South Park, PA
May 28, 2025

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Buzard, Howley, Smith, and Stuncard
Members present via phone:	None
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Joseph M. Gianvito, P.E. and Eddie F. Trzeciak, representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; Kevin Garber, Esq., Special Counsel; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of April 23, 2025 were considered. It was moved by Mr. Howley and seconded by Mr. Stuncard to approve the meeting minutes of April 23, 2025 as presented. Motion carried.

Financial Report – The information for April was presented as follows:

Pleasant Hills Authority – Financial Report
April 2025
Statement of Changes in Capital Accounts

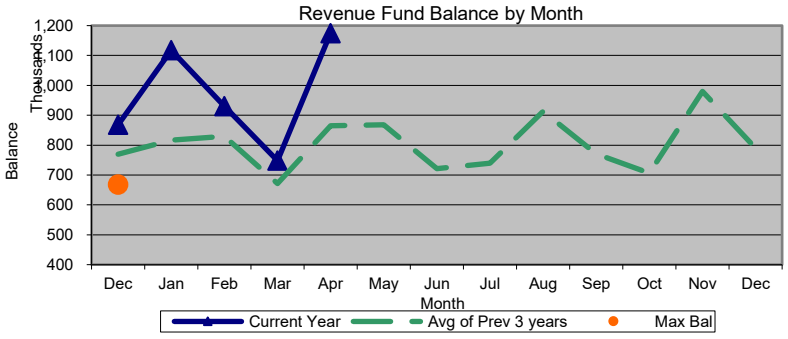
			2025	
	Apr 2025	Mar 2025	YTD	Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,660,206**	**$ 1,783,362**	1,658,448	1,658,448
Additions:				
Interest	4,178	4,595	17,337	35,000
Service Fees - Municipalities	406,352	-	812,704	1,625,408
Tapping Fees	2,000	2,000	20,000	40,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 412,530	$ 6,595	$ 850,041	$ 1,700,408
Deductions:				
Revenue Fund - Capital Exp	604	46,500	186,604	560,000
Pennvest Payment	83,251	83,251	333,005	1,025,408
Other	-	-	-	-
Total Deductions	$ 83,855	$ 129,751	$ 519,609	$ 1,585,408
Ending Balance	**$ 1,988,880**	**$ 1,660,206**	**$ 1,988,880**	**$ 1,773,448**
Funds Increased (Decreased) by	**$ 328,675**	**$ (123,156)**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,034,376	1,226,019	1,228,953	1,228,953
Debt Service Fund	44,497	440	427	427
Debt Service Reserve Fund	197,470	196,873	195,517	195,517
Surplus Fund	354,117	353,046	150,922	150,922
Total Beginning Balance	$ 1,630,460	$ 1,776,378	$ 1,575,819	$ 1,575,819
Additions:				
Interest	5,968	5,393	22,416	20,000
Debt Service Deposit	-	44,056	44,056	173,288
Other	-	-	200,968	200,968
Total Additions	$ 5,968	$ 49,449	$ 267,440	$ 394,256
Deductions:				
Debt Service Payment	-	-	-	173,288
Requisitions	-	195,368	206,832	950,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ -	$ 195,368	$ 206,832	$ 1,123,288
Ending Balance				
Construction Fund	1,038,374	1,034,376	1,038,374	290,553
Debt Service Fund	44,636	44,497	44,636	427
Debt Service Reserve Fund	198,126	197,470	198,126	195,517
Surplus Fund	355,292	354,117	355,292	360,290
Total Ending Balance	**$ 1,636,427**	**$ 1,630,460**	**$ 1,636,427**	**$ 846,787**
Funds Increased (Decreased) by	**$ 5,968**	**$ (145,918)**		

The Treasurer's report for the month of April was presented as follows:

South Park, PA
May 28, 2025

Pleasant Hills Authority
Revenue Fund
Month of April 2025

			April 2025
Dollar Bank	Previous Month	$	251,470.45
Less outstanding checks and Electronic Fund Transfers			172,148.23
Actual Cash Balance	Previous Month	$	79,322.22
DEPOSITS:			
Transfers from			
Sweep Account		-	
Capital Fund	for Capital bills	604.00	
Service Fees Received	Contracting Municipalities	988,950.60	
	Contract Customers	378.73	
Other	USA Bluebook credit, Scrap	1,834.94	
TOTAL DEPOSITS		$	991,768.27
DISBURSEMENTS:			
O&M Vouchers		156,478.69	
Electronic Fund Transfers		2,882.86	
Capital Vouchers		604.00	
Transfers to			
Sweep Account	Monthly summary of daily transfers	267,142.18	
Capital Fund	2nd Qtr Service Fees	406,352.03	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	833,459.76
ACTUAL CASH BALANCE	Current Month		**237,630.73**
Add Outstanding Checks and Electronic Fund Transfers			12,369.27
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			929,875.60
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,435.64	7,359.16
TOTAL REVENUE FUND INVESTMENTS			**937,234.76**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			1,174,865.49



Pleasant Hills Authority
PENNVEST Account
Month of April 2025

			April 2025
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	83,251.13	
Other		-	83,251.13
TOTAL CASH BALANCE AND DEPOSITS		$	166,502.26
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**83,251.13**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**83,251.13**

It was moved by Mr. Beaver and seconded by Mr. Howley that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of May were submitted as follows:

South Park, PA
May 28, 2025

Pleasant Hills Authority
WWTP – Monthly Bills Detail
May 2025

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2025-05	168618 kWh, 31 days	15,304.51
Duquesne Light LRPS	2025-05	36967 kWh, 5/22/25	5,507.32
Duquesne Light SDPS	2025-04	4985 kWh, 5/7/25	624.09
Duquesne Light Meters	2025-04	727 kWh, 30 days	218.80
West Penn Power Meters	2025-04	906 kWh, 29-30 days	230.46
Natural Gas			
Peoples Gas	2025-05	175.9 mcf, 5/9/25	1,003.78
IGS Energy	456732	277.9 mcf	1,221.79
Phone			
Full Service Network	53	phone and internet	311.83
AT&T Mobility	2025-05	cell phones	135.54
Water			
PA Am Water FIRE	2025-04	fire hydrant service	139.88
PA Am Water LRPS	2025-05	26800 gal, 33 days	446.30
PA American Water SDPS	2025-05	0 gal, 32 days	19.30
PA American Water WWTP	2025-05	4500 gal, 30 days	212.55
Total Utilities			**25,376.15**
Bills - Monthly			
Aqua Filter Fresh	1048436	spring (5)	49.25
Cintas	4 inv	uniforms	815.32
Pace Analytical	2 inv	Daily tests: 3/18-4/16 & sludge (15)	4,311.20
Daniel's	2025-04	Misc Supplies	191.98
Waste Management - Garbge	3991273-0067-7		369.05
Waste Management - Sludge	3991443-0067-6	7 loads	8,705.85
WEX	104514768	fill-ups: 5, 76.64 gal	223.66
Bills - Miscellaneous			
Brian Baldrige	Exp 2025-04	PARW 4/22/25 class and mileage	171.18
Brian Baldrige	Exp 2025-05	PARW 5/20/25 Class and mileage	172.80
David Peterson	Exp 2025-05	3 PARW Classes and mileage	488.79
Edward Kemp	S43890	1st Stage Boiler	1,251.00
Excel Fluid Group	521255	Thickener booster pump	5,808.00
Gipson Bearing	229098	1st Stage Final #3: gear box bearings	1,098.34
Grainger	9472851162	earplugs	58.20
Grainger	9487666621	cordless battery adapters	103.74
Jefferson Lawn Equip	51228	lawncare supplies	71.30
Lowes	84024	SCADA Ethernet switch	37.99
Michael Majzer	sams	pens	9.30
Motion Control	f20284-01	Bobcat hoses	352.39
Pace Analytical	2 inv	WETT & IPP Spring Inspection	4,116.20
Safety-Kleen	96930563	parts washing service	402.64
T&R Automotive	14784	2016 Ford F250: Inspection	36.95
Univar	52955594	hydrogen peroxide (3 drums)	1,738.80
USA Bluebook	705781	CO Probe cap	773.68
WB Mason	2 inv	paper towels (3), garbage bags	180.04
Wilson Home Heating	180013	Generator Fuel 758.6 gal (4/29 storms)	2,199.18
Total Treatment Plant Bills			**59,112.98**
O&M Agreements Reimburseable Expenses			
Fayette Parts Svc	817553	7720 · Pleasant Hills Expenses	72.33
Advance Auto Parts	6061513510052	7710 · Baldwin Expenses	40.03
KLH Engineers	86816	7710 · Baldwin Expenses	236.00
KLH Engineers	86816	7720 · Pleasant Hills Expenses	236.00
Cummins Sales & Service	T8-250557600	7720 · Pleasant Hills Expenses	661.83
Cummins Sales & Service	T8-250557601	7710 · Baldwin Expenses	1,101.92
Cummins Sales & Service	T8-250557602	7720 · Pleasant Hills Expenses	713.01
Total Reimburseable Expenses			**3,061.12**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
May 2025

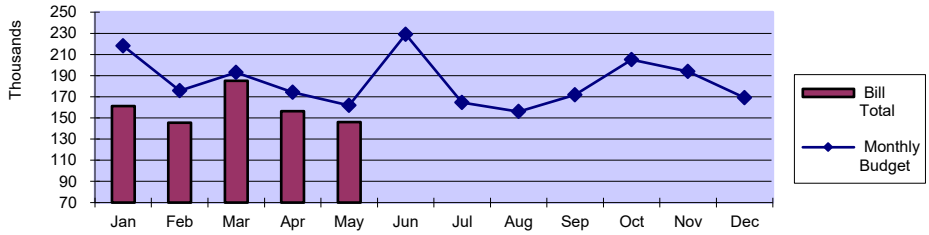
Name	Num	Split		Amount
Expenses				
Treatment Plant Bill Total				**59,112.98**
Allegheny Valley RR	6287-INV	Annual Fee		25.00
American Water	2 inv	March & April		30.00
Borough of Pleasant Hills Total	2025-04	Payroll & Insurances		65,480.24
Dickie McCamey	10829343	RJB: 5.1 hrs		816.00
KLH Engineers	86543	monthly retainer		400.00
	86544	Developer Review		244.50
	86545	IPP Annual Report		150.00
	86546	NPDES Permit - TRE Evaluation		2,035.20
	86816	SCADA Troubleshooting		472.40
Total KLH Engineers				3,302.10
Credit Card - M.Majzer	Walmart	Earth Day Presentation supplies		3.24
	PWEA	PennTEC Registration MM		693.45
	Kalahari Resort	PennTEC Hotel Deposit		183.00
Credit Card - J. Crane	Amazon	Air Compressor Oil Separator (2)		179.98
	Sam's Club	Annual membership fee		50.00
Total Credit Card				1,109.67
Sub-Total Expenses				**129,875.99**
Payroll				
Jean L. Crane - Manager	7,800.00	Less Deductions:	2,806.53	4,993.47

South Park, PA
May 28, 2025

Name	Num	Split	Amount	
Trustee Insurance Fund	6 month	Health Insurance	7,329.24	
Trustee Insurance Fund	6 month	Dental Insurance	233.16	
PMRS	May 2025	Retirement Account	663.00	
United States Treasury	May 2025	Federal Taxes, SS & Medicare	2,643.40	EFT
PA Dept of Revenue	May 2025	State Taxes	239.46	EFT
Sub-Total Payroll			**16,101.73**	
Total			**145,977.72**	

			Revised/Added
Transfers to Trustee Accounts			
Debt Service Fund	2025 2nd Qtr	Debt Service Payment	43,334.14
Surplus Fund			

Actual Expenses Compared to Monthly Budget Amount



Pleasant Hills Authority

May 28, 2025

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	May	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	-	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	63286	96,000	Constrctn	1,715.64	11,163.12	107,163.12
Construction Observation	63286	184,000	Constrctn	878.64	17,827.88	114,608.18
GeoTechnical Work		18,000		-	-	4,777.67
Subtotal Gannett Fleming, Inc.				2,594.28	28,991.00	475,652.81
W.A. Petrakis (General)		2,425,997		-	584,387.61	2,425,997.47
Right Electric (Electric)		391,814		-	38,508.59	391,813.88
Redrock Fence Company			Cap Acct	9,645.00	9,645.00	9,645.00
Halliday Products				-	-	6,535.24
Subtotal Master Billing Meter Project				**12,239.28**	**661,532.20**	**3,309,644.40**
LRPS Upgrades						
Gannett Fleming	Evaluation	25,000		-	-	22,404.94
KLH Engineers	86547		Cap Acct	1,718.20	1,751.70	1,751.70
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		1,718.20	1,751.70	24,156.64
Trojan UV Rebuild						
Kingdom Tech Services		465,000		-	186,000.00	186,000.00
KLH Engineers				-	570.50	570.50
SCADA Revisions				-	-	-
Subtotal Trojan UV Rebuild		465,000		-	186,000.00	186,000.00
Commwlth of PA - Pennvest	2025-06	1,025,409	CA->PV	87,021.78	420,026.30	
Total				**100,979.26**	**1,269,310.20**	**3,519,801.04**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	11,363.20	197,967.20
	Capital Account --> Pennvest		CA->PV	87,021.78	420,026.30
	Trustee Construction Fund	29	Constrctn	2,594.28	651,887.20
	Trustee Surplus Fund		Surplus	-	-
Total				**100,979.26**	**1,269,880.70**

It was moved by Mr. Smith and seconded by Mr. Howley to pay the bills as presented including Construction Fund Requisition No. 29 in the amount of $2,594.28. Motion carried.

Mr. Brown requested an executive session to discuss legal matters with Special Counsel Kevin Garber. It was moved by Mr. Smith and seconded by Mr. Beaver to go into the executive session. Motion carried. The executive session began at 7:05 p.m. The executive session ended, and the meeting resumed at 7:54 p.m.

Mr. Gianvito presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Consulting Engineer's Report
May 28, 2025

NPDES Permit

Since PHA has not been able to demonstrate the ability to meet Water Quality Based Effluent Limitations (WQBELs) for the following constituents, completion of a Toxics Reduction Evaluation (TRE) is required as a condition of the draft NPDES Permit.

- Total cadmium
- Total copper
- Free cyanide
- Total mercury (low level)

KLH attended a meeting with PHA and DEP on January 28. It was discussed that DOE/NIOSH is likely a significant source of the contaminants listed above. As a follow-up to this meeting, KLH attended a Teams meeting with PHA and DEP on January 29 to discuss DOE/NIOSH specific landfill closure concerns. PHA, KLH, and DOE met on February 18 to begin discussions on sampling requirements to determine if flow from DOE or NIOSH facilities are sources of contaminants of concern. This meeting was the first step towards implementation of the NPDES Permit required TRE.

KLH recommends that the DOE industrial pretreatment permit be amended to include:

- Increased sampling frequency from 2 samples per year to at least 1 sample per month.
- Add total copper, free cyanide, and low-level mercury

KLH requested to schedule a DEP file review for DOE/NIOSH records. DEP provided electronic copies of all available documents (46 files) and KLH reviewed. None of the documents clearly showed sources of cadmium, copper, free cyanide, or mercury.

KLH completed a review of the Draft NPDES Permit, and we recommend requesting that DEP extend the "Complete Actions Identified in TRE and Comply with Final Permit Limit" requirement from the 37th month to the 59th month from the effective date on the Final NPDES Permit. This is typically the maximum allowable extension since DEP is unable to extend the requirement beyond the term of the permit. DEP plans to issue the Final NPDES Permit by June 2025.

KLH attended a meeting with PHA and DEP on May 21. KLH will prepare a draft letter, for PHA review, requesting an extension of the TRE schedule to the full term of the permit. KLH is also evaluating the need for the Site-Specific Study included in the permit. We will include language requesting that this requirement be eliminated if the request can be justified from a technical standpoint.

KLH prepared draft TRE Work Plan for PHA review. This plan will need to be finalized within six months of the new permit's effective date.

Capital Improvement Plan

KLH is preparing a budget construction cost estimate for Lewis Run Pump Station Phase 1. Phase 1 includes all items related to the pumping process such as wet well upgrade, pumps, piping, VFD's, controls, etc. This cost is based on series pumping due to high head. KLH will complete field testing during detailed design to determine if single stage pumping is feasible.

KLH is preparing a budget construction cost estimate for the replacement of the digester heater.

Respectfully submitted,

Jooseph M. Gianvito, P.E.

Mr. Majzer reviewed the operations through 5/28/2025.

- The SCADA changes at the EQ Basins are proceeding with agreement from both Baldwin and Pleasant Hills to install the TOSI boxes.
- We are investigating lab pricing again to get the lowest price for the TRE testing required. We received some preliminary pricing from Metiri (formerly CWM), which indicates a much lower cost for the Low-Level Mercury test. The Manager stated that the preliminary cost for doing the TRE sampling is over $100,000. These tests must be sent to an outside laboratory to be completed.
- For the Sludge Heat Exchanger project, we will probably need to delay it until after the LRPS Upgrade Project due to capital project budget.
- There were problems with the Trojan UV system during the last storm, so Kingdom Technology Services was contacted regarding the project schedule for the Trojan Rebuild Project.
- The upgrade package for the Mission Systems at LRPS and SDPS were ordered.
- For the Lab Operator Position, a meeting was held with the employees to discuss the specific job duties. We are still waiting for a response from the union.
- We met with Industrial Appraisal regarding issues with the updated appraisal.
- For the storm on 4/29/25, the plant and SDPS operated on generator power for two days due to loss of power.

South Park, PA
May 28, 2025

- Signed a maintenance agreement with Eaton for the headworks influent gate UPS. The UPS will close this gate in case of a power and generator failure to protect the headworks equipment.
- There was a plant overflow on 5/21/25 of 24,612 gallons due to one of the wet weather pumps being air locked. We increased the schedule to bleed the pumps from monthly to bi-weekly and to check before any predicted storm events.
- For the Pleasant Hills EQ Tank, there is a split in the odor control tank which cannot be fixed and the tank is no longer manufactured. The problem has been referred to Pleasant Hills and their Engineer to determine a solution.

Mr. Trimbath reported as follows:

- A coffee shop development is proposed for the property next to PepBoys on Route 51. The Manager is aware of the development.
- There will be a meeting on June 5th at 1:00 p.m. in Jefferson Hills regarding the ongoing PennDOT projects on Route 51 and Curry Hollow Road. The meeting is open to everyone.

It was moved by Mr. Smith and seconded by Mr. Stuncard to adjourn the meeting. Motion carried. Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Jean L. Crane
Manager