South Park, PA
January 28, 2026

The regular monthly meeting of the Pleasant Hills Authority was called to order at 7:00 p.m., Chairman Patrick Bondi presiding.

Members present:	Messrs. Bondi, Buzard, Howley, Smith, and Stuncard
Members present via phone:	Messrs. Beaver
Members absent:	Vacancy

Also present: Ronald J. Brown, Esq., representing the Authority Solicitor; Joseph M. Gianvito, P.E., and Edward Trzeciak, representing the Authority Engineer; Jean Crane, Manager; Michael Majzer, Superintendent; and William Trimbath, representing Pleasant Hills Borough.

The minutes of the meeting of December 10, 2025 were considered. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve the meeting minutes of December 10, 2025 as presented. Motion carried.

Election of Officers for year 2026 – Chairman & Vice-Chairman

Mr. Bondi opened the floor for nominations the position of Chairman. Mr. Stuncard nominated Patrick Bondi for the position of Chairman. Mr. Howley seconded the nomination. The nomination was approved, and Mr. Bondi was declared Chairman. Mr. Bondi opened the floor for nominations the position of Vice-Chairman. Mr. Bondi nominated James Stuncard for the position of Vice-Chairman. Mr. Smith seconded the nomination. The nomination was approved, and Mr. Stuncard was declared Vice-Chairman.

Appointments for 2026

The appointments from 2025 were reviewed.

Treasurer	Jean L. Crane
Assistant Treasurer	Bruce Beaver
Secretary	Jean L. Crane
Assistant Secretary	John J. Howley, III
Solicitor	Dickie, McCamey & Chilcote, P.C.
Consulting Engineers	KLH Engineers, Inc.
Auditors	Hosack, Specht, Muetzel & Wood LLP
Administrator	Vacant

Mr. Howley nominated all the 2025 appointees for 2026. Mr. Smith seconded the nominations. All the appointments were approved for the year 2026.

Financial Report – The information for the month of December was presented as follows:

Pleasant Hills Authority – Financial Report
December 2025
Statement of Changes in Capital Accounts

	Dec 2025	Nov 2025	2025 YTD	2025 Plan
Capital Fund (Dollar Bank)				
Beginning Balance	**$2,226,862**	**$ 2,308,422**	1,658,448	1,658,448
Additions:				
Interest	5,242	5,461	58,372	35,000
Service Fees - Municipalities	-	-	1,625,408	1,625,408
Tapping Fees	16,000	-	46,000	40,000
Deposit / Reimbursement	-	-	-	-
Total Additions	$ 21,242	$ 5,461	$ 1,729,780	$ 1,700,408
Deductions:				
Revenue Fund - Capital Exp	24,446	-	222,413	560,000
Pennvest Payment	87,022	87,022	1,029,179	1,025,408
Other	-	-	-	-
Total Deductions	$ 111,468	$ 87,022	$ 1,251,592	$ 1,585,408
Ending Balance	**$ 2,136,636**	**$ 2,226,862**	**$ 2,136,636**	**$ 1,773,448**
Funds Increased (Decreased) by	**$ (90,225)**	**$ (81,561)**		

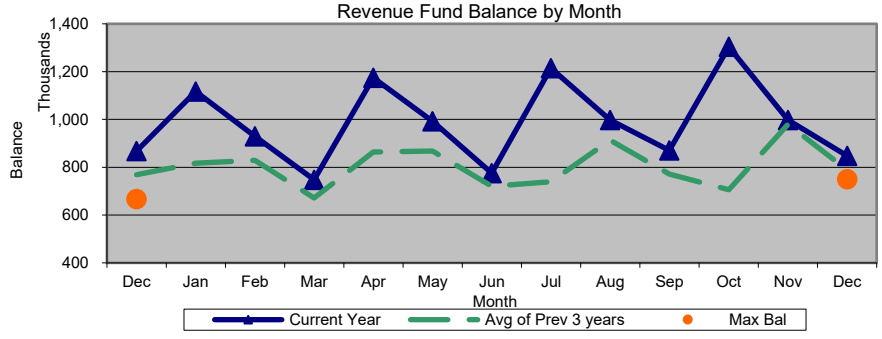
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	Dec 2025	Nov 2025	2025 YTD	2025 Plan
Trustee Accounts				
Beginning Balance				
Construction Fund	601,917	600,039	1,228,953	1,228,953
Debt Service Fund	88,252	44,429	427	427
Debt Service Reserve Fund	202,647	202,015	195,517	195,517
Surplus Fund	363,400	362,266	150,922	150,922
Total Beginning Balance	$ 1,256,217	$ 1,208,749	$ 1,575,819	$ 1,575,819
Additions:				
Interest	3,649	3,784	55,183	20,000
Debt Service Deposit	-	43,684	175,130	173,288
Other	-	-	200,968	200,968
Total Additions	$ 3,649	$ 47,468	$ 431,281	$ 394,256
Deductions:				
Debt Service Payment	88,113	-	176,225	173,288
Requisitions	-	-	659,122	950,000
Transfer to Revenue Fund	-	-	-	-
Other	-	-	-	-
Total Deductions	$ 88,113	$ -	$ 835,347	$ 1,123,288
Ending Balance				
Construction Fund	603,690	601,917	603,690	290,553
Debt Service Fund	347	88,252	347	427
Debt Service Reserve Fund	203,244	202,647	203,244	195,517
Surplus Fund	364,471	363,400	364,471	360,290
Total Ending Balance	**$ 1,171,753**	**$ 1,256,217**	**$ 1,171,753**	**$ 846,787**
Funds Increased (Decreased) by	**$ (84,464)**	**$ 47,468**		

The Treasurer's report for the month of December was presented as follows:

Pleasant Hills Authority
Revenue Fund
Month of December 2025

			December 2025
Dollar Bank	Previous Month	$	250,000.00
Less outstanding checks and Electronic Fund Transfers			17,481.94
Actual Cash Balance	Previous Month	$	232,518.06
DEPOSITS:			
Transfers from			
Sweep Account	Monthly summary of daily transfers	135,818.86	
Capital Fund	for Capital bills	24,446.00	
Service Fees Received	Contracting Municipalities	-	
	Contract Customers	-	
Other		-	
TOTAL DEPOSITS		$	160,264.86
DISBURSEMENTS:			
O&M Vouchers		149,329.91	
Electronic Fund Transfers		26,604.16	
Capital Vouchers		696.00	
Transfers to			
Sweep Account		-	
Capital Fund		-	
Trustee		-	
Other		-	
TOTAL DISBURSEMENTS		$	176,630.07
ACTUAL CASH BALANCE	Current Month		**216,152.85**
Add Outstanding Checks and Electronic Fund Transfers			33,847.15
Dollar Bank Balance	Current Month	$	**250,000.00**
REVENUE FUND INVESTMENTS			
Dollar Bank Sweep Account - Principal			608,401.26
Dollar Bank Sweep Account - Accrued Interest (YTD)		1,699.75	23,148.35
TOTAL REVENUE FUND INVESTMENTS			**631,549.61**
TOTAL REVENUE FUND BALANCE (Actual Cash Bal. + Total Invest.)			847,702.46



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Pleasant Hills Authority
PENNVEST Account
Month of December 2025

			December 2025
Bank BALANCE	Starting balance	$	87,021.78
Less outstanding checks			-
Actual Cash Balance	Previous Month	$	87,021.78
DEPOSITS:			
From Capital Account	For Loan Payment	87,021.78	
Other		-	87,021.78
TOTAL CASH BALANCE AND DEPOSITS		$	174,043.56
DISBURSEMENTS:			
PENNVEST ACH	Loan Payment	87,021.78	
TOTAL DISBURSEMENTS		$	87,021.78
ACTUAL CASH BALANCE	Current Month		**87,021.78**
Add Outstanding Checks			-
Bank BALANCE	Current Month	$	**87,021.78**

It was moved by Mr. Stuncard and seconded by Mr. Howley that the Treasurer's report be accepted and placed on file. Motion carried. The Manager reviewed the Revenue Fund Compliance Report. Based on this report, there are $97,764.46 excess funds in the Revenue Fund as of December 31, 2025. Under the Trust Indenture, this amount must be transferred to the Surplus Fund. There was some discussion about the purpose of the Revenue Fund Compliance Report. It was moved by Mr. Stuncard and seconded by Mr. Howley to approve the transfer of the excess of $97,764.46 in the Revenue Fund as of 12/31/2025 to the Surplus Fund as required under the Trust Indenture dated 12/7/2022. Motion carried.

The bills for the months of January were submitted as follows:

Pleasant Hills Authority
WWTP – Monthly Bills Detail
January 2026

Name	Num	Description	Amount
Utilities - Monthly			
Electricity			
West Penn Power WWTP	2026-01	253424 kWh, 32 days	22,402.17
Duquesne Light LRPS	2026-01	58258 kWh, 34 days	5,994.50
Duquesne Light SDPS	2025-12	3785 kWh, 1/7/26	510.38
Duquesne Light Meters	2025-12	1041 kWh, 31 days	271.95
West Penn Power Meters	2025-12	1189 kWh, 31 days	270.55
Natural Gas			
Peoples Gas	2026-01	499.9 mcf, 1/9/26	2,625.07
IGS Energy	480411	452.2 mcf	1,515.57
Phone			
Full Service Network	61	phone and internet	311.83
AT&T Mobility	2026-01	cell phones	137.37
Water			
PA Am Water FIRE	2025-12	fire hydrant	140.27
PA Am Water LRPS	2026-01	18700 gal, 34 days	366.75
PA American Water SDPS	2026-01	200 gal, 34 days	16.74
PA American Water WWTP	2026-01	73900 gal, 32 days	1,051.39
Total Utilities			**35,614.54**
Bills - Monthly			
Aqua Filter Fresh	5332299	spring water (3)	32.50
Cintas	4 inv	uniforms	955.28
Daniel's	2025-12	Misc Supplies	71.47
Drnach Environmental	2025-12	December reports	6,000.00
Metiri Analytical	5 inv	December samples	5,511.50
PA One Call	1133883	19 mapped rate	43.89
Waste Management - Garbage	4044840-0067-8		438.06
Waste Management - Sludge	4045056-0067-0	5 loads	7,544.37
WEX	109685920	Fill-ups: 6, 93.3 gal	244.44
Bills - Miscellaneous			
Batteries Plus	P89028680	Portable sampler batteries	55.90
Bissnuss	55441B46457	LRPS: Dimminutor parts for rebuild	15,820.75
Covers-All	48497	Screw Press discharge chute	250.00
Duperon	27174	compactor strainer	2,863.59
Fayette Parts Svc	845680	Antifreeze, Hyd oil	114.75
Franks Shoes	4 inv	Employee shoe/clothing allowance	1,059.83
Grainger	2 inv	1st Stage Channel blower tubing	269.23
Grainger	5 inv	HW o-rings, maint garage toilet	184.45
JP Technical	65 (1647)	Annual lab equip certification	450.00
MS Jacobs	109296	Plant Water strainer o-rings	198.68
OTC Industrial	78022101-00	Channel blower: o-rings	82.09
OTC Industrial	78022264-01	channel blower tube	160.03
Pollu-Tech	1225027	polymer 55# (36)	6,783.40
Pro-Am Safety	137822	Tyvex coveralls (3 cases)	403.49
Robert Berish	2025 Allow	Employee shoe/clothing allowance	128.15
Sherwin Williams	3 inv	paint, supplies, scaffold	744.04
Shiloh Service	0292017-IN	Annual service fee	8,438.40

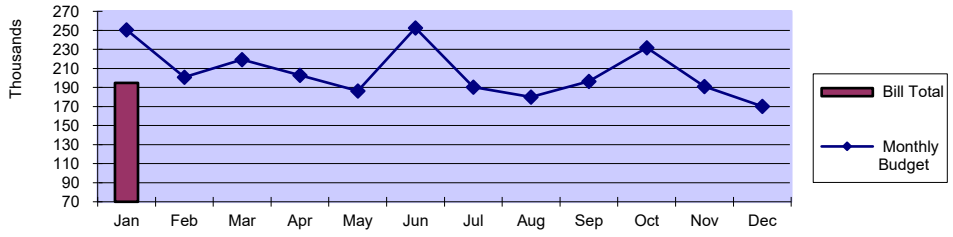
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Name	Num	Description	Amount
SmartSights	2582429589 3 yrs	Win-911 3 yr support agreement	7,490.00
TF Campbell	193868	Sludge Heater: fire eye, connector and cable	208.61
USA Bluebook	919159	pH buffers	266.67
USA Bluebook	938381	TSS filters	378.92
Wilson Home Heating	187637	Generator fuel (397.3 gal)	1,191.51
Xylem Water Solutions	3556E04861	Wedeco UV parts	1,758.52
Total Treatment Plant Bills			**105,757.06**
O&M Agreements Reimburseable Expenses			
Wilson Home Heating	187637	7720 · Pleasant Hills Expenses	380.87
Wilson Home Heating	187637	7710 · Baldwin Expenses	278.90
Mosebach Electric	3 inv	7710 · Baldwin Expenses	690.54
KLH Engineers	90273	7710 · Baldwin Expenses	105.00
KLH Engineers	90273	7720 · Pleasant Hills Expenses	105.00
Total Reimburseable Expenses			**1,560.31**

Pleasant Hills Authority
Revenue Fund – Monthly Bills Detail
January 2026

Name	Num	Split		Amount	
Expenses					
Treatment Plant Bill Total				**105,757.06**	
American Water	4000318980	Dec: 78 records		15.00	
Borough of Pleasant Hills	2025-12	Payroll and Insurances		70,880.07	
	4thQtr25	Administration Fees		538.76	
Borough of Pleasant Hills Total				71,418.83	
Dickie McCamey	10880310	RJB: 3.3 hrs		528.00	
KLH Engineers	90404	Monthly Retainers		400.00	
	90405	Headworks Analysis		150.00	
	90406	TRE & WQBEL		2,568.00	
	90272	SCADA		1,240.00	
Total KLH Engineers				4,358.00	
Credit Card - M.Majzer	Sam's Club	drinks, supplies for Xmas lunch		29.96	
	Doridos	Xmas Lunch		212.99	
	Sam's Club	Paper towels		20.93	
	Dunhams	Majzer clothing allowance		139.24	
Credit Card - J. Crane	Flowers	M Majzer's dad		222.00	
	Daves Terrace	Cookies for Dec Mtg		29.00	
	Amazon	Sludge Chutes, wall clocks		429.62	
Total Credit Card				1,083.74	
PMAA	2026	2026 Dues		2,600.00	
WEF	RE90BE	Annual Membership fee Majzer		139.00	
Sub-Total Expenses				**185,899.63**	
Payroll					
Jean L. Crane - Manager	8,120.00	Less Deductions:	3,018.18	5,101.82	
PMRS	January 2026	Retirement Account		710.20	
United States Treasury	January 2026	Federal Taxes, SS & Medicare		2,842.36	EFT
PA Dept of Revenue	January 2026	State Taxes		249.28	EFT
Sub-Total Payroll				**8,903.66**	
Total				**194,803.29**	
			Revised/Added		
Transfers to Trustee Accounts					
Debt Service Fund	2026-1st Qtr	Portion of Service Fee		44,056.25	
Surplus Fund	2025	Revenue Fund Compliance		97,764.46	

Actual Expenses Compared to Monthly Budget Amount



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Bills Submitted for Approval of Payment from Capital Accounts:

	Invoice	Approved	Fund	January	YTD	Total TD
LRPS Upgrades						
Gannett Fleming	Evaluation	25,000		-	-	22,404.94
KLH Engineers				-	-	1,751.70
Contractor				-	-	-
Subtotal LRPS Upgrades		25,000		-	-	24,156.64
Trojan UV Rebuild						
Kingdom Technology Services		465,000		-	-	186,000.00
KLH Engineers				-	-	570.50
SCADA Revisions				-	-	-
Subtotal Trojan UV Rebuild		465,000		-	-	186,000.00
Streambank Stabilization						

	Invoice	Approved	Fund	January	YTD	Total TD
KLH Engineers	90407		Cap Acct	3,909.50	3,909.50	4,605.50
Contractor				-	-	-
Subtotal Streambank Stabilization		-		3,909.50	3,909.50	4,605.50
Misc. Small Projects						
Michael Facchiano	Storm Drain Add	23,750		-	-	23,750.00
				-	-	-
Subtotal Misc. Small Projects		23,750		-	-	23,750.00
Commwlth of PA - Pennvest	2026-02		CA->PV	87,021.78	87,021.78	
Total				**90,931.28**	**90,931.28**	**238,512.14**
		Req #				
Summary by Fund	Capital Account --> Rev Fund		Cap Acct	3,909.50	3,909.50	
	Capital Account --> Pennvest		CA->PV	87,021.78	87,021.78	
	Trustee Construction Fund		Constrctn	-	-	
	Trustee Surplus Fund		Surplus	-	-	
Total				**90,931.28**	**90,931.28**	

It was moved by Mr. Smith and seconded by Mr. Buzard to pay the bills as presented. Motion carried.

Mr. Brown reported that there is nothing new to report regarding the Frank Street connector in Jefferson Hills. Since the Pittsburgh Post-Gazette will stop publishing the paper in May, the Tribune Review will begin publishing a weekend edition starting in early May. Mr. Brown stated that there have been bills introduced in the legislature to allow on-line publication, however the newspaper associations have fought it.

Mr. Gianvito presented and read the Engineer's report as follows:

PLEASANT HILLS AUTHORITY
Consulting Engineer's Report
January 28, 2026

NPDES Permit

DEP issued the new NPDES Permit on October 9, 2025. This Permit became effective on November 1, 2025. KLH prepared a detailed memorandum summarizing all Permit changes, including the following:

1. Since PHA has not been able to demonstrate the ability to meet Water Quality Based Effluent Limitations (WQBELs) for the following constituents, completion of a Toxics Reduction Evaluation (TRE) is required as a condition of the new NPDES Permit.
   - Total cadmium
   - Total copper
   - Free cyanide
   - Total mercury (low level)
2. TRE implementation schedule was extended to 58 months (maximum allowable) from 36 months in original draft.
3. The monitoring frequency for Copper, Cadmium, and Free Cyanide was reduced from weekly, on the draft permit, to every 2 weeks.
4. DEP no longer lists the required site-specific data studies to be conducted for the WQBEL Report due to Lick Run being impacted by acid mine drainage.

KLH completed a DEP file review specifically focused on the NIOSH landfill. DEP produced 37 files related to Environmental Cleanup & Brownfields, Clean Water, and Waste Management. KLH concluded the following:

- The landfill is filled with mill slag, coal refuse, construction debris, and laboratory waste.
- The landfill is undergoing remediation and will be capped.
- Groundwater under the landfill is contaminated with cadmium.
- Soil under the landfill is contaminated with cadmium and mercury.

KLH is working on the Headworks Loading Analysis which needs to be submitted to the EPA by October 31, 2026. The annual EPA Pretreatment Report is due to the EPA by March 31, 2026. KLH prepared the Headworks Loading Analysis Sampling Plan and provided it to PHA for review.

KLH prepared draft TRE Work Plan and reviewed with PHA. This plan will need to be finalized and submitted to DEP no later than April 30, 2026. The first TRE Progress Report is due to DEP by April 30, 2026.

Annual Wasteload Management (Chapter 94) Report

KLH is working on PHA's Chapter 94 Report for Operating Year 2025. This report is due to DEP by March 31, 2026.

Capital Improvement Plan

For the Lewis Run Pump Station and Digester Heat Exchanger projects, KLH evaluated capital improvements financing options, including PennVest and 20-yr and 30-yr bonds, as requested by PHA. The communities elected to proceed with financing the complete project through PennVest. KLH is proceeding with preliminary design, as required to develop a detailed construction cost estimate, which will allow for community and PennVest planning discussions to begin. The planning level construction cost estimate for this work was approximately $6M in 2025 dollars. In addition to Lewis Run Pump Station and the heat exchanger work, KLH is also completing preliminary design for WWTP electrical substation and final clarifier drive replacement, which will be included in the overall project scope.

WWTP SCADA Server Replacement

KLH provided a proposal for replacement of the WWTP SCADA servers. This proposal includes supply and installation of servers, PC's, and software.

2025 LSA Grant Application

KLH prepared 2025 statewide LSA grant applications for the Lewis Run Pump Station and the Digester Heat Exchanger projects and submitted to DCED on November 7th. Grants for up to $1 million will be awarded. No match is required. Submissions of applications were due by November 30, 2025.

Lick Run Streambank Restoration

KLH is working on design and permitting for the Lick Run Streambank Restoration Project. We are planning to have the permit application submitted to PA DEP in February 2026.

Respectfully submitted,

Joseph M. Gianvito, P.E.

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Mr. Gianvito stated that they are moving forward with the preliminary cost estimates LRPS Upgrades along with the other WWTP Upgrades that are needed. It was moved by Mr. Smith and seconded by Mr. Stuncard to authorize the Engineer to design the LRPS and WWTP Upgrades. Motion carried.

Mr. Majzer reviewed the operations through 1/28/2026.

- The Low Level Mercury sampling procedures have been updated.
- For the SCADA Server upgrade, the equipment has been received and the data transfer has begun.
- Kingdom Technology installed new bulbs on the existing Trojan UV system. Only about 25 of 40 bulbs are operational. The rebuild is scheduled to be completed in May.
- Met with Engineer regarding the design for the LRPS Upgrades.
- Signed the contracts with Waste Management for the new rates for sludge and garbage hauling.

The Manager reviewed the first six months of Master Meter data for the change to the sewage flow-based rate structure. The Manager stated to get any comments on the letter to the Contracting Municipalities regarding the change to the sewage flow-based rate structure to her by the end of the week.

Mr. Trimbath stated that the new Borough Building is open and operating.

It was moved by Mr. Stuncard and seconded by Mr. Smith to adjourn the meeting. Motion carried. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Jean L. Crane
Manager