South Park, PA
September 24, 2025

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Beaver, Bondi, Buzard, Howley, Smith and Stuncard
Members present via phone:	None
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Joseph M. Gianvito, P.E., and Edward Trzeciak representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of August 27, 2025 were considered. It was moved by Mr. Stuncard and seconded by Mr. Smith to approve the meeting minutes of August 27, 2025 as presented. Motion carried.

Financial Report – The information for August was presented as follows:

Pleasant Hills Authority – Financial Report
August 2025
Statement of Changes in Capital Accounts

	Aug 2025	Jul 2025	YTD	Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$ 2,147,259**	**$ 1,821,221**	1,658,448	1,658,448
Additions:				
Interest	5,471	4,708	37,262	35,000
Service Fees - Municipalities	-	406,352	1,219,056	1,625,408
Tapping Fees	-	2,000	30,000	40,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 5,471	$ 413,060	$ 1,286,318	$ 1,700,408
Deductions:				
Revenue Fund - Capital Exp	-	-	197,967	560,000
Pennvest Payment	87,022	87,022	681,092	1,025,408
Other	-	-	-	-
Total Deductions	$ 87,022	$ 87,022	$ 879,059	$ 1,585,408
Ending Balance	**$ 2,065,708**	**$ 2,147,259**	**$ 2,065,708**	**$ 1,773,448**
Funds Increased (Decreased) by	**$ (81,551)**	**$ 326,038**		
Trustee Accounts				
Beginning Balance				
Construction Fund	596,078	594,160	1,228,953	1,228,953
Debt Service Fund	237	227	427	427
Debt Service Reserve Fund	200,056	199,417	195,517	195,517
Surplus Fund	358,754	357,608	150,922	150,922
Total Beginning Balance	$ 1,155,124	$ 1,151,412	$ 1,575,819	$ 1,575,819
Additions:				
Interest	3,839	3,712	40,147	20,000
Debt Service Deposit	-	-	87,390	173,288
Other	-	-	200,968	200,968
Total Additions	$ 3,839	$ 3,712	$ 328,505	$ 394,256
Deductions:				
Debt Service Payment	-	-	88,113	173,288
Requisitions	-	-	657,248	950,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ -	$ -	$ 745,360	$ 1,123,288
Ending Balance				
Construction Fund	598,059	596,078	598,059	290,553
Debt Service Fund	238	237	238	427
Debt Service Reserve Fund	200,721	200,056	200,721	195,517
Surplus Fund	359,946	358,754	359,946	360,290
Total Ending Balance	**$ 1,158,964**	**$ 1,155,124**	**$ 1,158,964**	**$ 846,787**
Funds Increased (Decreased) by	**$ 3,839**	**$ 3,712**		

The Treasurer's report for the month of August was presented as follows:

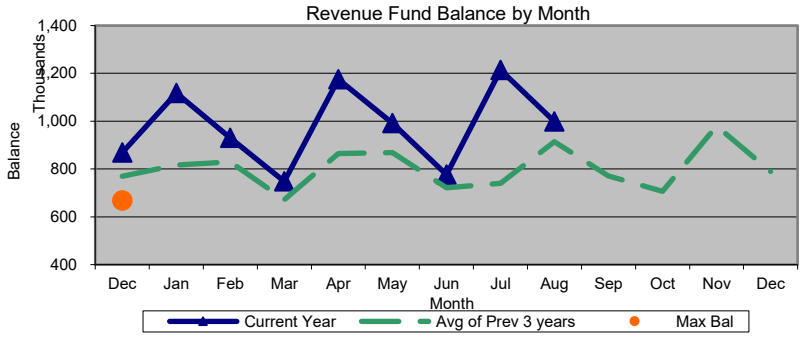
Pleasant Hills Authority
Revenue Fund
Month of August 2025

		August 2025
Dollar Bank	Previous Month	$ 250,000.00
	Less outstanding checks and Electronic Fund Transfers	86,134.99

South Park, PA
September 24, 2025

Month of August 2025

			August 2025
Actual Cash Balance	Previous Month	$	163,865.01
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	137,146.85	
Capital Fund	for Capital bills	-	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	-	
Other		-	
TOTAL DEPOSITS		$	137,146.85
DISBURSEMENTS:			
O&M Vouchers		171,571.22	
Electronic Fund Transfers		2,882.86	
Capital Vouchers		-	
Transfers to			
Sweep Account		-	
Capital Fund		-	
Trustee		44,056.25	
Other		-	
TOTAL DISBURSEMENTS		$	218,510.33
ACTUAL CASH BALANCE	Current Month		**82,501.53**
Add Outstanding Checks and Electronic Fund Transfers			167,498.47
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			899,869.41
Dollar Bank Sweep Account - Accrued Interest (YTD)		2,421.62	15,498.83
TOTAL REVENUE FUND INVESTMENTS			**915,368.24**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			997,869.77



Pleasant Hills Authority
PENNVEST Account
Month of August 2025

			August 2025
Bank BALANCE	Starting balance	$	87,021.78
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	87,021.78
DEPOSITS:			
From Capital Account	For Loan Payment	87,021.78	
Other		-	87,021.78
TOTAL CASH BALANCE AND DEPOSITS		$	174,043.56
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	87,021.78	
TOTAL DISBURSEMENTS		$	87,021.78
ACTUAL CASH BALANCE	Current Month		**87,021.78**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**87,021.78**

It was moved by Mr. Beaver and seconded by Mr. Howley that the Treasurer's reports be accepted and placed on file. Motion carried.

The bills for the month of September were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
September 2025

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2025-09	163554 kWh, 30 days	15,349.18
Duquesne Light LRPS	202509	35091 kWh, 32 days	3,875.35
Duquesne Light SDPS	2025-08	4901 kWh, 32 days	582.50
Duquesne Light Meters	2025-08	5 meters	175.14

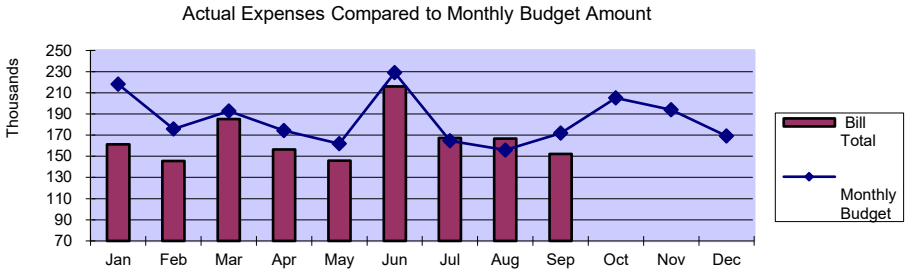
Name	Num	Description	Amount
West Penn Power Meters	2025-08	6 meters	190.55
Natural Gas			
Peoples Gas	2025-09	153.4 mcf, 9/9	884.73
IGS Energy	468540	114.6 mcf	381.60
Phone			
Full Service Network	57	phone and internet	311.83
AT&T Mobility	2025-09	cell phones	135.53
Water			
PA Am Water FIRE	2025-08	fire hydrant	139.88
PA Am Water LRPS	2025-09	36200 gal, 29 days	544.99
PA American Water SDPS	2025-09	0 gal	19.30
PA American Water WWTP	2025-09	5800 gal	237.23
Total Utilities			**22,827.81**
Bills - Monthly			
Aqua Filter Fresh	5208569	distilled and spring water	87.10
Cintas	5 inv	uniforms	1,407.04
Pace Analytical	2 inv	Daily tests: 7/23-8/21 & sludge (4)	4,223.70
Drnach Environmental	2025-07	July 2025 reports	6,000.00
Drnach Environmental	2025-08	Aug 2025	6,000.00
PA One Call	1118674	40 mapped rate	93.19
Waste Management - Garbage	4012987-0067-5		369.05
Waste Management - Sludge	4013183-0067-0	5 loads	7,449.78
WEX	107062652	fill-ups: 6, 99.030 gal	179.22
Bills - Miscellaneous			
Advance Auto Parts	6061524825536	Oil and filter	155.05
Barrier Protection	249599	padlocks keyed alike	149.70
Brian Baldrige	Exp Rep 2025-08	Certification Renewal fee	60.00
Cintas FAS	8407712628		102.84
Cleveland Bros Equip	2 inv	1st Stage Gen: hose/line, fuel polish	2,886.00
Fayette Parts Svc	2 inv	press bldg: fan belt, bobcat battery	176.87
Grainger	2 inv	Metal detector, fuse holder	806.56
Jefferson Lawn Equip	2 inv	weed wacker cord, rope	66.99
Pace Analytical	255322706	August Mercury (3)	715.00
Precision Auto Body	bd3b7510	LRPS: sandblast pump volute	250.00
Pro-Am Safety	133916	Calibration gas	270.52
Shiloh Service	1134296-IN	Lab / Operator Computer	1,010.00
Univar	53295184	Hydrogen Peroxide (3)	1,738.80
USA Bluebook	2 inv	memo books, Nessler reagent (2)	228.30
USA Bluebook	826081	pH buffer solutions	267.14
WB Mason	2 inv	ink cartridges, paper, gloves (3 cs)	906.88
Total Treatment Plant Bills			**58,427.54**
O&M Agreements Reimburseable Expenses			
KLH Engineers	88441	7720 · Pleasant Hills Expenses	1,536.00
KLH Engineers	88442	7710 · Baldwin Expenses	986.00
KLH Engineers	88443	7720 · Pleasant Hills Expenses	105.00
KLH Engineers	88443	7710 · Baldwin Expenses	105.00
Mission Communications	1089276	7720 · Pleasant Hills Expenses	563.40
Total Reimburseable Expenses			**3,295.40**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
September 2025

Name	Num	Split	Amount	
Expenses				
Treatment Plant Bill Total			**58,427.54**	
Allegheny Valley RR	6754-INV	Annual Lease Meters 2&3	5,897.90	
American Water	4000311900	Aug Reports: 77 records	15.00	
Babst Calland	1565944	KJB: 0.3 hrs, MM: 0.3 hrs.	160.50	
Borough of Pleasant Hills Total	2025-08	Payroll and Insurances	64,459.95	
DAC	76102	Annual fee	3,000.00	
Dickie McCamey	10856784	RJB: 23 hrs, Exp: $114.23	3,794.23	
KLH Engineers	88379	Monthly Retainer	400.00	
	88380	Misc Engineering Services	2,050.00	
	88381	NPDES & TRE Evaluation	260.00	
	88382	Capital Improvement Cost Est.	613.00	
	88383	Grant Applications	88.50	
	88384	Operations Assistance	409.50	
Total KLH Engineers			3,821.00	
Pittsburgh Post-Gazette	123232	Financial Audit notice	193.05	
Credit Card - M.Majzer	Sam's Club	Chair, dish soap	121.87	
	Best Buy	Monitor, keyboard, mouse	159.98	
	Molecular Repair	Pump repair resin	1,372.07	
	Home Depot	LRPS water line fittings	21.92	
	3 Brothers	LRPS water line fittings	17.25	
	Tactacam	camera services	9.00	
Credit Card - J. Crane	Fees and interest		71.10	
Total Credit Card			1,773.19	
Sub-Total Expenses			**141,542.36**	
Payroll				
Jean L. Crane - Manager	7,800.00	Less Deductions: 2,806.54	4,993.46	
Bruce Beaver - Board Member	300.00	Less Deductions: 65.16	234.84	
Patrick J. Bondi - Board Member	300.00	Less Deductions: 65.16	234.84	
John Buzard - Board Member	300.00	Less Deductions: 65.16	234.84	
John J. Howley - Board Member	300.00	Less Deductions: 78.16	221.84	
Jamie Smith - Board Member	300.00	Less Deductions: 65.16	234.84	
James D. Stuncard - Board Member	300.00	Less Deductions: 65.16	234.84	
PMRS	September 2025	Retirement Account	663.00	
United States Treasury	September 2025	Federal Taxes, SS & Medicare	3,098.80	EFT

South Park, PA
September 24, 2025

Name	Num	Split	Amount	
PA Dept of Revenue	September 2025	State Taxes	294.72	EFT
PA - Unemployment Compensation	3rd Quarter	Unemployment	17.64	EFT
Jordan Tax Service	3rd Quarter	Local Income Taxes	252.00	EFT
HAB-LST	3rd Quarter	Local Service Tax	26.00	EFT
Sub-Total Payroll			**10,741.66**	
Total			**152,284.02**	



Pleasant Hills Authority

September 24, 2025

Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	September	YTD	Total TD
Master Billing Meter Project						
Gannett Fleming, Inc.						
Design		125,000		-	-	125,000.00
Rights of Way				-	-	67,339.24
Permits				-	-	48,514.17
Bid Phase		15,000		-	-	13,028.10
Construction Management	56687	96,000	Constrctn	1,874.00	18,397.48	114,397.48
Construction Observation		184,000		-	17,827.88	114,608.18
GeoTechnical Work		18,000		-	-	4,777.67
Subtotal Gannett Fleming, Inc.				1,874.00	36,225.36	482,887.17
W.A. Petrakis (General)		2,425,997		-	584,387.61	2,425,997.47
Right Electric (Electric)		391,814		-	38,508.59	391,813.88
Redrock Fence Company				-	9,645.00	9,645.00
Halliday Products				-	-	6,535.24
Subtotal Master Billing Meter Project				**1,874.00**	**668,766.56**	**3,316,878.76**
LRPS Upgrades						
Gannett Fleming	Evaluation	25,000		-	-	22,404.94
KLH Engineers				-	1,751.70	1,751.70
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		-	1,751.70	24,156.64
Trojan UV Rebuild						
Kingdom Technology Services		465,000		-	186,000.00	186,000.00
KLH Engineers				-	570.50	570.50
SCADA Revisions				-	-	-
Subtotal Trojan UV Rebuild		465,000		-	186,000.00	186,000.00
Commwlth of PA - Pennvest	2025-10	1,025,409	CA->PV	87,021.78	768,113.42	
Total				**88,895.78**	**1,624,631.68**	**3,527,035.40**

		Req #			
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	-	197,967.20
	Capital Account --> Pennvest		CA->PV	87,021.78	768,113.42
	Trustee Construction Fund	31	Constrctn	1,874.00	659,121.56
	Trustee Surplus Fund		Surplus	-	-
Total				**88,895.78**	**1,625,202.18**

It was moved by Mr. Buzard and seconded by Mr. Stuncard to pay the bills as presented. Motion carried.

Mr. Brown requested an executive session at the end of the meeting to discuss a legal matter.

Mr. Gianvito presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Consulting Engineer's Report
September 24, 2025

NPDES Permit

Since PHA has not been able to demonstrate the ability to meet Water Quality Based Effluent Limitations (WQBELs) for the following constituents, completion of a Toxics Reduction Evaluation (TRE) is required as a condition of the draft NPDES Permit.

- Total cadmium
- Total copper
- Free cyanide
- Total mercury (low level)

KLH attended a meeting with PHA and DEP on May 21. KLH prepared a draft letter, for PHA review, requesting an extension of the TRE schedule to the full 5-year term of the permit. KLH evaluated the need for the Site-Specific Study which was included in the permit with

DEP. DEP indicated that the Southwest Regional Office has not waived Site-Specific Studies due to existing stream background conditions. However, they will review with DEP's Central Office.

KLH prepared draft TRE Work Plan for PHA review. This plan will need to be finalized within six months of the new permit's effective date.

KLH completed a DEP file review specifically focused on the NIOSH landfill. DEP produced 37 files related to Environmental Cleanup & Brownfields, Clean Water, and Waste Management. KLH concluded the following:

- The landfill is filled with mill slag, coal refuse, construction debris, and laboratory waste.
- The landfill is undergoing remediation and will be capped.
- Groundwater under the landfill is contaminated with cadmium.
- Soil under the landfill is contaminated with cadmium and mercury.

Capital Improvement Plan

KLH prepared a budget construction cost estimate for Lewis Run Pump Station Phase 1. Phase 1 includes all items related to the pumping process such as wet well upgrade, pumps, piping, VFD's, controls, etc. This cost is based on series pumping due to high head. KLH will complete field testing during detailed design to determine if single stage pumping is feasible. Estimated construction cost for Phase 1 is $3,020,000. KLH prepared a budget construction cost estimate for the replacement of the digester heater. Estimated construction cost is $730,000. KLH prepared a budget construction cost estimate for stream restoration near the WWTP outfall. Estimated construction cost is $62,000.

KLH evaluated capital improvements financing options, including PennVest and 20-yr and 30-yr bonds, as requested by PHA.

WWTP SCADA Server Replacement

KLH provided a proposal for replacement of the WWTP SCADA servers. This proposal includes supply and installation of servers, PC's, and software.

2025 LSA Grant Application

KLH recommends submitting applications for 2025 statewide LSA grants for the Lewis Run Pump Station and the Digester Heat Exchanger projects. Grants for up to $1 million will be awarded. No match is required. KLH prepared the required resolutions for the Board to pass. Applications are due by November 30, 2025.

Annual Report

KLH is working on the Draft Annual Report.

Respectfully submitted,

Jooseph M. Gianvito, P.E.

Mr. Gianvito stated that for the LSA Grant Applications, there are two resolutions required: one for the LRPS Upgrade Project and the other for the Sludge Heater Replacement Project. It was moved by Mr. Stuncard and seconded by Mr. Smith to approve Resolution No. 339. Motion carried. It was moved by Mr. Buzard and seconded by Mr. Beaver to approve Resolution No. 340. Motion carried.

Mr. Gianvito handed out the Annual Report for review and comment by the Board. The Annual Report will be forwarded to the Contracting Municipalities next week for review and comment. The Manager reviewed the budget. The Personnel budget was decreased by 9.7% due to a decrease in number of personnel at the treatment plant by not filling the Lab Technician position. The total operating budget increased by 11.8%, but most of that is due to the additional testing required by the new NPDES Permit, which is a one-year cost. Without the NPDES Permit testing cost, the budget increased by 0.5%. Since the Contracting Municipalities have rejected financing the LRPS Upgrade Phase 1 project over the next 3 years, the capital budget for next year is less than this year. This change results in a Total Service Fee for 2026 that is less than 2025.

For the LRPS Project, the Contracting Municipalities would prefer to fund the entire project (not in phases) using PennVEST financing. Since funding will be through financing, it makes sense to include all necessary projects in one request such as the LRPS Upgrade and Sludge Heater Replacement. There are two other potential projects to include, which are replacement of the gear box in the center of the 2nd Stage Final Clarifiers and power substations for the 1st and 2nd Stages. Once we have some idea of the project cost for these additional items, then another Majority Consent letter will be circulated with the project cost using PennVEST funding.

Mr. Buzard asked if there was any update on the Master Meter data. The Manager stated that the August data was just received and has not been evaluated yet. The Manager asked if the Board wants to present a phased approach to the transition from the water consumption-based rate structure to the sewage flow-based rate structure as was discussed at the last meeting. This change would require an amendment to the Service Agreement and agreement from all the Contracting Municipalities. The Total Service Fee for 2027 will be apportioned using the sewage flow-based calculation. There was some discussion regarding the Service Agreement and the calculation methodology. Mr. Trimbath recommended that the Authority send letters to

the Contracting Municipalities explaining the change from water consumption to sewage flow apportionment calculations, since many current council members were not involved when the Service Agreement was negotiated and signed in 2014. The Board agreed with the recommendation.

Mr. Majzer reviewed the operations through 9/24/2025.

- Bids were received for garbage and sludge hauling services. Waste Management was the low bidder. Mr. Brown indicated that a motion to award the bid to Waste Management should be included on the October meeting agenda.
- The lab services were changed from Pace to Metiri (formerly CWM) at the beginning of September.
- For the SCADA upgrade at the treatment plant, KLH ordered the equipment to begin the upgrade in January 2026.
- Participated in a mandatory reduction event with NRG on 9/11/25.
- Annual cleaning of the 1st Stage Effluent line, grit chambers and wet wells is scheduled for 9/30/25.
- Received the signed copy of the Consent Assessment of Civil Penalty from the PADEP.
- Met with representatives from BissNuss and Walker to discuss options for the drive unit for the 2nd Stage Final Clarifier #2. The drives are 40 years old and are getting stripped out. We are waiting for recommendations and costs from Walker.
- New Plant Operator, Tyler Pelfrey, started on 9/9/25.
- Implementation of the new Lab Operator position is waiting on the execution of the union contract addendum.

Mr. Trimbath provided the following updates:

1. The Borough Building should be completed in October.
2. The work on Rt 51 and Curry Hollow Rd should be winding down in October for the winter.
3. Sewer work will begin on National Drive.

It was moved by Mr. Beaver and seconded by Mr. Howley to adjourn the meeting. Motion carried. Meeting adjourned at 8:05 p.m. An executive session was held after the meeting.

Respectfully submitted,

Jean L. Crane
Manager