampling requirements to determine if flow from DOE or NIOSH facilities are sources of contaminants of concern. This meeting was the first step towards implementation of the NPDES Permit required TRE.

KLH recommends that the DOE industrial pretreatment permit be amended to include:

- Increased sampling frequency from 2 samples per year to at least 1 sample per month.
- Add total copper, free cyanide, and low-level mercury

KLH requested to schedule a DEP file review for DOE/NIOSH records. **DEP provided electronic copies of all available documents (46 files) and KLH reviewed. None of the documents clearly showed sources of cadmium, copper, free cyanide, or mercury.**

KLH completed a review of the Draft NPDES Permit, and we recommend requesting that DEP extend the "Complete Actions Identified in TRE and Comply with Final Permit Limit" requirement from the 37th month to the 59th month from the effective date on the Final NPDES Permit. This is typically the maximum allowable extension since DEP is unable to extend the requirement beyond the term of the permit. DEP plans to issue the Final NPDES Permit by June 2025.

Industrial Pretreatment Program
PHA and KLH attended the semi-annual inspection of DOE facilities on April 10, 2025. A DOE representative was present. The site visit included an inspection of DOE's pretreatment plant as well as collection of samples from DOE's sewer and NIOSH's two sewer lines.

Capital Improvement Plan
KLH is working on preparing a budget construction cost estimate for Lewis Run Pump Station Phase 1. Phase 1 includes all items related to the pumping process such as pumps, piping, VFD's, controls, etc.

Additionally, KLH is preparing a budget construction cost estimate for the replacement of the digester heater.

Respectfully submitted,
/Joseph M. Gianvito /s
Jooseph M. Gianvito, P.E.

The Manager reviewed the Master Billing Meter Project. When preparing the final pay applications for the project, there is a credit due on Contract One – General for the MH 18 that was not relocated by Meter #3. The total credit is $153,700 for Change Order No. 1-13. With this credit, the total change order amount for the project is $228,011.35, which is 8.8% of the project cost and under the 10% budget amount. Based on the current balance in the Construction Fund, an estimated $580,000 in excess funds will be transferred to the Surplus Fund after all the project payments are completed. With those funds, the Surplus Fund balance of approximately $900,000 will be available for the Lewis Run Pump Station Upgrade Project. It was moved by Mr. Beaver and seconded by Mr. Stuncard to approve Change Order No. 1-13 with W. A. Petrakis Contracting for a credit of $153,700.00 for Contract One – General of the Master Billing Meter Project. Motion carried.

The Manager stated that the final payments for the project need to be approved. It was moved by Mr. Howley and seconded by Mr. Smith to approve the Completion Certificate and Final Certificate including the final payment of $394,142.69 to W. A. Petrakis Contracting contingent upon receipt of all required close-out documents for the Master Billing Meter Project Contract One – General. Motion carried. It was moved by Mr. Howley and seconded by Mr. Stuncard to approve the Completion Certificate and Final Certificate including the final payment of $36,530.34 to Right Electric contingent upon receipt of all required close-out documents for the Master Billing Meter Project Contract Two – Electrical. Motion carried.

Mr. Brown asked about data from the Master Meters. The Manager stated that the Engineers met for the quarterly meeting last week. During that meeting, the Manager proposed draft spreadsheets to be used for processing the raw data to get the total flows to be used to calculate the percentage share for each Contracting Municipality. Data was not available for Meters #2 & #3 due to a scaling issue, which was resolved last week. Without that data, the percentage shares could not be calculated with the data to date. The first full month of data would be in May, so the next Engineer's meeting will be in June to discuss this data. Mr. Howley asked if the Engineers will be asked to sign off on the method. The Manager stated that the precise methodology for processing the data will be documented, including how to handle data anomalies, for all parties to approve. This document will need to be updated in the future as different conditions/anomalies arise.

There was some discussion about the original model and the processing of the data from the Master Meters. The main discussion points were:

- Whether the data from the Master Meters is consistent with the purpose and scope as determined in the original model and the validity of the original assumptions to the current operation.
- Transparency of the information to all parties is key to the acceptance of the results.
- The purpose of the original model was to model wet weather flows and for determining the maximum design flow for the treatment plant upgrades to eliminate SSOs.
- The data from the twelve Master Meters will be evaluated for accuracy by a third party (Drnach Environmental) and then processed in an agreed upon manner to get the sewage flow totals for the four Contracting Municipalities. This information will then be used to apportion the PHA Service Fee amongst the Contracting Municipalities. The Contracting Municipalities will then incorporate their apportionment of the Service Fee into their calculation of the sewer rate. Residential / Commercial sewer rates set by the Contracting Municipalities will still be based on water consumption.
- Under the Service Agreement, the second purpose of the Master Meter data is to evaluate the maximum flow rate contribution from each Contracting Municipality during high flow events. The method for processing the data for this purpose will also need to be agreed upon by all parties.
- The Master Meter data in the future can be a valuable tool for the municipalities to determine areas of high I&I and evaluate effectiveness of implemented solutions.
- After the end of the billing year's data, the Engineer will certify the results of the accuracy of the data and calculations for determining the sewage-flow based apportionment.

Mr. Majzer reviewed the operations through 4/23/2025.

- The fences were installed at Master Meter sites #4 & #5.
- Mr. Majzer reviewed the changes proposed for the SCADA systems at Baldwin and Pleasant Hills EQ Basins. Pleasant Hills has approved the changes and we are waiting on approval from Baldwin.
- Completed the quarterly IPP Inspection and sampling results. Our recently acquired contact at NIOSH was let go with the recent layoff, so we no longer have a NIOSH contact.
- For the draft NPDES Permit, the PADEP contacted us to see if there are any comments on their letter. We indicated that we have not received it yet. Once we receive it, we will evaluate our options.
- Mr. Majzer met with KLH to discuss the LRPS upgrades and will be meeting to discuss the sludge heater soon.
- We met with Troy Smith from Kingdom Technology Services regarding the Trojan UV upgrade regarding placement of equipment and status of the project.
- We are still waiting for a response from the union regarding the Lab Operator position.
- Mr. Majzer indicated that there was some vandalism at the Baldwin EQ Basin with locks being broken off and rocks thrown in the meter pit.
- Mr. Majzer did Earth Day Presentations at Jefferson Elementary School in WJHSD and George Washington Elementary School in Bethel Park School District.

Mr. Trimbath reported that the construction on Route 51 and Curry Hollow Road has begun for this year. The Borough is meeting with PennDOT on May 15th to discuss the schedule for both projects.

It was moved by Mr. Smith and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Jean L. Crane
Manager