South Park, PA
June 25, 2025

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Buzard, Howley, and Smith
Members present via phone:	None
Members absent:	Messrs. Stuncard and Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Joseph M. Gianvito, P.E. and Eddie F. Trzeciak, representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of May 28, 2025 were considered. It was moved by Mr. Howley and seconded by Mr. Smith to approve the meeting minutes of May 28, 2025 as presented. Motion carried.

Financial Report – The information for May was presented as follows:

Pleasant Hills Authority – Financial Report
May 2025
Statement of Changes in Capital Accounts

	May 2025	Apr 2025	2025 YTD	2025 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 1,988,880**	**$ 1,660,206**	1,658,448	1,658,448
Additions:				
Interest	5,056	4,178	22,392	35,000
Service Fees - Municipalities	-	406,352	812,704	1,625,408
Tapping Fees	8,000	2,000	28,000	40,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 13,056	$ 412,530	$ 863,096	$ 1,700,408
Deductions:				
Revenue Fund - Capital Exp	11,363	604	197,967	560,000
Pennvest Payment	87,022	83,251	420,026	1,025,408
Other	-	-	-	-
Total Deductions	$ 98,385	$ 83,855	$ 617,994	$ 1,585,408
Ending Balance	**$ 1,903,551**	**$ 1,988,880**	**$ 1,903,551**	**$ 1,773,448**
Funds Increased (Decreased) by	**$ (85,329)**	**$ 328,675**		
Trustee Accounts				
Beginning Balance				
Construction Fund	1,038,374	1,034,376	1,228,953	1,228,953
Debt Service Fund	44,636	44,497	427	427
Debt Service Reserve Fund	198,126	197,470	195,517	195,517
Surplus Fund	355,292	354,117	150,922	150,922
Total Beginning Balance	$ 1,636,427	$ 1,630,460	$ 1,575,819	$ 1,575,819
Additions:				
Interest	5,233	5,968	27,650	20,000
Debt Service Deposit	43,334	-	87,390	173,288
Other	-	-	200,968	200,968
Total Additions	$ 48,568	$ 5,968	$ 316,008	$ 394,256
Deductions:				
Debt Service Payment	-	-	-	173,288
Requisitions	445,056	-	651,887	950,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 445,056	$ -	$ 651,887	$ 1,123,288
Ending Balance				
Construction Fund	596,639	1,038,374	596,639	290,553
Debt Service Fund	88,113	44,636	88,113	427
Debt Service Reserve Fund	198,759	198,126	198,759	195,517
Surplus Fund	356,428	355,292	356,428	360,290
Total Ending Balance	**$ 1,239,939**	**$ 1,636,427**	**$ 1,239,939**	**$ 846,787**
Funds Increased (Decreased) by	**$ (396,488)**	**$ 5,968**		

The Treasurer's report for the month of May was presented as follows:

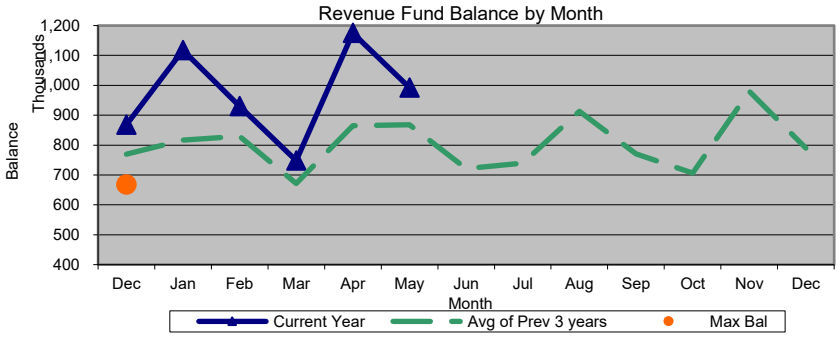
Pleasant Hills Authority
Revenue Fund
Month of May 2025

		May 2025
Dollar Bank	Previous Month	$ 250,000.00
Less outstanding checks and Electronic Fund Transfers		12,369.27

South Park, PA
June 25, 2025

Month of May 2025

			May 2025
Actual Cash Balance	Previous Month	$	237,630.73
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	81,056.90	
Capital Fund	for Capital bills	11,363.20	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	6,961.17	
Other		-	
TOTAL DEPOSITS		$	99,381.27
DISBURSEMENTS:			
O&M Vouchers		146,155.98	
Electronic Fund Transfers		2,882.86	
Capital Vouchers		11,363.20	
Transfers to			
Sweep Account		-	
Capital Fund	2nd Qtr Service Fees	-	
Trustee		43,334.14	
Other		-	
TOTAL DISBURSEMENTS		$	203,736.18
ACTUAL CASH BALANCE	Current Month		**133,275.82**
Add Outstanding Checks and Electronic Fund Transfers			116,724.18
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			848,818.70
Dollar Bank Sweep Account - Accrued Interest (YTD)		2,293.87	9,653.03
TOTAL REVENUE FUND INVESTMENTS			**858,471.73**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			991,747.55



Pleasant Hills Authority
PENNVEST Account
Month of May 2025

			May 2025
Bank BALANCE	Starting balance	$	83,251.13
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	83,251.13
DEPOSITS:			
From Capital Account	For Loan Payment	87,021.78	
Other		-	87,021.78
TOTAL CASH BALANCE AND DEPOSITS		$	170,272.91
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	83,251.13	
TOTAL DISBURSEMENTS		$	83,251.13
ACTUAL CASH BALANCE	Current Month		**87,021.78**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**87,021.78**

It was moved by Mr. Buzard and seconded by Mr. Beaver that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of June were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
June 2025

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2025-06	183501 kWh, 30 days	17,137.97
Duquesne Light LRPS	2025-06		6,454.87

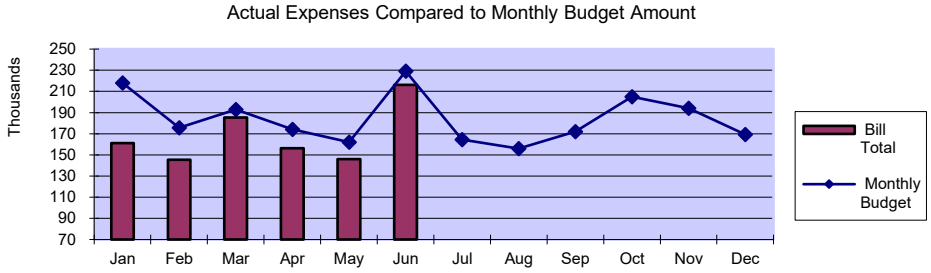
Name	Num	Description	Amount	
Duquesne Light SDPS	2025-06	5711 kWh, 6/8/25	777.21	
Duquesne Light Meters	2025-05, 5 meters	659 kWh, 32 days	207.25	
West Penn Power Meters	2025-05, 5 meters	703 kWh, 31 days	186.52	
Natural Gas				
Peoples Gas	2025-06	133.7 mcf, 6/10/25	789.69	
IGS Energy	460023	175.9 mcf (*new supply rate)	585.72	
Phone				
Full Service Network	54	phone and internet	311.83	
AT&T Mobility	2025-06	cell phones	135.54	
Water				
PA Am Water FIRE	2025-05	fire hydrant service	139.88	
PA Am Water LRPS	2025-06	40900 gal, 30 days	594.34	
PA American Water SDPS	2025-06	0 gal	19.30	
PA American Water WWTP	2025-06	4400 gal, 32 days	210.65	
Total Utilities			**27,550.77**	
Bills - Monthly				
Aqua Filter Fresh	1077652	spring (6), dist 6 pk	69.25	
Cintas	4 inv	uniforms	825.73	
Pace Analytical	2 inv	Daily tests: 4/17-5/18 & sludge (13)	4,767.10	
Daniel's	2025-05	Misc Supplies	115.99	
Drnach Environmental	2025-04	April 2025 reports	6,000.00	
Waste Management - Garbage	3994655-0067-2		369.05	
Waste Management - Sludge	3994825-0067-1	8 loads	12,021.85	
WEX	105112949	fill-ups: 7, 108.06 gal	306.14	
Bills - Miscellaneous				
Advance Auto Parts	6061516911061	Windshield washer fluid (3)	14.52	
Allied Rubber	2 inv	hoses and fittings	1,208.22	
Cleveland Brothers Equip	2 inv	LRPS & 1st Stage Gen annual maint	3,570.00	
Dylan Feden	Exp Rep 2025-06	6/11/25 Basic Hydraulics & Mileage	159.60	
Fayette Parts Svc	820364	grease tubes	59.90	
Fayette Parts Svc	821491	belt	17.77	
Fire Fighter Sales & Service	FP0063341	Annual fire extinguisher inspection	750.55	
Mission Communications	2008675	LRPS & SDPS upgrade kits	4,274.62	
Option Supply	4441	press bldg roof cement	14.99	
Pace Analytical	2 inv	2nd Qtr IPP & Nutrients	1,195.30	
Pittsburgh Asphalt	17781	patch paving and crack filling	4,800.00	
Pollu-Tech	525091	Polymer 7553: 55# bags (36)	6,506.40	
Shiloh Service	0287822-IN	Microsoft online software (5/1/25-6/30/26)	91.00	
Univar	53048439	hydrogen peroxide (3)	1,738.80	
USA Bluebook	731922	pH buffer solutions	334.93	
USA Bluebook	2 inv	Nessler Reagent, tube connectors	123.80	
Total Treatment Plant Bills			**76,886.28**	
O&M Agreements Reimburseable Expenses				
Mission Communications	2008938	7720 · Pleasant Hills Expenses	563.40	
KLH Engineers	87314	7720 · Pleasant Hills Expenses	516.50	
KLH Engineers	87315	7710 · Baldwin Expenses	516.50	
Interstate Battery	1197662	7720 · Pleasant Hills Expenses	135.95	CC
Total Reimburseable Expenses			**1,732.35**	

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
June 2025

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**76,886.28**	
American Water	4000306205	May 2025 records: 79		15.00	
Babst Calland	1562912	April KJG: 0.3 hrs, MMM: 0.8 hrs.		283.00	
Babst Calland	1563905	May: KJG: 5.3 hrs, MMM: 2.9 hrs		2,247.50	
Borough of Pleasant Hills Total	2025-05	Payroll & Insurances		90,318.46	
Dickie McCamey	10834515	RJB: 6.6 hrs		1,056.00	
KLH Engineers	86960	Monthly Retainer		400.00	
	86961	NPDES Permit/TRE		7,312.00	
	86962	Capital Improvments		2,885.00	
	87313	SCADA		322.00	
Total KLH Engineers				10,919.00	
Credit Card - M.Majzer	WPWPCA	May Tour		42.00	
	Tactacam	Annual Subscription (2 cameras)		110.00	
	Home Depot	Light Bulbs		39.96	
	Sam's Club	paper towels, chair, cleaners		147.93	
Credit Card - J. Crane	Teledyne Instruments	Inf sampler: pump band kit		391.00	
	USPS	stamps (4)		292.00	
	Amazon	1st Stage Final: bearings		199.84	
	Webbs Water Supp	HW wet well bubbler		789.31	
	Chapon's	trees & mulch for rain garden		790.69	
Total Credit Card				2,802.73	
Travelers	24-25 4th	2024-25 4th Installment		20,814.00	EFT
Sub-Total Expenses				**205,341.97**	
Payroll					
Jean L. Crane - Manager	7,800.00	Less Deductions:	2,806.54	4,993.46	
Bruce Beaver - Board Member	300.00	Less Deductions:	65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions:	65.16	234.84	
John Buzard - Board Member	300.00	Less Deductions:	65.16	234.84	
John J. Howley - Board Member	300.00	Less Deductions:	78.16	221.84	
Jamie Smith - Board Member	300.00	Less Deductions:	65.16	234.84	
James D. Stuncard - Board Member	300.00	Less Deductions:	65.16	234.84	
PMRS	June 2025	Retirement Account		663.00	
United States Treasury	June 2025	Federal Taxes, SS & Medicare		3,098.80	EFT
PA Dept of Revenue	June 2025	State Taxes		294.72	EFT

South Park, PA
June 25, 2025

Name	Num	Split	Amount	
PA - Unemployment Comp	2nd Quarter	Unemployment	17.64	EFT
Jordan Tax Service	2nd Quarter	Local Income Taxes	252.00	EFT
HAB-LST	2nd Quarter	Local Service Tax	26.00	EFT
Sub-Total Payroll			**10,741.66**	
Total			**216,083.63**	



Pleasant Hills Authority

June 25, 2025

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	June	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	-	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	52291	96,000	Constrctn	5,360.36	16,523.48	112,523.48
Construction Observation		184,000		-	17,827.88	114,608.18
GeoTechnical Work		18,000		-	-	4,777.67
Subtotal Gannett Fleming, Inc.				5,360.36	34,351.36	481,013.17
W.A. Petrakis (General)		2,425,997		-	584,387.61	2,425,997.47
Right Electric (Electric)		391,814		-	38,508.59	391,813.88
Redrock Fence Company				-	9,645.00	9,645.00
Halliday Products				-	-	6,535.24
Subtotal Master Billing Meter Project				**5,360.36**	**666,892.56**	**3,315,004.76**
LRPS Upgrades						
Gannett Fleming	Evaluation	25,000		-	-	22,404.94
KLH Engineers				-	1,751.70	1,751.70
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		-	1,751.70	24,156.64
Trojan UV Rebuild						
Kingdom Technology Services		465,000		-	186,000.00	186,000.00
KLH Engineers				-	570.50	570.50
SCADA Revisions				-	-	-
Subtotal Trojan UV Rebuild		465,000		-	186,000.00	186,000.00
Commwlth of PA - Pennvest	2025-07	1,025,409	CA->PV	87,021.78	507,048.08	
Total				**92,382.14**	**1,361,692.34**	**3,525,161.40**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	-	197,967.20
	Capital Account --> Pennvest		CA->PV	87,021.78	507,048.08
	Trustee Construction Fund	30	Constrctn	5,360.36	657,247.56
	Trustee Surplus Fund		Surplus	-	-
Total				**92,382.14**	**1,362,262.84**

It was moved by Mr. Smith and seconded by Mr. Howley to pay the bills as presented including Construction Fund Requisition No. 30 in the amount of $5,360.36. Motion carried.

Mr. Brown asked if there was any Master Meter data to be evaluated. From the April data, Drnach Environmental identified some issues with the data and ranges. At high flows, the data was attenuated, so the 4-20 mA range was not sufficient. Tim Tomasko from PumpMan was out to review the information and make appropriate changes. He also identified some issues with the Mission Communications System having a different value than the meter for flow, so he is working to get those issues corrected. Once he completes his changes, Mission Communications will also have to make similar changes to be consistent. So currently, there is no data that is applicable for determining a percentage split between the Contracting Municipalities.

There was an Engineer's meeting last week to discuss the data. In May during the power outages, there was some data loss. The battery backup was able to power both the meter and communications for about 18-20 hours. However, on Meter 10 the power outage lasted longer than that. The lack of data for the power outage

will be handled the same way as when the level goes below the 10% value. During these times, the flow volume for all meters will not be included in the total to maintain the integrity of the percentage calculation. For the meters, the only values that are measured are level and velocity. There is no issue with the consistency of those readings from the meter to the Mission System. It was decided at the meeting, to have Drnach Environmental calculate the flow rate from the level and velocity for each meter site to be consistent. The Manager stated that a document will be created to describe the data processing and especially the processing of data anomalies. As different situations arise, the document will be updated to include these situations. There was some more discussion about the data.

Mr. Gianvito presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Consulting Engineer's Report
June 25, 2025

NPDES Permit

Since PHA has not been able to demonstrate the ability to meet Water Quality Based Effluent Limitations (WQBELs) for the following constituents, completion of a Toxics Reduction Evaluation (TRE) is required as a condition of the draft NPDES Permit.

- Total cadmium
- Total copper
- Free cyanide
- Total mercury (low level)

KLH attended a meeting with PHA and DEP on May 21. **KLH prepared a draft letter, for PHA review, requesting an extension of the TRE schedule to the full 5-year term of the permit. KLH evaluated the need for the Site-Specific Study which was included in the permit with DEP. DEP indicated that the Southwest Regional Office has not waived Site-Specific Studies due to existing stream background conditions. However, they will review with DEP's Central Office.**

KLH prepared draft TRE Work Plan for PHA review. This plan will need to be finalized within six months of the new permit's effective date.

KLH completed a DEP file review specifically focused on the NIOSH landfill. DEP produced 37 files related to Environmental Cleanup & Brownfields, Clean Water, and Waste Management. KLH concluded the following:

- **The landfill is filled with mill slag, coal refuse, construction debris, and laboratory waste.**
- **The landfill is undergoing remediation and will be capped.**
- **Groundwater under the landfill is contaminated with cadmium.**
- **Soil under the landfill is contaminated with cadmium and mercury.**

Capital Improvement Plan

KLH prepared a budget construction cost estimate for Lewis Run Pump Station Phase 1. Phase 1 includes all items related to the pumping process such as wet well upgrade, pumps, piping, VFD's, controls, etc. This cost is based on series pumping due to high head. KLH will complete field testing during detailed design to determine if single stage pumping is feasible. Estimated construction cost for Phase 1 is $3,020,000.

KLH prepared a budget construction cost estimate for the replacement of the digester heater. Estimated construction cost is $730,000.

KLH prepared a budget construction cost estimate for stream restoration near the WWTP outfall. Estimated construction cost is $62,000.

Respectfully submitted,

Jooseph M. Gianvito, P.E.

Mr. Gianvito reviewed the results of the additional file review on the NIOSH landfill. Mr. Howley asked where the landfill is located. The Manager stated that if you go up McElheny Road and look to the left, the landfill is on the hillside.

Mr. Gianvito reviewed the cost estimates for Capital Improvement projects. The stream is eroding just above the outfall and comes close to the fence. When the previous improvements were made by the Army Corps of Engineers, the contractor entered the stream on the opposite side at the bend and restored the area using large rocks. It appears that during storms, the stream reflects off those rocks into the streambank on the plant side and is causing erosion.

The Manager stated that the cost estimate for LRPS will require Majority Consent from the Contracting Municipalities. The Manager is working on preparing a letter to the municipalities regarding this project. There is approximately $900,000 in existing funds to be put toward the project and the remaining funds would be collected over three years in the Service Fee to spread out the cost. The project schedule would be detailed

design in 2026, bidding and equipment procurement in 2027 with construction in 2028. Mr. Trimbath asked about other projects over the next three years to get an overall picture of the total impact to sewer rates. Mr. Majzer stated that other projects would be put off until after the LRPS Project is completed.

Mr. Majzer reviewed the operations through 6/25/2025.

- The WETT re-test results were received and the effluent passed.
- Bid forms were sent out to Pace and Metiri (formerly CWM) to gather quotes for lab costs to get the best price for all testing including the TRE and other associated tests that will be required for the new NPDES Permit.
- A meeting with DOE occurred on 5/29/25 to discuss the TRE and sampling costs.
- Annual fire extinguisher inspection occurred on 6/11/25.
- We have advertised a Plant Operator Position since Mike Voytovich will not be returning to work from long-term disability. The Mechanic / Plant Operator Position was posted and awarded to Gary Hasek.
- Mission System upgrades were installed at LRPS and SDPS to replace unsupported equipment.
- Completed the asphalt repairs at the plant on 6/2/25.
- Tosiboxes for the upgrades at the Baldwin and Pleasant Hills EQ Basins have been ordered.

Mr. Trimbath asked if the LRPS floods when the North Lewis Run Rd and Rt. 51 intersection floods. Mr. Majzer stated that the pump station has never flooded, however surface water does get into the wet well. There was some discussion about the intersection and flooding.

It was moved by Mr. Howley and seconded by Mr. Buzard to adjourn the meeting. Motion carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,



Jean L. Crane
Manager